

Jocelyn Gilligan, President, Board of Education  
Dr. Jackie Kapushion, Superintendent of Schools

Educational Services Center  
395 South Pratt Parkway  
Longmont, Colorado 80501

#### **DISTRICT VISION STATEMENT**

*To be an exemplary school district which inspires and promotes high standards of learning and student well-being in partnership with parents, guardians and the community.*

#### **DISTRICT MISSION STATEMENT**

*To educate each student in a safe learning environment so that they may develop to their highest potential and become contributing citizens.*

#### **ESSENTIAL BOARD ROLES**

- Guide the superintendent
- Engage constituents
- Ensure alignment of resources
- Monitor effectiveness
- Model excellence

#### **BOARD MEMBERS**

- Meosha Babbs, Member
- Jim Berthold, Vice President
- Jocelyn Gilligan, President
- Sarah Hurianek, Secretary
- Geno Lechuga, Assistant Secretary
- Hadley Solomon, Member
- Jackie Weiss, Treasurer

#### **PUBLIC COMMENT PROCESS**

*The Board of Education values community perspectives and the feedback from our parents, teachers, staff and community. During Board Meetings, the Board will hear up to 30 minutes of public comment on non-agenda items and 30 minutes of public comment on agenda-specific items.*

- Each person is limited to three minutes of public comment
- The manner of your comments must be appropriate for the business meeting of the board.
- If you are speaking to a non-agenda item, you must limit your remarks to matters of public concern about the district.
- Concerns about the day-to-day operations of the district should first be referred through the proper administrative channels before it is presented to the board.

**Learn more at <http://stvra.in/publiccomment>**

#### **1. CALL TO ORDER:**

6:00 pm Regular Business Meeting

#### **2. ADDENDUMS/CHANGES TO THE AGENDA:**

#### **3. VISITORS:**

Lyons Elementary School Focus Program Project Presentation  
SMART Team Presentation  
Kent Willmann Recognition  
Fine Arts Yearly Recap Presentation  
Crisis Response Team Recognition

#### **4. AUDIENCE PARTICIPATION:**

#### **5. SUPERINTENDENT'S REPORT:**

#### **6. REPORTS:**

6.1. 25-26 High School Scholarships Awarded

#### **7. CONSENT ITEMS:**

- 7.1. Approval: Staff Terminations/Leaves
- 7.2. Approval: Staff Appointments
- 7.3. Approval: Minutes for the April 8, 2026 Regular Meeting, April 15, 2026 Study Session, April 15, 2026 Special Meeting, April 22, 2026 Study Session and April 22, 2026 Regular Meeting
- 7.4. Approval: Recommendation to Hire Executive Director of District Security and Safe School Environment
- 7.5. Approval: Recommendation to Hire Director of Enterprise Systems
- 7.6. Approval: Recommendation to Hire Principal at Lyons Elementary School
- 7.7. Approval: Recommendation to Hire Principal at Mead High School
- 7.8. Approval: Recommendation to Hire Principal at Soaring Heights PK-8
- 7.9. Approval: Recommendation to Hire Assistant Principal at Niwot High School

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- 7.10. Approval: Recommendation to Hire Assistant Principal at Erie Middle School
- 7.11. Approval: Forklift Purchase for the Clover Basin Warehouse Renovation Project
- 7.12. Approval: Change Order to Construction Manager/General Contractor (CM/GC) Agreement for the Secure Entrance and Renovation Project at Westview Middle School
- 7.13. Approval: Contract Award for the Actuator Valve Replacement Project at Prairie Ridge Elementary School
- 7.14. Approval: Contract Award for Longs Peak Middle School Bond Project
- 7.15. Approval: Change Order to Construction Manager/General Contractor (CM/GC) Contract for the Thunder Valley K-8 Renovation Project
- 7.16. Approval: Fee Adjustment for Lyons Elementary School Secure Entrance and Remodel Project
- 7.17. Approval: Change Order for Big Sky PK-8 Utility Service with United Power
- 7.18. Approval: Contract for Enterprise Resource Planning Consulting Partner

**8. ACTION ITEMS:**

- 8.1. Recommendation: Exception to Board Policy DB – Annual Budget, and Adjustment of Transfer from General Fund to Cap Reserve for FY27

**9. DISCUSSION ITEMS:**

- 9.1 Board Reports

**10. ADJOURNMENT:**

**Board of Education Meetings: Held at 395 South Pratt Parkway,  
Board Room, unless otherwise noted:**

Wednesday, May 20	6:00 - 8:00 pm Study Session
Wednesday, May 27	5:15 - 5:45 pm Study Session
Wednesday, May 27	6:00 - 8:00 pm Regular Meeting

## MEMORANDUM

DATE: May 13, 2025

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: 25-26 High School Scholarships Awarded  
Strategic Priority - Outstanding Communication and Collaboration with  
Community and Corporate Partners/Student Achievement and Global  
Success

PURPOSE

To provide the Board of Education with an update regarding the scholarships awarded to the 25-26 District graduates and the support that staff provide to students seeking scholarships.

