

NOTICE OF REGULAR MEETING AND AGENDA



February 26, 2020

**Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501**

Joie Siegrist, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

DISTRICT VISION STATEMENT

*To be an exemplary school district
which inspires and promotes high
standards of learning and student
well-being in partnership with
parents, guardians and the
community.*

DISTRICT MISSION STATEMENT

*To educate each student in a safe
learning environment so that they
may develop to their highest
potential and become contributing
citizens.*

ESSENTIAL BOARD ROLES

*Guide the superintendent
Engage constituents
Ensure alignment of resources
Monitor effectiveness
Model excellence*

BOARD MEMBERS

*John Ahrens, Secretary
Jim Berthold, Member
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Vice President
Karen Ragland, Treasurer &
Asst Secretary
Joie Siegrist, President*

1. CALL TO ORDER:

5:30 pm January FY20 Financials
6:00 pm Regular Business Meeting

2. ADDENDUMS/CHANGES TO THE AGENDA:

3. AUDIENCE PARTICIPATION:

4. VISITORS:

1. Niwot Elementary School Mwebaza Presentation
2. Superintendent's Excellence in Education Award

5. REPORTS:

1. Niwot High School Student Advisory Council Feeder Report
2. District Financial Statements-January Fiscal Year 2020

6. CONSENT ITEMS:

1. Approval: First Reading, Adoption, Board Policies IHBIB – Primary/Preprimary Education; JLCE – First Aid and Emergency Medical Care; JLDAC – Screening/Testing of Students (And Treatment of Mental Disorders)
2. Approval: Approval of Superintendent's Contract
3. Approval: Approval of Cancellation of All District After-School Activities on February 7, 2020
4. Approval: Approval of Purchase of iPad Cases
5. Approval: Approval of Request to Grant an Exception to Board Policy GBEA – Staff Ethics/Conflict of Interest-Carrie Mitchell
6. Approval: Approval of Purchase and Trade-In of Network Switch, Access Point and License Products
7. Approval: Approval of Purchase of Robotic Floor Cleaners
8. Approval: Approval of Selection & Contract Award-Mead Elementary Classroom Furniture-Bond Project

7. ACTION ITEMS:

1. Recommendation: Approval of Memorandum of Understanding Between St. Vrain Valley Schools and St. Vrain Community Montessori School
2. Recommendation: Approval of Vendor Providing Purchased Goods Over \$100,000

NOTICE OF REGULAR MEETING AND AGENDA



February 26, 2020

**Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501**

Joie Siegrist, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

DISTRICT VISION STATEMENT

*To be an exemplary school district
which inspires and promotes high
standards of learning and student
well-being in partnership with
parents, guardians and the
community.*

DISTRICT MISSION STATEMENT

*To educate each student in a safe
learning environment so that they
may develop to their highest
potential and become contributing
citizens.*

ESSENTIAL BOARD ROLES

*Guide the superintendent
Engage constituents
Ensure alignment of resources
Monitor effectiveness
Model excellence*

BOARD MEMBERS

*John Ahrens, Secretary
Jim Berthold, Member
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Vice President
Karen Ragland, Treasurer &
Asst Secretary
Joie Siegrist, President*

8. DISCUSSION ITEMS:

1. Board Reports

9. ADJOURNMENT:

Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:

Wednesday, March 11

6:00 pm Regular Meeting

Wednesday, March 18

6:00 – 8:00 pm Study Session-**Coal Ridge
Middle School**

Wednesday, April 8

6:00 pm Regular Meeting

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Niwot High School Student Advisory Council Feeder Report
Strategic Priority – Rigorous, Well-Aligned Standards, Curriculum,
Instruction, and Assessment

PURPOSE

To provide students the opportunity to practice leadership skills and report out on the successes of Niwot High School to the Board of Education.

