

NOTICE OF REGULAR MEETING AND AGENDA



May 12, 2021

**Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501**

Joie Siegrist, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

DISTRICT VISION STATEMENT

*To be an exemplary school district
which inspires and promotes high
standards of learning and student
well-being in partnership with
parents, guardians and the
community.*

DISTRICT MISSION STATEMENT

*To educate each student in a safe
learning environment so that they
may develop to their highest
potential and become contributing
citizens.*

ESSENTIAL BOARD ROLES

*Guide the superintendent
Engage constituents
Ensure alignment of resources
Monitor effectiveness
Model excellence*

BOARD MEMBERS

*John Ahrens, Secretary
Jim Berthold, Member
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Vice President
Karen Ragland, Treasurer &
Asst Secretary
Joie Siegrist, President*

1. CALL TO ORDER:

6:00 pm Regular Business Meeting

2. ADDENDUMS/CHANGES TO THE AGENDA:

3. AUDIENCE PARTICIPATION:

4. VISITORS:

5. SUPERINTENDENT'S REPORT:

6. REPORTS:

1. Equity Update

7. CONSENT ITEMS:

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the April 14, 2021 Regular Meeting, the April 21, 2021 Study Session, and the April 28, 2021 Regular Meeting
4. Approval: Approval of Recommendation to Hire Area Assistant Superintendent
5. Approval: Approval of Recommendation to Hire Principal of Prairie Ridge Elementary School
6. Approval: Approval of Recommendation to Hire Area Special Education Coordinator
7. Approval: Approval of Quit Claim Deed to the Town of Frederick
8. Approval: Approval of Change Order 2 to Construction Manager/General Contractor (CMGC) Contract for Centennial Elementary School Renovation Project
9. Approval: Approval of Amendment to Design-Builder Contract for Mead High School Artificial Turf Field and Track Replacement Project
10. Approval: Approval of Water Tap Fees at Highlands Elementary School
11. Approval: Approval of Purchase of Microsoft Software Licenses

8. ACTION ITEMS:

1. Recommendation: Adoption of Resolution Accepting FY 21/22 Student Fees, Board Exhibit JQ-E

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Asst Secretary
Joie Siegrist, President*

2. Recommendation: Approval of Request to Grant an Exception to Board Policy GBEA – Staff Ethics/Conflict of Interest-Fitzpatrick
3. Recommendation: Approval of Sale of Surplus Technology Products

9. DISCUSSION ITEMS:

10. ADJOURNMENT:

Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:

Wednesday, May 19	6:00 – 8:00 pm Study Session
Wednesday, May 26	5:30 pm April Financials
	6:00 pm Regular Meeting

MEMORANDUM

DATE: May 12, 2021
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Equity Update
Strategic Priority – Student Achievement and Global Success

PURPOSE

To provide the Board of Education with an update related to our diversity, equity and inclusion work in St. Vrain.

BACKGROUND

This report, which will be presented by the Department of Student Services and the Department of Curriculum and Instruction, will offer an overview of the work that is being done to strengthen our integration of culturally responsive practices in our schools and across the system.

