

Karen Ragland, President, Board of Education
Dr. Don Haddad, Superintendent of Schools

Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501

DISTRICT VISION STATEMENT

To be an exemplary school district which inspires and promotes high standards of learning and student well-being in partnership with parents, guardians and the community.

DISTRICT MISSION STATEMENT

To educate each student in a safe learning environment so that they may develop to their highest potential and become contributing citizens.

ESSENTIAL BOARD ROLES

- Guide the superintendent
- Engage constituents
- Ensure alignment of resources
- Monitor effectiveness
- Model excellence

BOARD MEMBERS

- Meosha Babbs, Member
- Jim Berthold, Vice President
- Jocelyn Gilligan, Treasurer
- Sarah Hurianek, Secretary
- Geno Lechuga, Member
- Karen Ragland, President
- Jackie Weiss, Assistant Secretary

PUBLIC COMMENT PROCESS

The Board of Education values community perspectives and the feedback from our parents, teachers, staff and community. During Board Meetings, the Board will hear up to 30 minutes of public comment on non-agenda items and 30 minutes of public comment on agenda-specific items.

- Each person is limited to three minutes of public comment
- The manner of your comments must be appropriate for the business meeting of the board.
- If you are speaking to a non-agenda item, you must limit your remarks to matters of public concern about the district.
- Concerns about the day-to-day operations of the district should first be referred through the proper administrative channels before it is presented to the board.

Learn more at <http://stvra.in/publiccomment>

1. CALL TO ORDER:

6:00 pm Regular Business Meeting

2. ADDENDUMS/CHANGES TO THE AGENDA:

3. VISITORS:

Winter Athletics Presentation

4. AUDIENCE PARTICIPATION:

5. SUPERINTENDENT'S REPORT:

6. REPORTS:

7. CONSENT ITEMS:

- 7.1. Approval: Staff Terminations/Leaves
- 7.2. Approval: Staff Appointments
- 7.3. Approval: Minutes for the March 12, 2025 Regular Meeting, March 26, 2025 Study Session and March 26, 2025 Regular Meeting
- 7.4. Approval: Recommendation to Hire Area Assistant Superintendent
- 7.5. Approval: Recommendation to Hire Assistant Superintendent of Athletics, P.E., Activities, and Performing Arts
- 7.6. Approval: Recommendation to Hire Principal at Mead Middle School
- 7.7. Approval: 2026-2027 and 2027-2028 School District Calendars
- 7.8. Approval: Frederick Firestone Fire Protection District Impact Fees for New High School #9 Project
- 7.9. Approval: Change Order to Construction Manager/General Contractor (CM/GC) Contract for the New St. Vrain Community Montessori School

April 9, 2025

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- 7.10. Approval: Contract Award for Camera and Security Upgrade at Longmont High School
- 7.11. Approval: Purchase of NetScout Hardware, Software and Support
- 7.12. Approval: Change Order to Contract for Cleaning Services Contract with BCCS, LLC
- 7.13. Approval: Adoption of Resolution Requesting Assistance from the Colorado Aeronautical Board and Division of Aeronautics in Form of State Aviation Grant

8. ACTION ITEMS:

- 8.1. Recommendation: Adoption of Resolution Proclaiming April 11, 2025 as Celebration of Excellence Day
- 8.2. Recommendation: High School Science Curriculum Adoption
- 8.3. Recommendation: High School Social Studies Curriculum Adoption
- 8.4. Recommendation: Approval of Contracts for Teachers/Non-Renewal Notices for the 2025-2026 Academic School Year

9. DISCUSSION ITEMS:

- 9.1. Charter School Contract Renewals

10. ADJOURNMENT:

**Board of Education Meetings: Held at 395 South Pratt Parkway,
Board Room, unless otherwise noted:**

Wednesday, April 16	6:00 - 8:00 pm Study Session
Wednesday, April 23	5:15 - 5:45 pm Study Session
Wednesday, April 23	6:00 - 8:00 pm Regular Meeting

	NAME	POSITION	LOCATION	LEAVE OF ABSENCE	SEPARATION RESIGNATION RETIREMENT
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL				
3/14/25	Charnoff, Brande	Industry Certification Facilitator	Career Technical Education		X
5/23/25	Chastain, Lindsey	Dean of Students	Mead HS		X
6/30/25	Garcia, Timothy	Principal	Red Hawk ES		X
6/30/25	Roe, Erin	Assistant Principal	Niwot HS		X
	LICENSED				
5/23/25	Bird, Brandon	Language Arts & Tech Ed Teacher	Erie HS and Career Technical Education		X
5/23/25	Boiler, Joseph	Special Education Teacher	Erie MS		X
3/31/25	Bradt, Jamie	Special Education Teacher	Mead HS	X	
5/23/25	Busby, Stephanie	Art Teacher	Lyons M/S		X
5/23/25	Cook, Delaney	Counselor	Student Assistance Services		X
5/23/25	Crane, Justin	Social Studies Teacher	Westview ES		X
5/23/25	Dame, Diana	Language Arts Teacher	Silver Creek HS		X
3/31/25	Dickinson, Scott	Math Teacher	Longmont HS	X	
5/23/25	Doman, Jim	Social Studies Teacher	Longmont HS		X
5/23/25	Drennen, Amy	3rd Grade Teacher	Eagle Crest ES		X
5/23/25	Duelm, Aaron	Science Teacher	Erie HS		X
5/23/25	Duncan, Liam	Language Arts Teacher	Mead HS		X
3/31/25	Dye, Amanda	Occupational Therapist	Special Education		X
3/31/25	Emanuel, Kristopher	Music Teacher	Indian Peaks ES	X	
4/4/25	Fiebig, Emily	MTSS Teacher	Northridge ES	X	
5/23/25	Fischaber, Jill	Instrumental Music Teacher	Altona MS		X
5/23/25	Froidevaux, Rachel	Foreign Language Teacher	Longmont HS		X
5/23/25	Gann, Karen	Math Teacher	St. Vrain Virtual HS		X
5/23/25	Goulet, Marc	Computer Tech Teacher	Lyons M/S		X
5/23/25	Heimstra, Pamela	Preschool Teacher	Mead ES		X
4/18/25	Hollis, Tori	Special Education Teacher	Main Street School	X	
5/23/25	Hudson, Savanna	English Teacher	Niwot HS		X
5/23/25	Jakobsen, Kathleen	Science Teacher	Altona MS		X
5/23/25	Jensen, Traci	Math Teacher	Erie MS		X
5/23/25	Jimenez, Zvieyko	2nd Grade Bilingual Teacher	Northridge ES		X
5/23/25	Johnson, John Douglas	Math Teacher	Longmont HS		X
5/23/25	Klibbe, Nanette	Counselor	Trail Ridge MS		X
5/23/25	Knight, Jennifer	Speech Pathology Assistant	Student Assistance Services		X
5/23/25	Linzer, Kristina	ESL & Literacy Teacher	Westview MS		X
5/23/25	Little, Elizabeth	3rd Grade Teacher	Black Rock ES		X
5/23/25	Loughran, Lisa	Foreign Language Teacher	Mead HS		X
5/23/25	McDaniel, Anna	Kindergarten Teacher	Eagle Crest ES		X
3/26/25	McNiff, Christine	Registered Nurse	Student Assistance Services	X	
5/23/25	Merriman, Jessica	Preschool Teacher	Mountain View ES		X
5/23/25	Miller, Gregory	Special Education Teacher	Erie HS		X
3/24/25	Motlagh, Maria	3rd Grade Bilingual Teacher	Timberline PK8	X	
3/3/25	Najdek, Sierra	Speech Pathology Assistant	Student Assistance Services	X	
5/23/25	Noterman, Hailey	3rd Grade Teacher	Black Rock ES		X
5/23/25	Olsen, Nancy	2nd Grade Teacher	Niwot ES		X
5/23/25	Parker, Charlotte	ESL Teacher	Frederick HS		X
5/23/25	Rees, Michael	Social Studies Teacher	Niwot HS		X
6/30/25	Reimer, Felicia	Dean of Students	Niwot HS		X
4/1/25	Riddle, Kate	Science Teacher	Altona MS	X	
5/23/25	Rovnak, Lisa	3rd Grade Teacher	Burlington ES		X
5/23/25	Stanton, Sean	Special Education Teacher	Niwot ES		X
4/22/25	Strah, Adam	Physical Education Teacher	Niwot HS	X	
3/27/25	Stroeve, Allison	4th Grade Teacher	Central ES	X	
5/23/25	Tulenko, Julia	Audiologist	Special Education		X
5/23/25	Tyma, Madeleine	Language Arts Teacher	Mead HS		X
6/27/25	Wiedholz, Kayla	Science Teacher	Thunder Valley K-8		X
2/11/25	Zager, Kaylin	Private Duty Nurse	Student Services		X
	CLASSIFIED				
3/28/25	Arzola, Heather	Accounting Technician	Finance		X
6/10/25	Austin, Diana	APEX Instructor	APEX		X

5/23/25	Carruthers, Chelsea	Instructional Para	Eagle Cst ES		X
3/19/25	Craven, Melissa	Head Custodian	Custodial		X
3/5/25	Dawson, Michelle	Accompanist	Skyline HS		X
3/11/25	Diaz, Katherine	Campus Supervisor	Indian Peaks ES	X	
3/5/25	Dineen, Bryan	Bus Driver	Transportation	X	
5/22/25	Drugmand, Zofia	Special Education Para	Red Hawk ES		X
5/22/25	Essig, Susan	Special Education Para	Hygiene ES		X
6/10/25	Fredo, Tina	Media Clerk	Silver Creek HS		X
5/22/25	Gromala, Becky	Community School Manager	Community Schools		X
3/13/25	Gurrola, Carmen	Bus Assistant - SpEd	Transportation		X
3/12/25	Gurrola, Jasmyne	Bus Driver	Transportation		X
2/27/25	Hamsher, Melissa	Nutrition Services Worker	Nutrition Services		X
3/24/25	Hernandez, Neftaly	Campus Supervisor	Thunder Valley PK8	X	
4/17/25	Holloway, Lindsey	Instructional Para	Indian Peaks ES	X	
3/25/25	Jacko, Imelda	Bus Driver	Transportation	X	
3/21/25	Jarvis, Julie	Instructional Para	Soaring Heights PK8		X
6/2/25	Jones, Leslie	Scheduler-Operations & Maintenance	Operations		X
6/17/25	Keener, Michele	Principal Secretary	Highlands ES		X
3/12/25	Kenfield, Jennifer	Community Schools Manager	Community Schools	X	
2/28/25	Kerr, Kristin	Bus Driver	Transportation		X
3/13/25	Kime, Shannon	Health Clerk	Frederick HS		X
5/22/25	Kiyota, Cathy	Preschool Para	Highlands ES		X
2/26/25	Lambert, Brandon	Custodian	Custodial		X
3/14/25	Linhart-Dudley, Christina	Nutrition Services Worker	Nutrition Services		X
3/31/25	Loesch, Nicholas	Vending Technician	Nutrition Services	X	
6/26/25	McClintock, Deborah	Special Education Para	Indian Peaks ES		X
5/22/25	Neumeister, Melissa	Preschool Para	Blue Mountain ES		X
3/11/25	Nirschl, Joseph	Carpenter	Operations	X	
6/26/25	Nowakowski, Lisa	Health Clerk	Main Street School		X
3/4/25	Nunemaker, Alison	Nutrition Services Worker	Nutrition Services		X
3/28/25	Parish, Sara	Behavior Coach	Student Assistance Services		X
5/22/25	Pink, Erin	Instructional Para	Soaring Heights PK8		X
2/28/25	Sanchez, Angel	Community School Manager	Community Schools		X
3/12/25	Sanchez, Jessica	Nutrition Services Worker	Nutrition Services		X
3/27/25	Sharma, Nidhi	Nutrition Services Worker	Nutrition Services		X
3/14/25	Solorzano, Maritza	Special Education Para	Niwot HS		X
5/22/25	Stewart, Erica	Instructional Para	Niwot ES		X
3/14/25	Suwalski, Rosemarie	Instructional Para	Soaring Heights PK8		X
3/11/25	Tanner, Ryan	Special Education Para	Community Schools		X
2/24/25	Tatman, Chaundra	Media Technician	Thunder Valley PK8	X	
5/22/25	Valenzuela, Andrew	Campus Supervisor	Trail Ridge MS		X
5/23/25	Veitch, Penny	Kitchen Manager - Secondary	Nutrition Services		X
3/25/25	Wallace, Samantha	School Secretary	Westview MS	X	
3/4/25	Whitfield, Michelle	Bus Assistant - SpEd	Transportation		X
5/22/25	Williams, Katherine	Preschool Para	Hygiene ES		X
2/24/25	Worthington, Chara	School Secretary	APEX	X	

	NAME	POSITION	LOCATION
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL		
4/7/25	Marsh, Dean	HVAC Software Technician	Operations
	LICENSED		
3/10/25	Cyr, Robin	Speech/Language Pathologist	Special Education
	CLASSIFIED		
3/24/25	Bailey, Samantha	Specialized Progam Para	Soaring Heights PK8
4/1/25	Gonzales-Aquilino, Vanessa	Child Care Director	Community Schools
3/10/25	Olivo, Vanessa	Nutrition Services Worker	Nutrition Services
3/11/25	Ramasubramanian, Gomathi	High Impact Tutor	Longs Peak MS
4/8/25	Smith, Caroline	Nutrition Services Worker	Nutrition Services

MEMORANDUM

DATE: April 9, 2025
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Board of Education Meeting Minutes
Strategic Priority – High Functioning School Board

RECOMMENDATION

That the Board of Education approve the minutes from the March Board Meetings.

