

Joie Siegrist, President, Board of Education
Dr. Don Haddad, Superintendent of Schools

Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501

DISTRICT VISION STATEMENT

To be an exemplary school district which inspires and promotes high standards of learning and student well-being in partnership with parents, guardians and the community.

DISTRICT MISSION STATEMENT

To educate each student in a safe learning environment so that they may develop to their highest potential and become contributing citizens.

ESSENTIAL BOARD ROLES

- Guide the superintendent
- Engage constituents
- Ensure alignment of resources
- Monitor effectiveness
- Model excellence

BOARD MEMBERS

- Jim Berthold, Secretary
- Meosha Brooks, Member
- Chico Garcia, Member
- Sarah Hurianek, Member
- Dr. Richard Martyr, Treasurer
- Karen Ragland, Vice President & Asst Secretary
- Joie Siegrist, President

PUBLIC COMMENT PROCESS

The Board of Education values community perspectives and the feedback from our parents, teachers, staff and community. During Board Meetings, the Board will hear up to 30 minutes of public comment on non-agenda items and 30 minutes of public comment on agenda-specific items.

- Each person is limited to three minutes of public comment

1. CALL TO ORDER:

6:00 pm Regular Business Meeting

2. ADDENDUMS/CHANGES TO THE AGENDA:

3. VISITORS:

3.1 Superintendent's Excellence in Education Awards

4. AUDIENCE PARTICIPATION:

5. SUPERINTENDENT'S REPORT:

6. REPORTS:

6.1. Fall Athletics/Fine Arts Report

7. CONSENT ITEMS:

7.1. Approval: Staff Terminations/Leaves

7.2. Approval: Staff Appointments

7.3. Approval: Approval of Minutes for the March 9, 2022 Regular Meeting, and March 16, 2022 Study Session

7.4. Approval: Approval of Recommendation to Hire Principal at Erie Middle School

7.5. Approval: Approval of Recommendation to Hire Assistant Principal at Mead High School

7.6. Approval: Approval of Recommendation to Hire Executive Director of Innovation

7.7. Approval: Approval of Purchase of Apple Technology Products

7.8. Approval: Approval of Amendment to CMGC Contract for Timberline PK8 Bond Renovation Project

7.9. Approval: Approval of Amendment to CMGC Contract for Erie Middle School Sewer Line Replacement Project

7.10. Approval: Approval of Amendment to CMGC Contract for the Thunder Valley K-8 Project

7.11. Approval: Approval of Change Order 1 to CMGC for Niwot High School Football Field Turf Conversion Project

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- *The manner of your comments must be appropriate for the business meeting of the board.*
- *If you are speaking to a non-agenda item, you must limit your remarks to matters of public concern about the district.*
- *Concerns about the day-to-day operations of the district should first be referred through the proper administrative channels before it is presented to the board.*

Learn more at
<http://stvra.in/publiccomment>

- 7.12. Approval: Approval of Change Order 1 CMGC Contract for the Global Acceleration Campus Branding Project
- 7.13. Approval: Approval of Amendment to the CMGC Contract for the Red Hawk Elementary School Site Improvements Project
- 7.14. Approval: Approval of Change Order to Alternative Transportation Contract

8. ACTION ITEMS:

- 8.1. Recommendation: Adoption of Resolution Proclaiming Tribute to Teachers Day, April 30, 2022
- 8.2. Recommendation: Adoption of Resolution Proclaiming Teacher/Substitute Teacher Appreciation Week, May 2-6, 2022
- 8.3. Recommendation: Middle School Math Adoption
- 8.4. Recommendation: Approval of Request to Grant an Exception to Board Policy GBEA – Staff Ethics/Conflict of Interest-Carter
- 8.5. Recommendation: Update to Approval of Vendors Providing Purchased Services Over \$100,000
- 8.6. Recommendation: Approval of First Reading of Board Policy AC - Nondiscrimination/Equal Opportunity
- 8.7. Recommendation: Approval of First Reading and Adoption of Board Policy JFBA/JFBB-R - Open Enrollment

9. DISCUSSION ITEMS:

10. ADJOURNMENT:

**Board of Education Meetings: Held at 395 South Pratt Parkway,
Board Room, unless otherwise noted:**

Wednesday, April 20
Wednesday, April 27
Wednesday, April 27

6:00 - 8:00 pm Study Session Niwot High School
5:15 - 5:45 pm Study Session
6:00 - 8:00 pm Regular Meeting

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Fall Athletics/Fine Arts Report
Strategic Priority – Portfolio of 21st Century Instructional Focus
Schools and Robust Co-Curricular Opportunities

PURPOSE

To provide the Board of Education with a summary of the accomplishments of the 2021 Fall Athletics/Fine Arts.

BACKGROUND

Athletes and administrators from Lyons, Mead and Niwot High Schools, will be in attendance along with Chase McBride, Executive Director of Athletics, Activities, Fine Arts, PE and Health to provide a verbal report and answer questions.

April 13, 2022 Terminations / Leaves of Absence

7.1

EFFECTIVE	NAME	POSITION/LOCATION	LEAVE OF ABSENCE	SEPARATION RESIGNATION RETIREMENT	TERMINATION
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL				
6/30/22	Keel, Kristine	Assistant Principal / Mead HS		X	
6/30/22	O'Donnell, Cathy	Professional Development Coordinator / Professional Development		X	
4/8/22	Tredennick, Matthew	Architect/Project Manager / Operations		X	
3/3/22	Tynes, Kailey	Executive Administrative Assistant / Financial Services	X		
3/18/22	Webster, Jennifer	Principal / Burlington ES		X	
	LICENSED				
5/27/22	Allen, Mark	Science Teacher / Frederick HS		X	
5/27/22	Allen, Melissa	Language Arts Teacher / Frederick HS		X	
5/27/22	Alvarez, Samantha	4th Grade Teacher / Mead ES		X	
3/28/22	Andrews, Meghan	MTSS Teacher / Columbine ES	X		
6/7/22	Baker, Marley	Special Education Teacher / Main Street School		X	
5/27/22	Bansemer, Erika	Social Studies Teacher / Thunder Valley K-8		X	
5/27/22	Barton, Eric	Math Teacher / Mead MS		X	
3/28/22	Bauer, Kailee	Physical Education Teacher / Longmont HS	X		
5/27/22	Benko, Maya	Language Arts Teacher / Skyline HS		X	
5/27/22	Berger, Janet	Science Teacher / Coal Ridge MS		X	
3/7/22	Boffa, Sarah	Speech/Language Pathologist / Student Services	X		
5/27/22	Braden, Madison	Special Education Teacher / Coal Ridge MS		X	
5/27/22	Brenneman, Sherri	Kindergarten Teacher / Timberline PK-8		X	
5/27/22	Bukatko, Linda	Special Education Teacher / Indian Peaks ES		X	
5/27/22	Calderon, Melissa	Art Teacher / Frederick HS		X	
5/27/22	Campbell, Katelynn	Occupational Therapist / Student Services		X	
5/5/22	Cantrell, Sarah	3rd Grade Teacher / Soaring Heights PK-8	X		
5/27/22	Certain-Nevarez, Samantha	Social Studies Teacher/ Coal Ridge MS		X	
2/2/22	Cucek, Mira	Special Education Teacher / Burlington ES		X	
5/27/22	Dillow, Patrick	Social Studies Teacher / Altona MS		X	
5/27/22	Dreitz, Lori	1st Grade Teacher / Prairie Ridge ESES		X	
5/27/22	Dumler, Amy	5th Grade Teacher / Eagle Crest ES		X	
5/27/22	Early, Mark	Special Education Teacher / Mead HS		X	
5/27/22	Erbland, Stephanie	Special Education Teacher / Niwot ES		X	
5/27/22	France, Shanelle	Special Education Teacher / Silver Creek HS		X	
5/27/22	Frank, Desirae	Title I Teacher / Timberline PK-8		X	
3/17/22	Gaddis, Katharine	Language Arts Teacher / Longmont HS	X		
5/27/22	Goodson, Stephanie	1st Grade Teacher / Prairie Ridge ES		X	
5/27/22	Green, Megan	4th Grade Teacher / Timberline PK-8		X	
5/27/22	Gruen, Patricia	Language Arts Teacher / Erie MS		X	
5/27/22	Hadden, Erica	Science Teacher/ Longmont HS		X	
3/14/22	Hahn, Kimberly	2nd Grade Teacher / Black Rock ES	X		
5/27/22	Harbison, Jess	Special Education Teacher / Spark Discovery PS		X	
5/27/22	Hart, Emily	Math Teacher/ Thunder Valley K-8		X	
5/27/22	Heichelbech, Laura	Special Education Teacher / Thunder Valley K-8		X	
2/22/22	Hersom, Katie	Counselor / Erie MS	X		
5/27/22	Hoople, Stacia	Special Education Teacher/ Frederick HS		X	
5/27/22	Hudson, Katherine	ECSE Teacher / Mountain View ES		X	
5/27/22	Johnson, Danita	Physical Education Teacher / Rocky Mountain ES		X	
5/27/22	Kirkwood, Sabrina	Vocal Music Teacher / Thunder Valley K-8		X	
4/4/22	Knapton, Nicolette	Health Teacher / Longmont HS	X		
3/28/22	Koets, Katherine	Literacy Teacher / Columbine ES	X		
3/18/22	Krebs, Suzanne	Literacy Teacher / LaunchED		X	
5/27/22	Krysl, Allison	3rd Grade Teacher / Thunder Valley K-8		X	
4/4/22	Law, Holly	Elementary Music Teacher / Central ES	X		
5/27/22	Le Mieux, Katherine	Special Education Teacher / Burlington ES		X	
5/27/22	Leach, Ashley	Occupational Therapist / Student Services		X	
5/27/22	Lembo, Catherine	Language Arts Teacher/ Longmont HS		X	
4/4/22	Lever, Anna	Social Studies Teacher / Frederick HS	X		

