



SUCCESS
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PRESCHOOL PARENT HANDBOOK

Early Childhood District Office

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ST. VRAIN VALLEY SCHOOLS
academic excellence by design

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WELCOME TO PRESCHOOL IN ST. VRAIN

On behalf of our teaching staff, district early childhood team, and myself, Welcome! We are honored you have selected St. Vrain's early childhood programming to meet your student's preschool needs. We look forward to our partnership within the school year in making your preschoolers time with us a highly successful experience. Success begins here.

Here at St. Vrain Valley Schools, we recognize the importance of a quality early childhood experience for all children with emphasis around partnering with families. Parent involvement is highly encouraged and appreciated.

Understanding that children learn in the home and school environment, our program is family focused and facilitates child learning in all developmental areas (cognitive, language, physical and social/emotional) and content areas (literacy, math, social studies, science, and the arts).

*Shela Blankinship
Director of Early Childhood Education*



PURPOSE & PHILOSOPHY

The purpose of the District Preschool Program is to provide a high quality early childhood experience for your child in a safe, supportive and stimulating environment where children develop and progress through a developmentally appropriate curriculum. Our focus is to prepare children for Kindergarten, providing students a curriculum that promotes learning through intentional learning opportunities during the day supporting social and academic progress.

STANDARDS & KINDERGARTEN READINESS

The District's preschool standards (what we expect children to learn) are aligned with Colorado's preschool academic standards, the Colorado Early Learning and Developmental Guidelines, and Kindergarten Standards. These standards and objectives set out a series of learning readiness. These standards describe what children should understand and be able to do as a result of their preschool experience.

CURRICULUM & ASSESSMENT

Preschool teachers use the Creative Curriculum® System for Preschool, a research based preschool curriculum, to create an environment that supports learning through play in a variety of interest centers, i.e. blocks, dramatic play, science/discovery, art, technology, library/quiet area, etc. This curriculum also helps teachers develop appropriate small and large group activities to enhance child growth in the classroom. Progress is observed and documented in the following developmental and academic content areas: Cognitive, Language, Social/Emotional, Physical, Literacy, Math, Science, Social Studies, Art, Music and Dance.

The children are assessed three times each year (fall, winter, and spring) utilizing MyTS GOLD. Data is collected through on-going observations, samples of classroom work and family input. Parent-teacher conferences are conducted at least twice during the school year to discuss each child's current performance and progress while also working with parents to identify goals for next steps in supporting student growth.



The Creative Curriculum® *for Preschool*



ADMISSION & REGISTRATION

Tuition children typically apply in the Spring and are admitted on a first come, first serve basis; however, procedures may vary depending on the needs of the school community. If there are tuition openings, applications are on-going throughout the school year.

You may not enroll a child in more than one district preschool. Please check our preschool website for application and registration procedures.

www.svvsd.org/preschool

Children with special needs/disabilities will be administratively placed through the Early Childhood Department in collaboration with the Special Education & Child Find Departments. All other children, UPK eligible four-year old's, UPK three-year old's on an IEP, tuition based and scholarship students are placed through the Early Childhood Department who will work as close as possible with parents for placements.

State and District policies require that we have your child's file complete with all the forms and information needed before they may attend preschool

This is a list of what is required:

- Preschool Registration Form including:
Emergency contacts, authorized adults to pick up child, a photo/video release, doctor/dentist information, St Vrain Health Form, and proof of residency.
- Emergency Information Card (kept by Health Clerk).
- A copy of your child's Birth Certificate.
- Immunization Record (must be compliant before they can start preschool).*

- A "General Health Appraisal Form" is required by Colorado State Law in order to attend preschool. It must be completed and signed by a medical provider annually, stating that your child is healthy enough to attend preschool (due within 30 days after the start of school and annually thereafter). If this document is not stating that your child is healthy enough to attend preschool (due within 30 days after the start of school and annually thereafter). If the document is not presented to the school it may affect your child's attendance.
- A St. Vrain Health Form is a requirement of the school district.

*Parents will be notified if there is any child in your preschool class who is not immunized due to acceptable exemptions per state law. Confidentiality will be maintained. Identities will not be shared.

Tuition-paying students only:

The tuition agreement states that you understand the tuition policy and procedures, including no tuition refunds due to (but not limited to) unforeseen emergencies or inclement weather delays or closures, and must be signed on or before your child's first day of preschool. We strongly suggest that families DO NOT prepay tuition.

For parents that claim preschool as a deduction on income tax forms, **the District Tax I.D. number is 84-6014380**. Tuition receipts are available upon request.