BACKGROUND

The Board will be asked to approve the minutes from the March 12, 2025 Regular Meeting, March 26, 2025 Study Session and March 26, 2025 Regular Meeting.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Area Assistant Superintendent
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Matt Buchler as Area Assistant Superintendent, effective July 1, 2025.

BACKGROUND

Mr. Buchler earned his Bachelor of Arts in History and his Colorado Secondary Social Studies Teaching Certificate from the University of Colorado Boulder. He then obtained his Master's Degree and Colorado Principal's License from the University of Denver's Administrative Leadership Program. While in California, he completed training in International Baccalaureate and Language Arts.

Mr. Buchler currently serves in his third year as Administrator on Special Assignment. His professional experience encompasses nine years as Principal at Erie High School, six years as Principal at Longs Peak Middle School, and two years as Assistant Principal at Lyons Middle Senior. His teaching background encompasses middle and high school in the areas of social studies, history and math.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Assistant Superintendent of Athletics, P.E., Activities, and Performing Arts
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Chase McBride as Assistant Superintendent of Athletics, P.E., Activities, and Performing Arts effective July 1, 2025.

BACKGROUND

Mr. McBride graduated from the University of Colorado with a Bachelor's degree in Geography. He continued his education at the American College of Education in Indiana where he earned his Master's in Educational Leadership and obtained his Principal licensure.

Mr. McBride currently serves in his sixth year as Executive Director of Athletics, P.E., Activities, and Performing Arts. Prior to this role, he spent five years as Assistant Principal and Athletic Director at Niwot High School. His professional experience also includes Assistant Principal, teaching Social Studies and supporting English Language Learners.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Principal at Mead Middle School
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Chris Allen as the Principal of Mead Middle School, effective July 1, 2025.

BACKGROUND

Mr. Allen graduated from Colorado State University with a Bachelor of Science degree in Health and Exercise Science. He continued his education at Colorado State University where he earned his Master of Arts degree in Education and Human Resources Studies where he also earned his Principal License Certification.

For the past twelve years, Mr. Allen has dedicated his service to Mead Middle School as Assistant Principal. His commitment to the school extends further, as he previously served as Dean of Students as well as a Math and Science teacher.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of 2026-2027 and 2027-2028 School District Calendars
Strategic Priority - Outstanding Communication and Collaboration with
Community and Corporate Partners

RECOMMENDATION

That the Board of Education adopt the proposed calendars for a two-year calendar period (2026-2027 and 2027-2028).

BACKGROUND

The development of the 2026-2027 and 2027-2028 calendars began in November 2024. In establishing the calendars, the District Calendar Committee gathered numerous resources to guide the creation of the calendars, which included:

- Calendars from Neighboring Districts
- Schedules from Universities
- Testing Schedules
- Athletic and Activities Schedules

In the attached proposed 2026-2027 calendar, school begins August 18, 2026 and ends May 27, 2027. In the proposed 2027-2028 calendar, school begins August 17, 2027 and ends May 25, 2028. Seven Professional Learning Community (PLC) Days are included and remain the 1st Wednesday of every month, excluding October and January in both calendars.

The goal of the Committee included:

- Facilitate what is best for students, focusing on achievement
- Facilitate what is best for adults/teachers, providing opportunity for entry of grades prior to the end of a grading period
- Consider opportunities for teachers to improve practice
- Meet State/Federal requirements and District policy

Dr. Diane Lauer, Chief Academic Officer, will be present to answer questions.

ST. VRAIN VALLEY SCHOOLS

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CALENDAR LEGEND

- Professional Learning Community Day/Late Start - 7 Total**
All students in schools begin the school day 2.5 hours later than normal.
All teachers/staff will be engaged in collaborative professional development.
- Non-Student Contact Days**
12 Total - 5 Work, 4 Comp, 3 Split
- Schools Closed**
- Split Day**
- Beginning of quarter**
- End of quarter**
- Beginning of trimester**
- End of trimester**
- New Teacher Orientation**
- Graduation**
- Denotes "A" Day High School Schedules**
- Summer school, academic enrichment opportunities and community schools programming.** For a complete schedule go to www.svvsd.org/summerlearning

IMPORTANT DATES

- Aug 6, 7, & 10, 2026: New Teacher Orientation
- Aug 10 - 17, 2026: Non-Student Contact Days (Aug 13 & 14 Split Days)
- Aug 18, 2026: First Day of School for 1st-5th, 6th, & 9th Grades
- Aug 19, 2026: First Day of School for 7th, 8th, & 10th-12th Grades
- Aug 20, 2026: First Day of School for Kindergarten
- Aug 24, 2026: First Day of School for Preschool
- Sept 7, 2026: Labor Day
- Oct 16 & 19, 2026: Non-Student Contact Days
- Nov 23 - Nov 27, 2026: Thanksgiving Break
- Dec 21, 2026 - Jan 1, 2027: Winter Break
- Jan 4, 2027: Non-Student Contact Day, Split Day
- Jan 18, 2027: Martin Luther King Jr. Day
- Feb 12, 2027: Non-Student Contact Day
- Feb 15, 2027: Presidents' Day
- Mar 15 - 19, 2027: Spring Break
- Apr 26 & 27, 2027: Non-Student Contact Day
- May 26, 2027: Life Skills ACE Completion
- May 27, 2027: Last Day of School for Students
- May 27, 2027: Graduation - LaunchED Virtual Academy
- May 28, 2027: Graduation - New Meridian HS, St. Vrain Virtual HS, and Universal HS
- May 29, 2027: Graduation - Erie HS, Frederick HS, Longmont HS, Lyons HS, Mead HS
- May 29, 2027: Graduation - Niwot HS, Silver Creek HS, and Skyline HS
- May 31, 2027: Memorial Day

2026-2027 Academic Calendar

July 2026							August 2026							September 2026							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4							1			1	2	3	4	5	
5	6	7	8	9	10	11	2	3	4	5			8	6			8	9	10	11	12
12	13	14	15	16	17	18	9						15	13	14	15	16	17	18	19	
19	20	21	22	23	24	27	16		18	19	20	21	22	20	21	22	23	24	25	26	
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30				
							30	31													

October 2026							November 2026							December 2026							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5	
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	
11	12	13	14	15		17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	
18		20	21	22	23	24	22						28	20							26
25	26	27	28	29	30	31	29	30						27							

January 2027							February 2027							March 2027							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2		1	2	3	4	5	6			1	2	3	4	5	6
3		5	6	7	8	9	7	8	9	10	11		13	7	8	9	10	11	12	13	
10	11	12	13	14	15	16	14		16	17	18	19	20	14						20	
17		19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	
24	25	26	27	28	29	30	28							28	29	30	31				
31																					

April 2027							May 2027							June 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25			28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30													

STUDENT CONTACT DAYS

Quarters	Semesters	Trimesters
1st Quarter: 42	1st Semester: 81	1st Trimester: 56
2nd Quarter: 39	2nd Semester: 93	2nd Trimester: 61
3rd Quarter: 46		3rd Trimester: 57
4th Quarter: 47		

174 Total Days

NON-STUDENT CONTACT DAYS

- 5 Teacher Full Work Days
- 4 Teacher Compensation Days for evening parent conferences.
Conferences are frequently scheduled in the evening to accommodate the schedules of working parents. Please check with your student's school for specific dates and times for their conferences.
- 3 Teacher Split Work Days

If for any reason this calendar must be altered the Board of Education may schedule makeup dates on Saturdays, during scheduled school breaks, and/or at the end of the present calendar.

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CALENDAR LEGEND

Professional Learning Community Day/Late Start - 7 Total
All students in schools begin the school day 2.5 hours later than normal.
All teachers/staff will be engaged in collaborative professional development.

Non-Student Contact Days
12 Total - 5 Work, 4 Comp, 3 Split

Schools Closed

Split Day

Beginning of quarter

End of quarter

Beginning of trimester

End of trimester

New Teacher Orientation

Graduation

Denotes "A" Day
High School Schedules

Summer school, academic enrichment opportunities and community schools programming.

IMPORTANT DATES

- Aug 5, 6, & 9 2027: New Teacher Orientation
- Aug 10 - 16 2027: Non-Student Contact Days (Aug 12 & 13 Split Days)
- Aug 17, 2027: First Day of School for 1st-5th, 6th, & 9th Grades
- Aug 18, 2027: First Day of School for 7th, 8th, & 10th-12th Grades
- Aug 19, 2027: First Day of School for Kindergarten
- Aug 23, 2027: First Day of School for Preschool
- Sept 6, 2027: Labor Day
- Oct 15 & 18 2027: Non-Student Contact Days
- Nov 22 - Nov 26, 2027: Thanksgiving Break
- Dec 20, 2027 - Dec 31, 2027: Winter Break
- Jan 3: Split Day, Non-Student Contact Day
- Jan 17, 2028: Martin Luther King Jr. Day
- Feb 18, 2028: Non-Student Contact Day
- Feb 21, 2028: Presidents' Day
- Mar 20 - 24, 2028: Spring Break
- Apr 24 & 25, 2028: Non-Student Contact Days
- May 24, 2028: Life Skills ACE Completion
- May 25, 2028: Last Day of School for Students
- May 26, 2028: Graduation - LaunchED Virtual Academy
- May 27, 2028: Graduation - New Meridian HS, St. Vrain Virtual HS, and Universal HS
- May 27, 2028: Graduation - Erie HS, Frederick HS, Longmont HS, Lyons HS, Mead HS
- May 29, 2028: Memorial Day

2027-2028 Academic Calendar

July 2027							August 2027							September 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							7				1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		

October 2027							November 2027							December 2027						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	2	3	4
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				

January 2028							February 2028							March 2028						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5				1	2	3	4
2	3	4	5	6	7	8	6	7	8	9	10	11	12	5	6	7	8	9	10	11
9	10	11	12	13	14	15	13	14	15	16	17	18	19	12	13	14	15	16	17	18
16	17	18	19	20	21	22	20	21	22	23	24	25	26	19	20	21	22	23	24	25
23	24	25	26	27	28	29	27	28	29					26	27	28	29	30	31	
30	31																			

April 2028							May 2028							June 2028						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	3
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	
30																				

STUDENT CONTACT DAYS

Quarters	Semesters	Trimesters
1st Quarter: 42	1st Semester: 81	1st Trimester: 56
2nd Quarter: 39	2nd Semester: 93	2nd Trimester: 57
3rd Quarter: 51		3rd Trimester: 61
4th Quarter: 42		

174 Total Days

NON-STUDENT CONTACT DAYS

- 5 Teacher Full Work Days
- 4 Teacher Compensation Days for evening parent conferences.
Conferences are frequently scheduled in the evening to accommodate the schedules of working parents. Please check with your student's school for specific dates and times for their conferences.
- 3 Teacher Solit Work Davs

If for any reason this calendar must be altered the Board of Education may schedule makeup dates on Saturdays, during scheduled school breaks, and/or at the end of the present calendar.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Frederick Firestone Fire Protection District Impact Fees for the New High School #9 Project
Strategic Priority - Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

That the Board of Education approve payment of the Frederick Firestone Fire Protection District impact fees in the amount of \$187,662 for the New High School #9 Project. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

The new high school project requires payment of impact fees for Emergency Services provided by Frederick Firestone Fire Protection District.