April 13, 2022 Terminations / Leaves of Absence

5/27/22	Liggett, Stephanie	Multi Grades Teacher / Fall River ES		X	
5/27/22	Linnell, Mariah	Counselor / Centennial ES			
5/27/22	Mac Intosh, Katherine	5th Grade Teacher / Prairie Ridge ES		X	
5/27/22	Mander, Tanya	Occupational Therapist / Student Services		X	
5/27/22	McLaughlin, James	Social Studies Teacher / Niwot HS		X	
3/28/22	McMurtry, Elizabeth	5th Grade Teacher / Soaring Heights PK-8	X		
5/27/22	McPhillips, Megan	Special Education Teacher / Blue Mountain ES		X	
3/28/22	Meehan, Kyle	Science Teacher / Mead HS	X		
3/7/22	Messinger, Leah	Counselor / Niwot HS	X		
5/27/22	Meyer, Nicholas	5th Grade Teacher / Prairie Ridge ES		X	
5/27/22	Miller, Stacy	Vocal Music Teacher / Longmont HS		X	
5/27/22	Montgomery, Marjorie	4th Grade Teacher / Erie ES		X	
5/27/22	Moritz, Sabrina	2nd Grade Teacher / Thunder Valley K-8		X	
5/27/22	Myers, Nicole	Math Teacher / Frederick HS		X	
5/27/22	Norten, Patricia	Special Education Teacher / Niwot ES		X	
5/27/22	Ohlson, Hallie	5th Grade Teacher / Centennial ES		X	
5/27/22	Peterson, Dale	1st Grade Teacher / Niwot ES		X	
5/27/22	Platt, Sherri	Media Consultant / Mead MS		X	
5/27/22	Reid, Samantha	5th Grade Teacher / Columbine ES		X	
5/27/22	Roybal, Laurie	Dramatic Arts Teacher / Trail Ridge MS		X	
2/28/22	Scott, Andrew	Math Teacher / Skyline HS	X		
5/27/22	Stahly, Robert	Instrumental Music Teacher / Longmont HS		X	
5/27/22	Steitz, Andrew	Social Studies Teacher / Mead HS		X	
5/27/22	Stuhr, Emily	Math Teacher / Frederick HS		X	
4/1/22	Thomas, Scott	Physical Education Teacher / Niwot HS		X	
3/8/22	Troup, Victoria	Focus/STEM Teacher & SPP Para / Thunder Valley K-8	X		
3/18/22	Vaca Tricerri, Rafaella	Science Teacher / Mead HS		X	
3/28/22	Waggoner, Jessica	5th Grade Teacher / Niwot ES	X		
4/19/22	Wakeman, David	4th Grade Teacher / Fall River ES	X		
5/27/22	Weiss, Jacqueline	Vocal Music Teacher / Sunset MS		X	
5/27/22	White, Eric	Science Teacher / Erie HS		X	
5/27/22	Winger, Tara	MTSS Teacher / Timberline PK-8		X	
5/27/22	Yaron, Alexandra	Counselor / Longmont HS		X	
5/27/22	Youness, Allison	Literacy Teacher / Frederick HS		X	
6/7/22	Zak, Thomas	Special Education Teacher / Main Street School		X	
	CLASSIFIED				
3/28/22	Almanza, Andrea	Principal Secretary / Rocky Mountain ES	X		
3/17/22	Becerra, Aaron	Bus Driver / Transportation		X	
5/27/22	Bogges, Natalie	Instructional Para / Hygiene ES			
3/28/22	Bryant, Fred	Bus Assistant - SpEd / Transportation	X		
2/25/22	Bryant, Steven	Bus Driver / Transportation		X	
2/11/22	Carranco, Melissa	Secretary - Director / Preschool		X	
4/1/22	Carter, Sabine	Nutrition Services Worker / Niwot HS		X	
5/27/22	Checketts, Sherilyn	Instructional Para / Mead ES		X	
3/11/22	Copper, Marcelyn	Campus Supervisor / Skyline HS		X	
4/7/22	Correll, Deborah	Instructional Para / Niwot ES	X		
5/27/22	Curtis, Deniece	Special Education Para / Blue Mountain ES		X	
3/7/22	Daining, Haleigh	Instructional Para / Red Hawk ES	X		
3/8/22	Davidson, Elwyn	Special Education Para / Red Hawk ES	X		
3/18/22	Diaz, Jade	Nutrition Services Worker / Trail Ridge MS		X	
3/28/22	Dickey, Kellyann	Instructional Para / Rocky Mountain ES		X	
5/18/22	Dostal, Charity	Secretary / Student Services	X		
5/27/22	Duarte, Brenda	Lab Technician / Blue Mountain ES		X	
3/18/22	Englerth, Michael	Custodian / Erie MS		X	
3/2/22	Enyart, Lynn	Instructional Para / Soaring Heights PK-8	X		
7/29/22	Garcia, Martina	Lab Technician / Centennial ES		X	
2/28/22	Garrido, Elena	Attendance Clerk / Longs Peak MS	X		
5/27/22	Gruen-White, Emily	Special Education Para / Timberline PK-8		X	
3/29/22	Hagerman, Matthew	Nutrition Services Delivery / Nutrition Services		X	

MEMORANDUM

DATE: April 13, 2022
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Board of Education Meeting Minutes
Strategic Priority – High-Functioning School Board

RECOMMENDATION

That the Board of Education approve the minutes from the March Board Meetings.

BACKGROUND

The Board will be asked to approve the minutes from the March 9, 2022 Regular Meeting, and the March 16, 2022 Study Session.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Principal at Erie Middle School
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Dr. Andrea Smith as Principal at Erie Middle School, effective July 1, 2022.

BACKGROUND

Dr. Smith graduated with a Bachelor's Degree in Science Education from Iowa State University. She received a Master's Degree in Education Administration from the University of Missouri and also received a Doctorate of Education from the University of Northern Colorado.