Tuition Rates for the 2023-2024 school year:

4 half-day classes (M-Th am or pm) – \$538.00



PROGRAMS OFFERED

The St. Vrain Valley School District has 24 preschool programs located in elementary schools and Spark! Discovery Preschool serving children three and four years of age. Children must be of three and four years of age on or before October 1st of the current year to be registered. Children with disabilities must be served by age three, therefore they may be enrolled throughout the year at their 3rd birthday.

All preschool programs district-wide offer Monday-Thursday, half day programming, AM & PM opportunities. Limited full day opportunities for qualifying families are available at Columbine Elementary, Eagle Crest Elementary, Indian Peaks Elementary, Lyons Elementary, Mountain View Elementary, Northridge Elementary, Rocky Mountain Elementary, Spark! and Timberline.

UNIVERSAL PRESCHOOL PROGRAM

*The Colorado Department of Early Childhood (CDEC) now offers FREE preschool programming up to 15 hours, but no less than 10 hours per week for ALL in district boundary four-year-old children going into kindergarten the following year (age cutoff is 4 on or before October 1st) and a potential funding for three-year old's with a qualifying factor (three year old's are only funded by the state for 10 hour programs). Applications must be submitted through the Universal Preschool Colorado parent portal linked below. Four-year old with a qualifying factor can be considered for Full Day programming should funding be made available through UPK. Supporting documentation for qualifying factors are required for proof of qualification. Should you have questions about Universal Preschool, please reach out to our Local Coordinating Organization, the Early Childhood Council of Boulder County, at 720-548-3981. Learn more at upk.colorado.gov.

SPECIAL NEEDS/DISABILITIES

Preschools in the St. Vrain Valley School District work collaboratively with the District's Special Education Department in the assessment, identification, and programming for children with disabilities. We work with parents, special education, and the preschool staff to determine the best program for the child based on individual needs. If you have a concern about your child's development, please speak to your preschool teacher.



TRANSPORTATION

District transportation is not provided for preschool programs unless it is determined to be a related service for children with disabilities and addressed through the Individualized Education Plan (IEP), or special education administrative placement.

ATTENDANCE

Consistent daily attendance is expected of your student to achieve optimal educational benefits. Missing school sets students back in their learning, and children learn best with consistency. Parents are expected to make all efforts to have their students at school each day with the exception of illness or a family emergency. Attendance is tracked and monitored for student's continuation in the preschool program.

VISION & HEARING SCREENING

As part of the preschool enrollment process, every new preschool student will receive a developmental screening. This will help us to begin to know more about your student, providing the teacher with useful information in meeting your child's individual needs. This will include vision and hearing screenings.

TOILETING

Typically developing children are expected to be potty trained while understanding accidents may occasionally occur. If a student has consistent toileting accidents, a meeting will be held to determine appropriateness of continued programming. In the event of an accident, we will help the child change and the soiled clothing will be sent home in a plastic bag. Please provide extra clothing daily in case of accidents. If no extra clothing is provided, the Health Clerk has limited clothing for emergencies. Please return the loaned clothing promptly after it has been washed.

In accordance with non-discriminatory laws and policies (Americans with Disabilities Act/ADA and Individuals with Disabilities Education Act/IDEA), children with disabilities will not be excluded from District preschools due to the lack of successful potty training. Diapering will be conducted according to state health department and child care licensing standards.

SUPPLY LIST

- 1 Box (10 ct.) Washable Colored Broad Tip Markers
- 4 Glue Sticks
- 1 Tray of Washable Watercolors
- 1 Box (16 ct) Crayons
- 2 Cans (3 or 4oz) of Play-Doh
- Box of Tissue (optional classroom donation)





DISCIPLINE & BEHAVIOR GUIDANCE

Each preschool utilizes positive behavior supports and developmentally appropriate behavior guidance as supported with our social emotional curriculum, Promoting Alternative Thinking Strategies (PATHS). If you have any questions regarding these guidelines, please ask your child's teacher. In challenging situations, teachers will use positive guidance, redirection and logical/natural consequences.

A child may be asked to take a break from the group until he/she is ready to demonstrate appropriate behavior. If a child displays a pattern of negative behavior or has a serious behavior issue, a meeting will take place with parents to collaborate and discuss next steps and as deemed appropriate, a Child Behavior Plan will be developed. The district employs behavior consultants or other specialists as needed, who may be asked to collaborate with the staff and parents.

