#### NOTICE OF REGULAR MEETING AND AGENDA



#### August 25, 2021

**Educational Services Center** 395 South Pratt Parkway Longmont, Colorado 80501

Joie Siegrist, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

#### DISTRICT VISION **STATEMENT**

To be an exemplary school district which inspires and promotes high standards of learning and student well-being in partnership with parents, guardians and the community.

#### **DISTRICT MISSION STATEMENT**

To educate each student in a safe learning environment so that they may develop to their highest potential and become contributing citizens.

#### **ESSENTIAL BOARD ROLES**

Guide the superintendent Engage constituents Ensure alignment of resources Monitor effectiveness Model excellence

#### **BOARD MEMBERS**

John Ahrens, Secretary Jim Berthold, Member Chico Garcia, Member Dr. Richard Martyr, Member Paula Peairs, Vice President Karen Ragland, Treasurer & Asst Secretary Joie Siegrist, President

#### 1. **CALL TO ORDER:**

6:00 pm Regular Business Meeting

- ADDENDUMS/CHANGES TO THE AGENDA:
- **AUDIENCE PARTICIPATION:**
- **VISITORS:** 
  - 1. **United Power Presentation**
- **SUPERINTENDENT'S REPORT:**
- **REPORTS:** 
  - 1. Purchasing Cost Savings Update
- **CONSENT ITEMS:** 
  - 1. Approval: Approval of Recommendation of Naming St. Vrain Valley

Schools Swimming Pool

- 2. Approval: Approval of First Reading BEDB Agenda
- 3. Approval: Approval of Change Order to Contract for Cleaning Services
- 4. Approval: Approval of Purchase of Vehicles and Equipment
- 5. Approval: Approval of Contract Award for District-Wide Irrigation
  - Controller Replacement and Networking
- Approval of Change Order 4 to the Contract for Lyons 6. Approval:

Middle/Senior High School Auditorium Addition and

Renovation Project

#### **ACTION ITEMS:** 8.

1. Recommendation: First Reading, Adoption, Resolution Addressing

> Remote Learning During the 2021-2022 School Year and Updates to Board Policies IJNDAB\* (Instruction Through Online Programs), JEB (Entrance Age Requirements), and JLCB (Immunization of Students)

- 9. DISCUSSION ITEMS:
- 10. ADJOURNMENT:

Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:

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# ESSENTIAL BOARD ROLES

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#### **BOARD MEMBERS**

John Ahrens, Secretary
Jim Berthold, Member
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Vice President
Karen Ragland, Treasurer &
Asst Secretary
Joie Siegrist, President

Wednesday, September 8 6:00 – 8:00 pm Regular Meeting Wednesday, September 15 6:00 – 8:00 pm Regular Meeting

DATE: August 25, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: District-wide Savings on Procurement Activities-Fiscal Year 2021

Strategic Priority—Strong District Finances, Student and Staff Well-Being

#### **PURPOSE**

To provide the Board of Education an annual report regarding the key functions and efficiencies in the purchasing department. The purchasing department provides buying and contracting services in support of all St. Vrain schools and departments. In addition, the purchasing department coordinates the sale and disposal of St. Vrain's surplus property. This memo will demonstrate the value of the services provided by the purchasing department through established key performance measures—including procurement cost savings data, vendor participation, solicitation requests facilitated, and surplus property sale proceeds and disposal process.

#### BACKGROUND

**Procurement Cost Savings**: The attached cost savings report summarizes detailed competitive bid activity completed by the procurement staff in FY21. The FY21 spreadsheet details total purchases and contracts of \$5,282,355 reflecting total cost savings of \$1,015,926. This is a 19% savings rate over all purchases during FY21. Cost savings are calculated as the difference between the total amount of the awarded contract and the average cost of all submitted bid proposals. The report is not inflated and is a representation of savings generated through the efforts of the purchasing staff.

The purchasing staff facilitated 58 formal invitations to bid (ITB) and requests for proposal (RFP) solicitations to select qualified contractors in FY21. Procurement secures the integrity of the process and ensures that all interested suppliers are treated fairly and encouraged to complete as evidenced by the number of participating vendors submitting a response to each individual solicitation. Due to the pandemic, the purchasing department transitioned to full electronic submission of bids and RFP's. As a result, the purchasing department improved turn-around time to 14-18 days from release date to submission deadline date. All formal solicitations were successfully completed during this time working remotely and through virtual processes.

Processes Where No Cost Savings Reported: Procurement staff review and process all of St. Vrain's purchase orders. The vast majority of the purchase orders are not subject to bidding requirements and have no savings reported. Purchases made under educational pricing contracts or with p-cards, state bid awards, and cooperative procurement agreements are not reported as cost savings when these agreements can be accessed without the direct involvement of procurement staff.

The reports do not reflect cost savings from service and term contract solicitations completed by the procurement staff. St. Vrain's objectives for establishing these contracts are to reduce costs by eliminating repetitive bidding requirements for each project that leads to improved flow of information between the contractor and our district.

Immediate access to established price agreements was especially helpful expediting \$521,203 of PPE supply orders to the central warehouse. These orders included digital thermometers, hand sanitizer, masks, gloves, face shields, and disinfecting wipes. Contracts were established to select a time and attendance software system, district-wide athletic training services, life and disability insurance provider, and prequalifying surplus technology buyback providers through the RFP process.

**Surplus Property Sales/Disposal**: It is the responsibility of the purchasing department to oversee the declaration and disposal of St. Vrain surplus equipment, furniture and materials - including textbooks and technology items. The disposal of St. Vrain's surplus is fundamentally an issue of demonstrating proper stewardship of public resources in accordance with district policies and ethical standards. Items not needed in the system are sold through online auction or offered without cost to charitable and civic organizations per Board policy. Contracts were established with pre-qualified surplus technology buyback providers to streamline technology surplus disposal and increase revenue. Sale proceeds are used to supplement capital project funds.

