



Certified Evaluation Timeline – 2021-22

September 15, 2021

- Last date for meeting with all certified staff to review evaluation process, evaluation types, timeline, steps and, online management system.
- Last date for Building Principal to complete Initial Evaluation Set-up to assign evaluators.

October 15, 2021

- Last date for Teacher to submit request for Alternative Option process.
- Last date for Evaluators to complete Initial Evaluation Set-up to assign evaluation type
- Last date for Teacher to submit proposed Professional Growth Goals for evaluator review.

October 31, 2021

- Last date for Evaluators to approve Professional Growth Goals Plan.

January 31, 2022

- Date by which Evaluators must complete and document at least one formal observation.
- Date by which Evaluators must enter initial professional practices rubric ratings.
- Last date for Mid-Year Self-Reflections to be submitted to evaluator by teachers using Alternative Options process.

February 28, 2022

- Last date for teachers to request an additional formal observation from evaluator.

March 1, 2022

- Initial End of Year Reviews can begin.

April 20, 2022

- Last date for Initial End of Year Review Reports to be completed and shared by evaluator.
-Final professional practices rubric ratings, summary of strengths and weaknesses, professional growth recommendations, dates of observations and recommendation for employment for the following year completed by evaluator.

May 15, 2022

- Last date for Professional Growth Goals Plan results to be submitted to evaluator by certified staff member.
- Last date for final end of year summary/reflection based on individual Alternative Option requirements complete and submitted to evaluator by certified staff member.
- Last date for Final End of Year Review Reports to be completed and shared by evaluator.
-Final professional practices ratings and final overall rating.