STUDENT SUPERVISION & AUTHORIZED PICK-UP

Classroom teaching staff will ensure that each parent/guardian signs in their child upon arrival and departure from the classroom daily. Teachers will continuously monitor the presence of children throughout the preschool day in the classroom, on the playground, and on field trips. Children will have their name to face head count taken after each transition. Please assist them by following the school's procedures at all times:

1. An authorized adult, 18 years or older, must sign children in and out of the classroom; children can be left after the teacher knows of his/her presence. The sign-out portion of the log and facility is checked at the end of each day before it is closed and vacated.
2. Authorized persons not known to the staff by sight will be required to provide a photo I.D. before the child will be released to them. Children will not be released to any person who has not been authorized in writing by the parent/guardian. Please notify the teacher of any changes in persons authorized to pick up your child.

NOTE: Anyone picking up a child from preschool must be 18 years of age or older.

LATE PICK-UP PROCEDURES

It is critical for young children to come to school on time and be picked up on time. All parents **must provide three emergency contact persons** on their lists with current phone numbers and addresses. Parents may not list themselves or their spouse as an emergency contact, nor should they list a distant relative. Contacts must be people who would be available to pick up a child in the event of an emergency. Persons picking up children must be 18 years of age or older.

1. School staff will attempt to make immediate contact with the parent. If the parent cannot get to school within a reasonable length of time, the staff and parent will discuss child pick-up.
2. If no contact is made with the parent, the school staff will call the emergency contacts immediately and involve the principal's office.
3. If necessary, the school staff will notify the Director of Early Childhood Education.
4. If all of the above steps have been exhausted and approximately 1 hour or more has passed, the school staff will then call the local law enforcement for assistance in locating the parents.

WEATHER & SUNSCREEN

The preschool class will go outside daily for outdoor learning and physical development. In the case of severe, inclement or excessively hot weather conditions, the Principal will cancel outdoor play and teachers will provide alternate activities inside the school.

Understand the importance of applying sunscreen to assist in limiting children's exposure to harmful UV rays. St. Vrain

Preschool Programs will apply Rocky Mountain Sunscreen SPF 30 to all children prior to sun exposure on exposed skin, to include but not limited to the face, top of ears, nose, bare shoulders, arms and legs during the day before going outside for recess, as directed on the sunscreen label. Reapplication will occur in full day programs. Please refer to the attached Parent/Guardian Sunscreen Permission Form for specific guidelines and opt out options.

Please make sure that your child is dressed appropriately for the weather each day. Any child that is well enough to attend school will be considered well enough to go outside.

PERSONAL BELONGINGS & MONEY

Please do not send toys or money with your child. All personal belongings should be labeled with your child's name.



HEALTH

St. Vrain Valley Schools follows guidance from CDPHE which is presented in the two page quick guide entitled, "In Care of Kids: How Sick is Too Sick?" by Children's Hospital, attached as an addendum at the end of this handbook.

Parents will be contacted to immediately pick up their child if an illness develops during school hours. If a parent cannot be contacted, an emergency contact will be called to pick up the child. The ill child will be isolated from other children and supervised by a school staff member until the parent or emergency contact arrives. The child may not return to school until he/she is symptom-free for at least 24 hours.

School Health Clerks assist the preschool in giving first aid and determination of illness. Please keep the teacher and Health Clerk up to date on all of your child's health concerns and current medications.

INJURIES AT SCHOOL

If a child receives an injury, parents will be informed of the incident/accident. The Health Clerk and teacher will call parents if deemed necessary, and a decision will then be made whether to come and pick up the child immediately or remain at school.

If a child acquires any cuts and/or scrapes, the area will be washed with soap and water, and a Band-Aid may be placed on it. We are not allowed to place medication of any kind on wound(s).

If an injury is serious, 911 will be contacted immediately and the parent will be contacted. If the illness or injury is severe and custody of the child is shared, both parents will be contacted. If the parents cannot be reached, an emergency contact will be called. If none of the emergency contacts can be reached, the Principal and/or Preschool Teacher will make the decision concerning emergency care for your child.



MEDICATIONS

According to Colorado State regulations, District policy, and the Nurse Practice Act, medication given to a child at the preschool must be authorized with a written statement from the child's doctor to the school with the knowledge and written consent of the parent/guardian for all prescription and nonprescription medications. This authorization must be renewed with each new prescription and in the case of long-term medication, on an annual basis. All medication will be kept in a locked container in the Health Clerk's office and will be administered by a staff member that has been trained in Medication Administration.