From 2009 to 2014, Dr. Smith taught 8th grade honors and science at Peak to Peak Charter School. From 2014 to 2015, she served as Assistant Principal at Peak to Peak Charter School. From 2015 to 2018, she served as Assistant Principal at Niwot High School. Dr. Smith currently serves as Principal at Lyons Middle / Senior High School. She also teaches at the University of Northern Colorado as an Adjunct Professor focusing on Instructional Supervision and Evaluation in their Principal licensure program.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Assistant Principal at Mead High School
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Ms. Lindsay La Porte as Assistant Principal at Mead High School, effective July 1, 2022.

BACKGROUND

Ms. La Porte graduated with a Bachelor's Degree in Communications from the University of California, San Diego. She received a Master's Degree in Digital Teaching and Technology from Azusa Pacific University. She obtained a Master's Degree in Educational Leadership with a Principal Licensure from the University of Colorado, Denver.

From 2009 to 2017, Ms. La Porte taught Math at Richard Henry Dana Middle School and Arcadia High School located in Arcadia, California. In 2017, she moved to Colorado and taught Math at Altona Middle School. From 2019 to 2020, Ms. La Porte supported the Office of Professional Development as a Learning & Technology Coach for St. Vrain Valley Schools. From 2020 to 2021, she served as an Instructional Coordinator and currently serves as Dean of Students at Mead High School.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Executive Director of Innovation Programs
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Mr. Axel Reitzig as Executive Director of Innovation Programs at Innovation Center, effective July 1, 2022.

BACKGROUND

Mr. Reitzig received a Bachelor's of Arts Degree in German / International Studies from the University of Denver. He received a Master's Degree in Comparative Literature and obtained a Teaching License from the University of Colorado, Boulder. He received a Master's Degree in Educational Leadership from the University of Northern Colorado.

From 2005 to 2013, Mr. Reitzig served as Librarian Educator and STEM Technology Teacher at Trail Ridge Middle School. From 2013 to 2014, he served as a STEM Coordinator at Alpine Elementary School. In 2014, he transitioned to the Innovation Center as Program Manager. In 2019, Mr. Reitzig moved into the role of Innovation Center Coordinator and is currently the Director of Innovation Programs.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of Apple Technology Products
Strategic Priority - Strong District Finances/Cutting Edge Technology and
Innovation

RECOMMENDATION

That the Board of Education approve the purchase of Apple technology products as described below from Apple Computer, Inc., for a total price of \$172,482.52.

BACKGROUND

This technology purchase is for sixty-six (66) Mac Mini computers, and one hundred and five (105) MacBook Pro laptops. This purchase will provide for the refresh of three school computer labs and 7 computer carts as part of the Learning Technology Plan (LTP) initiative.

The District obtains discounted pricing directly from Apple Computer, Inc. through their Apple Education Pricing Program. The total discount for this purchase is \$6,046.48.

The funding for this technology is from Mill Levy dollars dedicated to technology.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor (CMGC) Contract for Timberline PK8 Bond Renovation Project
Strategic Priority - Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with Krische Construction Inc. for the Timberline PK8 Bond Renovation Project for a maximum amount of \$543,961 and an initial contract amount of \$515,793. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

This renovation will include an operable partition to open two classroom for a P-Tech collaborative space. It will add playground equipment and a shade structure for PreK, add playground equipment and exterior gathering spaces for the middle school grades with picnic tables and benches. Two failing exterior stairs and retaining walls will be replaced. The slab in two classrooms will be stabilized to remedy settling. Three restroom stalls will be made ADA accessible, two new bottle fillers and other building preservation items.

The budget for this project has been established at \$652,450, as part of the 2016 Bond Program funds. This item is being brought forth to comply with Board policy FEH stating any items \$100,000 or more must have Board approval.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor (CMGC) Contract for Erie Middle School Sewer Line Replacement Project Strategic Priority - Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with FCI Constructors for the Erie Middle School sewer line replacement project for a maximum amount of \$365,000 and an initial contract amount of \$343,098. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

The scope of work is to replace two sanitary sewer lines that are not functioning properly due to settling and movement over time. It includes trenching through the floors which will require removal and replacement of various flooring.

The budget for this project has been established at \$410,000, as part of Capital funds. This item is being brought forth to comply with Board policy FEH stating any items \$100,000 or more must have Board approval.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor (CMGC) Contract for the Thunder Valley K-8 Project
Strategic Priority - Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager / General Contractor (CMGC) contract with FCI Constructors, Inc. for the Thunder Valley K-8 Upgrades Project for a maximum amount of \$680,000 and an initial contract amount of \$652,193. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

This project includes various upgrades to Thunder Valley K-8 including select roofing replacement, new kitchen make-up air unit, Kindergarten play area turf installation, new water bottle filler, exterior canopy improvements, and replacing two exterior entrances.

The budget for this project has been established at \$697,556, as part of 2016 Bond funds. This item is being brought forth to comply with Board policy FEH stating any items \$100,000 or more must have Board approval.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order to Construction Manager/General Contractor (CMGC) Contract for Niwot HS Football Field Turf Conversion Project Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

That the Board of Education approve Change Order 1 for \$646,637 to the Construction Manager/General Contractor (CMGC) contract with JHL Constructors, Inc. for the Niwot HS Football Field Turf Conversion Project for a total contract value of \$1,635,637. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This Change Order includes the conversion of the football field at Niwot HS to an artificial turf field. The scope of work also includes new perimeter fencing at the football field area and modifications to the pole vault and long jump pits and runways.

The budget for the project has been established at \$1,650,000, as part of Capital funds. This item is being brought forth to comply with Board policy FEH stating any items \$100,000 or more must have Board approval.

Original Agreement Amount	\$ 989,000.00
Previous change orders	\$ 0.00
Current change order	\$ 646,637.00
Total changes (previous + current)	\$ 646,637.00
New contract amount	\$ 1,635,637.00

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order 1 to the Construction Manager/General Contractor (CMGC) Contract for the Global Acceleration Campus Branding Project
Strategic Priority – Portfolio of 21st Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

That the Board of Education approve Change Order 1 for \$1,007,549 to the Construction Manager/General Contractor (CMGC) contract with Krische Construction, Inc. for the Global Acceleration Branding Project for a new contract value of \$1,061,290. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This Change Order includes the implementation of the new identity and branding for the Global Acceleration Campus, including the Career Elevation and Technology Center, New Meridian High School, and St. Vrain Virtual High School.

The budget for the project has been established at \$1,200,000 as part of the Capital Reserve fund. This item is being brought forth to comply with Board policy FEH stating any items \$100,000 or more must have Board approval.

Original Agreement Amount (a)	\$ 53,741
Previous change orders (b)	\$ 0
Current change order (c)	\$ 1,007,549
Total changes (previous + current) (d)	\$ 1,061,290
New contract amount (e)	\$ 1,061,290

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to the Construction Manager/General Contractor (CMGC) Contract for the Red Hawk Elementary School Site Improvements Project
Strategic Priorities – Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities, Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with Haselden Construction, Inc. for a maximum amount of \$500,000 and an initial contract amount of \$472,239.00 for the Red Hawk Elementary School Site Improvements Project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This Amendment includes overhauling the eroding slope within the greenbelt behind Red Hawk Elementary and creating drainage channels to prevent any further erosion. There will also be line-of-sight improvements by removing harmful shrubbery and plants that block clear vision across the playground to the west play field.

Funding for the project was planned for in the 2016 Bond program. This item is being brought forth to comply with Board policy FEH stating any items \$100,000 or more must have Board approval.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order to Alternative Transportation Contract
Strategic Priority – Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve Change Order #1 for \$250,000.00 to the alternative transportation contract with Noah Cares Ride, LLC. for a total contract value of \$370,000.00. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

The District contracted with Noah Cares Ride, LLC. in June, 2021 for as-needed transportation allowing the District to support the unique needs required by a small student population. This endeavor is funded from the General Fund. Staff anticipates spending approximately \$370,000 with this vendor.

This item is being brought forth to comply with Board policy FEH stating any items \$100,000 or more must have Board approval.