May 12, 2021
Terminations/Leaves of Absence

EFFECTIVE	NAME	POSITION/LOCATION	LEAVE OF ABSENCE	RESIGNED	RETIRED	COMMENTS
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL					
6/30/2021	Mills, Mark	Area Assistant Superintendent / District Learning Services			X	32 Years
4/30/2021	Saunders, Gary	Telecommunications Technician / District Technology Services			X	*42 Years
6/30/2021	Steege, Barbara	Executive Admin Assistant / Board of Education			X	27 Years
	LICENSED					
5/28/2021	Arbor, Jacob	Language Arts Teacher / Skyline HS		X		
5/28/2021	Arbor, Rachel	Science Teacher / Altona MS		X		
5/28/2021	Bagg, Sara	Special Ed. Teacher / Thunder Valley K-8		X		
4/21/2021	Balster, Andrea	Social Studies Teacher / Coal Ridge MS	X			
5/28/2021	Beal, Sean	Computer Tech Teacher / Skyline HS & PTECH		X		
5/28/2021	Biegler, Julia	Special Education Teacher / Timberline PK-8		X		
5/28/2021	Bise, Justin	Business & Science Teacher / Frederick HS		X		
5/28/2021	Bourgeois, Michelle M	Counselor / Lyons ES & Hygiene ES			X	23 Years
6/8/2021	Bowman, Madelyn	Social Worker / Main Street School		X		
5/28/2021	Browning, Pamela	Gifted and Talented Teacher / Lyons ES		X		
5/28/2021	Carotenuto, Stefanie	Social Studies Teacher / Frederick HS		X		
5/28/2021	Connor, Daniel	Auto Mechanic Teacher / Career Technical Education		X		
5/28/2021	Courtney, Kellie	Math Teacher / Lyons M/S			X	17 Years
4/12/2021	David, Katelynn	4th Grade Teacher / Mead ES	X			
5/28/2021	Day, Justin	Language Arts Teacher / Timberline PK-8		X		
5/28/2021	Dee, Oliver	Language Arts Teacher / LaunchED		X		
4/26/2021	dePeyer, Nicolas	Tech Ed Teacher / Innovation Center	X			
6/29/2021	Drozdzowski, Josh	Dean of Students / Soaring Heights PK-8		X		
3/8/2021	Eskridge, Katherine	5th Grade Teacher / Eagle Crest ES	X			
5/28/2021	Etherington, Rachel	Kindergarten Teacher / Alpine ES			X	22 Years
5/28/2021	Fogarty, Jenifer	Art Teacher / Thunder Valley K-8		X		
4/12/2021	Foster-Barone, Sara	2nd Grade Teacher / Lyons ES	X			
5/28/2021	Gilson, Brenda	Literacy Teacher / Niwot ES			X	*24 Years
5/13/2021	Griffin, Roy	Counselor / Central ES & Student Assistance Services	X			
5/28/2021	Harvey, Mary Ann	2nd Grade Teacher / Erie ES			X	16 Years
5/28/2021	Hohol, Molly	Social Studies Teacher / LaunchED		X		
5/28/2021	Howard, Lori	Special Education Teacher / LaunchED		X		
4/30/2021	Jones, Kathleen	Computer Tech Teacher / Altona MS		X		
5/28/2021	Kartiganer, Elizabeth	2nd Grade Teacher / Soaring Heights PK-8		X		
5/28/2021	Lamonte, Jeremy	Science Teacher / Coal Ridge MS		X		
5/28/2021	Liedtke, Claudia	Literacy Teacher / Black Rock ES			X	21 Years
5/28/2021	Lucas, Mary Kay	Counselor / Olde Columbine HS		X		
5/28/2021	Lund, Julie	Special Education Teacher / Mead ES		X		

May 12, 2021
Terminations/Leaves of Absence

EFFECTIVE	NAME	POSITION/LOCATION	LEAVE OF ABSENCE	RESIGNED	RETIRED	COMMENTS
6/29/2021	Maresca, Eileen	Special Education Teacher & Instructional Program Consultant / Student Services			X	30 Years
5/28/2021	May, Dillon	Math Teacher / Erie HS		X		
5/28/2021	McCreavy, Angie	Agriculture Teacher / Career Technical Education		X		
5/28/2021	Medina, Eve	Special Education Teacher / Niwot ES		X		
3/29/2021	Molby, Lydia	Math Teacher / LaunchED	X			
5/28/2021	Mosher, Kately	Counselor / Erie HS		X		
5/28/2021	Nadeau, Acacia	Kindergarten Teacher / Eagle Crest ES		X		
5/28/2021	Ormesher, Kelly	5th Grade Teacher / Red Hawk ES			X	7 Years
3/29/2021	Peeples, Robert	Physical Education & Health Teacher / Frederick HS	X			
2/19/2021	Pratt, Julius William	Science Teacher / LaunchED			X	16 Years
5/28/2021	Rominger, Denise	Counselor / Lyons M/S			X	29 Years
4/5/2021	Ryan, Rebecca	Registered Nurse / Student Services	X			
5/28/2021	Sanford, Timothy	Speech/Language Pathologist / Student Services			X	26 years
5/28/2021	Servold, Pamela	Family and Consumer Studies Teacher / Mead MS			X	20 Years
5/28/2021	Smedley, Christina	Foreign Language Teacher / Westview MS			X	20 years
5/28/2021	Stodden, Zachary	4th Grade Teacher / Alpine ES		X		
3/29/2021	Tatum, Susan	3rd Grade Teacher / Longmont Estates ES	X			
5/28/2021	Thomas, Jessica Karras	Art Teacher / LaunchED		X		
5/28/2021	Trenkamp, Casey	Math Teacher / Frederick HS		X		
5/28/2021	Turnbull, David	4th Grade Teacher / Blue Mountain ES		X		
5/28/2021	Villarreal-Koerber, Sydney	Foreign Language Teacher / Frederick HS		X		
5/28/2021	Ward, Leah	Special Education Teacher / Coal Ridge MS		X		
5/28/2021	Wicklund, Marissa	Special Education Teacher / Central ES		X		
5/28/2021	Winger, Tara	5th Grade Teacher / Sanborn ES			X	*18 Years
4/27/2021	Wrisley, David	ESL & Multi Grades Teacher / Longmont HS & Student Assistance Services	X			
	CLASSIFIED					
3/30/2021	Aguilera, Amanda	Specialized Program Para / Mead HS	X			
4/14/2021	Arroyo, Eleanor	Nutrition Services Worker / Twin Peaks Charter School	X			
3/31/2021	Backer, Kathleen	Nutrition Services Worker / Nutrition Services		X		
4/8/2021	Barger, Theresa	Bus Driver / Transportation		X		
5/28/2021	Berger, Kristy	Lab Technician / Blue Mountain ES		X		
5/5/2021	Campana, Lisa	Principal Secretary / Longs Peak MS		X		
4/2/2021	Castillo Morales, Yonatan	Custodian / Longmont HS		X		
5/28/2021	Compton, Sierra	Special Education Para / Altona MS		X		
6/10/2021	Crosman, Rhonda	APEX Instructor / APEX Program			X	6 Years
4/15/2021	Demler, Chavonne	Supervisor-Dispatcher / Transportation		X		
3/19/2021	Elmore, Sandra	Special Education Para / Westview MS		X		