All medication must remain in the original container bearing the original pharmacy label that shows: child's name, prescribing doctor's name, pharmacy name and telephone number, date prescription filled, expiration date, name of medication, dosage, how often to give medication and length of time medication is to be given. When no longer needed, medications shall be returned to parents or guardians.

CLOSURES & DELAYED STARTS

In the event that the school must be closed due to an emergency before the normal dismissal time necessitating canceling preschool early, every attempt will be made to communicate with parents as early as possible at their home phone, work phone, and through their emergency contact numbers. It is imperative that emergency contact numbers be up-to-date and not be the same number as the parent's phone numbers.

Please be aware that in some emergencies the school phones may be temporarily out of service. If this happens, contact might be made from another phone. Our first priority in any emergency situation is the safety of the children.

In the event of a delayed start, morning classes will be canceled. Please refer to school procedures regarding delayed starts or closures. Should an unforeseen emergency or inclement weather necessitate a delayed start or closure, tuition payments remain the same with no refunds granted. Should there be more than six closures affecting a particular classroom, make up day(s) will be provided for each day past the sixth.

stvra.in/closures



LEARN MORE AT:
SVVSD.ORG/SAFETY

EMERGENCY PROCEDURES

Fire, Tornado and Lockdown

All drill procedures are posted in the preschool classroom by the door. If you would like a more detailed description of the procedures, please talk with your child's teacher or Principal. Preschools will participate in practice drills throughout the year.

Evacuation

Emergency procedures in the case of an off-site evacuation are posted by the classroom door. In case of an actual emergency, parents may be asked to pick up their children at an off-site location. Please talk to your child's teacher about the designated off-site evacuation location.

Lost Child Procedure

Children are actively supervised during preschool; however, in the unlikely event a child is missing, the following emergency plan is put into effect:

- A thorough search of the school is conducted
- After ten minutes, parents/guardians and the police will be contacted
- The staff will start to search the area surrounding the school

SCHOOL VISITS AND P/T CONFERENCES

We have an open-door policy at our preschools. If you would like to schedule a visit, please talk to your child's teacher. Visitors must sign the visitor's log in the school's main office when entering the school with a visitor's identification badge issued to you at this time. This badge must be visibly worn at all times. Parents are encouraged to volunteer in the classroom or on field trips.

Volunteers will be accompanied by staff at all times. A volunteer training will be provided for those volunteering on a consistent basis.

Parent/Teacher Conferences are held twice a year to discuss child's behavior, progress, and social and physical needs to include next step goals for promoting learning in the classroom and at home. Each preschool will have a procedure for assigning times for conferences. Individualized conferences may held at any time during the year at the request of the parent or the teacher.



FIELD TRIPS

Field trips may be planned throughout the year as a part of the curriculum. The times of the field trip may be different from the regular preschool day. Notices with all information will be sent out before a field trip is taken. The preschool policy on field trips is as follows:

- A permission slip signed by a parent/guardian is required for each field trip.
- The staff to child ratio must be maintained at all times and children will be actively supervised for the entire field trip.
- All field trips for every class will be on a District School Bus, unless the destination is within a safe walking distance.
- Parents who have other children will need to talk to the teacher about the preschool's policy on bringing siblings on the trip.
- The District preschool will pay for the bus, however, parents may be asked to pay the entrance fee (if applicable).

Staff is required to bring a copy of the Emergency Card for each child on the trip. A list of all the children and staff on the field trip will also be kept at the office.

Late Arrival for Field Trips

The field trip time and place will be posted on the classroom door on the day of the field trip. If a parent arrives with a child after the class has left and would like to meet the preschool class at the field trip location, the parent/guardian should inform the school office. Supervision or transportation will not be provided by any of the other school staff. If the parent/guardian is unable to meet the class at the field trip destination, the child will have to stay with the parent/guardian for the day.

Bus Safety for Field Trips

The bus driver will review bus safety with the children before the bus departs for the field trip. Children are expected to stay in their seats at all times and use quiet voices. At a railroad crossing, the bus will come to a complete stop and the passengers will remain silent while the bus driver stops, looks and listens. In case of an emergency on the bus, the adult closest to the emergency door, may have to open that door. Please talk with your child at home on how to stay safe on the bus.



TELEVISION & VIDEO VIEWING

Occasionally, the preschool class may watch a television program or video only as a special learning activity that enhances the curriculum. The viewing material will always carry a “G” rating.

SNACKS

Our district will provide healthy nutritious snacks daily for preschool students. Please inform your teacher of any specific dietary needs of your student. The district requires the completion of the Free and Reduced Lunch application regardless of income. The application will be provided by your teacher. Parents must also sign in and out to include time of student drop-off/pick-up daily for compliance of the food program.