The budget for this project has been established at \$187,662. Funding for the project is available from 2024 Bond funds. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order to Construction Manager/General Contractor (CM/GC) Contract for the New St. Vrain Community Montessori School Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

That the Board of Education approve Change Order #1 for \$21,941,436 to the Construction Manager/General Contractor (CM/GC) Agreement with Fransen Pittman Construction for the new St. Vrain Community Montessori School Project for a total contract value of \$35,927,230. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This Change Order includes the remaining pricing for the building and site construction. This includes all trades, materials and equipment to construct the New Montessori school building, parking, landscaping, utilities and roads for the St. Vrain property.

The budget for the project has been established at \$43,766,849 as part of the 2024 Bond program. This item is being brought forth to comply with Board policy FEH stating any items over \$99,999 must have Board approval.

Original Agreement Amount (a)	\$ 13,985,794
Previous change orders (b)	\$ 0
Current change order (c)	\$ 21,941,436
Total changes (previous + current) (d)	\$ 21,941,436
New contract amount (e)	\$ 35,927,230

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract Award for Camera and Security Upgrade at Longmont High School
Strategic Priority – Districtwide Safety and Security

RECOMMENDATION

That the Board of Education approve the execution of a formal agreement with Advanced Network Management (ANM) for an amount of \$266,643 for the purchase and installation of a camera and security system upgrade at Longmont High School. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

The project entails upgrading the camera and security system at Longmont High School, including purchasing new cameras, mounts and sensors, installation and 5-year licensing for related software.

RFP 2025-11 was issued and ANM was the most responsive and qualified respondent.

The budget for this project has been established at \$266,643. Funding for the project is available from Capital Reserve funds. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of NetScout Hardware, Software and Support
Strategic Priority – Strong District Finances/Cutting-Edge Technology
and Innovation

RECOMMENDATION

That the Board of Education approve the purchase of NetScout hardware, software and support for a bid amount of \$646,349.84 to ePlus Technology, Inc.

BACKGROUND

This purchase will provide proactive monitoring and insight into District network traffic at Clover Basin and Mead High School to quickly identify and resolve issues in order to minimize downtime. The funding for this is from general fund and mill levy dollars dedicated to technology.

The Procurement Department issued Bid No. 2025-031 on February 14, 2025. Five (5) responses were received on March 5, 2025. All responses were reviewed for minimum qualifications. Award is recommended to the lowest qualified, responsive and responsible bidder ePlus Technology, Inc.

Axelliant LLC	ePlus Technology	IT Devices Online, Inc
\$677,082.45	\$646,349.84	*NON-RESPONSIVE
Malor & Company Inc.	vPrime Tech Inc	
\$4,169,417.10	\$692,826.62	

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order to Contract for Cleaning Services with BCCS, LLC.
Strategic Priority - Student and Staff Well-Being/Districtwide Safety and Security

RECOMMENDATION

That the Board of Education approve a change order to the contract for cleaning services with BCCS, LLC., for \$1,000,000. Further, authorize Brian Lamer, Assistant Superintendent of Operations, to sign all necessary contract documents in accordance with the Board of Education policy.

BACKGROUND

The Board previously approved the contract award for cleaning services with BCCS, LLC., for \$5,000,000. An additional \$1,000,000 is needed to cover additional staff for the remainder of the year.

The budget for this project has been established at \$6,000,000 out of the general fund. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Requesting Assistance from the Colorado Aeronautical Board and Division of Aeronautics in Form of State Aviation Grant
Strategic Priority - Outstanding Communication and Collaboration with Community and Corporate Partners

RECOMMENDATION

For the Board of Education to adopt a resolution requesting assistance from the Colorado Aeronautical Board and Division of Aeronautics in the form of a state aviation grant, in the form attached.

BACKGROUND

The Innovation Center applied for and was awarded a Colorado Department of Transportation Division of Aeronautics Aviation Education and Workforce Development Grant in the amount of \$30,000. This grant will help give students a strong competitive advantage in the aviation workforce.

Funds from the Aviation Education grant will be used to support purchase of a new laser cutter.

As a condition of the grant, the governing body of the grant applicant (the Board) must adopt a resolution in the form attached requesting assistance from the Colorado Aeronautical Board and Division of Aeronautics.

A RESOLUTION OF THE BOARD OF EDUCATION OF THE ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J REQUESTING ASSISTANCE FROM THE COLORADO AERONAUTICAL BOARD AND DIVISION OF AERONAUTICS IN FORM OF A STATE AVIATION GRANT

WHEREAS the General Assembly of the State of Colorado declared in Title 43 of the Colorado Revised Statutes, Article 10, 1991 in Section 43-10-101, C.R.S. (the Act) "... that there exists a need to promote the safe operations and accessibility of general aviation in this state; that improvements to general aviation transportation facilities will promote diversified economic development across the state; and that accessibility to airport facilities for residents of this state is crucial in the event of a medical or other type of emergency..."; and

WHEREAS the Act created the Colorado Aeronautical Board ("the CAB") to establish policy and procedures for distribution of monies in the Aviation Fund and created the Division of Aeronautics ("the Division") to carry out the directives of the CAB, including technical and planning assistance to airports, administration of the state aviation system grant program, and supporting aviation education programs (see, §§ 43-10-103, 43-10-105, and 43-10-108.5 C.R.S.); and

WHEREAS any eligible entity operating an FAA-designated public-use airport or eligible education program entity as detailed in the Division's Programs and Procedures Manual ("the Manual") in the state may file an application for and be recipient of a grant to be used solely for aviation/aviation education purposes; and

WHEREAS the Division is authorized to assist such eligible entities and request assistance by means of a Resolution passed by the applicant's duly-authorized governing body, which understands that all funds shall be used exclusively for aviation education purposes and that it will comply with all grant procedures, grant assurances and requirements as defined in the Manual and the Grant Reporting Requirements attached hereto as Exhibit B for the project detailed in the Discretionary Aviation Grant Application ("Application") attached hereto as Exhibit A and in conjunction with CDOT's Small Dollar Grant Award Terms and Conditions attached hereto as Exhibit C.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Education of the St. Vrain Valley School District RE-1J ("the Board"), as the duly-authorized governing body of the grant applicant, hereby formally requests assistance from the Colorado Aeronautical Board and the Division of Aeronautics in the form of a state aviation system grant.

2. The Board states that such grant shall be used solely for aviation education purposes, as determined by the State, and as generally described in the Application.

3. By signing this Grant Resolution, the applicant commits to delivering the aviation education detailed in the Application and record and submit all needed reporting requirements as detailed in Exhibit B.

4. That the Board hereby designates Axel Reitzig as the Project Director, as described in the Manual and authorizes the Project Director to act in all matters relating to the work project proposed in the Application, including execution of any amendments.

5. That the Board has appropriated or will otherwise make available in a timely manner all funds, if any, that are required to be provided by the applicant as shown on the Application.

6. That the Board hereby accepts all guidelines, procedures, standards, and requirements described in the Manual as applicable to the performance of the grant work and hereby approves this Grant Resolution, including all terms and conditions contained therein.

7. That District staff is hereby directed to take the necessary action to implement this Resolution.

Dated: April 9, 2025.

**BOARD OF EDUCATION
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J**

By: _____
Karen Ragland, Board President

ATTEST:

Sarah Hurianek, Board Secretary

EXHIBIT A



Colorado Division of Aeronautics Discretionary Aviation Grant Application

APPLICANT INFORMATION

APPLICANT SPONSOR:	AIRPORT/EDUCATION ENTITY: Innovation Center of St. Vrain Valley Schools	IDENTIFIER: SVV
PROJECT DIRECTOR: Axel Reitzig		
MAILING ADDRESS: 33 Quail Rd Longmont, CO 80501	EMAIL ADDRESS:	reitzig_axel@svvds.org
	PHONE NUMBER:	303-702-8200 x 58247

GRANT NAME AND TERMS

25-SVV-E02	TERMS	
	Execution Date:	Expiration Date: January 31, 2027

FUNDING SUMMARY

Funding Source	Funding Amount
State Aviation Grant:	\$27,000.00
Local Cash:	\$3,000.00
Local In-Kind:	\$0.00
Federal Aviation Grant:	\$0.00
Total Project Funding:	\$30,000.00

PROJECT SCHEDULE & BUDGET

ELEMENT DESCRIPTION	STATE FUNDING		LOCAL FUNDING		FEDERAL FUNDING		TOTAL
A. Aviation Education Program	\$27,000.00	Up to 90.00%	\$3,000.00	10.00%		0.00%	\$30,000.00
TOTALS	\$27,000.00		\$3,000.00		\$0.00		\$30,000.00

EXHIBIT B, GRANT REPORTING REQUIREMENTS

The Innovation Center serves approximately 2,500 students annually through its coursework, project teams, competitive teams (such as robotics and cybersecurity), and summer programs. The aeronautics program serves approximately 450 students annually through its coursework and student project teams. Additionally, 45 students participate in aeronautics summer programs and courses. Approximately 320 students will use and benefit from the laser cutter equipment annually.

Purchasing and Use Information:

- We anticipate purchasing a new laser cutter no later than end-of-May 2025.
- Applicable learning objectives involving the laser cutter:
 - Safety & Operation
 - Demonstrate proper safety procedures when using a laser cutter, including material handling, ventilation, and fire prevention.
 - Identify and follow safety protocols specific to laser cutter use in a workshop setting.
 - Perform routine checks and maintenance to ensure the laser cutter operates efficiently and safely.
- 2D CAD Design for Laser Cutting
 - Create precise 2D vector designs in CAD software suitable for laser cutting.
 - Convert digital designs into cut-ready files, understanding line weights, cutting paths, and engraving settings.
- Material Selection & Processing
 - Identify appropriate materials (e.g., plywood, acrylic, foam board, balsa wood, carbon fiber) for laser-cut aircraft components for multi-rotor and fixed wing .
 - Understand the impact of utilizing different materials on aerodynamics and structural integrity.
 - Adjust laser cutter settings (power, speed, frequency) for different material types and thicknesses.
- Fabrication & Assembly
 - Use the laser cutter to produce accurate and repeatable airplane parts.
 - Apply techniques for assembling laser-cut components, including slot-fit construction, adhesives, and reinforcements.
 - Troubleshoot fabrication errors such as overburning, misalignment, and incomplete cuts.
- Iterative Design & Prototyping
 - Test and refine laser-cut airplane components utilizing the design process to engineer new iterations of a design..
 - Analyze structural performance and aerodynamics of laser-cut parts, making design modifications as needed.
- Project Collaboration & Real-World Applications
 - Work in teams to design and fabricate airplane parts using the laser cutter.
 - Integrate laser-cut components with other fabrication methods in the RC airplane build.

