

Student Concerns, Complaints, and Grievances

Decisions made by school personnel which students believe are in violation of pertinent Board policies or individual school rules may be appealed to the principal or a designated representative or by following the specific appeal process created for particular complaints.

Grievance and investigation procedures are available for students to receive prompt and equitable resolution of allegations of discriminatory actions on the basis of disability, race, creed, color, sex, sexual orientation (which includes transgender status), marital status, national origin, religion, ancestry, need for special education services, or other protected class.

Complaints must be initiated in writing, dated and signed by the complainant. Forms for this purpose are available in the principals' offices. Completed forms must be filed with the appropriate persons as follows:

1. Conduct of an individual: immediate supervisor of the individual. The building principal is the supervisor of the teachers and support staff; the appropriate area assistant superintendent is the supervisor of the principal.
2. Departmental procedures: Building principal.
3. Building procedures: Building principal.
4. Board policies and regulations: Building principal.
5. Curricular programs: Building principal.
6. Unlawful discrimination: see Policies AC, JB, and JBB*.
7. All others: Building principal.

When a complaint is filed in writing, a conference will be held with the complainant within five school days. A written response will be given to the complainant within 10 school days following the conference.

If the complaint is not resolved to the satisfaction of the student, a written appeal may be submitted within 10 school days in accordance with the appeal procedures.

Appeals must be made in the following order: building principal, area assistant superintendent, superintendent.

When an appeal has been filed in writing, a conference will be held with all parties involved within 10 school days. A written response will be given to the complainant within 10 school days following the conference.

Adopted: June 10, 1992
Revised: September 8, 1993
Revised: October 12, 1994
Revised: January 14, 2009
Revised: June 24, 2015
Revised: November 9, 2016
Revised: August 26, 2020

CROSS REFS.: AC, Nondiscrimination/Equal Opportunity
AC-R-1, Nondiscrimination/Equal Opportunity (Complaint and Compliance Process)
AC-R-2*, Sexual Harassment Investigation Procedures (Title IX)
IHCDA, Concurrent Enrollment
JB, Equal Educational Opportunities
JBB*, Sexual Harassment of Students
JICEA, School-Related Student Publications
JICEC*, Student Petitions and Distribution of Non-Curricular Materials

St. Vrain Valley School District RE-1J, Longmont, Colorado