TRANSITION TO KINDERGARTEN

Children in preschool programs that live in an elementary school attendance area are guaranteed a place in their elementary school kindergarten program. Preschool children from outside the attendance area are not guaranteed a place in the elementary school’s kindergarten. Parents must fill out an open enrollment application if they wish their child to attend kindergarten outside of their attendance area.

Student Retention

Our district highly supports students moving on into kindergarten when they are age qualified. St. Vrain believes in the concept of being “ready school” for all children, with no prerequisite skills/knowledge expected to enter kindergarten. It is on a rare occasion that retentions are accepted. Please contact your school Principal or Shela Blankinship in the Early Childhood Department should you have any questions.

COMPLAINT PROCEDURES

The following may be contacted if there is a complaint regarding the preschool:

1. The preschool teacher
2. The building Principal
3. The District Early Childhood Coordinator
4. The Colorado Department of Human Services, Child Care Division at (303) 866-5958, X1575
Sherman Street, Denver, CO 80203
5. Colorado Department of Education (CDE) for children with disabilities



CHILD ABUSE POLICY

If child abuse is suspected, it must be reported to the following agency:

Colorado Department of Human Services
Colorado Child Abuse and Neglect Public
Awareness Campaign

1-844-CO-4-KIDS or 1-844-264-5437

Boulder County Social Services:

303-441-1240

All staff within elementary schools/preschool programs are mandated reporters.



WITHDRAWAL OR DISMISSAL

If you plan to withdraw your child from preschool, please give a written two weeks notice to the preschool staff. Children are often on a waiting list. Our greatest wish is that the preschool experience will be a happy time for your family and your child. In the unlikely event that it becomes necessary to remove your child from the program, a conference with the teacher, principal and parent/guardian will take place before any final decisions are made.

Reasons for dismissal may include:

- Non-payment of tuition (for tuition paying students)
- required paperwork not up to date
- If your child is absent from preschool for more than two weeks consecutively and no notice has been given to the school or preschool staff



CALENDAR LEGEND

16

Parent Orientation Days
(Families only attend one)

16

First Day of Preschool

16

Non-Student Contact Days
12 Total - 5 Work, 4 Comp, 3 Split

16

Schools Closed

16

Split Day

16

Beginning of quarter

16

End of quarter

16

Beginning of trimester

16

End of trimester

16

New Teacher Orientation

16

Graduation

16

Denotes "A" Day
High School Schedules

16

Summer school, academic enrichment opportunities and community schools programming. For a complete schedule go to www.svvsd.org/summerlearning

IMPORTANT DATES

Aug 16 & 17: Preschool Parent Orientation (families only attend one)
Aug 21, 2023: First Day of School for Preschool
Sept 4, 2023: Labor Day
Oct 13 & 16, 2023: Non-Student Contact Days
Nov 20 - Nov 24, 2023: Thanksgiving Break
Dec 22, 2023: Non-Student Contact Day
Dec 26, 2023 - Jan 4, 2024: Winter Break
Jan 5, 2024: Non-Student Contact Day (Split Day)
Jan 15, 2024: Martin Luther King Jr. Day
Feb 19, 2024: Non-Student Contact Day
Feb 19, 2024: President's Day
Mar 18, 2024 - Mar 22, 2024: Spring Break
Apr 26, 2024: Non-Student Contact Day
May 23, 2024: Last Day of School for Students
May 27, 2024: Memorial Day

2023-2024 Preschool Family Calendar

July 2023							August 2023							September 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	6	1	2	3	4	5		3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			

October 2023							November 2023							December 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	3	4	5	6	7	8	9
8	9	10	11	12	13	14	8	9	10	11	12	13	14	10	11	12	13	14	15	16
15	16	17	18	19	20	21	12	13	14	15	16	17	18	17	18	19	20	21	22	23
22	23	24	25	26	27	28	19	20	21	22	23	24	25	24	25	26	27	28	29	30
29	30	31					26	27	28	29	30			31						

January 2024							February 2024							March 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30

April 2024							May 2024							June 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29

STUDENT CONTACT DAYS

Quarters		Semesters		Trimesters	
1st Quarter: 41		1st Semester: 84		1st Trimester: 52	
2nd Quarter: 43		2nd Semester: 90		2nd Trimester: 60	
3rd Quarter: 47				3rd Trimester: 62	
4th Quarter: 43					
		174 Total Days			

If for any reason this calendar must be altered the Board of Education may schedule makeup dates on Saturdays, during scheduled school breaks, and/or at the end of the present calendar.