BACKGROUND

Each school year, local, state and federal scholarships are awarded to graduating seniors. These awards are substantial and support students economically as they pursue their education beyond high school. Several scholarships are yet to be awarded in May and throughout the summer, and a full report of scholarships is provided annually to the Board of Education each fall. The generosity of this community is commendable.

School counselors, teachers, coaches, and administrators guide students on building a strong resume, assist with the scholarship application process, and write letters of recommendation. The expansive opportunities in St. Vrain Valley Schools and strong mentoring and guidance from staff provide students with a strong, competitive advantage.

Date	NAME	POSITION	LOCATION	LEAVE OF ABSENCE	SEPARATION RESIGNATION RETIREMENT
	<b>ADMINISTRATIVE/PROFESSIONAL/TECHNICAL</b>				
6/23/26	Byxbe, Jennifer	Principal - Elementary	Centennial ES		X
6/23/26	Collier, Renee	Principal - Elementary	Hygiene ES		X*
6/23/26	Gordon, Paige	Early Childhood Coordinator	Spark Discovery PS		X
6/25/26	McCall, Kathryn	Instructional Coach	Literacy		X
3/31/26	Oliver, William	Senior Procurement Specialist	Procurement		X*
5/6/26	Spencer, Lauren	Senior Analyst - Grants	Financial Services	X	
6/25/26	Spencer, Mark	Principal - Middle	Westview MS		X*
6/23/26	Tallman, LuAnn	Principal - Elementary	Central ES		X*
	<b>LICENSED</b>				
4/15/26	Alvarez, Olivia	Foreign Language Teacher	Timberline PK-8	X	
5/22/26	Campbell, Jessica	Focus/STEM Teacher	Altona MS		X
4/21/26	Chakraborty, Kakali	ESL Teacher	Longs Peak MS	X	
5/22/26	Clifton, Jeanne	Occupational Therapist	Student Services		X
5/1/26	Crossland, Kara	Counselor	Longmont HS		X
5/22/26	Decker, Eleanor	Math Teacher	Westview MS		X
4/20/26	DiRenzo, Devon	5th Grade Teacher	Hygiene ES	X	
4/23/26	Dreyer, Jennifer	Art Teacher	Thunder Valley K-8	X	
5/22/26	Farquhar, Krystyna	Special Education Teacher	Longmont Estates ES		X
5/22/26	Garcia, Cynthia	1st Grade Teacher	Mead ES		X
5/22/26	Gossard, Megan	Physical Education Teacher	Rocky Mountain ES		X
5/22/26	Hamblin, Amy	3rd Grade Teacher	Prairie Ridge ES		X
5/22/26	Harris, Monica	Foreign Language Teacher	Mead HS		X
5/22/26	Hoffmaster, David	Science Teacher	Longmont HS		X
5/22/26	Kaler, Tamara	Science Teacher	Frederick HS		X
5/22/26	Klipstein, Jeffrey	Science Teacher	Lyons M/S		X
5/22/26	Lowman, Tayler	Literacy Teacher	Eagle Crest ES		X
5/22/26	Luttran, Valerie	Science Teacher	Coal Ridge MS		X
5/22/26	Lynch, Margaret	Special Education Teacher	LaunchED		X
5/22/26	Merrill, David	Instrumental Music Teacher	Longmont HS		X
5/22/26	Meyers, Jamie	Gifted and Talented Teacher	Lyons ES		X
5/22/26	Mohr, Elizabeth	Special Education Teacher	Centennial ES		X
5/22/26	Phillips, Jennifer	Counselor	Coal Ridge MS		X
5/22/26	Pickett, Jennifer	Kindergarten Teacher	Legacy ES		X
5/22/26	Rundle, Jennifer	Special Education Teacher	Special Education		X
4/10/26	Sandoval, Jessica	Social Worker	Main Street School		X
5/22/26	Schafer, Kevin	Math Teacher	Lyons M/S		X
5/11/26	Searls, Nicholas	3rd Grade Teacher	Indian Peaks ES	X	
5/22/26	Silva, Angela Brooke	Foreign Language Teacher	Frederick HS		X
4/30/26	Sissenstein, Jamie	Deaf/Hard of Hearing Teacher	Special Education	X	
5/22/26	Tatham, Ty	Physical Education Teacher	Mead HS		X
5/22/26	Tatum, Susan	3rd Grade Teacher	Longmont Estates ES		X
5/22/26	Thomas, Ali	Special Education Teacher	Thunder Valley K-8		X
5/22/26	Turner, Rachel	Science Teacher	Silver Creek HS		X
5/5/26	Vasquez, Sydney	4th Grade Teacher	Fall River ES	X	
5/22/26	Waladay, Hanna	Special Education Teacher	Special Education		X
5/22/26	Youngren, Alexandria	MTSS Teacher	Coal Ridge MS		X
5/22/26	Zamudio, Sherry	3rd Grade Teacher	Prairie Ridge ES		X
	<b>CLASSIFIED</b>				
3/25/26	Aldaba, Maria	Community Liaison	Timberline PK-8	X	
5/21/26	Boatman, Ria	Instructional Para	Hygiene ES		X
4/30/26	Citron, Scharleen	Hearing & Vision Screener	Student Services		X
3/27/26	Clark, Donald	Bus Driver	Transportation		X
4/15/26	Coleman, Jaime	Nutrition Services Worker	Nutrition Services		X
4/21/26	Elliott, Johnathon	Special Education Para	Longs Peak MS		X
4/14/26	Fawkes, John	Accounting Technician	Financial Services		X
3/31/26	Flanders, Dianne	Hearing & Vision Screener	Student Services		X
6/5/26	Foster, Teri	APEX - Instructor	APEX Program		X
4/17/26	Galvan, Rosalia	Bus Driver	Transportation		X
5/4/26	Gill, Spenser	Specialized Program Para	Main Street School		X
4/29/26	Guereca, Maria	Custodian	Custodial Services	X	
5/4/26	Ha, Lyen	Lab Technician	Legacy ES		X
5/21/26	Heiser-Velez, Tiffany	Preschool Para	Soaring Heights PK-8		X
4/20/26	Henson, Danielle	Specialized Program Para	Mead MS	X	