Original Agreement Amount	\$ 120,000.00
Previous change orders	\$ 0.00
Current change order	\$ 250,000.00
Total changes (previous + current)	\$ 250,000.00
New contract amount	\$ 370,000.00

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming April 30, 2022 as Tribute to Teachers Day
Strategic Priority – Outstanding Teachers and Staff

RECOMMENDATION

That the Board of Education approve the attached resolution proclaiming support for the St. Vrain Valley Schools Education Foundation for the celebratory event Tribute to Teachers awards ceremony and declaring April 30, 2022 as Tribute to Teachers Day.

BACKGROUND

The St. Vrain Valley Schools Education Foundation (SVVSEF) is an independent 501 (c) (3) non-profit organization established in 1985. The Foundation's primary mission is to support the Strategic Plan of the St. Vrain Valley School District. As a result, their goal is to supplement the education experience in ways that maximize the effectiveness of teachers and enhance student achievement in an increasingly complex and competitive worldwide environment.

Annually, SVVSEF hosts Tribute to Teachers to honor St. Vrain Valley teachers. This celebration, on Saturday, April 30, 2022, is in its fifteenth year. This event will provide an opportunity for our community to celebrate excellence in teaching in St. Vrain Valley Schools.

RESOLUTION
Tribute to Teachers Day
April 30, 2022

WHEREAS, the *St. Vrain Valley Schools Education Foundation* supports St. Vrain Valley School District's Strategic Plan and provides supplemental funding to enhance teaching and learning in our classrooms; and

WHEREAS, since 1984, the National PTA (Parent Teacher Association) has designated the first full week of May (May 2 - 6, 2022) as Teacher Appreciation Week; and

WHEREAS, the *St. Vrain Valley Schools Education Foundation* is presenting the fifteenth annual Tribute to Teachers event on April 30, 2022 that pays tribute to St. Vrain Valley School District's teachers for this week of recognition; and

WHEREAS, communities and schools will unite to celebrate the educational profession of teaching and show appreciation to teachers for inspiring a thirst for learning in our youth that will last a lifetime; and

WHEREAS, the *Foundation's* fifteenth Tribute to Teachers Program, which includes recognizing a Teacher of the Year from every school, and a Teacher of the Year for the District, provides the opportunity for students, parents, community members and business partners to show appreciation to teachers who exemplify excellence in teaching; and

WHEREAS, schools, businesses and communities play a vital role to ensure the success of the Tribute to Teachers Program;

NOW, THEREFORE, BE IT RESOLVED, that the St. Vrain Valley School District Board of Education proclaims April 30, 2022, as **Tribute to Teachers Day** in our school district and we urge all staff, students, parents and community members to support this event or take some time to show appreciation to a teacher for providing our youth with the gift of learning.

ADOPTED AND APPROVED on April 13, 2022.

ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J BOARD OF EDUCATION

Jim Berthold, Secretary
Meosha Brooks, Member
Chico Garcia, Member
Sarah Hurianek, Member
Dr. Richard Martyr, Treasurer
Karen Ragland, Vice President & Assistant Secretary
Joie Siegrist, President

SUPERINTENDENT OF SCHOOLS

Dr. Don Haddad

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming Teacher Appreciation Week and Substitute Teacher Appreciation Week, May 2-6, 2022
Strategic Priority – Outstanding Teachers and Staff

RECOMMENDATION

That the Board of Education adopt the attached proclamations in honor of Teacher Appreciation Week and Substitute Teacher Appreciation Week, May 2-6, 2022.

BACKGROUND

Each year, proclaiming these dates as Teacher Appreciation Week and Substitute Teacher Appreciation Week helps to promote public awareness of the importance of the role of teachers and substitutes in public schools.

As much as any group of employees, the teaching and substitute staff is a valued and integral part of providing quality instruction for the students of the St. Vrain Valley School District.

TEACHER APPRECIATION WEEK PROCLAMATION

WHEREAS, today's teachers mold future citizens through their guidance and education; and

WHEREAS, today's teachers encounter students of widely differing backgrounds and abilities; and

WHEREAS, society expects public education to provide quality services to all children, no matter what their backgrounds or abilities, and

WHEREAS, the country's future depends, in large measure, upon the education youth receive today; and

WHEREAS, teachers are charged with the daunting task of ensuring that no child is left behind by public schools; and

WHEREAS, teachers spend countless hours outside their classrooms preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, the St. Vrain Valley School District recognizes that its teachers are providing quality educational services to our children.

NOW, THEREFORE, BE IT PROCLAIMED, the week of May 2-6, 2022 is **TEACHER APPRECIATION WEEK** in our communities. The St. Vrain Valley School District urges all citizens to join in recognizing the dedication and hard work of our teachers by expressing appreciation for a "job well done".

PROCLAIMED WEDNESDAY, APRIL 13, 2022

BOARD OF EDUCATION

Jim Berthold, Secretary
Meosha Brooks, Member
Chico Garcia, Member
Sarah Hurianek, Member
Dr. Richard Martyr, Treasurer
Karen Ragland, Vice President & Assistant Secretary
Joie Siegrist, President

SUPERINTENDENT OF SCHOOLS

Dr. Don Haddad

**SUBSTITUTE TEACHER APPRECIATION WEEK
PROCLAMATION**

WHEREAS, the St. Vrain Valley School District joins the nation in recognizing substitute teachers as an essential part of the District's education system; and

WHEREAS, substitute teachers are dedicated to providing quality instruction for the students of this District; and demonstrate their commitment to giving time, energy, effort and talents in the best interest of all students; and

WHEREAS, the substitute teachers of the District provide an invaluable service of teaching students in the absence of their regular teacher in a most professional manner; and play a vital role to ensure the quality of students' education;

NOW, THEREFORE, BE IT PROCLAIMED, the week of May 2-6, 2022 is **SUBSTITUTE TEACHER APPRECIATION WEEK** in our communities. The St. Vrain Valley School District urges all citizens to join us in saluting these dedicated men and women.

PROCLAIMED WEDNESDAY, APRIL 13, 2022

BOARD OF EDUCATION

Jim Berthold, Secretary
Meosha Brooks, Member
Chico Garcia, Member
Sarah Hurianek, Member
Dr. Richard Martyr, Treasurer
Karen Ragland, Vice President & Assistant Secretary
Joie Siegrist, President

SUPERINTENDENT OF SCHOOLS

Dr. Don Haddad

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Middle School Math Adoption
Strategic Priority - Rigorous, Well-Aligned Standards, Curriculum,
Instruction, and Assessment

RECOMMENDATION

That the Board of Education approves the adoption and purchase of **enVision Mathematics 6-8**, Savvas Learning, ©2021, for middle school mathematics;

And, that the Board of Education approves a purchase contract to Savvas Learning, not to exceed \$750,000.00, for these textbooks and materials in FY23, based on the estimated student enrollment for 2022-2023.

We have budgeted \$33,300.00 for staff training for initial professional development.

BACKGROUND

During the fall of 2020, an adoption committee made up of middle school math teachers, Learning Services personnel, and administrators from across the District was formed to evaluate middle school math materials, pilot the selected materials, and recommend materials for adoption by the St. Vrain Valley Schools Board of Education. The committee reviewed the Colorado Academic Standards, our current District curriculum, feedback from teachers, and current effective teaching practices in mathematics. After vetting candidate materials using nationally renowned and respected evaluation criteria, the adoption committee came to consensus on moving forward with **enVision Mathematics 6-8** for pilot.

The pilot committee came to consensus on **enVision Mathematics 6-8** early in the selection process, which allowed the committee to refocus its talents and efforts on curating high-quality instructional supplements from reputable and respected online sources. This opportunity afforded the committee to look closely at the **enVision Mathematics 6-8** lessons and identify freely accessible tasks or prompts that elevate foundational skills in middle school mathematics along with mathematical reasoning, modeling, and applications. This balances the strong procedural fluency component embedded within the lessons.