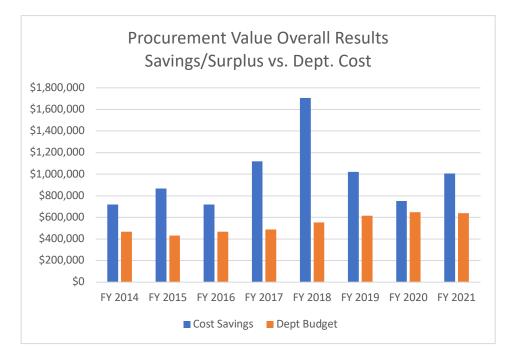
The following provides a summary of the proceeds from the sales of surplus assets received from July 2020 through June 2021.

Online Public Surplus \$ 35,561 Technology Buyback \$2,592,000 TOTAL SURPLUS REVENUE: \$2,627,561

To further confirm that St. Vrain is utilizing the best resources, the purchasing department strives to improve internal processes by streamlining both our performance as well as the services we provide. We are refining our annual report by continually researching best practices, establishing key performance measures, and enhancing customer satisfaction. We are always open to discuss topics and learn of opportunities of how we can improve processes that successfully impact the organization.

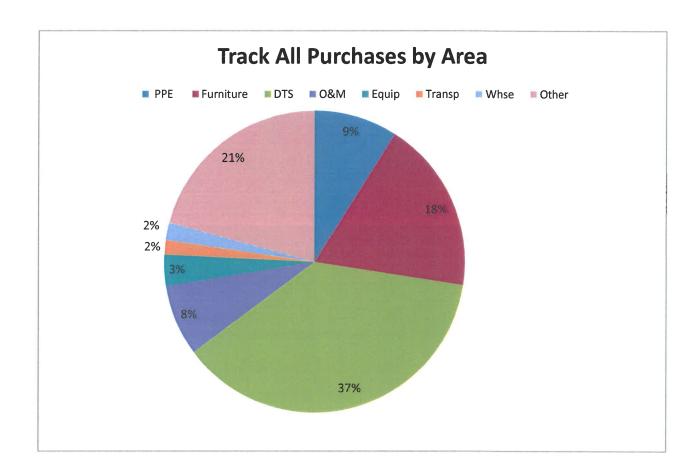
The summary below reflects historical results over an eight-year period of the cost savings generated versus the purchasing department total cost (regular as well as temporary salaries, benefits, and department budget) from our annual reports to the Board:

Fiscal Yr.	2014	2015	2016	2017	2018	2019	2020	2021
PO Value (Millions)	\$10.32	\$6.95	\$5.50	\$8.06	\$12.04	\$6.56	\$5.56	\$5.23
Cost Saving Generated	\$1,226,000	\$866,289	\$719,697	\$1,118,573	\$1,706,367	\$1,021,439	\$752,509	\$1,015,926
Purchasing Dept. Budget	\$374,260	\$432,834	\$466,716	\$487,357	\$553,367	\$614,190	\$647,748	\$639,222
Savings Rate Overall	12%	12%	13%	14%	14%	16%	14%	19%
# ITB / RFP Solicitations	75	85	70	74	82	89	75	58



Our department will continue to track key performance measures to ensure we are, at a minimum, a cost-effective use of St. Vrain's resources. The bottom line is the purchasing department is a value-added service that makes every effort to receive optimum value for the dollars spent through sound Board-approved procurement policies and procedures.

PRICING AGREEMENTS			Bid	Total	Total
Project / Category		Requestor	<u>Amount</u>	P.O. Value	<u>Savings</u>
Warehouse Central Supply		District-wide	\$151,063	\$90,964	\$62,460
REQUEST FOR QUOTE PROCESS:	#		Bid	Total	Total
Project / Category	<u>Bids</u>	Requestor	<u>Amount</u>	P.O. Value	<u>Savings</u>
Wireless CO2 Temp Logger	3	O&M	\$32,805	\$26,775	\$6,030
Morgro Sno-Plow	2	Purchasing	\$20,330	\$17,920	\$2,410
VMWare Support Renewal	6	DTS	\$9,013	\$8,931	\$82
HVAC Protective Monitoring	3	O&M	\$40,523	\$19,720	\$20,803
TOTAL:			\$102,671	\$73,346	\$29,325
FORMAL BID PROCESS:	#		Market	Contract	Total
<b>Project Description</b>	<u>Bids</u>	Requestor	Average Bid	<u>Award</u>	<u>Savings</u>
Symantec Software License Renewals	6	DTS	\$95,742	\$93,560	\$2,182
Trailer for Scissorlift	1	Transportation	\$15,750	\$15,750	\$0
Nissan Vans	1	Transportation	\$73,793	\$73,793	\$0
Plumbing Project Longmont Estates	3	O&M	\$50,320	\$22,997	\$27,323
ESC Vehicle Maintenance Ventilation	4	O&M	\$166,938	\$140,000	\$26,938
Chiller Replacement Project	5	Construction	\$408,900	\$352,800	\$56,100
MERV 11 Filters	2	HVAC	\$31,207	\$31,207	\$0
Classroom Furniture Frederick HS	4	O&M	\$189,252	\$186,915	\$2,337
School Furniture Elementary #28	4	O&M	\$895,616	\$751,633	\$143,983
Avigilon Network Video Recorders	10	O&M	\$46,743	\$40,180	\$6,563
Library Furniture Elemenentary #28	4	O&M	\$74,133	\$72,932	\$1,201
Netscout Hardware Software Support	4	DTS	\$155,028	\$152,462	\$2,566
Fire Extinguishers Avigilon Cameras, Brackets, Mounts Cov	2 9	O&M O&M	\$54,599 \$50,207	\$54,325	\$274
E-Rate Network Products (Purchase and	5	DTS	\$874,743	\$39,095 \$779,883	\$11,112 \$94,860
Boiler Demo/Water heater replacement (	9	O&M	\$57,133	\$40,606	\$16,527
Water heater replacement Erie HS	5	0&M	\$70,426	\$56,915	\$13,511
Centennial Elementary School Furniture	4	O&M	\$22,548	\$21,281	\$1,267
Small Wares Elementary #28	4	NS	\$18,162	\$15,211	\$2,951
Chromebooks Google Management Licen	23	DTS	\$372,246	\$310,966	\$61,280
AED maintenance	3	Safety	\$11,246	\$9,283	\$1,963
Avigilon Security Camera Upgrade SPARK! Asbestos Abatement	3 6	DTS O&M	\$39,128 \$36,246	\$35,415	\$3,713
AES Alarm Maintenance & Antena moves	5	Construction	\$968,618	\$16,780 \$744,425	\$19,466 \$224,193
Epson Projectors (Summer Projects)	14	DTS	\$191,349	\$151,118	\$40,231
Logitech Crayon Digital iPad Pencils	8	DTS	\$119,683	\$91,763	\$27,920
Centennial ES Library MakerSpace Furnit	4	O&M	\$23,067	\$21,431	\$1,636
Skyline HS Dishwashing Machine	2	NS	\$41,265	\$39,436	\$1,829
Class VR Licensing & Trainiong	3	DTS	\$53,206	\$39,048	\$14,158
HP P24v G4 23.8" LED 1080 Full HD Mor	24	DTS	\$47,092 \$77,360	\$43,276	\$3,816
Cisco Network Servers Suport (Security Roller Blind Replacement Silver Creek HS	8 4	DTS O&M	\$77,369 \$28,216	\$62,625 \$15,836	\$14,744
Systems Furniture for Main Street Building	3	Main Street	\$20,210	\$18,277	\$12,380 \$5,840
SPED Changing Room Remodel Blue Mou	2	O&M	\$57,412	\$41,675	\$15,737
Netscout Hardware and Software Suppor	5	DTS	\$65,738	\$64,255	\$1,483
F5 Load Balancer Support	3	DTS	\$23,464	\$23,146	\$318
Annual Maintenance (Smartnet) for Cisco	4	DTS	\$321,386	\$309,498	\$11,888
Light fixture purchase Mead HS	13	O&M	\$29,555	\$20,825	\$8,730
Basketball Backstop replacement Longs	2	O&M	\$35,240	\$29,260	\$5,980
Everly Montgomery Asbestos Abatement Classroom-Custodial Supplies Elem \$28	5 6	Construction Purchasing	\$60,605 \$64,698	\$33,504 \$54,658	\$27,101
TOTAL:	U	ruichasing	\$6,042,186	\$54,658 <b>\$5,118,045</b>	\$10,040 <b>\$924,141</b>
			Average Bid	Contract	Total
			Amount	P.O. Value	<u>Savings</u>
TOTAL ALL AREAS:			\$6,295,920	\$5,282,355	\$1,015,926