How Sick is Too Sick?

When Children and Staff Should Stay Home from School or Child Care

Evaluation of a sick child must consider which diseases are currently circulating among students, staff, and the community. Known exposure to cases or an outbreak of a contagious disease (including but not limited to those listed here), even without a confirmed diagnosis, may necessitate more stringent return to school requirements.

During Colorado's ongoing response to the COVID-19 pandemic, children and staff who have symptoms consistent with COVID-19 should receive testing, and follow the [COVID-19 isolation guidance](#) until testing is completed or if they test positive. If the individual tests negative for COVID-19, the individual should then follow the recommendations for their disease or symptoms using the below guidance.

There are four main reasons to keep children and adults at home:

1. The child or staff is at risk of infecting others with COVID-19 or another contagious illness, either because of symptoms or recent close contact.
2. The child or staff member does not feel well enough to take part in usual activities. For example, a child is overly tired, fussy or will not stop crying.
3. A child needs more care than teachers and staff can give while still caring for the other children.
4. The child or staff member has symptoms or an illness is on this list, and staying home is required.





Guidance for COVID-19 Symptoms	Child or staff member must stay home?
<p>COVID-19 symptoms which must be <i>fully resolved</i> before a child or staff member returns to school</p> <ul style="list-style-type: none"> • Feeling Feverish, having chills or Fever (Temperature of 100.4° F or greater. Babies who are 4 months or younger need to see a doctor right away for a fever of 100° F or higher) • Shortness of breath or difficulty breathing • Nausea, Vomiting/Throwing Up • Diarrhea (Frequent, loose, or watery stools (poop) compared to normal ones that are not caused by food or medicine) • Cough* 	<p>Yes - These symptoms are often present in individuals with COVID-19 and other contagious infectious disease, and a person with any of these symptoms (whether new or worsening from baseline) should first receive a diagnostic test for COVID-19.</p> <p>When to seek emergency medical attention</p> <ul style="list-style-type: none"> • Trouble breathing • Persistent pain or pressure in the chest • New confusion • Inability to wake or stay awake • Pale, gray, or blue-colored skin, lips or nail beds, depending on skin tone <p>These are not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you. Call 911 or call ahead to your local emergency facility. Notify the operator that you are seeking care for someone who has or may have COVID-19.</p> <p>If all symptoms are consistent with the usual symptoms of a known chronic condition and the child is otherwise well enough to return to school, no further evaluation is necessary.</p> <p>If the test is positive, or the individual has not yet been tested, the individual should follow CDPHE's isolation guidance, https://covid19.colorado.gov/isolation-and-quarantine. Further guidance for the school or child care can be found at https://covid19.colorado.gov/practical-guide-for-operationalizing-cdc-school-guidance.</p> <p>If the test is negative AND the symptoms are explained by a specific illness other than COVID-19, then the child or staff can return to school or child care following exclusion guidelines for that illness.</p> <p>If the test is negative and the illness is not explained by a new illness or a known chronic condition, the ill individual should still stay home until symptoms have been resolved for at least 24 hours without medication.</p> <p>*Students and staff may return if the cough is not fully resolved following discussion with a care provider.</p>
<p>COVID-19 symptoms which must be <i>improving</i> before a child or staff member returns to school or child care</p>	<p>Yes - These symptoms are often present in individuals with COVID-19, and a person with any of these symptoms (whether new or worsening from baseline) should receive a diagnostic test for COVID-19. If all symptoms are consistent with the usual symptoms of a known chronic condition and</p>





- Sore throat
- Runny nose or congestion
- Muscle or body aches
- Headache
- Fatigue
- New Loss of Taste or Smell**

the child is otherwise well enough to return to school, no further evaluation is necessary.

If the diagnostic COVID test is positive, or the individual has not yet been tested, the individual should follow CDPHE's isolation guidance, <https://covid19.colorado.gov/isolation-and-quarantine>. Further guidance can be found at <https://covid19.colorado.gov/practical-guide-for-operationalizing-cdc-school-guidance>.

If the diagnostic test is negative and the symptoms are explained by a specific illness other than COVID-19, then the child or staff can return to school or child care following exclusion guidelines for that illness.

If the COVID test is negative and the illness is **not** explained by a new illness or a known chronic condition, the ill individual may return to school as long as all symptoms are improving and cough, shortness of breath, fever, diarrhea and vomiting have fully resolved.

**Loss of taste or smell can persist for weeks or months. This condition does not need to be resolved or improving before an individual returns to school or care.