3/31/26	Hill, Mishara	School Secretary	Soaring Heights PK-8		X
4/17/26	Hofert, Debra	Specialized Program Para	Altona MS		X
5/20/26	Kropelnicki, Regina	Accounting Technician	Financial Services		X
5/21/26	Licata-Becerril, Imani	Campus Supervisor	Eagle Crest ES		X
4/3/26	Lucile, Lorene	Child Care Director	Community Schools		X
4/8/26	Martinez Salazar, Veronica	Nutrition Services Worker	Nutrition Services	X	
3/30/26	Martinez, Sofia	Student Apprentice	Preschool Department		X
4/15/26	Maulin, Janet	Custodian	Custodial Services		X
4/2/26	Miltersen, Julia	Media Technician	Prairie Ridge ES	X	
6/5/26	Mitchell, Carrie	APEX - Instructor	APEX Homeschool Program		X
3/31/26	Montez, Alexis	Instructional Para	Prairie Ridge ES		X
4/17/26	Mosqueda Lara, Carolina	Health Clerk	Indian Peaks ES		X
5/21/26	Murrell, Taya	Specialized Program Para	Blue Mountain ES		X
5/21/26	Nevarez, Kalyia	Specialized Program Para	Main Street School		X
5/21/26	Nolan, Kelly	Instructional Para	Soaring Heights PK-8		X
4/9/26	Perez, Angel	Campus Supervisor	Longs Peak MS		X
4/3/26	Pio-Ramos, Sandra	Bus Driver	Transportation		X
2/17/26	Ponder, Steven	Mechanic II - Fleet Maintenance	Transportation	X	
5/7/26	Reeder, Angela	Accompanist	Mead HS		X
5/21/26	Reedy, Megyn	Campus Supervisor	Skyline HS		X
4/7/26	Rodgers, James	Bus Driver	Transportation		X
6/2/26	Romero, Rosanna	Registrar	Erie HS		X
5/21/26	Schmitz, Gayla	Special Education Para	Soaring Heights PK-8		X
5/21/26	Thomas, Tiffany	Specialized Program Para	Blue Mountain ES		X
4/3/26	Tinker, Justin	Custodian	Custodial Services		X
5/21/26	Trombino, Jennifer	Instructional Para	Northridge ES		X
6/25/26	Valentine, Olivia	Specialized Program Para	Main Street School		X
4/3/26	Walker, Lisa	Nutrition Services Worker	Nutrition Services		X
4/3/26	Young, Katharine	Bus Driver	Transportation		X
5/21/26	Zado, Kristin	Instructional Para	Eagle Crest ES		X