DATE: August 25, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Naming Pool at St. Vrain Valley Schools

Strategic Priority – Outstanding Communication and Collaboration with

**Community and Corporate Partners** 

#### RECOMMENDATION

That the Board of Education approve the following name for the pool located at Silver Creek High School.

The Aquatic Center of St. Vrain Valley Schools

#### **BACKGROUND**

#### Board Policy FF, Naming of Facilities:

The Board of Education recognizes that the process for naming a school, school facility or area of school property is a matter deserving thoughtful and serious consideration. A facility will not be renamed unless the current name has become obsolete or is deemed inappropriate because of the community it serves or the program it houses.

School facilities may be named for a geographical area, community location or in honor of a deceased individual who has made a significant contribution to the field of education at either the local, state or national level. An advisory committee will be formed to solicit community input for naming or renaming a school.

#### Process:

To continue developing strong connections to parent and student communities, the pool will include strong elements of public participation and engagement in the process to name the pool.

February 9 - March 9: Campaign for community submissions. Outreach included emailed surveys and social media posts to invite community members to submit ideas online for the pool name.

April 1 – April 30: Submissions that did not align with Board policy, were too similar to another facility in Colorado, or out of alignment with District branding were removed from the submission list.

May 30 – July 12: Top name finalists were matched with potential District branding opportunities.

July 27: Top name finalists were shared with the Superintendent's Cabinet for nomination on final name.

August 25: Final name shared with the Board of Education for final vote on name.

DATE: August 25, 2021

TO: Board of Education

FROM: Don Haddad, Superintendent of Schools

SUBJECT: First Reading – BEDB – Agenda

#### <u>PURPOSE</u>

To provide the Board of Education with minor revisions to Board Policy BEDB – Agenda.

#### **BACKGROUND**

Minor policy revisions to BEDB – Agenda are necessary due to the fact that minor changes to the order of the agenda were made. These changes bring the agenda in-line with common practice.

File: BEDB

#### **Agenda**

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the superintendent, in consultation with the president of the Board, shall prepare an agenda outlining the matters to be brought to Board attention at meetings.

The Board shall follow the order of business set by the agenda unless the order is altered or new items are added in accordance with this policy. At regular and special meetings, the Board may add to or take action on matters not appearing on the posted agenda if the item is reasonably related to the subject matter on the posted agenda or if an exigency exists. Amending the agenda of a regular meeting requires a majority vote of Board members present. All Board members must be present and cast a unanimous vote to amend the agenda of a special meeting.

#### **Consent grouping**

A consent grouping on the agenda shall be used for those items that usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

#### Agenda format

The order of business at regular meetings shall be as follows:

- Call to order/pledge to the flag/roll call
- 2. Addendums/changes to the agenda
- Audience participation (non-agenda items)
- Board recognitions/presentations to the Board/Board communications/comments
- Board recognitions/presentations to the Board/Board communications/comments
- 4. Audience participation (non-agenda items)
- 5. Superintendent's report
- 6. Reports
  - a. Lay advisory committees
  - b. Financial review
  - c. Student enrollment and performance reviews
  - d. Departmental updates
  - e. Program reviews/new program proposals
  - f. Legislative updates
- Consent items

File: BEDB

- a. Approval of minutes
- b. Staff terminations/leaves of absence
- c. Staff appointments
- Action items
- 9. Discussion items
- 10. Adjournment

Adopted: February 28, 1968 Revised: October 10, 1979 Revised: June 8, 1994 Revised: October 25, 1995 Revised: January 13, 1999 Revised: January 26, 2000 Revised: October 22, 2003 Revised: March 23, 2005 Revised: March 10, 2010 Revised: October 28, 2015

LEGAL REFS.: C.R.S. 22-32-108 (4) (board meetings)

C.R.S. 22-32-108 (7)(a) (a board member who participates

electronically in conformance with the board's policy on electronic

meeting participation is considered "present")

C.R.S. 24-6-402 (2)(c) (notice of meeting "shall include specific

agenda information where possible")

CROSS REFS.: BE, School Board Meetings

BEC, Executive Sessions Open Meetings BEDA, Notification of School Board Meetings

BEDH, Public Participation at School Board Meetings

St. Vrain Valley School District RE-1J, Longmont, Colorado

File: BEDB

St. Vrain Valley School District RE-1J, Longmont, Colorado

DATE: August 25, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order to Contract for Cleaning Services

Strategic Priority – Student & Staff Well-Being, Districtwide Safety &

Security

#### **RECOMMENDATION**

That the Board of Education approve the change order to the contract for cleaning services to three different companies listed below for a total of \$1,260,000, providing services to the end of June, 2022, and further, authorize Brian Lamer, Assistant Superintendent of Operations, to sign all necessary contract documents in accordance with the Board of Education policy.

