

## Resignation of Support Staff

Support staff are encouraged to give two weeks written notice to the district prior to resigning employment.

If an employee resigns as a result of an allegation of unlawful behavior involving a child, including unlawful sexual behavior, or an allegation of a sexual act involving a student who is eighteen years of age or older, regardless of whether the student consented to the sexual act, which is supported by a preponderance of evidence, the superintendent or designee is delegated the responsibility for notifying the Colorado Department of Education (CDE) as soon as possible but no later than ten (10) business days after the employee's resignation. The superintendent or designee must provide any information requested by the department concerning the circumstances of the resignation. The district also must notify the employee that information concerning the resignation is being forwarded to CDE..

Adopted: June 26, 1968  
Revised: September 17, 1973  
Revised: June 8, 1994  
Revised: November 10, 1999  
Revised: January 9, 2008  
Revised: November 11, 2015  
Revised: May 13, 2020  
Revised: October 27, 2021

LEGAL REFS.: 20 U.S.C. 7926 (ESSA prohibition against employment assistance for school employees who have engaged in sexual misconduct with a student or minor)  
C.R.S. 19-3-301 *et seq.* (Child Protection Act of 1987)  
C.R.S. 22-32-109.7