	NAME	POSITION	LOCATION
	<b>ADMINISTRATIVE/PROFESSIONAL/TECHNICAL</b>		
7/1/26	Carney, Justina	Principal - Elementary	Centennial ES
7/1/26	Gustafson, Kate	Principal - Elementary	Lyons ES
7/1/26	Shanahan, Brian	Asst Principal - Middle	Erie MS
7/1/26	Tonjes, Martin	Assistant Principal/Athletic Director	Niwot HS
	<b>LICENSED</b>		
8/11/26	Adams, Marley	5th Grade Teacher	Legacy ES
8/11/26	Aragon, Kendall	Math Teacher	Erie HS
8/3/26	Brown, Johanna	Instructional Program Consultant	Special Education
8/11/26	Campbell, Jada	Physical Education Teacher	Frederick HS
8/11/26	Clinch-Berdiales, Rebecca	ESL Teacher	Erie ES
8/11/26	Costello, Ryan	Language Arts Teacher	Frederick HS
8/11/26	Coyle, Brittney	Counselor	Frederick HS
8/11/26	Ehlert, Elise	Instrumental Music Teacher	Lyons M/S
8/11/26	Golenberg, Jessica	Literacy Teacher	Grand View ES
8/11/26	Hall, Kayla	Speech Language Pathologist	Special Education
8/11/26	Haraway, Tracy	4th Grade Teacher	Columbine ES
8/11/26	Holahan, Taylor	4th Grade Teacher	Alpine ES
8/11/26	Huey, Shannon	1st Grade Teacher	Grand View ES
8/11/26	Ives, Kathryn	1st Grade Teacher	Fall River ES
8/11/26	Kapushion, Zachary	Social Studies Teacher	Lyons M/S / Trail Ridge MS
8/11/26	Leger, Samantha	Autism Specialist	Big Sky PK-8
8/11/26	Lomeli, Andres	5th Grade Teacher	Erie ES
8/11/26	Lotito, Makayla	2nd Grade Teacher	Big Sky PK-8
8/11/26	Malone, Myndee	Special Education Teacher	Mountain View ES
8/11/26	Mander, Tanya	Occupational Therapist	Special Education
8/11/26	Martinez, McKenzie	Special Education Teacher	Longmont Estates ES
8/11/26	Mayo, Brooke	Physical Education Teacher	Erie MS
8/11/26	McCaffrey, Jenna	Math/Science Teacher	Lyons M/S
8/11/26	McCue, Julia	Special Education Teacher	Erie MS
8/11/26	McGinn, Stella	6th Grade Teacher	Big Sky PK-8
8/11/26	Morrison, Lucy	Math/Science Teacher	Lyons M/S
8/11/26	Navilliat, Susan	Occupational Therapist	Special Education
8/11/26	Neal, Marisa	Kindergarten Teacher	Alpine ES
8/11/26	O'Neill, Isabelle	Elementary Music Teacher	Alpine ES
8/11/26	Pierce, Ashley	5th Grade Teacher	Highlands ES
8/11/26	Ralston, Bennett	5th Grade Teacher	Soaring Heights PK-8
8/11/26	Reaves, Amanda	Counselor	Erie HS
8/11/26	Reffel, Amanda	Kindergarten Teacher	Big Sky PK-8
8/11/26	Regan, Tiffany	Language Arts Teacher	Coal Ridge MS
8/11/26	Rodriguez, Sarah	Special Education Teacher	Altona MS
8/11/26	Rumrey, Maddison	Language Arts Teacher	Soaring Heights PK-8
8/11/26	Salgado, Nicolas	Special Education Teacher	Big Sky PK-8
8/11/26	Shay, Taryn	5th Grade Teacher	Fall River ES
8/11/26	Smith, Zachariah	Vocal Music Teacher	Lyons M/S
8/11/26	Uvalle, Candace	Special Education Teacher	Erie ES
8/11/26	Vialpando, Davin	Physical Education Teacher	Mead HS
8/4/26	Villano, Isabel	Special Education Teacher	Main Street School
8/11/26	Waterman, Ashley	2nd Grade Teacher	Timberline PK-8
8/11/26	Welch, Brittany	Foreign Language Teacher	Mead HS
8/11/26	Wicks, Jessica	4th Grade Teacher	Red Hawk ES
8/11/26	Willows, Paul	Science Teacher	Frederick HS
8/11/26	Wynder Lopez, Sarah	Math Teacher	Trail Ridge MS