#### **BACKGROUND**

Best CCS, CCS and Metro Building Services worked in the District over the past school year.

This school year, each company will provide staff throughout the district and provide additional COVID-19 related disinfection/cleaning services throughout the day.

This change order provides funding through June, 2022. A budget of \$1,260,000 has been established coming out of COVID-19 Fund.

DATE: August 25, 2021

TO: Board of Education

FROM: Don Haddad, Superintendent of Schools

SUBJECT: Approve Purchase of Vehicles and Equipment

Strategic Priority - Districtwide Safety & Security

#### **RECOMMENDATION**

That the Board of Education approve the purchase of three (3) 2022 Ford F350 trucks from Korf Continental; The total cost of is \$165,000. The funds for this purchase shall come from 2021/22 Capital Reserve Funding.

#### **BACKGROUND INFORMATION**

Pricing for the trucks is established through a State of Colorado Cooperative Agreement CMS#166104.

Quantity	Equipment	Unit Cost
3	2022 Ford F350 trucks for Maintenance Dept.	\$55,000

Grand Total: \$165,000

DATE: August 25, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract Award for District Wide Irrigation Controller

Replacement and Networking

Strategic Priority - Student and staff well being

#### RECOMMENDATION

That the Board of Education approve the execution of a formal agreement with DBC Irrigation Supply for a maximum amount of \$170,000.00 and an initial contract award of \$160,269.30, for the District Wide Irrigation Controller Replacement and Networking. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

#### **BACKGROUND**

Replacement and upgrading of obsolete irrigation controllers throughout the district and connecting to a central network for remote access.

DBC Irrigation Supply was selected for this project through the bid process. (see attached bid tabulation (2022-007)

The budget for this project has been established at \$ 170,000.00. Funding for the project is available from Irrigation Capital Reserve funds. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.



# BID TABULATION SHEET THB 2022-007 PURCHASE OF BASELINE IRRIGATION CONTROLLERS FOR RETROFIT AUGUST 16, 2021 2.00PM

# THE RESERVE TO SHARE

167,644.30		160,269,30 \$		TOTAL BID PRICE INCLUDING ALTERNATE 1: \$	
		arge. Pricing shows value.	*Bid Alt 1 include in base bid at no charge. Pricing shows value.		
7,375.00		12,350.00 \$		TOTAL BID PRICE ALTERNATE 1: \$	
1	\$100.00/Hour	9,500.00	\$00.00	achieving the Baseline Extended Warranty	Miscellaneous Testing
1,475.00	295.00 \$	n	N/A	Any other testing or certifications associated with	
2,900.00	\$ 295.00 \$	2,850.00 \$	150.00	T	Baseline 5200 Controllers
Price Extended	Price Each	Price Extended	Price Each	Description	Part#
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	<b>&gt;</b>		>-	pia pauĝis	
	Z		>	Information Document	
	Y		>	Immigrant Worker Regulations	
	٨		>	Insurance	
Aiddns	SiteOne Landscape Supply	yldd	DBC trigation Supply		

	Barre &	Description of				
אטטיכב ופ	1017#	Description	-	Price Extended	Price Each	Price Extended
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		Γ				
	Mean High School					
any	Part#		Price Each	Price Extended	Price Each	Price Extended
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T	-K48	sel Ped		4,581.00 \$	4,581.00	458
T	K-R48		4,386.00 \$			4 386 00
T	BL-CLOUD-LTE-VZ-X	BaseLine LTE Cloud Celiular Modem Wall Mount \$	\$ 00.267	\$ 00:562		295 00
1 BL-5200X-R48	C-R48		1,869.00 \$	1,869.00	1,869.00	1.869.00
		Mead High School Total:   \$		25,887.00   \$		25,887,00
1		Г		0	Confirmed via email 8/17/21 the correct price for the BaseLine 3200	ct price for the BaseLine
ŀ	Blue Mountain				48 Station Wall Mount is \$4.386	nt is \$4.386.
diy	Part #	Description	Price Each	Price Extended	Price Each	Price Extended
I BL-3200X-R48	-K48		4,386.00 \$			4.386.00
1 BC-5200X-R24	t-K24	4 Station Wall M	1,212.00   \$	1,212.00 \$	1,212.00	1,212.00
		Blue Mountain Total: \$		\$ 2,598.00		5,598.00
Fall River	Siver					
Oth	Part#	Description	Drice Each	7 77 77 77 77 77		
1 BL-3200X-R48	-R48	BaseLine 3200 48 Station Wall Mount	4 386 00 \$	4 305 00	Price tach	Price Extended
		Call Discor Total	-1	-	4,386.00 \$	4,386.00
		_		4,386.00 \$		4,386.00
Prairie Ridge	Ridge	Γ				
Qty	Part #	Description	Price Fach	Brice Estended	Pales Pach	
1 BL-3200X-R48	-R48	BaseLine 3200 48 Station Wall Mount	4 386 00 \$	A 20C NO	TIME COULT	Price Extended
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		4		-		4,386.00
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1 BL-3200X-R48	-R48	BaseLine 3200 48 Station Wall Mount	4.386.00	A 386 00	4 300 00	LINE EXICINED
1 BL-5200X-R24	-R24	BaseLine 5200 24 Station Wall Mount \$	-		1212.00	1 212 00
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		Alpine Total:	4 1		DOVDOC'T.	4,386.00
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1 DI 2200V DAD	Part #	Parellar 2000 to Cartington		-	Price Each	Price Extended
1 BI-5200X-R74	R74	Baseline 5200 46 Station Wall Mount	_	4,386.00 \$	4,386.00 \$	4,386.00
1		100	\$ 00.212,0	1,212.00 \$	1,212.00 \$	1,212.00
		Black Rock Total: \$		\$ 2,598.00		5,598.00
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1 BL-3200X-R36	-R36	BaseLine 3200 36 Station Wall Mount \$	4.050.00	4 050.00	4 050 00	Price Extended
1 BL-ER-X		BaseLine Ethernet Radio Wall Mount	1,602.00	1.602.00 \$	1,600,00	4,05
		Erie Elementary Total: \$		+-		5,652.00
Red Hawk	awk					
Qty	Part #	Description	Drira Each	Drive Estended		
1 BL-3200X	1100000000	BaseLine 3200 Wall Mount 200 Station Two-Wire	3.072.00 \$	3 072 00	-	Price Extended
		station biCoder	1	7,573.50 \$	3,072,00 \$	3,072.00
6 BL-LA01		BaseLine Lightning Arresstor \$	-	-	_	1,373.50