*Will work a 110 Day Contract for 2021-2022

May 12, 2021
Terminations/Leaves of Absence

EFFECTIVE	NAME	POSITION/LOCATION	LEAVE OF ABSENCE	RESIGNED	RETIRED	COMMENTS
4/13/2021	Finleon, Haley	Attendance Clerk / Black Rock ES	X			
4/14/2021	Fouts, Jamie	Nutrition Services Worker / Nutrition Services		X		
5/27/2021	Goodenough, Stephanie	Preschool Para / Mead ES		X		
4/8/2021	Goranson, Olena	Nutrition Services Worker / Nutrition Services		X		
5/28/2021	Guay, James	Specialized Program Para / Niwot ES		X		
4/2/2021	Hagerman, Matthew	Special Education Para / Altona MS		X		
5/28/2021	Holtz, James	Dramatic Arts Teacher / Silver Creek HS		X		
6/10/2021	Jacobucci, Carrie	APEX Instructor / APEX Program			X	8 Years
4/14/2021	Jost, Christopher	Special Education Para / Trail Ridge MS		X		
4/9/2021	Kirtley, Paul	Nutrition Services Worker / Nutrition Services		X		
4/20/2021	Kratochvil, Beth	Special Education Para / Mead ES				Deceased
6/4/2021	Lang, Linda	Executive Director Secretary / Office of Professional Development			X	17 Years
4/14/2021	Lee, Anita	Custodian / Erie HS		X		
4/23/2021	Lockwood, Mary	Bus Driver / Transportation			X	12 Years
4/14/2021	Lucero, Julie	Head Custodian / Career Technical Education				Administrative Recommendation
6/10/2021	Maas, Kelley	School Clerk / APEX Program		X		
5/28/2021	Malone, Thomas	Specialized Program Para / Skyline HS		X		
6/30/2021	Manning, Karen	Secretary to Director / O & M			X	22 years
5/27/2021	McCarty, Victoria	Kitchen Manager - Elem / Longmont Estates ES			X	30 Years
4/29/2021	McGuinn, Amanda	Nutrition Services Worker / Red Hawk ES	X			
3/19/2021	Mitchell, Kelly	Specialized Program Para / Mountain View ES		X		
5/17/2021	Morrison, Louisa	Kitchen Manager / Alpine ES	X			
5/27/2021	Noesen, Lora	Health Clerk / Silver Creek HS		X		
4/21/2021	Porterfield, Sheri	Driver Trainer / Transportation			X	36.5 Years
4/1/2021	Rodgers, Josephine	Bus Assistant / Transportation		X		
4/15/2021	Samano, Kathleen	Nutrition Services Worker / Nutrition Services		X		
4/30/2021	Steele, Janis	Custodian / Erie ES			X	15 years
4/8/2021	Tower, Francis	Bus Driver / Transportation		X		
5/28/2021	Tozcano, Emily	Instructional Para / Timberline PK-8		X		
4/8/2021	Tucker, Deidre	Nutrition Services Worker / Nutrition Services		X		
4/12/2021	Villalon, Cher	Bus Driver / Transportation				Medical Termination
2/17/2021	Villavicencio, Dora	Principal Secretary / Indian Peaks ES	X			
3/19/2021	Walter, Karla M	Nutrition Services Worker / Nutrition Services		X		
3/29/2021	Wichael, Thessa	Bus Driver / Transportation	X			