	<b>CLASSIFIED</b>		
4/6/26	Baca, Audrey	Custodian	Custodial Services
4/12/26	Beltran Roan, Jimena	Custodian- Lead	Custodial Services
4/8/26	Buss, Timothy	Custodian- Head Elementary	Custodial Services
8/14/26	Dietzen, Katherine	Preschool Para	Alpine ES
5/11/26	Dreyer, Charlie	Custodian	Custodial Services
8/11/26	Farnham, Katie	Preschool Teacher	Highlands ES
8/13/26	Fluker, Steven	Specialized Program Para	Legacy ES
8/13/26	Fulmer, Rylee	Special Education Para	Grand View ES
4/20/26	Gonzalez Cansigno, Lesly	Custodian	Custodial Services
4/30/26	Hardin, Grace	School Secretary	Soaring Heights PK-8
8/14/26	Kirkpatrick, Jordan	Preschool Para	Red Hawk ES
8/13/26	Lizcano, Ivette	Specialized Program Para	Timberline PK-8
8/13/26	Lull, Sophia	Accompanist	Big Sky PK-8
8/13/26	Matthews, Kendra	Specialized Program Para	Special Education
8/13/26	Metzger, Francesca	Specialized Program Para	Soaring Heights PK-8
4/13/26	Montoya, Nathaniel	Custodian	Custodial Services
8/13/26	Pierce, Hailey	Specialized Program Para	Grand View ES
5/8/26	Reed, Siam	Health Clerk	Indian Peaks ES
8/12/26	Rule, Heather	Specialized Program Para	Main Street School
8/13/26	Springston, Brittany	Lab Technician	Highland ES
8/14/26	St Clair, Crystal	Preschool Para	Alpine ES
8/13/26	Stemwedel, Logan	Specialized Program Para	Special Education
4/27/26	Villalobos Quintero, Reinalda	Custodian	Custodial Services
5/4/26	Wright, Devan	Custodian	Custodial Services

## MEMORANDUM

DATE: May 13, 2026  
TO: Board of Education  
FROM: Dr. Jackie Kapushion, Superintendent of Schools  
SUBJECT: Approval of Board of Education Meeting Minutes  
Strategic Priority – High Functioning School Board

RECOMMENDATION

That the Board of Education approve the minutes from the April Board Meetings.

BACKGROUND

The Board will be asked to approve the minutes from the April 8, 2026 Regular Meeting, April 15, 2026 Study Session, April 15, 2026 Special Meeting, April 22, 2026 Study Session, and the April 22, 2026 Regular Meeting.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Executive Director of District Security and Safe School Environment  
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Debora Sumrall as the Executive Director of District Security and Safe School Environment, effective July 1, 2026.

BACKGROUND

Debora Sumrall completed her undergraduate studies in Psychology and Criminal Justice at the University of Alabama, where she also pursued graduate education and obtained a Master of Science Degree in Criminal Justice.

Mrs. Sumrall has a strong background in law enforcement operations encompassing over 25 years. Her prior roles include Deputy and Criminal Investigator for Tuscaloosa County Sheriff's Office, Police Officer for Pelham Police Department, and Armed Area Supervisor for G4S Secure Solutions. Since 2014 she has worked for the Shelby County Sheriff's Office, serving in the following roles: Deputy for the Community Outreach Unit, Sergeant overseeing Patrol and the School Resource Officers Unit, and, most recently, Lieutenant in the Administrative Unit, where she currently serves.

SALARY

Annual salary will be according to schedule.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Director of Enterprise Systems  
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Amy Forshee as the Director of Enterprise Systems in District Technology Services (DTS), effective July 1, 2026.

BACKGROUND

Ms. Forshee graduated from Rollins College with a Bachelor of Arts in Economics. She continued her studies at Rollins College, where she earned her Master of Arts Degree in Corporate Communication and Technology.

Bringing more than twenty five years of experience to her new role, Ms. Forshee currently serves in St. Vrain Valley School District as Director of Special Projects. In this position, she provides strategic leadership and is responsible for the successful execution and advancement of high priority, cross functional initiatives that directly support the district's strategic goals. In the past, Ms. Forshee has worked in senior leadership roles in the area of technology based project management, as a strategic partner for cross-functional business units, streamlined processes and operational efficiency for large corporations, and facilitating change management within large multi-faceted projects.