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Oth Part#	Description	Price Each	Delco Cotombod	i c	
BL-3200X	ation Two Miles	rice Each		-	Price Extended
T		8	3,072.00 \$	3,072.00 \$	3,072.00
Τ	e station picoper	137.70	9,501.30 \$	137.70 \$	9.501.30
) BE-LAUI	baseLine Lightning Arrestor	\$ 93.00 \$	651.00 \$	93.00 \$	00 159
	Grand View Total:	•	13,224.30 \$		13 224 30
					00:1-7:56:1
Soaring H					
	Description	Price Each	Price Extended	Price Each	Prine Extended
	Baseline 3200 Wall Mount 200 Station Two-Wire	3,072.00	3.072.00	3 072 00 \$	OO LEG C
70 BL-5201		137.70	\$ 00.659.6	+-	9,072,00
7 BL-LA01		\$ 93.00 \$	-1-	03.00	0,659,6
	Soaring Heights Total: \$				12 551.00
			4		00.205,61
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	tation Two-Wire		3.072.00	2 072 00	rice extended
45 BL-5201	BaseLine Single Station biCoder \$	137.70	+	137 70 6	9,0/2,00
5 BL-LA01		93.00	465.00 \$	_	6,136.50
	Innovation Center Total:		_		465.00
					9,733.50
Longmont H					
Qty Part #	Description	Price Each	Price Extended	Drive Forh	Defen Estendad
П	BaseLine 3200 48 Station Wall Mount	4,386.00	4 386 00 \$	A 395 An	rice Extended
1 BL-CLOUD-LTE-VZ-X	BaseLine LTE Cloud Cellul		-	200.000	4,386,00
	Longmont High School Total: \$		5.181.00	4:	00.667
					00.181,C
Westwiew	4				
VOOCE IN		Price Each	Price Extended	Price Each	Price Extended
Т		4	_	4,050.00 \$	4,050.00
1	Condition of the Condit	/95.00	-	\$   20.00	795.00
	WESTAIGN 10081: \$		4,845.00 \$		4,845.00
Sunset					
Qty Part#	Description	Price Each	Dairo Estandad	1 2 2 2 2	
1 BL-3200X-R48	8 Sta		00 300	_	Price Extended
1 BL-CLOUD-LET-VZ-X		795.00	295.00	4,386.00 \$	4,386.00
	Sunset Total: \$		-	-t	5.181.00
Sanborn	Γ				
Qty Part#	Description	Drive Earh	177	4	
BL-3200X-R	BaseLine 3200 24 Station Wall Mount		2 720 00	_	Price Extended
	Sanborn Total:	anorale .	3 729 00 \$	\$,729.00	3,729.00
100000			4		3,729.00
MINOT FIGURE SCHOOL					
1 RI.3200X.024		Price Each		Price Each	Price Extended
Г	Rasoline 1TE Cloud Collidar Modula	3,729.00		3,729.00 \$	3,729,00
	High School Total:		\$ 00.967	795.00 \$	795.00
			4/264.00		4,524.00
District					
RI-SANZ-KIT	Description		Price Extended	Price Each	Price Extended
7		\$ 00.069	5,520.00 \$	\$ 00.00	5,520.00
	District Wide Total:   \$		5,520.00 \$		5,520.00
	OINTAIL		160,269.30 \$		160,269.30

DATE: August 25, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order 4 to the Contract for Lyons Middle Senior High

School Auditorium Addition & Renovation Project

Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools and

Robust Co-Curricular Opportunities

#### **RECOMMENDATION**

That the Board of Education approve Change Order 4 for \$73,406.00 to the contract with Golden Triangle Construction for the Lyons Middle Senior High School Auditorium Addition & Renovation Project, for a new total contract value of \$9,194,085.00. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

#### BACKGROUND

This Change Order includes several structural improvements, reinforcing the existing roof, re-keying the existing building and several site modifications.

Previously, the Board had approved a budget of \$9,150,000. The revised budget for the project is \$9,200,000.00 as part of the 2016 Bond program. This item is being brought forth to comply with Board policy FEH stating any items that exceed Board-approved budget must have Board approval.

Original Agreement Amount (a)	\$ 12,000.00
Previous change orders (b)	\$ 9,108,679.00
Current change order (c)	\$ 73,406.00
Total changes (previous + current) (d)	\$ 9,182,085.00
New contract amount (e)	\$ 9,194,085.00

DATE: August 25, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Resolution Addressing Remote Learning During the 2021-2022 School

Year and updates to Board Policies IJNDAB\* (Instruction Through Online Programs), JEB (Entrance Age Requirements), and JLCB (Immunization

of Students)

Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools

and Robust Co-Curricular Opportunities

#### **RECOMMENDATION**

For the Board of Education to adopt on first reading the Resolution Addressing Remote Learning During the 2021-2022 School Year and updates to Board Policies IJNDAB\* (Instruction Through Online Programs), JEB (Entrance Age Requirements), and JLCB (Immunization of Students).

#### BACKGROUND

The Colorado Department of Education ("CDE") promulgated special guidance regarding remote learning during the 2021-2022 school year. CDE requires school district school boards to update policy or adopt a resolution specifying remote learning plans.