*Will work a 110 Day Contract for 2021-2022

May 12, 2021
Staff Appointments

[illegible]

MEMORANDUM

DATE: May 12, 2021
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Board of Education Meeting Minutes
Strategic Priority – High-Functioning School Board

RECOMMENDATION

That the Board of Education approve the minutes from the April Board Meetings.

BACKGROUND

The Board will be asked to approve the minutes from the April 14, 2021 Regular Meeting, the April 21, 2021 Study Session, and the April 28, 2021 Regular Meeting.

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Area Assistant Superintendent
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Mr. Kristopher Schuh as the Area Assistant Superintendent, effective July 1, 2021.

BACKGROUND

Mr. Schuh graduated from the University of Minnesota, Twin Cities with a Bachelors degree in History and Spanish. He continued his education at the University of Phoenix where he received his Masters degree in Educational Counseling. Mr. Schuh also received his Principal License from the University of Phoenix.

For the past 8 months, Mr. Schuh has been the Interim Superintendent for Jefferson County Public Schools where he is responsible for the in-person and remote education, mental health, safety, and inspiration of 80,000 students. Prior to that, also at Jefferson County Public Schools, Mr. Schuh was the Deputy Superintendent for 8 months in 2020, the Chief of Schools-Secondary from 2017 to 2019, the Achievement Director/Community Superintendent from 2013 to 2017, and the Principal of Evergreen Middle School from 2008 to 2013.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire the Principal for Prairie Ridge Elementary School
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Ms. Carole Oliphant as the Principal for Prairie Ridge Elementary School, effective July 1, 2021.

BACKGROUND

Ms. Oliphant graduated from Regis University with a Bachelors degree in Liberal Arts. She continued her education at the University of Northern Colorado where she received her Masters degree in Educational Leadership.

For the past four years, Ms. Oliphant has been the Dean of Students at Centennial Elementary School where she assisted with the development of systems and structures to enhance student safety and well-being, and led the design and implementation of numerous initiatives. From 2012 to 2017, Ms. Oliphant served as an Instructional Coach in Thompson School District. Prior to that, she had a Principal Internship at Prairie Ridge Elementary School from 2010 to 2011. Ms. Oliphant has also served as a Reading Specialist, Summer School Administrator, and 2nd Grade Teacher in Arizona.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Area Special Education Coordinator
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the recommendation to hire Ms. Amanda Ferguson as the Area Special Education Coordinator, effective July 1, 2021.

BACKGROUND

Ms. Ferguson graduated from the University of Northern Colorado with a Bachelors degree in Biology Education. She continued her education at Western Governors University where she received her Masters degree in Special Education. Ms. Ferguson also received her Ed.S. degree in Educational Leadership and Special Education Administration from the University of Northern Colorado.

For the past two years, Ms. Ferguson has been a Special Education Department Lead, Teacher, and Coach at Erie High School where she collaborated with building administration, district leadership, and the special education team to advocate, develop, and implement inclusive programs that maximize student learning through innovative and strength-based opportunities. From 2011 to 2019, Ms. Ferguson served as the Special Education Department Lead, Teacher and Schoolwide Intervention Specialist, and Coach at Wellington Middle School in the Poudre School District. Prior to that, she served as a Special Education Teacher and Science Teacher at Cedaredge High School in the Delta County School District from 2006 to 2011. Ms. Ferguson also served as the Athletics, Intramural, and Recreation Program Coordinator at the University of Northern Colorado from 2001 to 2006.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Quit Claim Deed to the Town of Frederick
Strategic Priority – Outstanding Communication and Collaboration with
Community and Corporate Partners

RECOMMENDATION

That the Board of Education approve the Quit Claim Deed to the Town of Frederick. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents in accordance with Board of Education Policy.

BACKGROUND

The Quit Claim Deed is necessary to facilitate the expansion of the road alongside the District's property in Frederick.