SALARY

Annual salary will be according to schedule.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Principal at Lyons Elementary School  
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Kate Gustafson as Principal of Lyons Elementary School, effective July 1, 2026.

BACKGROUND

Kate Gustafson graduated from University of Northern Colorado with a Bachelor of Arts Degree in Geography and a minor in Psychology. She continued her education at the American College of Education, where she earned her Master's Degree in Educational Leadership.

Ms. Gustafson brings close to 19 years of experience as an educator. She is currently in her fifth year serving as Executive Principal at Flagstaff Academy, where she also previously lead as Middle School Principal and Assistant Principal. Ms. Gustafson brings with her experience as a middle school social studies teacher from her time at Flagstaff Academy and the Collegiate Academy of Colorado.

SALARY

Annual salary will be according to schedule.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Principal at Mead High School  
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Lindsay LaPorte as the Principal of Mead High School, effective July 1, 2026.

BACKGROUND

Ms. La Porte graduated from the University of California San Diego with a Bachelor's Degree in Communications. She continued her education at Azusa Pacific University where she earned a Master of Arts Degree in Digital Teaching and Learning. She also obtained a second Master's Degree in Educational Leadership and earned her Principal Licensure from the University of Colorado Denver.

Bringing over seventeen years of experience to her new role, Ms. La Porte is currently in her fourth year serving as Assistant Principal at Mead High School. Other roles she has served in our district include Dean of Students at Mead High School, Instructional Coordinator, Learning and Technology Coach, and Math Teacher at Altona Middle School. Ms. La Porte's educational background also includes eight years as a Math Teacher for Arcadia Unified School District and two teacher licensure added endorsements: Culturally Linguistically Diverse Learners and Instructional Technology.

SALARY

Annual salary will be according to schedule.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Principal at Soaring Heights PK-8  
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Kelby Benedict as the Principal of Soaring Heights PK-8, effective July 1, 2026.

BACKGROUND

Kelby Benedict graduated from Colorado State University with a Bachelor's Degree in Mathematics and completed his teacher preparation program. He continued his education at Colorado State University where he earned his Master's in Education and Human Resource Studies along with completing his principal licensure program.

Mr. Benedict brings over 23 years of experience as an educator. He is in his second year serving as Deputy Principal of MEF International School in Türkiye in a PreK-12 system. Previously, he was Director at the Futures Lab, a Career and Technical Education Center in Poudre School District. Mr. Benedict also was Principal for four years at Wellington Middle-High School and Assistant Principal at Poudre High International Baccalaureate (IB) for six years. His teaching experience includes as a K-12 Math Curriculum Facilitator, Instruction Coach, and Math Teacher.

SALARY

Annual salary will be according to schedule.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Assistant Principal at Niwot High School  
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Colleen Ford as the Assistant Principal of Niwot High School, effective July 1, 2026.

BACKGROUND

Ms. Ford graduated from Arizona State University with a Bachelor of Science Degree in Biology. She continued her education at University of Northern Colorado where she earned a Master of Arts Degree in Educational Leadership.

Bringing over fifteen years of experience to her new role, Ms. Ford is currently in her sixth year as Assistant Principal/Athletic Director at Lyons Middle Senior High School. She has also served as an Assistant Principal at Lyons Middle Senior High School and as a science teacher at Niwot High School. In addition, Ms. Ford served for CHSAA as Mile High League President, and as a member of their football and volleyball committees.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Assistant Principal at Erie Middle School  
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Brian Shanahan as the Assistant Principal of Erie Middle School, effective July 1, 2026.

BACKGROUND

Brian Shanahan graduated from Central Michigan University with a Bachelor's Degree in Special Education and Physical Education. He continued his education at Grand Canyon University where he earned his Master's in Education Administration.

Mr. Shanahan brings more than 16 years of experience as an educator and is currently in his seventh year serving as Assistant Principal and Athletic Director for Rocky Top Middle School. He taught physical education and health at Fort Lupton Middle School for five years before serving five years as their Assistant Principal.

SALARY

Annual salary will be according to schedule.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Forklift Purchase for the Clover Basin Warehouse Renovation Project  
Strategic Priority – Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve the purchase of Forklift with Welch Equipment for the Clover Basin Warehouse Renovation Project for an initial amount of \$102,590 and a total contract value of \$115,000. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

The renovation at Clover Basin will expand the cooler and freezer storage, and maximize efficiencies of the central supply and dry storage areas. Welch Equipment was selected through a sole source based on the compatibility of the forklift with the specific push back racking being installed in the project.