- **Present final designs and discuss the role of laser cutting in modern aerospace engineering.**

Metrics and Success Monitoring: Program staff monitor both outputs and outcomes to quantify and articulate success. Annual metrics evaluated by the program include:

1. Student enrollment data: ○ **The number of students enrolled in aeronautics pathway courses, student project teams, and summer camps. For FY25, the output goal is 450 students participating in courses, project teams, and camps.**

○ **Student attendance rate for all courses. For FY25 the goal is 98% attendance.**

○ **Student course passage rates: the number of students who receive a passing grade in aeronautics pathway coursework. The goal passage rate is 95%.**

2. Industry certifications: ○ **The number of students who obtain one or more industry certifications (FAA remote pilot certificate; FAA private pilot written exam). For FY25, the certification goal is 20 certifications.**

○ **Student industry certification passage rate: the percentage of students who pass industry certifications. The goal passage rate for FY25 is 100% (actual results: 98% passage rate in school year 2021-22).**

STATE CONTROLLER

MODEL SMALL DOLLAR GRANT AWARDS AND CONTENT

This is a State Controller Contract, Grant, and Purchase Order Policy under the State Fiscal Rules. All Small Dollar Grant Awards shall use one of the approved models Small Dollar Grant Award or Grant Agreement forms described in Fiscal Rule 3-4 unless the State Agency or Institution of Higher Education (IHE) has obtained the prior written approval from the Office of the State Controller (OSC).

- 1) Available Model Small Dollar Grant Awards.** The following model Small Dollar Grant Awards may be used by State Agencies and IHEs without additional approval from the OSC:

 - a. Financial System Generated Small Dollar Grant Awards.** This model is the system-generated document resulting from a Colorado Operations Resource Engine (CORE) POGG1 encumbrance or through another approved state financial system, which also explicitly references a link to the State of Colorado Small Dollar Grant Award Terms and Conditions that are attached to this policy. This model does not include other documents with a similar or the same appearance as one of these documents that is not generated within the financial system
 - b. Other Approved Forms.** A State Agency or IHE, at the discretion of the State Agency's or IHE's Procurement Official or State Controller delegate, may request other approved forms from the OSC.
 - c. Backup Forms.** If CORE or the approved state financial system used by the State Agency or IHE is unavailable for an extended period of time when a Small Dollar Grant Award must be issued, the State Agency or IHE, with the prior approval of the OSC, may use a backup form with the same or substantially similar appearance as one of the documents described in **§1)a.**
- 2) Modifications of Model Small Dollar Grant Awards.** A State Agency or Institution of Higher Education issuing a Small Dollar Grant Award may not modify the State of Colorado Small Dollar Grant Award Terms and Conditions attached to this policy, including Addendum 1: Additional Terms & Conditions for Information Technology ("Addendum"), in any way without prior written approval of the OSC.

 - a. Exception.** The Office of Information Technology (OIT) may modify the provisions of Addendum for the State of Colorado Small Dollar Grant Awards specifically issued by OIT with the prior written approval of the Procurement Official of OIT or authorized delegate, without obtaining additional approval from OSC.
 - b. Unauthorized Modifications.** Except as described in **§2)a.**, the failure of a State Agency or IHE to obtain approval from the OSC prior to issuing a Small Dollar Grant Award with modified the State of Colorado Small Dollar Grant Award Terms and Conditions shall constitute a violation of Fiscal Rule 3-4, §§ 4.1.7. and 5.1.
- 3) Small Dollar Grant Award Exhibits and References.** All Small Dollar Grant Awards shall either include or specifically reference the State of Colorado Small Dollar Grant Award Terms and Conditions by hyperlink or, if modified in accordance with **§2)**, attach the modified State of Colorado Small Dollar Grant Award Terms and Conditions and shall clarify on the Small Dollar Grant Award that the attached modified State of Colorado Small Dollar Grant Award Terms and Conditions shall govern the Small Dollar Grant Award in lieu of the State of Colorado Small Dollar Grant Award Terms and Conditions referenced by hyperlink. Small Dollar Grant Awards shall also include any additional exhibits, based on the nature of the work performed under the Small Dollar Grant Award, as required by any other state

STATE CONTROLLER

and/or federal agency with authority over that type of work or by any entity providing funding for the Small Dollar Grant Award, including, but not limited to, the following:

- a. Additional information technology provisions required by OIT.
- b. Additional provisions required to comply with the Office of Management and Budget Uniform Guidance, or the Federal Funding Accountability and Transparency Act, or any other applicable federal terms and conditions.
- c. Any federally required attachments relating to confidential information, such as a Health Information Portability and Accountability Act (HIPAA) Business Associate Addendum or a Federal Tax Information Exhibit.



**Robert Jaros, CPA, MBA, JD State
Controller**

STATE CONTROLLER

State of Colorado Small Dollar Grant Award Terms and Conditions

1. **Offer/Acceptance.** This Small Dollar Grant Award, together with these terms and conditions (including, if applicable, Addendum 1: Additional Terms and Conditions for Information Technology below), and any other attachments, exhibits, specifications, or appendices, whether attached or incorporated by reference (collectively the "Agreement") shall represent the entire and exclusive agreement between the State of Colorado, by and through the agency identified on the face of the Small Dollar Grant Award ("State") and the Subrecipient identified on the face of the Small Dollar Grant Award ("Grantee"). If this Agreement refers to Grantee's bid or proposal, this Agreement is an ACCEPTANCE of Grantee's OFFER TO PERFORM in accordance with the terms and conditions of this Agreement. If a bid or proposal is not referenced, this Agreement is an OFFER TO ENTER INTO AGREEMENT, subject to Grantee's acceptance, demonstrated by Grantee's beginning performance or written acceptance of this Agreement. Any COUNTER-OFFER automatically CANCELS this Agreement, unless a change order is issued by the State accepting a counter-offer. Except as provided herein, the State shall not be responsible or liable for any Work performed prior to issuance of this Agreement. The State's financial obligations to the Grantee are limited by the amount of Grant Funds awarded as reflected on the face of the Small Dollar Grant Award.
2. **Order of Precedence.** In the event of a conflict or inconsistency within this Agreement, such conflict or inconsistency shall be resolved by giving preference to the documents in the following order of priority: (1) the Small dollar Grant Award document; (2) these terms and conditions (including, if applicable, Addendum 1 below); and (3) any attachments, exhibits, specifications, or appendices, whether attached or incorporated by reference. Notwithstanding the above, if this Agreement has been funded, in whole or in part, with a Federal Award, in the event of a conflict between the Federal Grant and this Agreement, the provisions of the Federal Grant shall control. Grantee shall comply with all applicable Federal provisions at all times during the term of this Agreement. Any terms and conditions included on Grantee's forms or invoices not included in this Agreement are void.
3. **Changes.** Once accepted in accordance with §1, this Agreement shall not be modified, superseded or otherwise altered, except in writing by the State and accepted by Grantee.
4. **Definitions.** The following terms shall be construed and interpreted as follows: (a) "Award" means an award by a Recipient to a Subrecipient; (b) "Budget" means the budget for the Work described in this Agreement; (c) "Business Day" means any day in which the State is open and conducting business, but shall not include Saturday, Sunday or any day on which the State observes one of the holidays listed in CRS §24-11-101(1); (d) "UCC" means the Uniform Commercial Code in CRS Title 4; (e) "Effective Date" means the date on which this Agreement is issued as shown on the face of the Small Dollar Grant Award; (f) "Federal Award" means an award of federal financial assistance or a cost-reimbursement contract, by a Federal Awarding Agency to the Recipient. "Federal Award" also means an agreement setting forth the terms and conditions of the Federal Award, which terms and conditions shall flow down to the Award unless such terms and conditions specifically indicate otherwise. The term does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program; (g) "Federal Awarding Agency" means a Federal agency providing a Federal Award to a Recipient; (h) "Grant Funds" means the funds that have been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Agreement; (i) "Matching Funds" mean the funds provided by the Grantee to meet cost sharing requirements described in this Agreement; (j) "Recipient" means the State agency identified on the face of the Small Dollar Grant Award; (k) "Subcontractor" means third parties, if any, engaged by Grantee to aid in performance of the Work; (l) "Subrecipient" means a non-Federal entity that receives a sub-award from a Recipient to carry out part of a program, but does not include an individual that is a beneficiary of such program; (m) "Uniform Guidance" means the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, identified as the 2 C.F.R. (Code of Federal Regulations) Part 200, commonly known as the "Super Circular," which supersedes requirements from OMB Circulars A-21, A-87, A-110, A-122, A-89, A-102, and A-133, and the guidance in Circular a-50 on Single Audit Act follow-up; and (n) "Work" means the goods delivered or services, or both, performed pursuant to this Agreement and identified as Line Items on the face of the Small Dollar Grant Award.
5. **Delivery.** Grantee shall furnish the Work in strict accordance with the specifications and price set forth in this Agreement. The State shall have no liability to compensate Grantee for the performance of any Work not specifically set forth in the Agreement.
6. **Rights to Materials.** *[Not Applicable to Agreements issued either in whole in part for Information Technology, as defined in CRS § 24-37.5-102(2); in which case Addendum 1 §2 applies in lieu of this section.]* Unless specifically stated otherwise in this Agreement, all materials, including without limitation supplies, equipment, documents, content, information, or other material of any type, whether tangible or intangible (collectively "Materials"), furnished by the State to Grantee or delivered by Grantee to the State in performance of its obligations under this Agreement shall be the exclusive property the State. Grantee shall return or deliver all Materials to the State upon completion or termination of this Agreement.
7. **Grantee Records.** Grantee shall make, keep, maintain, and allow inspection and monitoring by the State of a complete file of all records, documents, communications, notes and other written materials, electronic media files, and communications, pertaining in any manner to the Work (including, but not limited to the operation of programs) performed under this Agreement (collectively "Grantee Records"). Unless otherwise specified by the State, the Grantee shall retain Grantee Records for a period (the "Record Retention Period") of three years following the date of submission to the State of the final expenditure report, or if this Award is renewed quarterly or annually, from the date of the submission of each quarterly or annual report, respectively. If any litigation, claim, or audit related to this Award starts before expiration of the Record Retention Period, the Record Retention Period shall extend until all litigation, claims or audit finding have been resolved and final action taken by the State or Federal Awarding Agency. The Federal Awarding Agency, a cognizant agency for audit, oversight, or indirect costs, and the State, may notify Grantee in writing that the Record Retention Period shall be extended. For records for real property and equipment, the Record Retention Period shall extend three years following final disposition of such property. Grantee shall permit the State, the federal government, and any other duly authorized agent of a governmental agency to audit, inspect, examine, excerpt, copy and transcribe Grantee Records during the Record Retention Period. Grantee shall make Grantee Records available during normal business hours at Grantee's office or place of business, or at other mutually agreed upon times or locations, upon no fewer than two Business Days' notice from the State, unless the State determines that a shorter period of notice, or no notice, is necessary to protect the interests of the State. The State, in its discretion, may monitor Grantee's performance of its obligations under this Agreement using procedures as determined by the State. The federal government and any other duly authorized agent of a governmental agency, in its discretion, Grantee shall allow the State to perform all monitoring required by the Uniform Guidance, based on the State's risk analysis of Grantee and this Agreement, and the State shall have the right, in its discretion, to change its monitoring procedures and requirements at any time during the term of this Agreement. The State will monitor Grantee's performance in a manner that does not unduly interfere with Grantee's performance of the Work. Grantee shall promptly submit to the State a copy of any final audit report of an audit performed

STATE CONTROLLER

on Grantee Records that relates to or affects this Agreement or the Work, whether the audit is conducted by Grantee, a State agency or the State's authorized representative, or a third party. If applicable, the Grantee may be required to perform a single audit under 2 CFR 200.501, *et seq.* Grantee shall submit a copy of the results of that audit to the State within the same timelines as the submission to the federal government.

