

## **Administrative Evaluation Timeline – 2021-22**

**September 15, 2021**

- Last date for supervisors of evaluators to complete Initial Evaluation Set-up to assign evaluators for all administrators being evaluated.

**October 15, 2021**

- Last date for administrators being evaluated to submit requests for the Administrative Alternative (Self-Reflection) process.
- Last date for evaluators to complete Initial Evaluation Set-up to assign evaluation types for all administrators being evaluated.
- Last date for administrators being evaluated to submit proposed Professional Growth Plan for evaluator review and approval.

**October 31, 2021**

- Last date for Evaluators to approve Professional Growth Goals Plan.

**January 31, 2022**

- Last date for Mid-Year Self-Reflections to be submitted to evaluator by administrator using the Administrative Alternative (Self-Reflection) process.

**May 15, 2022**

- Last date for Professional Growth Goals Plan results to be submitted to evaluator by administrators being evaluated.

**June 15, 2022**

- Last date for final end of year summary/reflection based on Administrative Alternative (Self-Reflection) requirements to be completed and submitted to evaluator by administrators being evaluated.
- Last date for Final End of Year Review Reports to be completed and shared by evaluators in meetings with administrators being evaluated.
  - Final professional practices rubric ratings, final overall rating, summary of strengths and weaknesses, professional growth recommendations and recommendation for employment for the following year.

**June 30, 2022**

- Last date for Final Acknowledgement of Completion to be completed by supervisor of evaluators for administrators.