QUIT CLAIM DEED

ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J, A COLORADO PUBLIC SCHOOL DISTRICT ("Grantor"), whose legal address is 395 S. Pratt Parkway, Longmont, CO 80501, for the consideration of less than Five Hundred Dollars (\$500.00), the receipt and sufficiency of which are hereby acknowledged, hereby remises, releases, sells and forever quitclaims to TOWN OF FREDERICK, COLORADO, its successors and assigns ("Grantee"), whose legal address is 401 Locust Street, Frederick, CO 80530, all of Grantor's right, title and interest in and to the following described property in the County of Weld, State of Colorado, to wit:

See Exhibit A for Legal Description and Exhibit B for Depiction of Legal Description ("Property")

TO HAVE AND TO HOLD the Property granted herein to the Grantee and its successors and assigns, together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, or claim whatsoever of the Grantor, either in law or in equity.

SUBJECT TO the 2021 general property taxes which the Grantee assumes and agrees to pay, and

EXCEPTING from the conveyance of the Property and RESERVING unto the Grantor and its heirs and assigns, all minerals, including without limitation, oil, gas, coal, coalbed methane, and all other hydrocarbons, lignite and metallic minerals and other minerals on, in and that are associated with and/or that may be produced from the Property, and all rights appurtenant thereto, including all royalties due and payable under any existing or future oil and gas or other mineral lease covering any portion of the Property, but not including any surface right of access or subsurface rights that, if exercised, would present a reasonable probability of causing subsidence of the surface or compromising lateral or subjacent support for the roadway that Grantee intends to construct upon and adjacent to the Property, and

EXCEPTING from the conveyance of the Property and RESERVING unto the Grantor and its heirs and assigns all surface and subsurface water and water rights, ditches and ditch rights, ponds and pond rights, springs and spring rights, wells and well rights, whether decreed or not, if any, attached or appurtenant or used in connection with the Property.

Executed this _____ day of _____, 2021

ST. VRAIN VALLEY
SCHOOL DISTRICT RE-1J,
A COLORADO PUBLIC
SCHOOL DISTRICT

By: _____

)

STATE OF COLORADO

) ss.

COUNTY OF BOULDER)

This Quit Claim Deed was acknowledged before me by _____
_____ as _____ of St. Vrain Valley School District RE-1J, a
Colorado Public School District, this _____ day of _____ 2021.

Witness my hand and official seal.

My commission expires:

Notary Public



ENGINEERING
PLANNING
SURVEYING

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☐☐ Longmont, CO 80501

EXHIBIT "A"

February 15, 2021

LEGAL DESCRIPTION

A strip of land 4.50 feet in width being the Westerly 4.50 feet of Lot 1, Block 7, Carriage Hills Filing No. 1, located in the SE1/4 of Section 31, T2N, R67W of the 6th P.M., County of Weld, State of Colorado, and being more particularly described as follows:

BEGINNING at the Southwest Corner of said Lot 1, Block 7, Carriage Hills Filing No. 1, thence N00°00'13"W, 474.09 feet along the Westerly Line of said Block 7 to the Northwest Corner of said Block 7;

Thence N88°30'07"E, 4.50 feet along the Northerly Line of said Block 7;

Thence S00°00'13"E, 474.16 feet along a line that is parallel to and 4.50-feet easterly of said Westerly Line of Block 7 to the Southerly Line of said Block 7;

Thence S89°20'57"W, 4.50 feet along said Southerly Line of Block 7 to said Southwest Corner of Block 7, and the POINT OF BEGINNING;

Area = 2,136 square feet (0.049 acres), more or less.

NOTICE: According to Colorado law you **must** commence any legal action based upon any defect in this survey within three years after you first discovered such defect. In no event, may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.

Peter D. Sieger
Colorado Professional Land
Surveyor No. 25379
1500 Kansas Ave #2-E, Longmont, CO 80501

Date: 2-15-21

File: 3154-lgl_row.doc

Project: 31-54

EXHIBIT "B"



EXHIBIT MAP

SCALE: 1"=60'
DATE: 2-15-2021
DWG: 3154-E2.DWG

NOTE

THIS EXHIBIT MAP IS
INTENDED ONLY AS AN
AID TO FOLLOW THE
ATTACHED LEGAL
DESCRIPTION AND
DOES NOT REPRESENT
A LAND SURVEY PLAT
ACCORDING TO
COLORADO STATUTES.