8. Reporting. If Grantee is served with a pleading or other document in connection with an action before a court or other administrative decision making body, and such pleading or document relates to this Agreement or may affect Grantee's ability to perform its obligations under this Agreement, Grantee shall, within 10 days after being served, notify the State of such action and deliver copies of such pleading or document to the State. Grantee shall disclose, in a timely manner, in writing to the State and the Federal Awarding Agency, all violations of federal or State criminal law involving fraud, bribery, or gratuity violations potentially affecting the Award. The State or the Federal Awarding Agency may impose any penalties for noncompliance allowed under 2 CFR Part 180 and 31 U.S.C. 3321, which may include, without limitation, suspension or debarment.

9. Conflicts of Interest. Grantee acknowledges that with respect to this Agreement, even the appearance of a conflict of interest is harmful to the State's interests. Absent the State's prior written approval, Grantee shall refrain from any practices, activities, or relationships that reasonably may appear to be in conflict with the full performance of Grantee's obligations to the State under this Agreement. If a conflict or appearance of a conflict of interest exists, or if Grantee is uncertain as to such, Grantee shall submit to the State a disclosure statement setting forth the relevant details for the State's consideration. Failure to promptly submit a disclosure statement or to follow the State's direction in regard to the actual or apparent conflict constitutes a breach of this Agreement. Grantee certifies that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this Agreement. Grantee has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Grantee's Services and Grantee shall not employ any person having such known interests.

10. Taxes. The State is exempt from federal excise taxes and from State and local sales and use taxes. The State shall not be liable for the payment of any excise, sales, or use taxes imposed on Grantee. A tax exemption certificate will be made available upon Grantee's request. Grantee shall be solely responsible for any exemptions from the collection of excise, sales or use taxes that Grantee may wish to have in place in connection with this Agreement.

11. Payment. Payments to Grantee are limited to the unpaid, obligated balance of the Grant Funds. The State shall not pay Grantee any amount under this Agreement that exceeds the Document Total shown on the face of the Small Dollar Grant Award. The State shall pay Grantee in the amounts and in accordance with the schedule and other conditions set forth in this Agreement. Grantee shall initiate payment requests by invoice to the State, in a form and manner approved by the State. The State shall pay Grantee for all amounts due within 45 days after receipt of an Awarding Agency's approved invoicing request, or in instances of reimbursement grant programs a request for reimbursement, compliant with Generally Accepted Accounting Principles (GAAP) and, if applicable Government Accounting Standards Board (GASB) of amount requested. Amounts not paid by the State within 45 days of the State's acceptance of the invoice shall bear interest on the unpaid balance beginning on the 45th day at the rate set forth in CRS §24-30-202(24) until paid in full. Interest shall not accrue if a good faith dispute exists as to the State's obligation to pay all or a portion of the amount due. Grantee shall invoice the State separately for interest on delinquent amounts due, referencing the delinquent payment, number of day's interest to be paid, and applicable interest rate. The acceptance of an invoice shall not constitute acceptance of any Work performed under this Agreement. Except as specifically agreed in this Agreement, Grantee shall be solely responsible for all costs, expenses, and other charges it incurs in connection with its performance under this Agreement.

12. Term. The parties' respective performances under this Agreement shall commence on the "Service From" date identified on the face of the Small Dollar Grant Award, unless otherwise specified, and shall terminate on the "Service To" date identified on the face of the Small Dollar Grant Award unless sooner terminated in accordance with the terms of this Agreement.

13. Payment Disputes. If Grantee disputes any calculation, determination or amount of any payment, Grantee shall notify the State in writing of its dispute within 30 days following the earlier to occur of Grantee's receipt of the payment or notification of the determination or calculation of the payment by the State. The State will review the information presented by Grantee and may make changes to its determination based on this review. The calculation, determination or payment amount that results from the State's review shall not be subject to additional dispute under this subsection. No payment subject to a dispute under this subsection shall be due until after the State has concluded its review, and the State shall not pay any interest on any amount during the period it is subject to dispute under this subsection.

14. Matching Funds. Grantee shall provide Matching Funds, if required by this Agreement. If permitted under the terms of the grant and per this Agreement, Grantee may be permitted to provide Matching Funds prior to or during the course of the project or the match will be an in-kind match. Grantee shall report to the State regarding the status of such funds upon request. Grantee's obligation to pay all or any part of any Matching Funds, whether direct or contingent, only extend to funds duly and lawfully appropriated for the purposes of this Agreement by the authorized representatives of Grantee and paid into Grantee's treasury or bank account. Grantee represents to the State that the amount designated "Grantee's Matching Funds" pursuant to this Agreement, has been legally appropriated for the purposes of this Agreement by its authorized representatives and paid into its treasury or bank account. Grantee does not by this Agreement irrevocably pledge present cash reserves for payments in future fiscal years, and this Agreement is not intended to create a multiple-fiscal year debt of Grantee. Grantee shall not pay or be liable for any claimed interest, late charges, fees, taxes or penalties of any nature, except as required by Grantee's laws or policies.

15. Reimbursement of Grantee Costs. If applicable, the State shall reimburse Grantee's allowable costs, not exceeding the maximum total amount described in this Agreement for all allowable costs described in the grant except that Grantee may adjust the amounts between each line item of the Budget without formal modification to this Agreement as long as the Grantee provides notice to, and received approval from the State of the change, the change does not modify the total maximum amount of this Agreement, and the change does not modify any requirements of the Work. If applicable, the State shall reimburse Grantee for the properly documented allowable costs related to the Work after review and approval thereof, subject to the provisions of this Agreement. However, any costs incurred by Grantee prior to the Effective Date shall not be reimbursed absent specific allowance of pre-award costs. Grantee's costs for Work performed after the "Service To" date identified on the face of the Small Dollar Grant Award, or after any phase performance period end date for a respective phase of the Work, shall not be reimbursable. The State shall only reimburse allowable costs described in this Agreement and shown in the Budget if those costs are (a) reasonable and necessary to accomplish the Work, and (b) equal to the actual net cost to Grantee (i.e. the price paid minus any items of value received by Grantee that reduce the costs actually incurred).

16. Close-Out. Grantee shall close out this Award within 45 days after the "Service To" date identified on the face of the Small Dollar Grant Award, including any modifications. To complete close-out, Grantee shall submit to the State all deliverables (including documentation) as defined

STATE CONTROLLER

in this Agreement and Grantee's final reimbursement request or invoice. In accordance with the Agreement, the State may withhold a percentage of allowable costs until all final documentation has been submitted and accepted by the State as substantially complete.

17. Assignment. Grantee's rights and obligations under this Agreement may not be transferred or assigned without the prior, written consent of the State and execution of a new agreement. Any attempt at assignment or transfer without such consent and new agreement shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Agreement.

18. Subcontracts. Grantee shall not enter into any subcontract in connection with its obligations under this Agreement without the prior, written approval of the State. Grantee shall submit to the State a copy of each subcontract upon request by the State. All subcontracts entered into by Grantee in connection with this Agreement shall comply with all applicable federal and state laws and regulations, shall provide that they are governed by the laws of the State of Colorado, and shall be subject to all provisions of this Agreement.

19. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations in accordance with the intent of the Agreement.

20. Survival of Certain Agreement Terms. Any provision of this Agreement that imposes an obligation on a party after termination or expiration of the Agreement shall survive the termination or expiration of the Agreement and shall be enforceable by the other party.

21. Third Party Beneficiaries. Except for the parties' respective successors and assigns, this Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely to the parties. Any services or benefits which third parties receive as a result of this Agreement are incidental to the Agreement, and do not create any rights for such third parties.

22. Waiver. A party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

23. Indemnification. [Not Applicable to Inter-governmental agreements] Grantee shall indemnify, save, and hold harmless the State, its employees, agents and assignees (the "Indemnified Parties"), against any and all costs, expenses, claims, damages, liabilities, court awards and other amounts (including attorneys' fees and related costs) incurred by any of the Indemnified Parties in relation to any act or omission by Grantee, or its employees, agents, Subcontractors, or assignees in connection with this Agreement. This shall include, without limitation, any and all costs, expenses, claims, damages, liabilities, court awards and other amounts incurred by the Indemnified Parties in relation to any claim that any work infringes a patent, copyright, trademark, trade secret, or any other intellectual property right or any claim for loss or improper disclosure of any confidential information or personally identifiable information. If Grantee is a public agency prohibited by applicable law from indemnifying any party, then this section shall not apply.

24. Notice. All notices given under this Agreement shall be in writing, and shall be delivered to the contacts for each party listed on the face of the Small Dollar Grant Award. Either party may change its contact or contact information by notice submitted in accordance with this section without a formal modification to this Agreement.

25. Insurance. Except as otherwise specifically stated in this Agreement or any attachment or exhibit to this Agreement, Grantee shall obtain and maintain insurance as specified in this section at all times during the term of the Agreement: (a) workers' compensation insurance as required by state statute, and employers' liability insurance covering all Grantee employees acting within the course and scope of their employment, (b) Commercial general liability insurance written on an Insurance Services Office occurrence form, covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits as follows: \$1,000,000 each occurrence; \$1,000,000 general aggregate; \$1,000,000 products and completed operations aggregate; and \$50,000 any one fire, and (c) Automobile liability insurance covering any auto (including owned, hired and non-owned autos) with a minimum limit of \$1,000,000 each accident combined single limit. If Grantee will or may have access to any protected information, then Grantee shall also obtain and maintain insurance covering loss and disclosure of protected information and claims based on alleged violations of privacy right through improper use and disclosure of protected information with limits of \$1,000,000 each occurrence and \$1,000,000 general aggregate at all times during the term of the Small Dollar Grant Award. Additional insurance may be required as provided elsewhere in this Agreement or any attachment or exhibit to this Agreement. All insurance policies required by this Agreement shall be issued by insurance companies with an AM Best rating of A-VIII or better. If Grantee is a public agency within the meaning of the Colorado Governmental Immunity Act, then this section shall not apply and Grantee shall instead comply with the Colorado Governmental Immunity Act.

26. Termination Prior to Grantee Acceptance. If Grantee has not begun performance under this Agreement, the State may cancel this Agreement by providing written notice to the Grantee.

27. Termination for Cause. If Grantee refuses or fails to timely and properly perform any of its obligations under this Agreement with such diligence as will ensure its completion within the time specified in this Agreement, the State may notify Grantee in writing of non-performance and, if not corrected by Grantee within the time specified in the notice, terminate Grantee's right to proceed with the Agreement or such part thereof as to which there has been delay or a failure. Grantee shall continue performance of this Agreement to the extent not terminated. Grantee shall be liable for excess costs incurred by the State in procuring similar Work and the State may withhold such amounts, as the State deems necessary. If after rejection, revocation, or other termination of Grantee's right to proceed under the Colorado Uniform Commercial Code (CUCC) or this clause, the State determines for any reason that Grantee was not in default or the delay was excusable, the rights and obligations of the State and Grantee shall be the same as if the notice of termination had been issued pursuant to termination under **§28**.

28. Termination in Public Interest. The State is entering into this Agreement for the purpose of carrying out the public interest of the State, as determined by its Governor, General Assembly, Courts, or Federal Awarding Agency. If this Agreement ceases to further the public interest of the State as determined by its Governor, General Assembly, Courts, or Federal Awarding Agency, the State, in its sole discretion, may terminate this Agreement in whole or in part and such termination shall not be deemed to be a breach of the State's obligations hereunder. This section shall not apply to a termination for cause, which shall be governed by **§27**. A determination that this Small Dollar Grant Award should be terminated in the public interest shall not be equivalent to a State right to terminate for convenience. The State shall give written notice of termination to Grantee specifying the part of the Agreement terminated and when termination becomes effective. Upon receipt of notice of termination, Grantee shall not incur further obligations except as necessary to mitigate costs of performance. The State shall pay the Agreement price or rate for Work performed

STATE CONTROLLER

and accepted by State prior to the effective date of the notice of termination. The State's termination liability under this section shall not exceed the total Agreement price.