In the winter of 2021 and 2022, input was gathered from pilot teachers, students, parents, non-pilot teachers, and the community. After piloting the program during the 2021-2022

school year, and gathering input about the selection, the committee recommends **enVision Mathematics 6-8** to the St. Vrain Valley Schools Board of Education for adoption.

Public Review

A review of the **enVision Mathematics 6-8** materials was held virtually in the winter of 2021 for teachers and staff. A second review opportunity was held virtually on March 1 and March 3, 2022 for all St. Vrain Valley Schools staff, parents, and the community. The event was advertised in the Longmont Daily Times-Call, on the District web page, and on all secondary school web pages. In addition, an email invitation was sent to District middle school math teachers and administrators. During these reviews, responses were collected and were used as data in the feedback process. Overall, the feedback was in support of **enVision Mathematics 6-8**, due to more resources for teachers, a better sequencing of topics, and extension projects and opportunities for students. The materials also have a strong emphasis on the foundational skills necessary for students to access and excel in middle school mathematics and beyond.

Pilot Summary

During the 2021-2022 school year, a total of 32 teachers and approximately 1,100 students participated in a yearlong pilot, representing all District middle schools and grade levels. Analysis of pilot results:

Parent and Student Surveys

Pilot teachers conducted parent and student surveys as part of the pilot.

Student surveys were administered to all grade levels. Overall, the feedback from the student surveys was in support of the pilot materials and their impact on student learning during the pilot year. In summary, students strongly agreed the lesson materials provided ample opportunities for practice and review, and that the problem sets were challenging and required thinking. In addition, the majority of students agreed that the problems are clear and easy to understand and that they feel confident in math using the materials. Several students commented on the benefits of the digital platform and the help features (example problems, videos) available through the digital practice. Other students commented on the benefits of the print workbook, keeping all math work and print resources in one place.

Parent surveys were made available to provide feedback. The parent feedback was very positive in support of the pilot materials, noting the rigor, the clarity of the explanations and examples, the challenge it provides for students, and the amount and variety of problems included for students. Several comments spoke to the benefits of the student workbook, providing a concrete resource for example problems and instruction. Numerous parents also mentioned that their student was performing well in math, mainly due to familiarity with the digital platform and knowing how to productively use the help features that accompany the digital practice problems. Parent interaction and familiarity with the pilot materials and digital platforms was based on students showing their parents the program features, content, and navigation.

Summary of Strengths

Teachers

- Fully aligned to the Colorado Academic Standards; no supplementation needed for content
- Strong emphasis on foundational skills and procedural fluency with a balance of conceptual understanding and applications, as required by the Colorado Academic Standards
- Standard and consistent lesson structure that aids in lesson planning
- A comprehensive, teacher's edition with notes that incorporate effective mathematics teaching practices
- Student consumable workbooks that offer a robust print resource for students
- High rigor and expectations for students, requiring students to use and apply prior knowledge with new concepts
- Worked examples provided in each lesson that serve as a reference for students and families
- A variety of assessment options (print and digital) that assess skills and applications, similar to CMAS expectations and format
- Familiar digital platform, providing consistency for teachers and students in accessing the digital components
- Opportunities to begin each lesson with a task that draws on prior knowledge and share student work
- Extended tasks included that promote perseverance and problem solving
- Additional practice available to reinforce skills
- Instructional videos provided in the digital interface for teachers to use with instruction and for student reference as needed
- Additional examples provided in the digital interface for teachers to use with instruction and for students reference as needed
- Independent practice sets include a variety of exercises, including application and critical thinking tasks
- STEM projects available in each Topic for students to explore the relevance of mathematics through engaging contexts
- Customizable digital practice and exercise sets with student help features available (video tutorials and example problems)
- Immediate feedback for students with completion of digital practice sets
- Vocabulary and literacy support to reinforce academic language in mathematics and accessibility to word problems
- Reteaching and enrichment support in every lesson for differentiation
- Flexibility available with lesson components, allowing teachers to plan instruction with many options

Students

- Problems are clear and easy to understand
- There are enough problems for practice and review
- The problems are challenging and make students think

- Students feel confident in math using these materials
- The workbooks are helpful with sample problems and concept explanations
- The concept explanations are clear and easy to understand
- The opportunity to have a print book with space to show work on practice problems
- The digital practice allows students to check their answer and use help features (sample problems, video tutorials) as needed
- The digital practice provide multiple opportunities for students to get a question correct by correcting their mistakes
- The digital interface is familiar and easy to use
- A mix of easy and challenging practice problems with real-world applications of concepts
- Interesting real-life application problems to apply concepts

Considerations for Professional Development and Implementation

- The assumed prerequisite skills for some lessons are at a very high level, requiring some teachers to scaffold and reteach before engaging students in the lesson as presented
- The vast digital suite of resources available to teachers requires discernment of which components are essential for use with students
- Parents need supports to become familiar with how to navigate the digital platform to support their student at home

Plans to Address Considerations for Professional Development and Implementation

During the pilot, we have created a document that explains how to access lesson content digitally outside of school and the basic navigation for students and parents. Schools are very strongly encouraged to incorporate some formal presentation that models how to access the digital content as part of Back to School Night. Students are very competent in navigating the system, yet they do not always provide a demonstration for their parents or show all of the features available.

As part of the adoption training, pilot teachers have identified key lessons in each grade level that might need some scaffolding or review of prerequisite skills. In addition, the adoption training will focus on the most important components of **enVision Mathematics 6-8**, identifying the digital and print tools that should be used at a minimum during each lesson for focus.

Budget

Basic Materials			
Grade 6	Quantity	Cost	Total
Student Consumables & Digital License (7 years)	1,740	\$120.00	\$208,800.00
Teacher's Edition Package & Digital License (7 years)	35	\$0	\$0
Teacher's Resource Masters	35	\$0	\$0
Subtotal			\$208,800.00
Grade 7			
Grade 7	Quantity	Cost	Total
Student Consumables & Digital License (7 years)	1,990	\$120.00	\$238,800.00
Teacher's Edition Package & Digital License (7 years)	32	\$0	\$0
Teacher's Resource Masters	32	\$0	\$0
Subtotal			\$238,800.00
Grade 8			
Grade 8	Quantity	Cost	Total
Student Consumables & Digital License (7 years)	2,215	\$120.00	\$265,800.00
Teacher's Edition Package & Digital License (7 years)	42	\$0	\$0
Teacher's Resource Masters	42	\$0	\$0
Subtotal			\$265,800.00
Subtotal for Materials			\$713,400.00
Shipping			\$35,670.00
Professional Development			
Training, May/June 2022		\$22,500	\$22,500.00
Training, July/August 2022		\$10,800	\$10,800.00
Subtotal			\$33,300.00
Grand Total for Elementary Mathematics Adoption			\$782,370.00

There are no supplemental materials to be purchased as part of this adoption.

Ongoing Costs

The only ongoing costs are related to professional development and training for new teachers to St. Vrain Valley Schools and **enVision Mathematics 6-8**. This will be budgeted annually through the District mathematics budget.

Professional Development & Training

An initial two days of professional development has been planned for all middle school math teachers in Summer 2022, utilizing a blended asynchronous and synchronous training model. Teachers have the option of extra duty pay or credit for training. All teachers who do not attend this training will have the opportunity to complete the training online in the fall. Ongoing professional development will be designed by the Secondary Mathematics Leadership Team, consisting mainly of pilot teachers. Elective training and support opportunities will exist during the 2022-2023 school year and subsequent school years.

Initial Training Cost – \$33,300 for summer training.

Ongoing training and professional development costs to support new teachers will be budgeted annually through the District mathematics budget. Savvas Learning will also supply additional professional development, as needed, as part of the allotted professional development days provided gratis with the adoption.

