

Performance Accountabilities

Performance Ratings:

- **Exceeds Expectations:** Exhibits and remains current with in-depth knowledge of processes, procedures, skills, regulations, equipment, and materials.
- **Meets Expectations:** Demonstrates and applies the basic knowledge of the processes, procedures, skills, regulations, equipment, and materials necessary to perform the job.
- **Does Not Meet Expectations:** Is deficient in the necessary knowledge of the processes, procedures, skills, regulations, equipment, and materials necessary to perform the job.

Used constructively, this program of performance evaluation can prove to be a valuable tool regarding individual career advancement and result in increased productivity.

Section I: Classroom Instruction

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
1. Instruction and activities are well-designed, accessible, challenging, and applicable to real life.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Evaluator Comments

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
2. Instructional time is used effectively with smooth and effective transitions between instructional activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Evaluator Comments

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
3. Teacher provides students with positive, timely, and responsive feedback.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Evaluator Comments

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
4. Teacher routinely uses multiple means of assessing student learning and understanding.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Evaluator Comments

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
5. Teachers ask appropriate questions to facilitate student learning and engagement.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evaluator Comments			

Section II: Classroom Management

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
1. Classroom environment is safe and demonstrated active teaching and learning.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evaluator Comments			

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
2. Teacher effectively monitors and manages the behavior of all students during instruction and transitions.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evaluator Comments			

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
3. Teacher creates an environment conducive to positive student relationships.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evaluator Comments			

Section III: Professionalism

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
1. Teacher actively and constructively makes a contribution to the school and its vision.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evaluator Comments			

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
2. Teacher maintains professional working relationship with staff and supervisor.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Evaluator Comments

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
3. Teacher communicates professionally with parents about student behavior and academic progress on a regular basis.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Evaluator Comments

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations
4. Teacher shows respect for students, parents, peers, and administration by being punctual and prepared for class, work, and meetings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee Self-Evaluation Rating:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Evaluator Comments

Performance Summary (please include all significant aspects of this evaluation period)

Employee Self-Evaluation Comments

Evaluator Final Summary

Improvement Plan (for areas not meeting expectations)

Create an improvement plan for this employee.

Growth / Goals (please include goals for year currently being evaluated and for the upcoming year)

Employee Self-Evaluation Comments – Growth / Goals

Evaluator Comments – Growth / Goals

Employee Response (optional)

Employee Comments (optional)