Guidance for Symptoms Not Due to a Specific Disease, Following a Negative COVID Test	Child or staff must stay home?
Diarrhea Frequent, loose, or watery stools (poop) compared to normal ones that are not caused by food or medicine.	<p>Yes - Unless the diarrhea is related to an existing chronic condition, is explained by a diagnosed condition not requiring the person to stay home, or is consistent with the person's baseline.</p> <p>The child or staff member may return to school or child care 24 hours after their last episode of diarrhea unless the diarrhea is caused by an illness that requires them to stay home longer. If the diarrhea is explained by a specific illness, then the child or staff can return to school or child care following exclusion guidelines for that illness.</p>
Fever Fever is a temperature of 100.4°F or greater. Babies who are 4 months or younger need to see a doctor right away for a fever of 100°F or higher.	<p>Yes - The child or staff member may return to school or child care if the fever has been resolved for 24 hours without fever reducing medications unless the fever is caused by an illness that requires them to stay home longer. If the fever is explained by a specific illness COVID-19, then the child or staff can return to school or child care following exclusion guidelines for that illness.</p>
Flu-like Symptoms Fever Sore throat Runny nose or congestion	<p>Yes - Children and staff may return to school or child care as long as they are fever-free for 24 hours without the use of fever-reducing medications and other symptoms are improving, unless the symptoms are caused by an illness that requires them to stay home longer. If the symptoms can be explained by a specific illness, then follow the exclusion guidelines for that illness.</p> <p>In consultation with a healthcare provider, additional evaluation for flu-like illnesses, sore throat, and upper respiratory symptoms may be appropriate, including evaluation for strep throat.</p>
Vomiting/Throwing Up	<p>Yes - Unless the vomiting is related to an existing chronic condition or is explained by a diagnosed condition not requiring the person to stay home. If the vomiting is unexplained and inconsistent with the person's baseline state of health, the child or staff member may return 24 hours after their last episode of vomiting. If the vomiting can be explained by a specific illness, then follow the exclusion guidelines for that illness.</p> <p>If a child with a recent head injury vomits, seek medical attention.</p>





Guidance for Specific Diagnosed Illnesses	Child or staff must stay home?
Chicken Pox	Yes - until the blisters have dried and crusted (usually 6 days), or in immunized people without crusting, until no lesions within 24 hour period.
Conjunctivitis (pink eye) Pink color of eye and thick yellow/green discharge	No - children and adults do not need to stay home unless they have a fever or are not able to participate in usual activities. Call your doctor for advice and possible treatment.
COVID-19 (clinical diagnosis, symptoms without testing, or a positive diagnostic test)	Yes - children and staff who have suspected COVID-19 or who have been diagnosed with COVID-19 must be excluded and follow CDPHE's isolation guidance . Guidance for schools and child care settings can be found here: https://covid19.colorado.gov/cases-and-outbreaks-child-care-schools .
Fifth's Disease (parvovirus)	No - the illness is no longer contagious once the rash appears.
Hand Foot and Mouth Disease (Coxsackie virus)	No - unless the child or adult meets other exclusion criteria, is drooling uncontrollably and has mouth sores or is not able to take part in usual activities.
Head Lice or Scabies	Yes - children may stay at school or child care until the end of the day but cannot return until after they have had the first treatment.
Hepatitis A, Salmonella, Shigella, or Shiga-toxin Producing E. coli	Yes - children and staff may return to school or child care when cleared by the health department.
Herpes	No - unless there are open sores that cannot be covered or there is uncontrollable drooling.
Impetigo	Yes - children and adults need to stay home until 24 hours after antibiotic treatment has started.
Influenza	Yes - children and staff should remain out of school or child care until they are fever-free for 24 hours without the use of fever-reducing medications and other symptoms have been improving for 24 hours.
Norovirus	Yes - exclude children and staff for at least 48 hours after their last episode of vomiting and/or diarrhea.
Ringworm	Yes - children may stay at school or child care until the end of the day but cannot return until after they have had the first treatment. Keep the area covered for the first 3 days if participating in activities with person to person contact.