**EXHIBIT MAP OF MAPLE
STREET RIGHT-OF-WAY,
LOT 1, BLOCK 7,
CARRIAGE HILLS FILING
NO. 1**



ENGINEERING :: 1500 Kansas Ave, Suite 2-E
PLANNING Longmont, CO 80501
SURVEYING :: P 303.682.1131
 F 303.682.1149



MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order 2 to Construction Manager/General Contractor (CMGC) Contract for Centennial Elementary School Renovation Project Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities, Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve Change Order 2 for \$24,878 to the Construction Manager/General Contractor (CMGC) contract with FCI Constructors, Inc., for the Centennial Elementary School Renovation Project for a total contract value of \$1,483,781 and a new maximum contract value of \$1,500,000. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

This Change Order includes audio/visual equipment and electrical revisions.

The budget for this project has been established at \$1,600,000 as part of the 2016 Bond program.

Original Agreement Amount	\$ 1,407,196.00
Previous change orders	\$ 51,707.00
Current change order	\$ 24,878.00
Total changes (previous + current)	\$ 76,585.00
New contract amount	\$ 1,483,781.00

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Design-Builder (DB) Contract for Mead High School Artificial Turf Field and Track Replacement Project
Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

That the Board of Education approve the Amendment to the Design-Build contract with Fransen Pittman Construction Co., Inc., for a maximum budget of \$1,400,000 and an initial amount of \$1,292,526, for the Mead High School Artificial Turf Field and Track Replacement Project. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. Fransen Pittman Construction Co., Inc., was selected as the most qualified for this project based on their experience and past performance.

This project will include the replacement and upgrade of the existing artificial turf field and running track.

The budget for this project has been established at \$1,500,000. Funding for the project is available from Capital Reserve funds. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Water Tap Fees at Highlands Elementary School
Strategic Priority – Outstanding Communication and Collaboration with
Community and Corporate Partners

RECOMMENDATION

That the Board of Education approve a 3" Water Tap Fee from the Town of Erie in the amount of \$120,500 for Highlands Elementary School. Further, to authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents in accordance with Board of Education Policy.

BACKGROUND

The water tap fees for the Town of Erie are required to provide irrigation water to Highlands Elementary School.

Funding for these fees is available from cash-in-lieu dollars.

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of Microsoft Software Licenses
Strategic Priority – Strong District Finances/Cutting-Edge Technology and Innovation

RECOMMENDATION

That the Board of Education approve the purchase of Microsoft Software Licenses for an amount of \$213,359.19 from CDW Government.

BACKGROUND

These licenses will be purchased from CDW Government through a Colorado BOCES Association/Microsoft Education Alliance Agreement (MEAA) that represents the entire state and brings a number of great benefits and support from Microsoft to all of our schools. This bundle includes licensing for Microsoft Office applications on Macs and PCs, Windows operating system licenses (both servers and endpoints), SQL database licenses, as well as the components needed to manage St. Vrain PC computers and administer user accounts and user authentication.

The funding for this purchase is from DTS General Funds dedicated to technology.

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution for Student Fees – Board Exhibit JQ-E – Schedule of Student Fees (2021-2022)
Strategic Priority – Portfolio of 21st-Century Instructional Focus Schools and Robust Co-Curricular Opportunities

RECOMMENDATION

For the Board of Education to adopt the annual resolution for student fees as required by Board Policy JQ and as set forth in Board Exhibit JQ-E – Schedule of Student Fees (2021-2022).

BACKGROUND

Recommendations for fees to be charged for various courses and activities provided within the District are suggested by District leadership annually. These fees are to be used for consumable products necessary for the success of the students enrolled in those particular courses.

Revisions to 1:1 Technology Loss and Damage Coverage, an optional miscellaneous fee, includes an extension to the Elementary Level. An instrument rental fee, an optional miscellaneous fee, has been added to the middle school and high school level to provide funds for annual cleaning, maintenance and ongoing repairs. A Lifeguard Certification fee has been added to the high school level to coincide with a new course offering, Lifeguard Certification.

Schedule of Student Fees (2021-2022)

Participation in courses, activities and acquisition of miscellaneous items may either be required or elective depending on individual student choice and academic pathway towards graduation. Fees related to courses, activities and miscellaneous items are required when a student's choice is elective or there are no additional options available for completion of a graduation requirement.

ELEMENTARY LEVEL

Students may be requested to bring specific, necessary supplies for their own use in the classroom. A district-wide common supply list will be provided to the parent. Schools may not require students to bring supplies to the class to be "pooled" or for shared use by the other students. Donations voluntarily shared will be considered optional.