Funding for the project is available from the 2024 Bond Program. This item is being brought forth to comply with Board policy FEG stating any items over \$99,999 must have Board approval.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Change Order to Construction Manager/General Contractor (CM/GC) Agreement for the Secure Entrance and Renovation Project at Westview Middle School  
Strategic Priority – Student and Staff Well-Being/Districtwide Safety and Security

RECOMMENDATION

That the Board of Education approve Change Order #1 for \$845,758 to the Construction Manager/General Contractor (CM/GC) Agreement with Horizon West Builders, Inc., for the Secure Entrance and Renovation Project at Westview Middle School for a total contract value of \$5,835,081. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This Change Order includes replacement of the current gravel athletic track with an all-weather surface and the replacement of PA/Intercom System.

Funding is available from the 2024 Bond Program. This item is being brought forth to comply with Board policy FEH stating any items over \$99,999 must have Board approval.

Original Agreement Amount (a)	\$ 4,989,323
Previous change orders (b)	\$ 0
Current change order (c)	\$ 845,758
Total changes (previous + current) (d)	\$ 845,758
New contract amount (e)	\$ 5,835,081

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Contract Award for the Actuator Valve Replacement Project at Prairie Ridge Elementary School  
Strategic Priority – Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve the Construction Services Agreement with Braconier Plumbing and Heating Co. Inc., for the Actuator Valve Replacement Project at Prairie Ridge Elementary School for an initial amount of \$110,032 and a total contract value of \$150,000. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

The scope of this project includes all work associated with the replacement of the hydronic heating control valves at Prairie Ridge Elementary School. This work will update and improve efficiencies of the heating system.

Braconier Plumbing and Heating Co. Inc., was selected for this project through the bid process. See attached bid tabulation, ITB# 2026-032.

Funding for the project is available from the 2024 Bond Program. This item is being brought forth to comply with Board policy FEG stating any items over \$99,999 must have Board approval.



BID TABULATION SHEET  
ITB 2026-032  
ACTUATOR VALVE REPLACEMENT - PRAIRIE RIDGE ELEMENTARY  
MARCH 18, 2026 2:00PM

Recommended Award	Braconier Plumbing and Heating Co., Inc.
Bidders Signature Page - Exhibit 1	Yes
Eligibility Requirements - Exhibit 2	Yes
Statement of Insurance - Exhibit 3	Yes
Bid Bond (if applicable) - Exhibit 4	Yes
District Contract - Exhibit 5	Yes
Addendum 1	Yes
Addendum 2	Yes
Addendum 3	Yes
TOTAL BASE BID:	\$ 110,032.00
Add Alternate for shut down and drain, if necessary	\$ 24,000.00

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Contract Award for Longs Peak Middle School Bond Project  
Strategic Priority – Portfolio of 21<sup>st</sup>-Century Instructional Focus Schools  
and Robust Co-curricular Opportunities

RECOMMENDATION

That the Board of Education approves the execution of a formal agreement with Eidos Architects, Inc., for an initial contract award of \$221,250, and a total amount of \$250,000 for the architectural services associated with the Longs Peak Middle School Bond Project. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

The bond work at Longs Peak Middle School includes strategic interior refresh, select equipment renewal, AHU/RTU repair/replacement, electrical upgrades, and irrigation upgrades.

Eidos Architects was prequalified through RFQ 2025-015 – Architectural Services, and was selected for this project based on their response to our request for Architectural and Design Services for Bond Projects of Summer 2027

Funding for the project is available from the 2024 Bond Program. This item is being brought forth to comply with Board policy FEG stating any items over \$99,999 must have Board approval.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Change Order to Construction Manager/General Contractor (CM/GC) Contract for the Thunder Valley K-8 Renovation Project  
Strategic Priority – Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve Change Order #1 for \$1,940,112 to the Construction Manager/General Contractor (CM/GC) contract with Himmelman Construction for the Thunder Valley K-8 Renovation Project for a \$4,580,717 total contract value. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This Change Order includes the pricing to complete the project. The project includes a renovation of the Special Education classrooms, creating two classrooms within the footprint of the building, critical infrastructure improvements, and enhancements to outdoor spaces.

Funding is available from the 2024 Bond Program. This item is being brought forth to comply with Board policy FEH stating any items over \$99,999 must have Board approval.