BACKGROUND

The Student Advisory Council is comprised of 4-5 high school students from each of our high schools that were chosen by teachers and administrators. Rayan Elahi will be representing Niwot High School at this Board Meeting. The Student Advisory Council was started by Dr. Haddad thirteen years ago so that students could give input to the superintendents about what students were feeling about the District.

MEMORANDUM

DATE: February 26, 2020
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: District Financial Statements – January 2020
Strategic Priority – Strong District Finances

PURPOSE

To provide the Board of Education with monthly financial reports.

BACKGROUND

Colorado Revised Statute (C.R.S.) 22-45-102(1)(b)(I-IV) requires the Board of Education to review the financial condition of the school district at least quarterly during the year. In addition to first and second quarter reports, the District has elected to present monthly financial statements during the remainder of the year.

At the work session prior to this Board meeting, information related to the January 2020 monthly financial statements will be provided to the Board in compliance with all aspects of Colorado Revised Statutes.



January 2020 Monthly Financial Report

*"The community is the foundation
of our school system. Working together
we can give our children expanded opportunities
in safe, high performing 21st century schools."*

Don Haddad, Ed.D., Superintendent

395 South Pratt Parkway • Longmont CO • 80501-6436

St. Vrain Valley School District RE-1J

Financial Executive Summary

For the period July 1, 2019 to January 31, 2020

Note: The detailed financial statements are an integral part of this summary.

Fund	PDF page	B/S	A2A	B2A	Notes
<i>Governmental Funds including General Fund, Major & Non-Major Funds & Special Revenue Funds . . .</i>					
General Fund	6				CY "taxes A/R & D/R" \$31m increase due to increased AV & large Abatent Mill. CY "acc'd sal/bene" \$841k increase due to increased salaries, PERA costs. CY "deferred inflows" decrease represents collections of PY tax receivable.
	7				CY "prop tax" & "MLO" increase due to collections of unpaid PY taxes. CY "chgs for svc" \$1.2m decrease due to FDK no longer tuition-based. CY "misc rev" \$2.9m decrease due to sale of 'retired' iPads in PY. CY "equalization" increase due to increased FPC & PPR. CY "special educ" \$2m increase due to increased funding. CY "Voc Ed" \$219k decrease due to timing of reimb. CY "gifted & talented" \$126k increase due to timing.
	8-9				CY "BEST grant" projects at Central, Sanborn, Westview & Main Street. CY "oth state rev" includes Kinder Facility Capital Construction grant. CY "oth fed'l rev" increase due to increased Nat'l Forest land payment. CY "salaries/bene" \$12.7m increase due to increased EE, wages & benefits. CY "cap outlay" increase due to playground and technology equipment.
Based on passage of time, 58% through the fiscal year.					
Colo Preschool	10-11	n/a	n/a		CY "supplies" at 65% of budget due to increased participation in CACFP, but overall expenditures within 58% of budget.
Risk Management	13-15	n/a			CY "purch svc" increase due to higher property insurance premiums & "claims paid" due to higher workers' comp deductibles.
Bond Redemption	18-19	n/a	n/a		PY frontloading of LTD principal, saving taxpayers money.
Building	20-21	n/a	n/a		Issued \$200m of the \$260m 2016 voter authorized bonds in Dec'16 and the remaining \$60m in Oct'18. Received arbitrage rebate in CY.
Capital Reserve	23-25	n/a			PY alloc from Gen Fund includes \$4m one-time transfer in January. CY "transfers" from energy rebates, capital credits & donations for mobile lab. CY increased expenditures due to 2nd installment payment for mobile lab.
Comm Education	27-29	n/a			Drivers Ed program closed in CY. Comm'y grants awarded prior to expenditure. PY central facility use expenditures due to MSB auditorium.
Fair Contributions	30-31	n/a	n/a		CY permits/receipts slowing. CY land improvement projects in Longmont & Mead.
Grants	33-35	n/a			New state grants and increased funding in CY.
Nutrition Services	36-39				CY increase in "chgs for svc", "sal/bene" & "supplies" due to increased participation in meal program.
Student Activity (23)	41-43	n/a			CY "transfer" from community partner donations toward Mobile Lab.
<i>Proprietary Fund, the District's only internal service fund . . .</i>					
Self Insurance	46-49				CY "cash & invest" increase due to increased EE premiums for expanded benefits options and increased stop loss reimbursements.
<i>Fiduciary Funds . . .</i>					
Student Scholarship	n/a	n/a	n/a	n/a	By June 30, 2019, the District transferred its Fund 72 assets to the Educ Found of St. Vrain. No FY20 budget was adopted and no statements will be presented.
<i>Other financial information . . .</i>					
Investments	51		n/a	n/a	CY interest rate is 1.8% compared to PY's 2.62%.