29. Termination for Funds Availability. The State is prohibited by law from making commitments beyond the term of the current State Fiscal Year. Payment to Grantee beyond the current State Fiscal Year is contingent on the appropriation and continuing availability of Grant Funds in any subsequent year (as provided in the Colorado Special Provisions). If federal funds or funds from any other non-State funds constitute all or some of the Grant Funds, the State's obligation to pay Grantee shall be contingent upon such non-State funding continuing to be made available for payment. Payments to be made pursuant to this Agreement shall be made only from Grant Funds, and the State's liability for such payments shall be limited to the amount remaining of such Grant Funds. If State, federal or other funds are not appropriated, or otherwise become unavailable to fund this Agreement, the State may, upon written notice, terminate this Agreement, in whole or in part, without incurring further liability. The State shall, however, remain obligated to pay for Work performed and accepted prior to the effective date of notice of termination, and this termination shall otherwise be treated as if this Agreement were terminated in the public interest as described in §28.

30. Grantee's Termination Under Federal Requirements. If the Grant Funds include any federal funds, then Grantee may request termination of this Grant by sending notice to the State, or to the Federal Awarding Agency with a copy to the State, which includes the reasons for the termination and the effective date of the termination. If this Grant is terminated in this manner, then Grantee shall return any advanced payments made for Work that will not be performed prior to the effective date of the termination.

31. Governmental Immunity. Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, CRS §24-10-101, *et seq.*, the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, CRS §§24-30-1501, *et seq.* No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

32. Grant Recipient. Grantee shall perform its duties hereunder as a grant recipient and not as an employee. Neither Grantee nor any agent or employee of Grantee shall be deemed to be an agent or employee of the State. Grantee shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. **Grantee and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Grantee or any of its agents or employees. Grantee shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Agreement. Grantee shall (a) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (b) provide proof thereof when requested by the State, and (c) be solely responsible for its acts and those of its employees and agents.**

33. Compliance with Law. Grantee shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

34. Choice of Law, Jurisdiction and Venue. [Not Applicable to Inter-governmental agreements] Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Agreement. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Agreement shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver. Any provision incorporated herein by reference which purports to negate this or any other provision in this Agreement in whole or in part shall not be valid or enforceable or available in any action at law, whether by way of complaint, defense, or otherwise. Any provision rendered null and void by the operation of this provision or for any other reason shall not invalidate the remainder of this Agreement, to the extent capable of execution. Grantee shall exhaust administrative remedies in CRS §24-109-106, prior to commencing any judicial action against the State regardless of whether the Colorado Procurement Code applies to this Agreement.

35. Prohibited Terms. Nothing in this Agreement shall be construed as a waiver of any provision of CRS §24-106-109. Any term included in this Agreement that requires the State to indemnify or hold Grantee harmless; requires the State to agree to binding arbitration; limits Grantee's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with that statute in any way shall be void ab initio.

36. Public Contracts for Services. [Not Applicable to offer, issuance, or sale of securities, investment advisory services, fund management services, sponsored projects, intergovernmental grant agreements, or information technology services or products and services] Grantee certifies, warrants, and agrees that it does not knowingly employ or contract with an illegal alien who will perform work under this Agreement and will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this Agreement, through participation in the E-Verify Program or the Department program established pursuant to CRS §8-17.5-102(5)(c). Grantee shall not knowingly employ or contract with an illegal alien to perform work under this Agreement or enter into a contract or agreement with a Subcontractor that fails to certify to Grantee that the Subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Grantee shall (a) not use E-Verify Program or Department program procedures to undertake pre-employment screening of job applicants during performance of this Agreement, (b) notify Subcontractor and the State within three days if Grantee has actual knowledge that Subcontractor is employing or contracting with an illegal alien for work under this Agreement, (c) terminate the subcontract if Subcontractor does not stop employing or contracting with the illegal alien within three days of receiving notice, and (d) comply with reasonable requests made in the course of an investigation, undertaken pursuant to CRS §8-17.5-102(5), by the Colorado Department of Labor and Employment. If Grantee participates in the Department program, Grantee shall deliver to the State a written, notarized affirmation that Grantee has examined the legal work status of such employee, and shall comply with all of the other requirements of the Department program. If Grantee fails to comply with any requirement of this provision or CRS §8-17.5-101 *et seq.*, the State may terminate this Agreement for breach and, if so terminated, Grantee shall be liable for damages.

37. Public Contracts with Natural Persons. Grantee, if a natural person 18 years of age or older, hereby swears and affirms under penalty of perjury that the person (a) is a citizen or otherwise lawfully present in the United States pursuant to federal law, (b) shall comply with the provisions of CRS §24-76.5-101 *et seq.*, and (c) has produced a form of identification required by CRS §24-76.5-103 prior to the date Grantee begins Work under terms of the Agreement.

STATE CONTROLLER

ADDENDUM 1:

Additional Terms & Conditions for Information Technology

IF ANY PART OF THE SUBJECT MATTER OF THIS AGREEMENT IS INFORMATION TECHNOLOGY, AS DEFINED IN CRS § 24-37.5-102 (2), THE FOLLOWING PROVISIONS ALSO APPLY TO THIS AGREEMENT.

A. Definitions. The following terms shall be construed and interpreted as follows: (a) **"CJI"** means criminal justice information collected by criminal justice agencies needed for the performance of their authorized functions, including, without limitation, all information defined as criminal justice information by the U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Security Policy, as amended, and all Criminal Justice Records as defined under CRS §24-72-302; (b) **"Incident"** means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access, loss, disclosure, modification, disruption, or destruction of any communications or information resources of the State, pursuant to CRS §§24-37.5-401 *et seq.*; (c) **"PCI"** means payment card information including any data related to credit card holders' names, credit card numbers, or the other credit card information as may be protected by state or federal law; (d) **"PHI"** means any protected health information, including, without limitation any information whether oral or recorded in any form or medium that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual including, without limitation, any information defined as Individually Identifiable Health Information by the federal Health Insurance Portability and Accountability Act; (e) **"PII"** means personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, or biometric records, including, without limitation, all information defined as personally identifiable information in CRS §24-72-501; (f) **"State Confidential Information"** means any and all State Records not subject to disclosure under the Colorado Open Records Act and includes, without limitation, PII, PHI, PCI, Tax Information, CJI, and State personnel records not subject to disclosure under the Colorado Open Records Act; (g) **"State Fiscal Rules"** means those fiscal rules promulgated by the Colorado State Controller pursuant to CRS §24-30-202(13)(a); (h) **"State Fiscal Year"** means a 12 month period beginning on July 1 of each calendar year and ending on June 30 of the following calendar year; (i) **"State Records"** means any and all State data, information, and records, regardless of physical form; (j) **"Tax Information"** means federal and State of Colorado tax information including, without limitation, federal and State tax returns, return information, and such other tax-related information as may be protected by federal and State law and regulation, including, without limitation all information defined as federal tax information in Internal Revenue Service Publication 1075; and (k) **"Work Product"** means the tangible and intangible results of the delivery of goods and performance of services, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, information, and any other results of the Work, but does not include any material that was developed prior to the Effective Date that is used, without modification, in the performance of the Work.

B. Intellectual Property. Except to the extent specifically provided elsewhere in this Agreement, any State information, including without limitation pre-existing State software, research, reports, studies, data, photographs, negatives or other documents, drawings, models, materials; or Work Product prepared by Grantee in the performance of its obligations under this Agreement shall be the exclusive property of the State (collectively, "State Materials"). All State Materials shall be delivered to the State by Grantee upon completion or termination of this Agreement. The State's exclusive rights in any Work Product prepared by Grantee shall include, but not be limited to, the right to copy, publish, display, transfer, and prepare derivative works. Grantee shall not use, willingly allow, cause or permit any State Materials to be used for any purpose other than the performance of Grantee's obligations hereunder without the prior written consent of the State. The State shall maintain complete and accurate records relating to (a) its use of all Grantee and third party software licenses and rights to use any Grantee or third party software granted under this Agreement and its attachments to which the State is a party and (b) all amounts payable to Grantee pursuant to this Agreement and its attachments and the State's obligations under this Agreement or any amounts payable to Grantee in relation to this Agreement, which records shall contain sufficient information to permit Grantee to confirm the State's compliance with the use restrictions and payment obligations under this Agreement or to any third party use restrictions to which the State is a party. Grantee retains the exclusive rights, title and ownership to any and all pre-existing materials owned or licensed to Grantee including, but not limited to all pre-existing software, licensed products, associated source code, machine code, text images, audio, video, and third party materials, delivered by Grantee under the Agreement, whether incorporated in a deliverable or necessary to use a deliverable (collectively, "Grantee Property"). Grantee Property shall be licensed to the State as set forth in a State-approved license agreement (a) entered into as exhibits or attachments to this Agreement, (b) obtained by the State from the applicable third party Grantee, or (c) in the case of open source software, the license terms set forth in the applicable open source license agreement. Notwithstanding anything to the contrary herein, the State shall not be subject to any provision incorporated in any exhibit or attachment attached hereto, any provision incorporated in any terms and conditions appearing on any website, any provision incorporated into any click through or online agreements, or any provision incorporated into any other document or agreement between the parties that (a) requires the State or the State to indemnify Grantee or any other party, (b) is in violation of State laws, regulations, rules, State Fiscal Rules, policies, or other State requirements as deemed solely by the State, or (c) is contrary to this Agreement.

C. Information Confidentiality. Grantee shall keep confidential, and cause all Subcontractors to keep confidential, all State Records, unless those State Records are publicly available. Grantee shall not, without prior written approval of the State, use, publish, copy, disclose to any third party, or permit the use by any third party of any State Records, except as otherwise stated in this Agreement, permitted by law, or approved in writing by the State. If Grantee will or may have access to any State Confidential Information or any other protected information, Grantee shall provide for the security of all State Confidential Information in accordance with all applicable laws, rules, policies, publications, and guidelines. Grantee shall comply with all Colorado Office of Information Security ("OIS") policies and procedures which OIS has issued pursuant to CRS §§24-37.5-401 through 406 and 8 CCR §1501-5 and posted at <http://oit.state.co.us/ois>, all information security and privacy obligations imposed by any federal, state, or local statute or regulation, or by any industry standards or guidelines, as applicable based on the classification of the data relevant to Grantee's performance under this Agreement. Such obligations may arise from: Health Information Portability and Accountability Act (HIPAA); IRS Publication 1075; Payment Card Industry Data Security Standard (PCI-DSS); FBI Criminal Justice Information Service Security Addendum; Centers for Medicare & Medicaid Services (CMS) Minimum Acceptable Risk Standards for Exchanges; and Electronic Information Exchange

STATE CONTROLLER

Security Requirements and Procedures for State and Local Agencies Exchanging Electronic Information with The Social Security Administration. Grantee shall immediately forward any request or demand for State Records to the State's principal representative.

D. Other Entity Access and Nondisclosure Agreements. Grantee may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the work, but shall restrict access to State Confidential Information to those agents, employees, assigns, and Subcontractors who require access to perform their obligations under this Agreement. Grantee shall ensure all such agents, employees, assigns, and Subcontractors sign agreements containing nondisclosure provisions at least as protective as those in this Agreement, and that the nondisclosure provisions are in force at all times the agent, employee, assign, or Subcontractors has access to any State Confidential Information. Grantee shall provide copies of those signed nondisclosure provisions to the State upon execution of the nondisclosure provisions if requested by the State.

E. Use, Security, and Retention. Grantee shall use, hold, and maintain State Confidential Information in compliance with any and all applicable laws and regulations only in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information. Grantee shall provide the State with access, subject to Grantee's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Agreement, Grantee shall return State Records provided to Grantee or destroy such State Records and certify to the State that it has done so, as directed by the State. If Grantee is prevented by law or regulation from returning or destroying State Confidential Information, Grantee warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

F. Incident Notice and Remediation. If Grantee becomes aware of any Incident, it shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. Unless Grantee can establish none of Grantee or any of its agents, employees, assigns or Subcontractors are the cause or source of the Incident, Grantee shall be responsible for the cost of notifying each person who may have been impacted by the Incident. After an Incident, Grantee shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State. The State may adjust or direct modifications to this plan, in its sole discretion and Grantee shall make all modifications as directed by the State. If Grantee cannot produce its analysis and plan within the allotted time, the State, in its sole discretion, may perform such analysis and produce a remediation plan, and Grantee shall reimburse the State for the reasonable actual costs thereof.