Gratitude

Heartfelt thanks to the pilot teachers, committee members, and administrators who spent many hours bringing this recommendation to the District:

Pilot Teachers

6th Grade

Kristi Nistler, Coal Ridge Middle School
Mike Stover, Coal Ridge Middle School
Lisa Bettencourt, Coal Ridge Middle School
Lori Wright, LaunchED Virtual Academy
Kevin Schafer, Lyons Middle/Senior
Natalie Victor, Main Street School
Marilyn Frade, Mead Middle School
Shane Farley, Soaring Heights PK-8
Wilson Hattendorf, Soaring Heights PK-8
Jacquie Jaeger, Soaring Heights PK-8
Taryn Geroche, Sunset Middle School
Victoria Sauseda, Thunder Valley K-8
Stephanie Esquibel, Timberline PK-8

7th Grade

Mandy Fernandes, Altona Middle School
Mike Stover, Coal Ridge Middle School
Sam Fenster, Erie Middle School
JoAnna Barrell, Erie Middle School
Natalie Stotz, LaunchED Virtual Academy
Becca Pietrovich, Lyons Middle/Senior

Wilson Hattendorf, Soaring Heights PK-8
Alex Armstrong, Sunset Middle School
Kimberly Kellogg, Timberline PK-8
Tessa Anderson, Trail Ridge Middle School
Erin Smith, Trail Ridge Middle School
Tyler Swanson, Trail Ridge Middle School
Ellie Decker, Westview Middle School
Bob Mowry, Westview Middle School

8th Grade

Linda Cochran, Altona Middle School
Tim Criger, Altona Middle School
Chelsea Tattershall, Coal Ridge Middle School
Lori Wright, LaunchED Virtual Academy
Natalie Stotz, LaunchED Virtual Academy
Becca Pietrovich, Lyons Middle/Senior
Patrick Bacalis, Lyons Middle/Senior
Wilson Hattendorf, Soaring Heights PK-8
Alex Armstrong, Sunset Middle School
Ted Miyasaki, Timberline PK-8
Julie Benjaminson, Westview Middle School
Gene Kath, Westview Middle School

Adoption Committee Members (non-pilot teachers)

Principals/Administrators

Anthony Barela, Sunset Middle School
Eddie Cloke, Trail Ridge Middle School
Matt Coniglio, Trail Ridge Middle School
Grant Elwood, Thunder Valley K-8
Travis O'Hair, Altona Middle School

Learning Services Personnel

Kelly Addington, Learning Coach
Dana Curton, Student Services Instructional Coach
Toni Hoehn, Digital Curriculum & Assessment Support Specialist
Scott Keenan, Student Services Instructional Coach
Lindsay LaPorte, Instructional Coordinator

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Request to Grant an Exception to Board Policy GBEA – Staff Ethics/Conflict of Interest – Emily Carter
Strategic Priority – Outstanding Communication and Collaboration with Community and Corporate Partners

RECOMMENDATION

That the Board of Education allow an exception to the current Board Policy GBEA— Staff Ethics/Conflict of Interest. This exception would enable Emily Carter, a photographer, to provide photography services to students within the district.

BACKGROUND

Board Policy GBEA—Staff Ethics/Conflict of Interest, states, "No school district employee or firm owned by a school district employee shall be allowed to sell to the school district or its schools or staff goods or services of any kind without the express prior written consent of the Board of Education."

Emily Carter is a Classified Coach helping with the musical this year at Lyons Middle/Senior High School. Due to her standing as a temporary District employee, she is requesting a waiver from Board Policy GBEA, so that she can provide photography services at the graduation ceremony in May for the LaunchEd program.

The administration recommends approval of this exception, with services for the 2021-2022 school year not to exceed \$5,000. If her services should exceed \$5,000, her exception will be brought back to the Board of Education for additional approval.

MEMORANDUM

DATE: April 13, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Update to Approval of Vendors Providing Purchased Services Over \$100,000
Strategic Priority — Strong District Finances

RECOMMENDATION

That the Board of Education approve the following vendors who are anticipated to provide purchased services over \$100,000 during Fiscal Year 2022.

Vendor Name	Services Provided	Pricing Method	FY22 Est. Purchases	FY21 Total Purchases
BCCS, LLC	Custodial Services	Contract	\$2,500,000.00	\$1,300,000.00
Elite Industries	Grounds Mowing Services	Contract	\$210,000.00	\$132,000.00

BACKGROUND

This updated information is presented in an effort to streamline the District's policy requirement that the Board approve all vendors to whom the District pays over \$100,000 in a single fiscal year, per Board Policy DJ/DJA – Purchasing/Purchasing Authorization. This is specifically to address vendors who provide services that are not competitively bid, competitive bids that are extended into a new fiscal year, or FY22 newly awarded contracts.

MEMORANDUM

DATE: April 6, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of First Reading of Board Policy AC (Nondiscrimination/Equal Opportunity)
Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

For the Board of Education to approve on first reading updates to board policy AC.

BACKGROUND

AC – Nondiscrimination/Equal Opportunity. The Colorado Association of School Boards (CASB) recently notified school districts of an error in their standard policy AC. They recommended changes to correct this error and better align the reporting requirements in AC with existing state law. Upon review, we concur with the recommended changes.

The recommended changes to board policy AC are not “mandated by changes in law” and, therefore, pursuant to board policy BG (School Board Policy Process), require both a first and second reading for adoption.

Nondiscrimination/Equal Opportunity

The Board is committed to the policy that no otherwise qualified person may be denied access to, be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any District program or activity on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, or need for special education services. Accordingly, no otherwise qualified student, employee, applicant for employment, or member of the public may be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination under any district program or activity on the basis of disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, or need for special education services. Discrimination against employees and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and/or federal law.

For purposes of this policy and other policies including a nondiscrimination statement, these terms have the following meanings:

- “Race” includes hair texture, hair type, or a protective hairstyle that is commonly or historically associated with race.
- “Protective Hairstyle” includes such hairstyles as braids, locs, twists, tight coils or curls, cornrows, bantu knots, afros, and head wraps.
- “Sexual Orientation” means an individual’s identity, or another individual’s perception thereof, in relation to the gender or genders to which the individual is sexually or emotionally attracted and the behavior or social affiliation that may result from the attraction.
- “Gender Expression” means an individual’s way of reflecting and expressing the individual’s gender to the outside world, typically demonstrated through appearance, dress, and behavior.
- “Gender Identity” means an individual’s innate sense of the individual’s own gender, which may or may not correspond with the individual’s sex assigned at birth.

This policy and supporting regulations will be used to address all concerns regarding unlawful discrimination and harassment. Alleged conduct regarding sex-based discrimination and sexual harassment will follow the complaint and investigation procedures specific to this conduct.

In keeping with these statements, the following are objectives of this school district:

1. To promote the rights and responsibilities of all individuals as set forth in the state and federal constitutions, pertinent legislation, and applicable judicial interpretations.
2. To encourage positive experiences in terms of human values for children and adults who have differing personal and family characteristics or who come from various socio-economic, racial, and ethnic groups.
3. To consider carefully, in all decisions made which affect the schools, the potential benefits or adverse consequences that those decisions might have on the human relations aspects of all segments of society.
4. To utilize educational experiences to build each individual’s pride in the community in which they live.
5. To initiate a process of reviewing all policies and practices of this school district in order to achieve the objectives of this policy to the greatest extent possible.
6. To investigate and resolve promptly any complaints of unlawful discrimination and

harassment.

7. To investigate and appropriately discipline staff and students found to be responsible for incidents of harassment or unlawful discrimination in violation of Board policy.

Annual notice

The district will issue a written notice prior to the beginning of each school year that advises students, parents, employees, and the general public that the educational programs, activities, and employment opportunities offered by the district are offered without regard to disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, need for special education services, or other protected class. With respect to employment practices, the district will also issue written notice that it does not discriminate on the basis of age, genetic information, or conditions related to pregnancy or childbirth. The announcement will also include the name, address, email address, and telephone number of the person(s) designated to coordinate Title IX, Section 504, and ADA compliance activities.

The notice will be disseminated to persons with limited English language skills in the person's own language. It will also be made available to persons who are visually or hearing impaired.