LEGENDS:			No issues or concerns; operating w/in expectations
To be reviewed w/ BOE			Matters of slight concern; monitoring closely
Non-talking point			Major issue or concern; requires immediate attention or action

St. Vrain Valley School District RE-1J
Financial Executive Summary (continued)
For the period July 1 to January 31

Note: Not all funds have been included in the summary shown below.
The detailed financial statements are an integral part of this summary.

	FY19		FY20	
	Actual to Date	% of Budget	Actual to Date	% of Budget
General Fund				
Revenues	\$ 106,056,713	34%	\$ 117,059,435	33%
Expenditures	159,104,603	50%	175,631,754	50%
Capital lease	-	0%	-	n/a
Transfers	-	n/a	(146,060)	25%
Net change in fund balance	(53,047,890)		(58,718,379)	
Beg fund balance	113,932,789		116,333,865	
End fund balance	60,884,899		57,615,486	
Liabilities	148,884,100		183,993,491	
Deferred inflows of resources	2,719,619		-	
Total liabilities, deferred inflows & fund balance	\$ 212,488,618		\$ 241,608,977	
Assets	\$ 212,488,618		\$ 241,608,977	
Colorado Preschool Program Fund				
End fund balance	\$ 1,356,849		\$ 855,924	
Risk Management Fund				
Change in fund balance	\$ 409,584		\$ (813,575)	
End fund balance	\$ 6,376,001		\$ 6,300,765	
Building Fund				
Expenditures	\$ 30,079,121	22%	\$ 24,006,644	28%
Other Sources (Uses)	63,755,401	100%	-	n/a
End fund balance	\$ 136,878,903		\$ 103,397,781	
Capital Reserve Fund				
Net change in fund balance	\$ 3,893,133		\$ 55,416	
End fund balance	\$ 11,607,322		\$ 9,360,831	
Community Education Fund				
Net change in fund balance	\$ 223,955		\$ 116,762	
End fund balance	\$ 3,552,324		\$ 3,562,432	
Fair Contributions Fund				
End fund balance	\$ 7,166,910		\$ 7,579,678	
Grants Fund				
Grants receivable	\$ 1,483,012		\$ 741,995	
Nutrition Services				
Revenues	\$ 5,873,259	59%	\$ 6,336,890	60%
Expenditures	5,617,961	55%	6,058,387	55%
Change in fund balance	255,298		278,503	
Beg fund balance	2,321,501		2,058,984	
End fund balance	\$ 2,576,799		\$ 2,337,487	
Student Activity (Special Rev)				
End fund balance	\$ 5,992,183		\$ 6,632,175	
Self Insurance Fund				
Change in net position	\$ 1,740,493		\$ 2,455,695	
Beg net position	4,447,290		6,494,703	
End net position	\$ 6,187,783		\$ 8,950,398	

FUND ACCOUNTING

The District uses funds to report its financial position and changes in financial position. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Funds are classified into three categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the servicing of long-term debt (debt service fund), the construction of new schools or renovation of existing buildings (capital projects funds), and the collection and disbursement of earmarked funds (special revenue funds). The District’s governmental funds consist of the following: *General Fund*; *Colorado Preschool Program Fund* and *Risk Management Fund*, both sub-funds of the General Fund; *Bond Redemption Fund*; *Building Fund*; *Capital Reserve Capital Projects Fund*; and five special revenue funds, including the *Government Designated-Purpose Grants Fund*.