Course/Activities/Miscellaneous Fees	Cost	Description
Materials Fees	\$10	School-specific, hard-to-find expendable items and non-standard classroom materials
100 Mile Club	\$20	Incentive package for optional participation
Replacement Bus Pass	\$5	Funds the replacement of a lost bus pass
<u>1:1 Technology Loss and Damage Coverage</u>	<u>\$25 Individual Full Year</u> <u>\$12.50 Individual Half Year</u>	<u>Full Year – Optional insurance fee</u> <u>Semester – Optional insurance fee</u>

MIDDLE SCHOOL LEVEL

Students may be requested to bring specific, necessary supplies for their own use in the classroom. A district-wide common supply list will be provided to the parent. Schools may not require students to bring supplies to the class to be "pooled" or for shared use by the other students. Donations voluntarily shared will be considered optional.

Course/Activities/Miscellaneous Fees	Cost	Description
<u>COURSES</u>		
Art Courses	\$15	Supplies and Materials
Family and Consumer Science Courses	\$20	Supplies and Materials
Music Courses	\$20	Supplies, Materials and Parts Replacement
Physical Education Courses	\$15	Uniform
Science Courses	\$10	Materials and Lab Fees (Consumable Experiment Items)

Technology Courses	\$15	Supplies and Materials
World Language Courses	\$12	Workbooks
<u>ACTIVITIES</u> Athletics	\$55	Per sport – Intramurals Participation
<u>MISCELLANEOUS</u> 1:1 Technology <u>Loss and Damage Coverage</u>	\$25 <u>Individual Full Year</u> \$12.50 <u>Individual Half Year</u>	Full Year – Optional insurance fee Semester – Optional insurance fee
Photo ID Replacement	Not to Exceed \$4	Lost/Stolen Replacement (Original no cost)
Planners	\$7	Assignment Notebooks
Replacement Bus Pass	\$5	Funds the replacement of a lost bus pass
<u>Instrument Rental Fee</u>	<u>\$50 per semester</u>	<u>Ongoing cleaning, maintenance and repair</u>

HIGH SCHOOL LEVEL

Schools may not require students to bring supplies to class to be “pooled” or for shared use by other students. Donations voluntarily shared will be considered optional.

Advanced Placement (AP), International Baccalaureate (IB), STEM and other focus program courses may incur additional costs that will vary.

Testing-Related Costs for activities such as AP, SAT, ACT, PSAT, etc., may incur costs for materials and administration. Actual costs will vary.

Course/Activities/Miscellaneous Fees	Cost	Description
<u>COURSES</u> Arts (Visual/Performing) Courses	Not to Exceed \$30	Supplies and Materials
Career and Technical Education Courses (Site-Based) Includes - Family and Consumer Science Courses and Business Courses	Not to Exceed \$20	Supplies, Materials and Workbooks
Stage Technology	Not to Exceed \$30	Supplies and Materials
Marching Band	Not to Exceed \$50	Entry Fees, Transportation and Color Guard Costs
Music Courses	Not to Exceed \$20	Supplies, Materials, Workbooks and Uniform Rentals
Physical Education Courses	Not to Exceed \$10	Supplies, Materials, PE Lock and CPR/First Aid Cards

<u>Lifeguard Certification</u>	<u>\$85</u>	<u>Certification Fee</u>
Science Courses	Not to Exceed \$10	Supplies, Materials and Workbooks
Technology Courses Includes - Computer Science	Not to Exceed \$10	Supplies and Materials
World Language Courses	Not to Exceed \$30	Supplies, Materials and Workbooks
<u>ACTIVITIES</u>		
Athletics	\$150 \$120 Exception: \$500 Family Maximum	1 st and 2 nd sport – Participation 3 rd sport – Participation
Cheerleading	Not to Exceed \$30	Participation
Forensics	Not to Exceed \$120	Participation
<u>MISCELLANEOUS</u>		
1:1 Technology <u>Loss and Damage Coverage</u>	\$25 <u>Individual Full Year</u> \$12.50 <u>Individual Half Year</u>	Full year – Optional insurance fee Semester – Optional insurance fee
Parking Pass	Not to Exceed \$5 Annually	Decals and Administrative Costs
Photo ID Replacement	Not to Exceed \$4	Lost/Stolen Replacement (Original no cost)
Replacement Bus Pass	\$5	Funds the replacement of a lost bus pass
<u>Instrument Rental Fee</u>	<u>\$50 per semester</u>	<u>Ongoing cleaning, maintenance and repair</u>

Career Development Center

Course/Activities/Miscellaneous Fees	Cost	Description
Automotive Technology	\$40	Uniform, Supplies and Materials
Culinary Arts (ProStart) First Year Second Year Third Year	\$50 \$70 \$35	Student Kit Student Kit Student Kit (If equipment from first year already purchased – if not, total cost from year 1 and 2 also needed)
Engineering Technology	Not to exceed \$15	Supplies and Materials
Health Science	Not to exceed \$20	Supplies and Materials, CPR Certification
Agricultural Sciences	Not to exceed \$20	Supplies and Materials
Welding	\$20	Supplies and Materials
Manufacturing Technology	Not to exceed \$15	

The Board may approve fees recommended by the superintendent as tuition for programs offered during that period of the calendar year not embraced within the regular school year.