The notice will appear on a continuing basis in all district media containing general information, including: teachers' guides, school publications, the district's website, recruitment materials, application forms, vacancy announcements, student handbooks, school program notices, summer program newsletters, and annual letters to parents.

Harassment is prohibited

Harassment based on a person's disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, need for special education services, or other protected class, is a form of discrimination prohibited by state and federal law. Preventing and remedying such harassment in schools is essential to ensure a nondiscriminatory, safe environment in which students can learn, employees can work, and members of the public can access and receive the benefit of district facilities and programs. All such harassment by district employees, students, and third parties, is strictly prohibited.

All district employees and students share the responsibility to ensure that harassment does not occur at any district school, on any district property, at any district or school-sanctioned activity or event, or off school property when such conduct has a nexus to the school, or any district curricular or non-curricular activity or event.

Reporting unlawful discrimination and harassment

Any student, parent/guardian of a student, community member or employee who believes they have been a ~~victim-target~~ of unlawful discrimination or harassment, as defined in Board policy and supporting regulations, or who has witnessed such unlawful discrimination or harassment, ~~must-is encouraged to~~ immediately report it to an administrator, counselor, teacher, or the district's compliance officer and file a complaint as set forth in the accompanying regulations.

Any ~~employee,~~ applicant for employment, student, parent/guardian of a student, ~~community_ or~~ member of the public who believes they have been a ~~victim-target~~ of unlawful discrimination or harassment, or who has witnessed such unlawful discrimination

or harassment, ~~must~~ is encouraged to immediately file a complaint with ~~either an immediate supervisor or~~ the district's compliance officer.

Any employee who believes they have been a target of unlawful discrimination or harassment is encouraged to immediately file a complaint with either an immediate supervisor or the district's compliance officer, and any employee who has witnessed such unlawful discrimination or harassment must immediately file a complaint with either an immediate supervisor or the district's compliance officer.

If the individual alleged to have engaged in prohibited conduct is the person designated as the compliance officer, an alternate compliance officer will be designated to investigate the matter in accordance with this policy's accompanying regulation.

District action

All district employees who witness unlawful discrimination or harassment must take prompt and effective action to stop it, as prescribed by the district.

The district will take appropriate action to promptly and impartially investigate allegations of unlawful discrimination and harassment, to end unlawful behavior, to prevent the recurrence of such behavior, and to prevent retaliation against the individual(s) who files the complaint and/or any person who participates in the investigation. When appropriate, the district will take interim measures during the investigation to protect against further unlawful discrimination, harassment, or retaliation.

To the extent possible, all reports of unlawful discrimination and harassment will be kept confidential. Students or employees who knowingly file false complaints or give false statements in an investigation may be subject to discipline, up to and including suspension/expulsion for students and termination of employment. No student, employee, or member of the public may be subject to adverse treatment in retaliation for any good faith report of harassment under this policy.

Upon determining that incidents of unlawful discrimination or harassment are occurring in particular district settings or activities, the district will implement measures designed to remedy the problem in those areas or activities.

Any student or employee who engages in unlawful discrimination or harassment will be disciplined according to applicable Board policies and the district will take reasonable action to restore lost educational or employment opportunities to the ~~victim~~target(s).

In cases involving potential criminal conduct, the district will determine whether appropriate law enforcement officials should be notified.

Notice and training

To reduce unlawful discrimination and harassment and ensure a respectful school environment, the administration is responsible for providing notice of this policy to all district schools and departments. The policy and complaint process must be prominently posted on the district's website, referenced in student and employee handbooks and made otherwise available to all students, staff, and members of the public through electronic or hard-copy distribution. Training materials regarding sex-based discrimination and sexual harassment are available to the public on the district's website.

Students and district employees will receive periodic training related to recognizing and

preventing unlawful discrimination and harassment. District employees must receive additional training related to handling reports of unlawful discrimination and harassment. The training will include, but not be limited to:

- awareness of groups protected under state and federal law and/or targeted groups;
- how to recognize and react to unlawful discrimination and harassment; and
- proven harassment prevention strategies.

Adopted: February 8, 1984
Revised: June 8, 1994
Revised: May 28, 2008
Revised: October 28, 2015
Revised: January 27, 2016
Revised: December 14, 2016
Revised: October 11, 2017
Revised: October 24, 2018
Revised: May 27, 2020
Revised: August 12, 2020
Revised: October 13, 2021
Revised: April , 2022

LEGAL REFS.: 20 U.S.C. §1681 (Title VII, Education Amendments of 1972)
20 U.S.C. §1701-1758 (Equal Employment Opportunity Act of 1972)
29 U.S.C. 621 et seq. (Age Discrimination in Employment Act of 1967)
29 U.S.C. 701 et seq. (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. 12101 et seq. (Title II of the Americans with Disabilities Act)
42 U.S.C. §2000d (Title VI of the Civil Rights Act of 1964, as amended in 1972)
42 U.S.C. §2000e (Title VII of the Civil Rights Act of 1964)
42 U.S.C. 2000ff et seq. (Genetic Information Nondiscrimination Act of 2008)
34 C.F.R. Part 100 through Part 110 (civil rights regulations)
C.R.S. 2-4-401 (3.4) (definition of gender expression)
C.R.S. 2-4-401 (3.5) (definition of gender identity)
C.R.S. 2-4-401(13.5) (definition of sexual orientation)
C.R.S. 18-9-121 (bias-motivated crimes)
C.R.S. 22-32-109 (1)(II) (Board duty to adopt written policies prohibiting discrimination)
C.R.S. 22-32-110 (1)(k) (definition of racial or ethnic background includes hair texture, definition of protective hairstyle)
C.R.S. 24-34-301 et seq. (Colorado Civil Rights Division)
C.R.S. 24-34-301 (3.3) (definition of gender expression)
C.R.S. 24-34-301 (3.5) (definition of gender identity)
C.R.S. 24-34-301 (7) (definition of sexual orientation)
C.R.S. 24-34-402 et seq. (discriminatory or unfair employment practices)
C.R.S. 24-34-402.3 (discrimination based on pregnancy, childbirth or related conditions; notice of right to be free from such discrimination must be posted “in a conspicuous place” accessible to employees)
C.R.S. 24-34-601 (unlawful discrimination in places of public

accommodation)
C.R.S. 24-34-602 (penalty and civil liability for unlawful
discrimination)

CROSS REFS.: GBA, Open Hiring/Equal Employment Opportunity
GBAA, Sexual Harassment
JB, Equal Educational Opportunities
JBB*, Sexual Harassment of Students

St. Vrain Valley School District RE-1J, Longmont, Colorado

MEMORANDUM

DATE: April 6, 2022

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: First Reading and Final Adoption of Board Regulation JFBA/JFBB-R
(Open Enrollment)
Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools
and Robust Co-Curricular Opportunities

RECOMMENDATION

For the Board of Education to approve on first reading and final adoption updates to JFBA/JFBB-R.

BACKGROUND

JFBA/JFBB-R – Open Enrollment. District administration and staff met to review the timelines for the review of Open Enrollment applications. Based on past experiences and to make the process more efficient, we recommend modifications to the open enrollment timelines.

JFBA/JFBB-R is a board regulation, not a policy, and therefore, board policy BG (School Board Policy Process) specifies that it only requires “a single reading and vote of the Board” for adoption.

Open Enrollment

Definition of an open enrolled student

An “open enrolled” student is one who is a resident or nonresident of the district desiring to attend a district school other than the school within his/her attendance area or school district of residence. Open enrollment is not intended for students placed in special district programs within district schools.

The district will consider requests from parents or guardians of students who do or do not reside within district boundaries but who wish to attend a particular school or education program within the district in accordance with the following regulation.

Out-of-district students will only be considered after in-district requests have been considered.

When a school has been identified as "open", students may apply for open enrollment in a school outside their attendance area or school district of residence, and such applications may be approved if the application has been submitted in accordance with this regulation.

When a school has been identified as “closed”, no new open enrollment applications will be approved except in accordance with the appeal process.