Proprietary Funds focus on the determination of the changes in net assets, financial position, and cash flows and are classified as either enterprise or internal service. Enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The District does not have an enterprise fund. Internal service funds account for the financing of services provided by one department to other departments of the District on a cost reimbursement basis. The District’s only internal service fund is the *Self Insurance Fund*.

Fiduciary Funds’ reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. The District no longer has fiduciary funds.

GOVERNMENTAL FUNDS

General Fund

The General Fund is the District's general operating fund and is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include local property taxes, specific ownership taxes, and State of Colorado equalization funding, as determined by the School Finance Act of 1994, as amended. Expenditures include all costs associated with the daily operation of the schools, except for programs funded by grants from federal and state governments, school construction, certain capital outlay expenditures, debt service, food service operations, extracurricular athletic and other pupil activities, and insurance transactions.

The Colorado Preschool Program Fund is reported as a sub-fund of the General Fund. Moneys allocated to this fund from the General Fund are used to pay the costs of providing preschool services directly to qualified at-risk children enrolled in the District's preschool program pursuant to C.R.S. 22-28-102.

The Risk Management Fund is also a sub-fund of the General Fund. Moneys allocated to this fund from the General Fund are used to account for the payment of loss or damage to the property of the District, workers' compensation, property and liability claims, and the payment of related administration expenses.

St. Vrain Valley School District RE-1J

General Fund (10)

Balance Sheet (Unaudited)

As of January 31,

	<u>2019</u>	<u>2020</u>
Assets		
Cash and investments	\$ 74,736,033	\$ 73,116,598
Accounts receivable	18,886	26,676
Taxes receivable	136,313,993	167,089,557 A
Deposits	150	150
Prepaid items	426,677	211,200
Inventories	992,879	1,164,796
Total assets	<u>\$ 212,488,618</u>	<u>\$ 241,608,977</u>
Liabilities		
Retainage payable	\$ 1,874	\$ -
Accrued salaries and benefits	6,662,571	7,503,073 B
Payroll withholdings	8,559,515	9,301,497
Deferred revenues	133,660,140	167,188,921 A
Total liabilities	<u>148,884,100</u>	<u>183,993,491</u>
Deferred inflows of resources		
Unavailable property tax revenue	<u>2,719,619</u>	<u>-</u>
Fund balance		
Nonspendable: deposits, prepaids, inventories	1,419,706	1,376,146
Restricted: TABOR	9,886,636	10,482,766
Restricted: special federal contract	3,177,133	3,127,149
Committed: contingency	6,591,091	6,988,511
Committed: BOE allocations	10,577,852	11,713,574
Assigned: Mill Levy Override	29,232,481	23,927,340
Total fund balance	<u>60,884,899</u>	<u>57,615,486</u>
Total liabilities, deferred inflows, and fund balance	<u>\$ 212,488,618</u>	<u>\$ 241,608,977</u>

Footnote

- A On January 1, when property taxes are levied, the District records property taxes receivable and a corresponding deferred revenue. As taxes are collected, the District reduces the receivable and deferred revenue and records the tax revenue.
- B The District is accruing salaries and benefits of employees whose contracts run from Aug 1 to Jul 31. The accrual rate is 1/11 of the contract amount per month. As of June 30, the District will have accrued the full amount of salaries and benefits payable.