Adopted: March 12, 2003
Revised: December 10, 2003
Revised: January 14, 2004
Revised: December 8, 2004
Revised: January 26, 2005
Revised: December 14, 2005
Revised: December 13, 2006
Revised: January 23, 2008
Revised: February 11, 2009
Revised: September 9, 2009
Revised: February 10, 2010
Revised: March 9, 2011
Revised: May 9, 2012
Revised: April 10, 2013
Revised: December 11, 2013
Revised: May 14, 2014
Revised: April 1, 2015
Revised: June 24, 2015
Revised: September 14, 2016
Revised: November 8, 2017
Revised: August 8, 2018
Revised: June 26, 2019
Revised: June 10, 2020

**RESOLUTION
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J
ADOPTING STUDENT FEES SCHEDULE**

WHEREAS, the Board of Education ("Board") of the St. Vrain Valley School District RE-1J ("District") is interested in adopting a student fees schedule; and

WHEREAS, pursuant to § 22-32-117, C.R.S, the Board is authorized to adopt a student fee schedule which clearly specifies which fees are voluntary or mandatory.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF ST. VRAIN VALLEY SCHOOL DISTRICT THAT:

The attached policy, JQ-E – Schedule of Student Fees, is hereby adopted for the school year 2021-2022.

ADOPTED AND APPROVED May 12, 2021.

**BOARD OF EDUCATION
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J**

Joie Siegrist, Board President

ATTEST:

Paula Peairs, Vice President

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Request to Grant an Exception to Board Policy GBEA – Staff Ethics/Conflict of Interest – Monica Fitzpatrick
Strategic Priority – Outstanding Communication and Collaboration with Community and Corporate Partners

RECOMMENDATION

That the Board of Education allow an exception to the current Board Policy GBEA— Staff Ethics/Conflict of Interest. This exception would enable Monica Fitzpatrick, an employee at Mooka LLC, to provide yoga and mindfulness enrichment to students within the District.

BACKGROUND

Board Policy GBEA—Staff Ethics/Conflict of Interest, states, "No school district employee or firm owned by a school district employee shall be allowed to sell to the school district or its schools or staff goods or services of any kind without the express prior written consent of the Board of Education."

Monica Fitzpatrick is currently employed as a Substitute Teacher with the St. Vrain Valley School District. Due to her standing as a District employee, she is requesting a waiver from Board Policy GBEA, so that she can provide yoga and mindfulness enrichment to students within the Community School Program.

The administration recommends approval of this exception, with services for the 2020-2021 school year not to exceed \$5,000. If her services should exceed \$5,000, her exception will be brought back to the Board of Education for additional approval.

MEMORANDUM

DATE: May 12, 2021

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Sale of Surplus Technology Products
Strategic Priority – Strong District Finances/Cutting-Edge Technology and Innovation

RECOMMENDATION

That the Board of Education approve the Sale of Surplus Technology Products (iPads) and Services to My Fav Electronics, Inc., doing business as Second Life Mac for an estimated sale amount of \$4,066,700.

BACKGROUND

The Purchasing Department issued Request for Proposal #2021-044 on April 6, 2021, to five vendors who are pre-qualified by the District for the purchase of surplus technology products (RFQ #2021-019). Four responses were received on Wednesday, April 21, 2021. All responses were reviewed for minimum submittal requirements and then evaluated based on price and payment schedules offered, technical response to the requested scope of services, and overall quality of the proposal. As a result of this extensive process, it was determined that My Fav Electronics, Inc., offered the highest return for the St. Vrain iPad refresh and scored the highest in the other criteria as evaluated by committee.

The minimum estimated revenue to the District for the collection of 22,000 iPads is \$4,066,700. This revenue may be higher depending on the number of iPads able to be returned before May 31, 2021 and if the estimated number of damaged iPads returned (which are valued at a lower price than functional iPads) are less in number than projected.