Application process

Timeline:

1. Applications will be accepted at all schools beginning December 1.
2. Deadline for applications will be December 15.
3. The planning office will determine and notify schools of open or closed status by December 15.
4. Principals will notify the planning office regarding how many applications have been received and discuss space availability as soon as possible, or no later than January ~~8~~¹⁰.
5. All applicants will be notified in writing, from the school for which they have applied, of their application status by January ~~8~~¹⁷.
6. Applicants must notify the school to confirm acceptance by January 21-February 1.
7. Applications may continue to be received after the December 15 deadline (applicants may be placed on a waiting list if staffing levels have already been established and space availability could be exceeded).
8. At the secondary level, schools remaining “open” during the school year will only be allowed to accept new students at a semester break for high schools, and at a quarter/semester break for middle schools (three days prior and three days after the official quarter break). In addition, resident students wishing to return to their home schools will do so at the designated grading periods. Changes in

schools at the elementary level will be made through approval of the building principals involved. The goal is to reduce the number of school changes within an academic year.

9. If any of the above dates land on a weekend or a holiday, the planning office will identify the appropriate alternative dates.

Procedures:

1. Application forms will be available in each school, at the educational services center in the planning office, and on the district website. A parent/guardian who is an inbound active duty military member may access and submit forms electronically.
2. The receiving principal and/or district staff are responsible for explaining the application process and regulations to interested parents/guardians.
3. Students/parents/guardians may apply for open enrollment in a school outside of their attendance area by submitting a completed application form to the school of choice.
4. The receiving school principal will make the decision as to whether an application is approved based upon the criteria in this regulation, Board policy and applicable law.
5. The receiving school principal is responsible for notifying the parents/guardians of the approval or denial of an admission request.
6. For resident students seeking enrollment in a district school outside of their attendance area, the receiving school principal will notify the principal of the school in the student's attendance area and the planning office of the disposition of the request.
7. After leaving the elementary or middle school level, a student must reapply for open enrollment at the next level. Approval/denial of that request will be made in accordance with this regulation.

In addition, for nonresident admission applications, the following also applies:

1. Nonresident students requesting admission to a school or program must submit their application, be approved and be in attendance prior to October 1 of the requested school year. For applications later than the October 1 date, principal discretion may be applied with assistant superintendent approval.

Grounds for denial of open enrollment application

Open enrollment applications may be denied by the receiving principal for any of the following reasons:

1. The school has been identified as a closed school due to lack of space or teaching staff within the school.
2. There is a lack of space or teaching staff within a particular program or grade level of the school requested.

3. The school requested does not offer appropriate programs or is not structured or equipped with the necessary facilities to meet special needs of the student or does not offer a particular program requested.
4. The student does not meet the established eligibility criteria for participation in a particular program including age requirements, course prerequisites or required levels of performance.
5. The student is not eligible for enrollment because grounds for denial of admission exist under applicable state law.
6. The student's application includes material misrepresentations, including but not limited to misrepresentations concerning the student's residence, discipline history or educational programming needs.
7. A student who is the child of an inbound ~~active-duty~~ active-duty service member and who is accepted under the open enrollment plan is guaranteed automatic matriculation, including automatic matriculation to the next grade level, even if the next grade is in a different school level or building.

Cancellation of an approved open enrollment

The principal may cancel an open enrolled student from his/her school if the student has been expelled or is in the process of being expelled for being habitually disruptive or for serious violations as defined by state law.

Open enrollments approved through the appeal process by the planning director, area assistant superintendents, superintendent or Board of Education, may also be rescinded in the event that the student does not comply with predetermined conditions set for the original approval.

Rescission of open enrollment status

Approved open enrollment students are considered approved for one school year only. However, if the status of the school facility remains open from one year to the next, those approved students shall be allowed to continue into the next school year in their open enrolled school without reapplication.

When a district school has been determined closed for open enrollment due to overcrowding or elimination of a program, the district planning director shall determine the impact of currently approved open enrollments in the school in consultation with the principal. If it is determined by the superintendent or designee that open enrollment should be cancelled and those students could also be accommodated back in their home schools, students will be notified of the rescission of open enrollment by the principal no later than April 30th. Students shall have their open enrollment status cancelled in reverse order of acceptance. If it is determined that cancellation of open enrollment is only needed in specific grades or programs, then the cancellation shall be limited to that grade or program and cancellation shall be done in reverse order of acceptance. If the open enrollment status is not rescinded for students at closed schools, they shall be allowed to continue into the next school year in their open enrolled school without reapplication.

If necessary, the following order for rescission shall take place until the level of school enrollment determined adequate, is reached.

1. Nonresident students shall be the first to have their open enrollment status evaluated and cancelled.
2. Resident students shall be next to have their open enrollment status evaluated and cancelled.

Change in residence

1. Elementary and secondary students whose place of residence changes during the school year may remain at the school they currently are attending until the end of the academic year.
2. Open enrollment forms must be completed for record-keeping purposes for students in this situation.
3. Students will be required to attend the school in their new attendance area the following year unless their application for continued open enrollment is approved.

Additional considerations

Principals of closed schools or grade levels will approve applications which meet the following criteria, provided the student meets all other criteria in this regulation:

1. If a student completes two years at a particular secondary school and their circumstances change (e.g., address, program involvement, etc.), the student shall be approved by the principal for open enrollment to complete his/her years at that same school.
2. If the parents/guardians are building a home in another attendance area but the home will not be finished before school starts, or if they have a contract on a house that will not be closed on before school starts, the student shall be approved by the principal for open enrollment in the school in the new attendance area.
3. Siblings of students who have been granted open enrollment status may be approved by the principal for open enrollment, as long as the sibling will have concurrent enrollment in at least the first year as the originally approved student. Priority preference is granted for a younger sibling of a child of an inbound active duty service member.
4. Students living outside the attendance area of the school they are currently attending, but enrolled as a result of a district oversight or mistake, shall be approved by the principal for open enrollment. This does not apply to students who falsify the enrollment application to gain access into a closed school.
5. Children of district employees may attend the same school at which their parent(s) or legal guardians work.

Appeal of a denial

When a parent/guardian of a student has applied for open enrollment at a school and that application has been denied by the principal, the parent/guardian will be advised by the principal that they may appeal to the superintendent or designee.

Exceptions for attendance area boundary changes

The Board of Education has adopted exceptions to this regulation for students affected by attendance area boundary changes.

These exceptions supersede the other sections of this regulation:

1. Elementary Schools - Current 4th graders who would be moved into a new attendance area by a boundary change would be able to open enroll back to their current school for their final year whether the school was open or closed.
2. Middle Schools - Current 7th graders who would be moved into a new middle school attendance area by a boundary change would be able to open enroll back to their current school for their final year whether the school was open or closed.
3. High Schools - Current 10th and 11th graders who would be moved into a new attendance area by a boundary change would be able to open enroll back to their current school for their final one or two years whether the school was open or closed.
4. Middle/Seniors - Current 7th and 10th and 11th graders who would be moved into a new attendance area by a boundary change would be able to open enroll back to their current school for their final one or two years whether the school was open or closed.

In all four situations the sibling rule, as stated above, does not apply unless approved by the area assistant superintendent through the appeal process. In cases where a school affected by boundary changes is designated as open, the applicable open enrollment procedures would be followed with the exception that students previously enrolled at the school would have priority over new students. After completion of the first year at new elementary and middle schools and the completion of the second year at new middle/senior and high schools, the new schools would revert to the standard open enrollment procedures.

Athletics and extracurricular activities - eligibility

Eligibility for students granted permission to attend a school other than the school in their assigned attendance area shall be determined in accordance with the rules of the Colorado High School Activities Association.

Transportation

Transportation for students granted permission to enroll pursuant to this regulation and accompanying policy shall be the responsibility of the student/parent/guardian. If the district assigns a student in a special education or bilingual program in a school outside his/her attendance area, the district shall provide transportation, if necessary and in accordance with applicable law.

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