St. Vrain Valley School District RE-1J

General Fund (10)

Year-to-Date Actual to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1 to January 31

	FY19 July - January Actual	FY20 July - January Actual	Dollar Variance	Percent Variance
1 Revenues				
2 Local				
3 Property taxes	\$ 429,672	\$ 2,263,855	\$ 1,834,183	426.88%
4 Specific ownership taxes	6,196,669	6,251,725	55,056	0.89%
5 Mill levy override	535,176	1,264,652	729,476	136.31%
6 Investment income	1,427,737	1,397,496	(30,241)	-2.12%
7 Charges for service	2,793,928	1,604,436	(1,189,492)	-42.57%
8 Miscellaneous	4,929,127	2,017,899	(2,911,228)	-59.06%
9 Total local revenues	<u>16,312,309</u>	<u>14,800,063</u>	<u>(1,512,246)</u>	-9.27%
10 State				
11 Equalization, net	76,582,969	85,328,158	8,745,189	11.42%
12 Special Education	5,801,893	7,932,522	2,130,629	36.72%
13 Vocational Education	652,192	432,951	(219,241)	-33.62%
14 Transportation	2,047,297	2,075,404	28,107	1.37%
15 Gifted and Talented	182,675	308,571	125,896	68.92%
16 English Language Proficiency Act	1,650,202	1,655,609	5,407	0.33%
17 BEST grant	-	936,576	936,576	N/A
18 PERA: State on Behalf Payment	-	-	-	N/A
19 Other state sources	1,213,906	1,712,598	498,692	41.08%
20 Total state revenues	<u>88,131,134</u>	<u>100,382,389</u>	<u>12,251,255</u>	13.90%
21 Federal				
22 BOCES	11,343	3,476	(7,867)	-69.36%
23 Build America Bond Rebates	714,010	716,293	2,283	0.32%
24 Other federal sources	887,917	1,157,214	269,297	30.33%
25 Total federal revenues	<u>1,613,270</u>	<u>1,876,983</u>	<u>263,713</u>	16.35%
26 Total revenues	<u>106,056,713</u>	<u>117,059,435</u>	<u>11,002,722</u>	10.37%
27 Expenditures				
28 Salaries	95,621,634	104,646,771	9,025,137	9.44%
29 Benefits	32,191,587	35,854,207	3,662,620	11.38%
30 Purchased services	7,578,591	9,179,393	1,600,802	21.12%
31 Supplies and materials	9,007,276	9,472,269	464,993	5.16%
32 Other	518,155	471,551	(46,604)	-8.99%
33 Allocation to charter schools	13,568,920	14,857,468	1,288,548	9.50%
34 Capital outlay	618,440	1,089,161	470,721	76.11%
35 Debt service	-	60,934	60,934	N/A
36 Total expenditures	<u>159,104,603</u>	<u>175,631,754</u>	<u>16,527,151</u>	10.39%
37 Excess (deficiency) of revenues				
38 over (under) expenditures	(53,047,890)	(58,572,319)	(5,524,429)	-10.41%
39 Other Financing Sources (Uses)				
40 Proceeds on capital lease	-	-	-	N/A
41 Transfer - other funds	-	(146,060)	(146,060)	N/A
42 Net change in fund balance	(53,047,890)	(58,718,379)	(5,670,489)	-10.69%
43 Fund balance, beginning	<u>113,932,789</u>	<u>116,333,865</u>	<u>2,401,076</u>	2.11%
44 Fund balance, ending	<u>\$ 60,884,899</u>	<u>\$ 57,615,486</u>	<u>\$ (3,269,413)</u>	-5.37%