Board policy IJNDAB\* needs to be updated to reflect the operations of LaunchED Virtual Academy and St. Vrain Virtual High School.

Board policy JEB needs to be updated to clarify the entrance ages for kindergartners and first graders.

Board policy JLCB needs to be updated to conform with recent changes to Colorado law.

#### Resolution Addressing Remote Learning During the 2021-2022 School Year

- Whereas, on March 11, 2020, the World Health Organization ("WHO") characterized COVID-19 as a pandemic, meaning the WHO identified the worldwide spread of a new disease; and
- Whereas, on March 10, 2020, Governor Jared Polis declared a state of emergency and issued Executive Order D 2020 003 on March 11, 2020, as a safeguard against the further spread of COVID-19; and
- **Whereas,** on June 11, 2021, Governor Jared Polis amended and extended Executive Order D 2020 003 through Executive Order D 2021 114; and
- Whereas under Colo. Const. art. 9, § 15, the local Board of Education has control of instruction in its public schools; and
- Whereas, as required by the Colorado Department of Education ("CDE") 100% Remote Learning Option (K-12) for the 2021-2022 school Year as a Result of COVID-19 Health Concerns, the Board of Education defines "educational process" as a systematic approach to engaging students in developmentally appropriate learning toward the educational objectives of the Colorado Academic Standards; and
- **Whereas,** as required by 1 CCR 301-39, the Board of Education defines "actively engaged in the educational process," in Board Policy IC/ICA, School Year/School Calendar/Instruction Time; and
- Whereas the Board of Education finds that ongoing COVID-19 health concerns create the need for changes to instructional delivery and the situations under which students are considered in attendance; and
- Whereas CDE provided guidance specific for the 2021-2022 school year, stating that local boards that wish to utilize a remote learning option must: include "remote learning as a result of the COVID-19 pandemic" in its definition of "actively engaged in the educational process;" describe acceptable ways in which synchronous and asynchronous teacher-pupil instruction and contact time may occur during remote learning; and acceptable ways in which attendance/participation should be documented during remote learning.
- **NOW THEREFORE, BE IT RESOLVED** that, for the 2021-2022 school year, in the event the superintendent or designee determines that, due to COVID-19 or a variant thereof, the District will provide an option for students to remain attached to their home brick-and-mortar school while also attending school in a remote environment, the Board of Education authorizes the following:
  - 1. Expansion of the definition of "actively engaged in the educational process" addressed in Board Policy IC/ICA, School Year/School Calendar/Instruction Time to include remote learning as a result of the COVID-19 pandemic for students provided under the supervision of a certificated or licensed teacher.
  - Defining "supervision of a certificated or licensed teacher" as meaning a certificated or licensed educator, including teachers, counselors, paraprofessionals, or other certificated or licensed staff as assigned.

- 3. Teacher-pupil instruction and contact time may occur through "Synchronous Learning" and "Asynchronous Learning" utilized for remote learning.
  - a. Synchronous Learning is real-time teacher-to-student instruction. This could be in the form of whole class, small group, or one-on-one instruction. Examples of acceptable Synchronous Learning include:
    - i. Live-streaming classes (via WebEx, Zoom, Google Meet, etc.);
    - ii. Reading groups through a virtual platform or peer-to-peer breakout rooms;
    - iii. District board approved curriculum and content under the simultaneous direction and control of the classroom teacher; and
    - iv. Other peer-to-peer group learning activities.
  - b. Asynchronous Learning is teacher-to-student instruction that does not occur in real-time. Examples of acceptable Asynchronous Learning that involve daily teacher-to-student instruction for each course include, but are not limited to:
    - i. A recorded morning greeting, read aloud, and/or lesson where the teacher is modeling a strategy (e.g., a student was not able to attend synchronously at the scheduled time and views the recording at a different time);
    - ii. Discussion board activity where students contribute to a teacher-facilitated class discussion at different times;
    - iii. Use of a choice board in which a student can choose how they will demonstrate learning of a concept (done independently but tied to the overall instruction with follow-up from the teacher);
    - iv. Virtual field trip (tied to content) where students can participate at different times;
    - v. Completion of work, a quiz, or a test that is meaningful and tied to content; and
    - vi. Offline work that is facilitated by a teacher who has provided instruction and then releases the students to practice a skill or complete a project, then gathers students together to conclude the lesson or meets individually (similar to a "writing workshop" in an in-person class).
  - c. Examples of activities that, if provided in isolation, do NOT meet the definition of remote learning for the purposes of the remote learning option:
    - i. Posting assignments in Schoology, Seesaw, or other approved platform, and giving students an entire day to work independently to complete and turn-in the assignments;
    - ii. Students are provided a link to an app and told to "practice" (such as math facts, a reading app, etc.);
    - iii. Asking a student to watch videos to supplant teacher instruction; and

- iv. Providing a digital curriculum with pre-recorded videos that the student clicks through at their own pace (i.e., the digital curriculum is being relied upon wholly to "instruct" the students).
- 4. Unless there are significant barriers to doing so, in either the Synchronous Learning or Asynchronous Learning model, teachers must ensure access to live teacher/instructional support every instructional day of the school calendar, which must include a minimum of 20% synchronous instruction for each course or class weekly.
- 5. Attendance will be recorded at least once daily for days when instructional hours are provided, meaning a student is "actively engaged in the educational process."
- 6. Student contact days may include remote learning days implemented as a result of public health and safety measures. Teacher-pupil instruction and contact time may occur in the following ways:
  - a. Presence during in-person instruction;
  - b. Assignments completed at home;
  - c. Logging into the online learning platform;
  - d. Signing an online form attesting to work completed at home;
  - e. Student demonstration of learning; or
  - f. Responding to teacher emails or communication.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that the district will ensure that all students who are participating in remote learning will receive equitable instruction and services. Further, the district will ensure that, within the constraints of COVID-19, equitable and appropriate instruction will continue to be offered to those students requiring accommodations.

**NOW, BE IT FURTHER RESOLVED** that the Superintendent is directed to keep the Board of Education informed of actions taken under this Resolution.

**NOW, BE IT FURTHER RESOLVED** this Resolution is in effect for the duration of the 2021-2022 school year, unless otherwise rescinded or extended by the Board upon a two-thirds majority vote.