G. Data Protection and Handling. Grantee shall ensure that all State Records and Work Product in the possession of Grantee or any Subcontractors are protected and handled in accordance with the requirements of this Agreement at all times. Upon request by the State made any time prior to 60 days following the termination of this Agreement for any reason, whether or not this Agreement is expiring or terminating, Grantee shall make available to the State a complete and secure download file of all data that is encrypted and appropriately authenticated. This download file shall be made available to the State within 10 Business Days following the State's request, and shall contain, without limitation, all State Records, Work Product, and any other information belonging to the State. Upon the termination of Grantee's services under this Agreement, Grantee shall, as directed by the State, return all State Records provided by the State to Grantee, and the copies thereof, to the State or destroy all such State Records and certify to the State that it has done so. If legal obligations imposed upon Grantee prevent Grantee from returning or destroying all or part of the State Records provided by the State, Grantee shall guarantee the confidentiality of all State Records in Grantee's possession and will not actively process such data. The State retains the right to use the established operational services to access and retrieve State Records stored on Grantee's infrastructure at its sole discretion and at any time.

H. Compliance. If applicable, Grantee shall review, on a semi-annual basis, all OIS policies and procedures which OIS has promulgated pursuant to CRS §§ 24-37.5-401 through 406 and 8 CCR § 1501-5 and posted at <http://oit.state.co.us/ois>, to ensure compliance with the standards and guidelines published therein. Grantee shall cooperate, and shall cause its Subcontractors to cooperate, with the performance of security audit and penetration tests by OIS or its designee.

I. Safeguarding PII. If Grantee or any of its Subcontractors will or may receive PII under this Agreement, Grantee shall provide for the security of such PII, in a manner and form acceptable to the State, including, without limitation, all State requirements relating to non-disclosure, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Grantee shall take full responsibility for the security of all PII in its possession or in the possession of its Subcontractors, and shall hold the State harmless for any damages or liabilities resulting from the unauthorized disclosure or loss thereof. Grantee shall be a "Third-Party Service Provider" as defined in CRS §24-73-103(1)(i) and shall maintain security procedures and practices consistent with CRS §§24-73-101 *et seq.*

J. Software Piracy Prohibition. The State or other public funds payable under this Agreement shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Grantee hereby certifies and warrants that, during the term of this Agreement and any extensions, Grantee has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Grantee is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Agreement, including, without limitation, immediate termination of this Agreement and any remedy consistent with federal copyright laws or applicable licensing restrictions.

K. Information Technology. To the extent that Grantee provides physical or logical storage of State Records; Grantee creates, uses, processes, discloses, transmits, or disposes of State Records; or Grantee is otherwise given physical or logical access to State Records in order to perform Grantee's obligations under this Agreement, the following terms shall apply. Grantee shall, and shall cause its Subcontractors, to: Provide physical and logical protection for all hardware, software, applications, and data that meets or exceeds industry standards and the requirements of this Agreement; Maintain network, system, and application security, which includes, but is not limited to, network firewalls, intrusion detection (host and network), annual security testing, and improvements or enhancements consistent with evolving industry standards; Comply with State and federal rules and regulations related to overall security, privacy, confidentiality, integrity, availability, and auditing; Provide that security is not compromised by unauthorized access to workspaces, computers, networks, software, databases, or other physical or electronic environments; Promptly report all Incidents, including Incidents that do not result in unauthorized disclosure or loss of data integrity, to a designated representative of the OIS; Comply with all rules, policies, procedures, and standards issued by the Governor's Office of Information Technology (OIT), including project lifecycle methodology and governance, technical standards, documentation, and other requirements posted at www.oit.state.co.us/about/policies. Grantee shall not allow remote access to State Records from outside the United States, including access by

STATE CONTROLLER

Grantee's employees or agents, without the prior express written consent of OIS. Grantee shall communicate any request regarding non-U.S. access to State Records to the State. The State, acting by and through OIS, shall have sole discretion to grant or deny any such request.

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming April 11, 2025 as Celebration of Excellence Day
Strategic Priority – Outstanding Teachers and Staff

RECOMMENDATION

That the Board of Education approve the attached resolution proclaiming support for the St. Vrain Valley Schools Education Foundation for the celebratory event Celebration of Excellence awards ceremony, formerly Tribute to Teachers, and declaring April 11, 2025 as Celebration of Excellence Day.

BACKGROUND

The St. Vrain Valley Schools Education Foundation (SVVSEF) is an independent 501 (c)(3) non-profit organization established in 1985. The Foundation's primary mission is to support the Strategic Plan of the St. Vrain Valley School District. As a result, their goal is to supplement the education experience in ways that maximize the effectiveness of teachers and enhance student achievement in an increasingly complex and competitive worldwide environment.

Annually, SVVSEF hosts the Celebration of Excellence event to honor St. Vrain Valley teachers. This celebration, on Friday, April 11, 2025, is in its eighteenth year. This event will provide an opportunity for our community to celebrate excellence in teaching in St. Vrain Valley Schools.

RESOLUTION

Celebration of Excellence Day, April 11, 2025

WHEREAS, the *St. Vrain Valley Schools Education Foundation* supports St. Vrain Valley School District's Strategic Plan and provides supplemental funding to enhance teaching and learning in our classrooms; and

WHEREAS, since 1984, the National PTA (Parent Teacher Association) has designated the first full week of May (May 5 - 9, 2025) as Teacher Appreciation Week; and

WHEREAS, the *St. Vrain Valley Schools Education Foundation* is presenting the eighteenth annual Celebration of Excellence event on April 11, 2025 that pays tribute to St. Vrain Valley School District's teachers for this week of recognition; and

WHEREAS, communities and schools will unite to celebrate the educational profession of teaching and show appreciation to teachers for inspiring a thirst for learning in our youth that will last a lifetime; and

WHEREAS, the *Foundation's* eighteenth Celebration of Excellence Program, which includes recognizing a Teacher of the Year from every school, and a Teacher of the Year for the District, provides the opportunity for students, parents, community members and business partners to show appreciation to teachers who exemplify excellence in teaching; and

WHEREAS, schools, businesses and communities play a vital role to ensure the success of the Celebration of Excellence Program;

NOW, THEREFORE, BE IT RESOLVED, that the St. Vrain Valley School District Board of Education proclaims April 11, 2025, as **Celebration of Excellence Day** in our school district and we urge all staff, students, parents and community members to support this event or take some time to show appreciation to a teacher for providing our youth with the gift of learning.

ADOPTED AND APPROVED on April 9, 2025.

ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J BOARD OF EDUCATION

Meosha Babbs, Member

Jim Berthold, Vice President

Jocelyn Gilligan, Treasurer

Sarah Hurianek, Secretary

Geno Lechuga, Member

Karen Ragland, President

Jackie Weiss, Assistant Secretary

SUPERINTENDENT OF SCHOOLS

Dr. Don Haddad

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: High School Science Curriculum Adoption
Strategic Priority - Rigorous, Well-Aligned Standards, Curriculum,
Instruction and Assessment

RECOMMENDATION

That the Board of Education approves the adoption and purchase of the following curriculum materials for high school science;

- Anatomy - Pearson - Essentials of Human Anatomy & Physiology
- Animal Behavior - University of Gottingen, Germany - Animal Behaviour
- Astronomy - Rice University OpenStax Astronomy
- AP Biology - Pearson - Biology in Focus
- AP Chemistry - Cengage - Chemistry
- AP Environmental Science - Bedford, Freeman & Worth - AP Environmental Science
- Chemistry - SAVVAS Experience Chemistry
- Earth Science - Virginia Tech University - Introduction to Earth Science
- Environmental Science - Cengage - Environmental Science: Sustaining Your World
- Forensic Science - Cengage - Forensic Science Fundamentals and Investigations
- Geology - Virginia Tech University - Introduction to Earth Science
- Physics - University of Colorado PEER Physics

And, that the Board of Education approves the following purchase contracts, not to exceed \$1,180,000 Grand total purchase price, for these instructional resources in FY 25-26 and FY 26-27, based on the estimated student enrollment for the 2025-2026 school year.

BACKGROUND

During the fall of 2024, an adoption committee of high school science teachers and district technology personnel from across the district was formed to evaluate the high school science instructional resources for 13 courses offered in St. Vrain. Materials that provided diversity in approaches and philosophy were solicited from multiple publishers for initial review and consideration. Publisher presentations were conducted for the final two candidate programs in each course, and after vetting candidate instructional resources using nationally renowned and respected evaluation criteria, a final selection was made for a pilot. The committee then piloted the selected resources and recommended full adoption of all instructional resources to the St. Vrain Valley Schools Board of Education for adoption.

As part of the process, the committee reviewed the following:

- The Colorado Academic Standards for High School Science
- Evidence-based instructional practices in three-dimensional science instruction
- Our current District curriculum and instructional resources
- Feedback from St. Vrain teachers, students and community members

PILOT SUMMARY

During the 2024-2025 school year, a total of 20 teachers and approximately 680 students participated in a yearlong pilot, representing all District high schools and grade levels. Analysis of pilot results:

PILOT TEACHER FEEDBACK

Pilot teachers were surveyed to gather data on the effectiveness of the instructional resources. The feedback indicated teacher support of the pilot materials and their impact on student learning. In summary, teachers appreciated the interactive features of each text as well as their ability to annotate text within the program using the highlighting and note-taking features. Teachers commented on the many resources available to support and extend student learning and the ease of access to the materials both in and out of the school setting because they are fully digital and work alongside the District's Learning Management Systems.

SUMMARY OF STRENGTHS

Pilot teachers noted these key elements of each resource:

- Science concepts aligned with the current and Colorado Academic Standards
- Material is highly engaging for students with countless opportunities for differentiation of instruction and supporting and extending student learning
- Ease of navigation and accessibility on multiple types of devices
- Cross curricular connections and examples of real world science connections are available in each digital resource along with STEM extensions and projects
- High-quality and engaging lessons provided at each grade level allow teachers to provide phenomenon-driven instruction that includes informational text
- Curricular materials reflect the perspectives and lenses of diverse groups of people
- High rigor and expectations for students, requiring students to read and write like a scientist
- A robust digital platform that integrates with all components of St. Vrain's Learning Management System
- A variety of formative and summative assessment options (print and digital) that assess skills and applications.
- Material is highly engaging for students with countless opportunities for differentiation of instruction and supporting and extending student learning
- Science concepts aligned with the Colorado Academic Standards and Three Dimensional Science Instruction
- Access to audio versions of the texts to support the diverse needs of all learners

- Rigorous hands-on extensions for each lesson.

PUBLIC REVIEW

A review of each course material was held in winter 2025 for all St. Vrain Valley Schools staff, families, and the community. During this review, responses were collected and used as data in the pilot program selection. Overall, the feedback was positive and in support of adopting each program.

PROFESSIONAL DEVELOPMENT AND TRAINING

An initial two days of professional development has been planned for all high school science teachers in the summer of 2025. Teachers have the option of extra duty pay or professional development credit for training. Teachers who cannot attend this training will have the opportunity to complete online training. Ongoing professional development will be designed by the high school science leadership committee, consisting mainly of pilot teachers. Elective training and support opportunities will exist during the 2025-2026 school year and subsequent school years.

Initial Training Cost: \$25,000 for summer training.