St. Vrain Valley School District RE-1J

General Fund (10)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
1 Revenues				
2 Local				
3 Property taxes	\$ 87,995,288	\$ 429,672	\$ (87,565,616)	0.49%
4 Specific ownership taxes	11,500,000	6,196,669	(5,303,331)	53.88%
5 Mill levy override	46,049,037	535,176	(45,513,861)	1.16%
6 Investment income	2,000,000	1,427,737	(572,263)	71.39%
7 Charges for service	6,657,935	2,793,928	(3,864,007)	41.96%
8 Miscellaneous	5,203,959	4,929,127	(274,832)	94.72%
9 Total local revenues	<u>159,406,219</u>	<u>16,312,309</u>	<u>(143,093,910)</u>	10.23%
10 State				
11 Equalization, net	132,106,310	76,582,969	(55,523,341)	57.97%
12 Special Education	6,446,548	5,801,893	(644,655)	90.00%
13 Vocational Education	1,303,749	652,192	(651,557)	50.02%
14 Transportation	2,047,297	2,047,297	-	100.00%
15 Gifted and Talented	304,458	182,675	(121,783)	60.00%
16 English Language Proficiency Act	1,650,202	1,650,202	-	100.00%
17 BEST grant	250,000	-	(250,000)	0.00%
18 PERA: State on Behalf Payment	-	-	-	N/A
19 Other state sources	1,342,402	1,213,906	(128,496)	90.43%
20 Total state revenues	<u>145,450,966</u>	<u>88,131,134</u>	<u>(57,319,832)</u>	60.59%
21 Federal				
22 BOCES	25,000	11,343	(13,657)	45.37%
23 Build America Bond Rebates	1,428,020	714,010	(714,010)	50.00%
24 Other federal sources	1,442,989	887,917	(555,072)	61.53%
25 Total federal revenues	<u>2,896,009</u>	<u>1,613,270</u>	<u>(1,282,739)</u>	55.71%
26 Total revenues	<u>307,753,194</u>	<u>106,056,713</u>	<u>(201,696,481)</u>	34.46%
27 Expenditures				
28 Salaries	178,852,737	95,621,634	83,231,103	53.46%
29 Benefits	59,888,442	32,191,587	27,696,855	53.75%
30 Purchased services	14,568,670	7,578,591	6,990,079	52.02%
31 Supplies and materials	26,062,803	9,007,276	17,055,527	34.56%
32 Other	2,424,764	518,155	1,906,609	21.37%
33 Allocation to charter schools	27,453,462	13,568,920	13,884,542	49.43%
34 Capital outlay	3,326,910	618,440	2,708,470	18.59%
35 Debt service	4,153,888	-	4,153,888	0.00%
36 Total expenditures	<u>316,731,676</u>	<u>159,104,603</u>	<u>157,627,073</u>	50.23%
37 Excess (deficiency) of revenues				
38 over (under) expenditures	(8,978,482)	(53,047,890)	(44,069,408)	
39 Other Financing Sources (Uses)				
40 Proceeds on capital lease	2,743,210	-	(2,743,210)	0.00%
41 Transfer - other funds	-	-	-	N/A
42 Net change in fund balance	(6,235,272)	(53,047,890)	(46,812,618)	
43 Fund balance, beginning	113,932,789	113,932,789	-	
44 Fund balance, ending	<u>\$ 107,697,517</u>	<u>\$ 60,884,899</u>	<u>\$ (46,812,618)</u>	
45 Expected year-end fund balance as percentage				
46 of annual expenditure budget	<u>34.00%</u>			