**NOW, BE IT FURTHER RESOLVED** that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein.

Adopted and approved this day of, 2021.	
President, on behalf of	Date
the St. Vrain Valley School District RE-1J Board of Education	Bute

#### **Instruction through Online Programs**

The Board of Education has established St. Vrain Online Globalhereby authorizes LaunchED Virtual Academy ("LaunchED") as a virtualK-12 fully online school and St. Vrain Virtual High School ("SVVHS") as a blended learning high school providing. Both schools provide high-quality, personalized education outside of the brick—and—mortar classroom. Approved as a single district program by the Colorado Department of Education, St. Vrain Online Global Academy (SVOGA)

LaunchED is a 100% remote option for students, while SVVHS is a hybrid inperson/remote option. Both are free, public K-12 online schooloptions within the St. Vrain Valley School District servingthat provide students in grades 9-12. Students havewith the opportunity to work in an online environment leading to a St. Vrain Valley high school diploma. The school has been designed as an educational alternative for a diverse population of students who want to earn a high school diploma and need or prefer the flexibility

Courses offered through LaunchED and convenience of online education to complete their course work. The districtSVVHS will not use online education as the sole medium for instruction in any required subject area for students in grades K-6 without specific Board approval.

St. Vrain Online Global Academy will offer a complete high school curriculum, including Honors and Advanced Placement courses. Highly be taught by highly qualified and certificated instructors shall teach all online courses, and the curriculum will meet not enlyall Colorado StateAcademic Standards but also the iNACOL (International Association for K-12 Online Learning) National Teaching and Learning Standards for Quality Online Programs. Additionally, when applicable, the curriculum mustwill meet the Advanced Placement College Board and NCAA requirements.

Both LaunchED and SVVHS will involve remote, online courses. Instruction in these courses iswill be delivered from a teacher to a students tudents by licensed teachers primarily through the use of technology via the Internet in a virtual or remote setting. Students may interact regularly with their instructors via video conferencing (i.e., WebEx, Zoom, Google Meet, etc.), telephone, instant messenger, email, blogging, and other online communications tools. Students are expected to check in face-to-face on a weekly basis with the St. Vrain Online Global Academy counselor/administrator at our Longmont location as well as logging in for a minimum number of hours in the online environment per week.

#### **Enrolling in St. Vrain Online Global Academy**

Students must choose to enroll in-St. Vrain Online Global Academy as a full-time student which requires students to complete a minimum of (six) 6 online classes [(three) 3 credits] each semester, taking no more than (three) 3 online classes every (nine) 9 weeks and logging a minimum of 22.5 hours per week or show adequate progress of a minimum of 20% per week in the online environment. Students enrolled full-time can be dually enrolled in their high school of residence and/or at the Career Development Center.

To apply for admission to St. Vrain Online Global AcademyLaunchED or SVVHS, students must:

Be a Colorado resident;

- Be of high school age and not yet 21 years of age;
- Reside in the St. Vrain Valley School District; and

Submit an enrollment application and\*.

\*NOTE: An online assessment and schedule an/or in-person interview with the St. Vrain Online Global counselor and/or administrator. The interview must be attended by both the student and his/her parents/guardiansmay also be required for admission to either school.

<u>Students must choose to enroll in</u> – LaunchED or SVVHS as full-time students.

Resident students of other school districts in Colorado are eligible to enroll in LaunchED or SVVHS in accordance with Policies JFBA/JFBB and JFBA/JFBB-R.

After being officially enrolled in the St. Vrain Online Global Academy, students are LaunchED or SVVHS, depending on the school in which a student enrolls, he/she will be required to:

- 1. Attend daily until students demonstrate they can successfully maintain making adequate progress in their classes.
- 1. Attend daily in-person or online depending on the written attendance and participation requirements of each school;
- Maintain regular contact via <u>video conferencing (i.e., WebEX, Zoom, Google Meet, etc.)</u>, telephone, email, instant message system or face-to-face meetings with their online instructor(s) and the <u>St. Vrain Online Global AcademyLaunchED or SVVHS</u> staff..;
- 3. Participate in all mandated Colorado and district assessments: and
- 4. Complete all activities necessary for Colorado student count purposes.

Students enrolled in St. Vrain Valley Schools are required to attend classes in accordance with the Colorado Compulsory Attendance Law and Article IX, Section 2 of the Colorado Constitution. Per St. Vrain Valley School Board Policy (File JH: Student Absences and Excuses), children under the age of 17 are required to attend school regularly until graduation from high school or the end of the semester in which a student turns 17 years of age.

St. Vrain Online Global Academy provides LaunchED and SVVHS provide students with a-unique and flexible wayways to complete course work required for graduation; however, students are required to meet district expectations of attendance both online and at the St. Vrain Global Academy facilities. Documentation of attendance will be provided through the Volgistics attendance tracking system. Students will clock in upon their arrival as well as clock out upon their departure. Therefore, attendance at St. Vrain Online Global Academy is based upon the following:

Students are required to be in attendance at the physical site on the official district October 1 count day(s) and participate in activities that a variety of sources which may include, but are not limited to, without limitation, the district assessments, online assignments/assessments, district surveys, Student Information Management System, learning management system(s), and/or further development demonstration of ICAP's (Individual Career and Action Plans).

A student is considered in violation of the St. Vrain Online Global Academy attendance

#### policy if he/she:

- 1. Is not passing an online course,
- 2. Does not attend weekly on-site sessions, and/or-
- 3. Logs in less than 22.5 hours per week and/or does not make weekly adequate progress- each week in the online environment.

Violation of the attendance policy for a period of two weeks will result in the student being placed on an attendance contract and attending the onsite facility daily until he/she is passing and making satisfactory progress in his/her online course(s). Violation of the attendance policy for a period of four consecutive weeks is considered habitual truancy. If absences continue, students will be referred to the district truancy officer and may be withdrawn from St. Vrain Online Global Academy.

The Board of Education shall consider participation of the minimum log-in time and/or successful completion of all required assessments as sufficient evidence of teacher/student interaction.