Original Agreement Amount (a)	\$2,640,605
Previous change orders (b)	\$ 0
Current change order (c)	\$1,940,112
Total changes (previous + current) (d)	\$1,940,112
New contract amount (e)	\$4,580,717

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Fee Adjustment for Lyons Elementary School Secure Entrance and Remodel Project  
Strategic Priority – Staff and Student Well-Being

RECOMMENDATION

That the Board of Education approve Fee Adjustment #2 for \$205,600, to the Architectural Services Agreement with Cuningham Group Architecture, Inc., for the Lyons Elementary School Secure Entrance and Remodel Project for a total contract value of \$885,635. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This Fee Adjustment includes the Structural design, architectural design, mechanical engineer, fire protection engineer and technology consultant fees for additional items required per the emergency 4<sup>th</sup> Ave Roof Repair and Fire Suppression changes.

Funding is available from the 2024 Bond Program. This item is being brought forth to comply with Board policy FEH stating any items over \$99,999 must have Board approval.

Original Agreement Amount (a)	\$ 511,635.00
Previous change orders (b)	\$ 168,400.00
Current change order (c)	\$ 205,600.00
Total changes (previous + current) (d)	\$ 374,000.00
New contract amount (e)	\$ 885,635.00

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Change Order for Big Sky PK-8 Utility Service with United Power  
Strategic Priority – Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve Change Order #1 for \$113,415 to the contract for Big Sky PK-8 Utility Service with United Power for a total contract value of \$326,689. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This change order includes adding a separate electrical service for the street lighting along the northern edge of Mead High School Road.

Funding is available from the 2024 Bond Program. This item is being brought forth to comply with Board policy FEG stating any items over \$99,999 must have Board approval.

Original Agreement Amount (a)	\$ 248,056
Previous change orders (b)	\$ 0
Current change order (c)	\$ 113,415
Total changes (previous + current) (d)	\$ 113,415
New contract amount (e)	\$ 361,471

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Approval of Contract for Enterprise Resource Planning Consulting Partner Strategic Priority – Strong District Finances/Cutting-Edge Technology and Innovation

RECOMMENDATION

That the Board of Education approve a contract with Berry, Dunn, McNeil & Parker, LLC., for Enterprise Resource Planning Consulting Services, and further authorize Tony Whiteley, Chief Financial Officer, or designee to sign all necessary documents.

BACKGROUND

The District conducted a competitive Request for Proposal (RFP) process to identify an independent, vendor-neutral consulting partner to support the selection and procurement of a new Enterprise Resource Planning (ERP) system. This modernization initiative follows a 2024 vendor-led evaluation that confirmed the need to replace the District's aging and fragmented ERP environment with a unified, district-wide solution across departments.

The Procurement Department issued Request for Proposal (RFP) 2026-031 on February 6, 2026, and received eighteen (18) responses by the February 26, 2026, deadline. Upon initial review, one (1) firm was deemed non-responsive and (3) firms were not considered for further evaluation because their proposed pricing exceeded the District's established budget for this project. The remaining proposals were evaluated in accordance with the criteria outlined in the RFP, and the top three (3) firms were invited to participate in a presentation and interview process.

Based on the results of the evaluation, and subsequent negotiations, Berry, Dunn, McNeil & Parker, LLC., was determined to offer the most suitable services to meet the District's needs. The total cost for these services is \$167,560 which will be paid in increments tied to defined milestones and deliverables. Funding for this purchase will come from General Funds budgeted for the Business Modernization project.

## MEMORANDUM

DATE: May 13, 2026

TO: Board of Education

FROM: Dr. Jackie Kapushion, Superintendent of Schools

SUBJECT: Exception to Board Policy DB – Annual Budget, and Adjustment of Transfer from General Fund to Cap Reserve for FY27  
Strategic Priority - Strong District Finances

RECOMMENDATION

That the Board of Education approve a one-time waiver of a portion of Board Policy DB, Annual Budget, for Fiscal Year 2026-27 as part of efforts to bolster the General Fund support for programs and teacher/staff compensation.

BACKGROUND

This item is to request a one-time waiver of a specific section of Board Policy DB, Annual Budget, indicated as follows:

**Capital reserve and risk management**

The budget shall annually include a per pupil dollar amount to be allocated, at the discretion of the Board of Education, to the capital reserve and risk management funds. The initial dollar amount shall be \$313 per pupil and shall be increased or decreased each year by the rate of inflation or the same percentage that the statewide per pupil funding is increased or decreased.

This waiver shall apply to the Fiscal Year 2026-27 (FY27) Superintendent's Budget as prepared and presented, in order to bolster the General Fund support for programs and teacher/staff compensation.