St. Vrain Valley School District RE-1J

General Fund (10)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
1 Revenues				
2 Local				
3 Property taxes	\$ 111,063,650	\$ 2,263,855	\$ (108,799,795)	2.04%
4 Specific ownership taxes	12,000,000	6,251,725	(5,748,275)	52.10%
5 Mill levy override	56,755,906	1,264,652	(55,491,254)	2.23%
6 Investment income	2,900,000	1,397,496	(1,502,504)	48.19%
7 Charges for service	4,637,935	1,604,436	(3,033,499)	34.59%
8 Miscellaneous	4,331,181	2,017,899	(2,313,282)	46.59%
9 Total local revenues	<u>191,688,672</u>	<u>14,800,063</u>	<u>(176,888,609)</u>	7.72%
10 State				
11 Equalization, net	137,897,121	85,328,158	(52,568,963)	61.88%
12 Special Education	7,832,142	7,932,522	100,380	101.28%
13 Vocational Education	875,028	432,951	(442,077)	49.48%
14 Transportation	2,020,380	2,075,404	55,024	102.72%
15 Gifted and Talented	308,571	308,571	-	100.00%
16 English Language Proficiency Act	1,655,609	1,655,609	-	100.00%
17 BEST grant	2,006,103	936,576	(1,069,527)	46.69%
18 PERA: State on Behalf Payment	4,700,000	-	(4,700,000)	0.00%
19 Other state sources	1,975,120	1,712,598	(262,522)	86.71%
20 Total state revenues	<u>159,270,074</u>	<u>100,382,389</u>	<u>(58,887,685)</u>	63.03%
21 Federal				
22 BOCES	10,000	3,476	(6,524)	34.76%
23 Build America Bond Rebates	1,432,587	716,293	(716,294)	50.00%
24 Other federal sources	1,943,538	1,157,214	(786,324)	59.54%
25 Total federal revenues	<u>3,386,125</u>	<u>1,876,983</u>	<u>(1,509,142)</u>	55.43%
26 Total revenues	<u>354,344,871</u>	<u>117,059,435</u>	<u>(237,285,436)</u>	33.04%
27 Expenditures				
28 Salaries	196,557,091	104,646,771	91,910,320	53.24%
29 Benefits	70,967,155	35,854,207	35,112,948	50.52%
30 Purchased services	15,905,256	9,179,393	6,725,863	57.71%
31 Supplies and materials	26,548,974	9,472,269	17,076,705	35.68%
32 Other	1,636,287	471,551	1,164,736	28.82%
33 Allocation to charter schools	30,697,249	14,857,468	15,839,781	48.40%
34 Capital outlay	3,464,932	1,089,161	2,375,771	31.43%
35 Debt service	4,153,888	60,934	4,092,954	1.47%
36 Total expenditures	<u>349,930,832</u>	<u>175,631,754</u>	<u>174,299,078</u>	50.19%
37 Excess (deficiency) of revenues				
38 over (under) expenditures	4,414,039	(58,572,319)	(62,986,358)	
39 Other Financing Sources (Uses)				
40 Proceeds on capital lease	-	-	-	N/A
41 Transfer - other funds	(596,060)	(146,060)	450,000	24.50%
42 Net change in fund balance	3,817,979	(58,718,379)	(62,536,358)	
43 Fund balance, beginning	116,333,865	116,333,865	-	
44 Fund balance, ending	<u>\$ 120,151,844</u>	<u>\$ 57,615,486</u>	<u>\$ (62,536,358)</u>	
45 Expected year-end fund balance as percentage				
46 of annual expenditure budget	<u>34.34%</u>			

St. Vrain Valley School District RE-1J
Colorado Preschool Program Fund (19)
Prior Year Budget to Actual (Unaudited)
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Allocation from General Fund, net	\$ 1,653,862	\$ 991,558	\$ (662,304)	59.95%
Investment income	10,000	10,007	7	100.07%
Miscellaneous	-	-	-	N/A
Total revenues	<u>1,663,862</u>	<u>1,001,565</u>	<u>(662,297)</u>	60.20%
Expenditures				
Salaries	197,040	113,559	83,481	57.63%
Benefits	57,611	34,891	22,720	60.56%
Purchased services	1,180,050	107,613	1,072,437	9.12%
Supplies and materials	73,765	53,362	20,403	72.34%
Other	26,405	1,995	24,410	7.56%
Capital outlay	250,000	-	250,000	0.00%
Total expenditures	<u>1,784,871</u>	<u>311,420</u>	<u>1,473,451</u>	17.45%
Excess (deficiency) of revenues over (under) expenditures	(121,009)	690,145	811,154	
Fund balance, beginning	<u>666,704</u>	<u>666,704</u>	<u>-</u>	
Fund balance, ending	<u>\$ 545,695</u>	<u>\$ 1,356,849</u>	<u>\$ 811,154</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>30.57%</u>			