Guidance for Specific Diagnosed Illnesses	Child or staff must stay home?
Roseola	No - unless there is a fever or behavior changes.
Croup, RSV (Respiratory Syncytial Virus)	Yes - Children and staff should remain out of school or child care until they are fever-free for 24 hours without the use of fever-reducing medications and other symptoms have been improving for 24 hours.
Strep Throat	Yes - for 12 hours after starting antibiotics unless the doctor says that it is okay to return to school sooner.
Other Vaccine Preventable Diseases Measles, Mumps, Rubella (German Measles), Pertussis (Whooping Cough)	Yes - Children and staff can return to school once they are no longer contagious (see Infectious Disease Guidelines). Public health consultation may be necessary.
Yeast Infections Thrush or Candida diaper rash	No - follow good hand washing and hygiene practices.
Other Symptoms or illnesses not listed	Contact the child care center director or school health staff to see if the child or staff member needs to stay home (see Infectious Disease Guidelines).

This document was developed in collaboration with pediatricians, medical epidemiologists and public health professionals.

The information presented is intended for educational purposes only. It is not intended to take the place of your personal doctor's advice and is not intended to diagnose, treat, cure or prevent any disease. The information should not be used in place of a visit, call or consultation or advice of your doctor or other health care provider.

References

American Academy of Pediatrics. *Managing Infectious Diseases in Child Care and Schools: A Quick Reference Guide*. Aronson SS, Shope TR, eds. 5th ed. Itasca, IL: American Academy of Pediatrics; 2020.20.

Colorado Department of Public Health and Environment. *Infectious Diseases In Child Care and School Settings: Guidelines for Child Care Providers and Health Consultants, School Nurses and Other Personnel*. 2022.

Colorado Department of Public Health and Environment. COVID-19 Resources. <https://covid19.colorado.gov/>. October 7, 2020.

Updated November 2022





Emergency Medical Authorization

St. Vrain Valley Schools Preschool Program

Note: Due to licensing regulations, we are required to have an Emergency Medical Authorization release on file for every student. Please sign and return this to your child's teacher by the first full day of preschool.

Student Name: _____

Teacher: _____

Permission for Emergency Medical Authorization

I authorize, by my signature below, that if the individuals I have provided for emergency contacts cannot be reached, school personnel are authorized to use their best judgments in an emergency situation. The School District does not have medical or dental insurance for students. It is understood that all costs related to emergency treatment will be the responsibility of the parent. As long as the medical treatment considered necessary is in accordance with generally accepted standards of medical practice, I impose no specific prohibitions regarding treatment unless stated.

Parent/Guardian Name

Parent/Guardian Signature

Date



Walking Field Trip Permission Slip

Due to licensing regulations, we are required to have a Walking Field Trip Permission Slip on file in each child's folder in our front office at all times. Please sign and return it in your child's enrollment packet by their first full day of preschool. **We will always inform you and give prior notification and information regarding any walking field trips we may take in our community.**

Classroom Teacher's Name: _____

Permission for walking field trips

I give permission for my child, _____ (insert name of child here), to go on walking field trips away from _____, a school housed preschool program within St. Vrain Valley School District. Parents will receive prior notification of any off-campus activities.

Parent/Guardian Name

Parent/Guardian Signature

Date



Parent/Guardian Sunscreen Permission Form

I, parent/guardian of _____, understand the importance of applying sunscreen to assist in limiting my child's exposure to harmful UV rays. I agree to allow St. Vrain Preschool Program to apply Rocky Mountain Sunscreen SPF 30 to my child prior to sun exposure on exposed skin, to include but not limited to the face, top of ears, nose, bare shoulders, arms and legs during the day before going outside for recess, as directed on the sunscreen label. I also give the staff at St. Vrain Valley Preschool Program permission to reapply to exposed skin prior to additional sun exposure within the day.

I have checked all applicable information regarding the type and use of sunscreen for my child below. I furthermore agree to the statements above regarding sunscreen application:

☐ I agree to allow St. Vrain Preschool Program to apply Rocky Mountain Sunscreen SPF 30 as stated above

☐ I do not know of any allergies my child has to sunscreen

☐ I elect to opt out of the school provided sunscreen and choose to provide sunscreen for my child. I will ensure the sunscreen provided to be SPF 30 or greater. I wish to provide the following brand/type of sunscreen for my child:

☐ For medical or other reasons, I am opting my child out of the use of sunscreen. Please do not apply sunscreen on my child.

Parent/Guardian full name (print) _____

Parent/Guardian Signature: _____

Date: _____

Handbook Acknowledgment

By signing below, you acknowledge you have received and accept the conditions and agree to the policies and procedures within this Preschool Parent Handbook. Furthermore, I give authorization and approval for the activities described.

Child's Name: _____

Parent/Guardian Signature: _____

Date: _____



Early Childhood District Office
820 Main Street • Longmont, CO 80501
303-702-7815 • svvsd.org/preschool