GRATITUDE

Heartfelt thanks to the pilot teachers and committee members who spent many hours bringing this recommendation to the District:

High Schools Science Materials Adoption & Pilot Committee (2023-2025)

Jessica Butte - Erie High School	Penny Valentine - Main Street School
Kurt Haubold - Erie High School	Kristina Caldwell - Mead High School
James Chand - Frederick High School	Kyle Meehan - Mead High School
Caroline Moore – LaunchEd	Madalyn Koenigseker- Mead High School
Chris Chou - Longmont High School	Stephen Mills - Niwot High School
Emily Knapp - Longmont High School	Andrew Parliment - Skyline High School
Kiley Spirito - Longmont High School	Hunter Mayhew - Skyline High School
Kyle Manuel - Longmont High School	Laura Basil - Skyline High School
Monica Herzog - Longmont High School	Will Singel - Skyline High School
Jeff Klipstein - Lyons High School	Arthur McEvoy - District Technology Services
Sarah Steele - Lyons High School	Cody Wild - District Technology Services

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: High School Social Studies Curriculum Adoption
Strategic Priority - Rigorous, Well-Aligned Standards, Curriculum, Instruction, and Assessment

RECOMMENDATION

That the Board of Education approves the adoption and purchase of the following curriculum materials for high school social studies;

- World Studies - *World History Interactive*, Savvas Learning Company
- U.S. History - *U.S. History Interactive*, Savvas Learning Company
- U.S. Government - *Magruder's American Government*, Savvas Learning Company
- AP U.S. Government - *Stories of a Nation*, Bedford, Freeman, & Worth
- AP Comparative Government - *Stories of the World*, Bedford, Freeman, & Worth
- AP Economics - *Krugman's Economics for AP*, Bedford, Freeman, & Worth
- AP U.S. History - *America's History for the AP Course*, Bedford, Freeman, & Worth
- Psychology - *Psychology in Everyday Life*, Bedford, Freeman, & Worth
- AP African American History - *Freedom on the Mind: A History of African Americans* Bedford, Freeman, & Worth
- AP Psychology - *Psychology for the AP Course* Bedford, Freeman, & Worth
- AP European History - *Western Civilization from the 1300s*, Cengage
- CU Gold Sociology - *Sociology in Modules*, McGraw Hill
- Sociology - *Active Classroom*, Social Studies School Services

And, that the Board of Education approves the following purchase contracts, not to exceed \$1,485,000, for these instructional resources in FY25, FY26, and FY27, based on the estimated student enrollment for the 2025-2026 school year for Social Studies core, advanced placement, and elective high school courses.

BACKGROUND

During the fall of 2023, an adoption committee of high school social studies teachers and District Technology Services personnel from across the District was formed to evaluate high school social studies instructional resources, pilot the selected resources, and make a recommendation for adoption by the St. Vrain Valley Schools Board of Education.

As part of the process, the committee reviewed the following:

- The Colorado Academic Standards for Social Studies
- Evidence-based instructional practices in social studies
- Colorado State Statutes HB19-1192, SB21-067, HB21-1200, and HB20-1336
- National Council for the Social Studies (NCSS) Standards and the College, Career, and Civic Life (C3) Framework
- College Board Guidelines and Resources
- Our current District curriculum and instructional resources
- Feedback from St. Vrain teachers

After vetting candidate instructional resources using nationally-renowned and respected evaluation criteria, the adoption committee came to consensus on moving forward with the titles from Savvas Learning Company and the Advanced Placement/Elective titles for pilot.

These titles were chosen to pilot because of the robust content and resources available to support social studies' teaching and learning, including primary and secondary sources, interactive simulations, and multimedia resources.

In the winter of 2024, input was gathered from pilot teachers, students, families, non-pilot teachers, and the community. After piloting the program during the 2024-2025 school year and gathering input about the selection, the committee recommends the titles from Savvas Learning Company and the Advanced Placement/Elective titles to the St. Vrain Valley Schools Board of Education for adoption.

PILOT SUMMARY

During the 2024-2025 school year, 18 core social studies teachers and approximately 2,550 students participated in a yearlong pilot representing most District high schools and grade levels. Additionally, 18 advanced placement and elective social studies teachers and approximately 1,200 students participated in a semester-long pilot. Analysis of pilot results:

Pilot Teacher Feedback

Pilot teachers were surveyed to gather data on the effectiveness of the instructional resources. Teachers found the programs included rich, robust content and offered diverse pedagogical lessons to support different types of learners.

Student and Family Surveys

Pilot teachers conducted student and family surveys as part of the pilot.

Students found the lessons engaging and interactive, noting that the lessons helped them learn complex concepts.

Family surveys were made available for feedback. The family feedback was positive and in support of the pilot instructional resources, noting the programs supported their students' understanding of the content.

Summary of Strengths

Teachers

- Fully aligned to the Colorado Academic Standards for social studies; no supplementation needed for content
- Many opportunities for primary source analysis and case studies
- Rich and robust content
- Engaging and up-to-date videos and podcasts
- Multiple and diverse perspectives on events and concepts
- Interactive simulations that encourage deep engagement
- Multiple formative and summative assessment options for each topic

Students

- Easy and intuitive navigation on digital platforms
- Engaging multimedia, including videos, podcasts, interactive maps
- Chunking of text helps with comprehension
- Practice quizzes support recall and success on summative assessments
- Inquiry-focused sparking curiosity
- Interactive lessons with digital tools to support reading and writing

Considerations for Professional Development and Implementation

The program is robust, with many different types of resources for teaching and learning.

Plans to Address Considerations for Professional Development and Implementation

Due to the comprehensive nature of these programs, specialized support for new teachers is being developed. The district unit plans will clearly identify which topics, lessons, and assessments will best align with the unit plans and Colorado Academic Standards in Social Studies. Understanding the platform and the aligned resources will be a focus of the adoption training.

Public Review

A review of the titles from Savvas Learning Company and the Advanced Placement/Elective titles materials was held in winter 2025 for all St. Vrain Valley Schools staff, families, and the community. Overall, the feedback was positive and in support of adopting these titles, noting the rich and robust content.

PROFESSIONAL DEVELOPMENT, TRAINING, AND ONGOING COSTS

An initial one day of professional development has been planned for all high school social studies teachers in the summer of 2025. Teachers have the option of extra duty pay or professional development credit for training. Teachers who cannot attend this training will have the opportunity to complete an online training. Ongoing professional development will be designed by the High School Social Studies Leadership Team, consisting mainly of pilot teachers. Elective training and support opportunities will exist during the 2025-2026 school year and subsequent school years.

Initial Training Cost: \$30,000 for summer training.

Ongoing Costs

The only ongoing costs are related to professional development and training for new teachers to St. Vrain Valley Schools and these titles. This will be budgeted annually through the District curriculum budget.

GRATITUDE

Heartfelt thanks to the pilot teachers and District Technology Services Personnel who spent many hours bringing this recommendation to the District:

Pilot Teachers

Core Courses (World Studies, US History, US Government/Economics)

Casey Eichner, Erie High
Jake Marsing, Frederick High
Elizabeth Jonjack Plahn, Frederick High
Janis Vogelsberg, Frederick High
Kerri Courtney, LaunchEd
Katelynn Ryan, LaunchEd
Graham Buhse, Longmont High
Erin Warren, Mead High
Ryan Lamm, Mead High
Danielle Higgins, Mead High
Tina Harris, Mead High
Rachel Sandoval, Mead High
Alex Garcia, Mead High
Matthew Payan, Niwot High
Frank Cifrese, New Meridian
Justelle Grandsaert, Silver Creek High
Jamie Vigil, Silver Creek High
Dean Haakenson, Skyline High

AP/Elective Courses (APUSH, AP Gov, AP Comparative Gov, AP Psych, AP European History, AP African American History, AP Econ, Psychology, Sociology, Philosophy)

Jami Revielle, Frederick High
Steve McNichols, Silver Creek High
Steve Parsons, Mead High
Graham Buhse, Longmont High
Bryon Booher, Silver Creek High
Tina Harris, Mead High
Ryan Lamm, Mead High
Janis Vogelsberg, Frederick High
Matthew Payan, Niwot High
Desiree Paswaters, Frederick High
Bailey Fowler, New Meridian High
Katelynn Ryan, LaunchEd

Julie Forbes, Silver Creek High
Becky Freeman, Longmont High
Jon Glasser, Skyline High
Desiree Paswaters, Frederick High
Anna Frinak, Niwot High
Rachel Sandoval, Mead High

District Technology Services Personnel

Cody Wild, Learning Systems Specialist
Arthur McEvoy, Learning Systems Specialist

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contracts for Teachers/Non-Renewal Notices for the 2025-2026 Academic School Year

RECOMMENDATION

That the Board of Education approve teacher contracts for all probationary and non-probationary teachers currently employed by St. Vrain Valley Schools with the exception of those listed below.

Probationary teachers not recommended for contracts for the 2025-2026 school year:

Name	Primary Job Title	Primary Worksite
Baker, Brooke	Kindergarten Teacher	Alpine Elementary School
Boddiger, Heather	2nd Grade Teacher	Grand View Elementary School
Capener, Anne	2nd Grade Teacher	Columbine Elementary School
Drake, Leigh	3rd Grade Teacher	Grand View Elementary School
Dutka, Penny	Registered Nurse	Student Assistance Services
Esturain, Daniel	1st Grade Bilingual Teacher	Columbine Elementary School
Evans, Stori	Special Education Teacher	Mountain View Elementary
Ewing, Hailey	6th Grade Teacher	Trail Ridge Middle School
Fitzsimons, Cynthia	Computer Tech Teacher	Coal Ridge Middle School
Foust, Amanda	Dramatics Arts Teacher	Niwot High School
Gaebler, Hannah	2nd Grade Teacher	Soaring Heights PK-8
Goffeney, Stuart	Special Education Teacher	Altona Middle School
Green, Michael	Physical Education Teacher	Frederick / Mead High Schools

Griffith, Isabel	Elementary Music Teacher	Columbine Elementary School
Harris, Suzanne	ECSE Teacher	Columbine Elementary School
Hempstead, Alexandria	Counselor	Skyline High School
Hillman, Hope	4th Grade Teacher	Prairie Ridge Elementary
Jensen, Jesse	Drama/Computer Tech Teacher	Erie Middle School
Kraus, Jennifer	Art Teacher	Indian Peaks Elementary School
Lundstrom, Joseph	Multi Grades Teacher	Skyline High School
Madera, Maria	Instructional Coach - CCC	Timberline PK-8 School
Magers, Tristan	Math Teacher	Niwot High School
Martin, Kristen	1st Grade Teacher	Hygiene Elementary School
Morrin, Jody	ESL Teacher	Blue Mountain Elementary School
Parrott, Randi	5th Grade Teacher	Red Hawk Elementary School
Popovitch, Beverly	Language Arts Teacher	Soaring Heights PK-8
Przygocki, Samantha	Registered Nurse	Student Assistance Services
Redlinger, Joshua	Physical Education Teacher	Skyline High School
Richardson, Heather	Science Teacher	Sunset Middle School
Sims, Beth	Special Education Teacher	Longs Peak Middle School
Taylor, Shannon	Gifted & Talented Teacher	Erie Elementary School
Tjornehoj, Jennifer	Art Teacher	Sunset Middle School
VanBuskirk, Brianna	3rd Grade Teacher	Burlington Elementary
Violet, Eridian	Art Teacher	Grand View Elementary School
Warnecke, Erin	Special Education Teacher	Grand View Elementary School
Wicks, Jessica	1st Grade Teacher	Red Hawk Elementary School

MEMORANDUM

DATE: April 9, 2025

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Charter School Contract Renewals
Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools and
Robust Co-Curricular Opportunities

PURPOSE

To provide the Board of Education with information related to the contracts with Aspen Ridge Preparatory, Carbon Valley Academy, Firestone Charter, Flagstaff Academy, St. Vrain Community Montessori, and Twin Peaks Charter Academy.

BACKGROUND

The District has negotiated a standard contract with its six charter schools since 2013. Matt Buchler worked with District and charter representatives to update that contract for a new five-year period beginning July 1, 2025. These contracts have been previously approved by each charter school board.

These charter school contracts will be presented for approval at the April 23, 2025 Regular Board Meeting.