As applicable, teacher-pupil instruction and contact time for LaunchED and SVVHS may be tracked and counted for attendance purposes in the following ways:

- 1. Presence during in-person instruction;
- 2. Assignments completed at home;
- 3. Logging into the online learning platform
- 4. Video conferencing via WebEx, Zoom, Google Meet, etc.;
- 5. Signing an online form attesting to work completed at home;
- 6. Student demonstration of learning; and/or
- 7. Responding to teacher emails or communication.

Attendance will be recorded at least once daily for days when synchronous instructional hours are provided.

#### **Enrolling in St. Vrain Virtual High School**

Students must choose to enroll in SVVHS as full-time students, which requires students to complete a minimum of six (6) online classes [three (3) credits] each semester, taking no more than three (3) online classes every nine (9) weeks showing adequate progress of a minimum of 40% per week in the online environment. Each half-credit course is equivalent to 60 hours per semester based on the Carnegie unit. Students enrolled full-time can be dually enrolled in their high school of residence and/or at the Career Elevation and Technology Center and Innovation Center.

Adopted: August 12, 2015 Reviewed: October 28, 2015 Revised: August , 2021

LEGAL REFS.: C.R.S. 22-11-307(2.5) (requires review of any full-time online

program's alignment to the State Board of Education's qualifying

standards for online programs)

C.R.S. 22-32-109(1)(I) (board's duty to determine the educational program)

C.R.S. 22-32-122 (authorizes the board to contract for educational services)

1-CCR., 301-701 CDE Rule 3.02

CDE Rule 8.01.01 Rules for the Administration, Certification and Oversight of Colorado Online Programs

CROSS REFS.: IHCDA, Postsecondary Options/Concurrent Enrollment

IKF, Graduation Requirements

JFBA/JFBB, Open Enrollment

JH, Student Absences and Excuses

JKF, Educational Alternatives for Expelled Students

JS, Student Responsible Use of the Internet and Electronic

Communications

St. Vrain Valley School District RE-1J, Longmont, Colorado

File: JEB

#### **Entrance Age Requirements**

A child may enter kindergarten if they are five years old on or before October 1 of the year of enrollment. Younger students who do not meet the district's entrance age requirement for kindergarten may be accepted if transferring from another kindergarten program if the principal or designee determines that placement of the student in kindergarten is appropriate. A child may enter kindergarten or enroll in the first grade if they are five years old on or before October 1 of the year of enrollment. Younger students who do not meet the district's entrance age requirement for kindergarten may be accepted if transferring from another kindergarten program, if the principal or designee determines that placement of the student in kindergarten is appropriate. A child who is four years old on or before the district's start date for kindergarten and has been identified as a highly advanced gifted student in accordance with applicable state law may enroll in kindergarten, if through the district's early access screening process it is determined that placement of the student in kindergarten is appropriate.

A child may enroll in the first grade if they are six years old on or before October 1 of the year of enrollment. Younger students who do not meet the district's entrance age requirement for the first grade may be accepted if transferring from the first grade in another school or if they are determined by the district to be highly advanced gifted children.

A legal birth certificate or other acceptable record is required for enrollment age certification. The principal or designee will make exceptions to these entrance age requirements in accordance with state law pertaining to the education of military children.

Adopted: February 28, 1968 Revised: February 8, 1984 Revised: January 12, 2005 Revised: January 14, 2009 Revised: June 24, 2015 Revised: October 28, 2020 Revised: 2021

LEGAL REFS.: C.R.S. 22-1-115 (school age)

C.R.S. 22-20-204 (program plan requirements regarding highly

advanced gifted children)

C.R.S. 22-32-119 (kindergarten)

C.R.S. 220330104 (1) (a) (Compulsory School Attendance Law requiring attendance for children aged 6 through 16 as of August 1)

C.R.S. 22-54-103 (10) (sets October 1 date for funding) C.R.S. 22-54-103 (10.5) (defines pupil enrollment count day)

C.R.S. 24-60-3402 (Interstate Compact on Educational Opportunity

for Military Children)

1 CCR 301-8, 2220-R-12.00 (highly advanced gifted children)

CROSS REF.: JEA, Compulsory Attendance Ages

File: JEB

St. Vrain Valley School District RE-1J, Longmont, Colorado

File: JLCB

#### **Immunization of Students**

The superintendent or designee(s) shall provide parents/guardians of students enrolled in the district a copy of the standardized immunization document developed by the Colorado Department of Public Health and Environment. The standardized immunization document includes a list of required and recommended immunizations at the age which each immunization should be given, the school's specific immunization and exemption rates for the measles, mumps, and rubella vaccine for the school's enrolled student population for the previous school year compared to the vaccinated children standard, and a statement that the school is required to collect and report the information, but the school does not control the school's specific immunization rates or establish the vaccinated children standard.

Students who do not submit an up-to-date certificate of immunization

No student is permitted to attend or acontinue to attend any school in the district
without meeting the legal requirements of immunization against disease unless the
student has presented one of the following, as provided by law:

- A written authorization signed by onea parent/guardian requesting local public health officials to administer the immunizations:
- A certificate of medical exemption
- A certificate of completion of the online education module administered by the Colorado Department of Public Health and Environment; or
- A certificate of nonmedical exemption

Students who do not submit an up-to-date certificate of immunization, a written authorization signed by one parent/guardian requesting local public health officials to administer the immunizations, or a valid certificate of medical or nonmedical exemption may be excluded from the school and/or school environment.

All information distributed to parents/guardians by the district will inform them of their rights to seek an exemption from immunization requirements.

Note: This policy must be included in the Annual Notification to Parents/Guardians and Behavioral Code of Conduct.

Adopted: February 4, 1984
Revised: May 24, 1989
Revised: April 22, 1998
Revised: June 11, 2008
Revised: February 25, 2015
Revised: June 24, 2015
Revised: , 2021

LEGAL REFS.: C.R.S. 22-32-140 (annual distribution of standardized

immunization document required)

C.R.S. 22-33-106 (grounds for suspension, expulsion and denial

of admission)

C.R.S. 25-4-901 *et seq.* (school entry immunizations)

6 CCR 1009-2 (school immunization requirements)

JF, Admissions and Denial of Admissions CROSS REFS.:

JFABE\*, Students in Foster Care
JKD/JKE, Suspension/Expulsion of Students
JRA/JRC, Student Records/Release of Information on Students

St. Vrain Valley School District RE-1J, Longmont, Colorado