St. Vrain Valley School District RE-1J
Colorado Preschool Program Fund (19)
Current Year Budget to Actual (Unaudited)
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Allocation from General Fund, net	\$ 2,056,904	\$ 1,035,519	\$ (1,021,385)	50.34%
Investment income	19,000	9,057	(9,943)	47.67%
Miscellaneous	-	5,673	5,673	N/A
Total revenues	<u>2,075,904</u>	<u>1,050,249</u>	<u>(1,025,655)</u>	50.59%
Expenditures				
Salaries	209,771	119,068	90,703	56.76%
Benefits	66,230	37,394	28,836	56.46%
Purchased services	1,373,350	778,585	594,765	56.69%
Supplies and materials	91,500	59,415	32,085	64.93%
Other	27,600	600	27,000	2.17%
Capital outlay	550,000	-	550,000	0.00%
Total expenditures	<u>2,318,451</u>	<u>995,062</u>	<u>1,323,389</u>	42.92%
Excess (deficiency) of revenues over (under) expenditures	(242,547)	55,187	297,734	
Fund balance, beginning	<u>800,737</u>	<u>800,737</u>	<u>-</u>	
Fund balance, ending	<u>\$ 558,190</u>	<u>\$ 855,924</u>	<u>\$ 297,734</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>24.08%</u>			

This page intentionally left blank

St. Vrain Valley School District RE-1J

Risk Management Fund (18)

Year-to-Date Actual to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1 to January 31

	FY19 July - January Actual	FY20 July - January Actual	Dollar Variance	Percent Variance
Revenues				
Investment income	\$ 67,327	\$ 82,443	\$ 15,116	22.45%
Allocation from General Fund	2,399,770	2,181,299	(218,471)	-9.10%
Miscellaneous	13,468	3,190	(10,278)	-76.31%
Total revenues	<u>2,480,565</u>	<u>2,266,932</u>	<u>(213,633)</u>	-8.61%
Expenditures				
Salaries	144,740	185,976	41,236	28.49%
Benefits	44,687	57,237	12,550	28.08%
Purchased services				
Professional services	160,909	221,248	60,339	37.50%
Self insurance pools	1,341,128	2,015,242	674,114	50.26%
Claims paid	344,537	547,243	202,706	58.83%
Supplies	31,297	45,322	14,025	44.81%
Other	3,683	8,239	4,556	123.70%
Capital outlay	-	-	-	N/A
Total expenses	<u>2,070,981</u>	<u>3,080,507</u>	<u>1,009,526</u>	48.75%
Excess (deficiency) of revenues over (under) expenditures	409,584	(813,575)	(1,223,159)	-298.63%
Fund balance, beginning	<u>5,966,417</u>	<u>7,114,340</u>	<u>1,147,923</u>	19.24%
Fund balance, ending	<u>\$ 6,376,001</u>	<u>\$ 6,300,765</u>	<u>\$ (75,236)</u>	-1.18%

St. Vrain Valley School District RE-1J

Risk Management Fund (18)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 80,000	\$ 67,327	\$ (12,673)	84.16%
Allocation from General Fund	4,113,891	2,399,770	(1,714,121)	58.33%
Miscellaneous	25,000	13,468	(11,532)	53.87%
Total revenues	<u>4,218,891</u>	<u>2,480,565</u>	<u>(1,738,326)</u>	58.80%
Expenditures				
Salaries	272,870	144,740	128,130	53.04%
Benefits	86,196	44,687	41,509	51.84%
Purchased services	2,062,370	1,502,037	560,333	72.83%
Claims paid	1,632,000	344,537	1,287,463	21.11%
Supplies	113,835	31,297	82,538	27.49%
Other	50,620	3,683	46,937	7.28%
Capital outlay	1,000	-	1,000	0.00%
Total expenses	<u>4,218,891</u>	<u>2,070,981</u>	<u>2,147,910</u>	49.09%
Excess (deficiency) of revenues over (under) expenditures	-	409,584	409,584	
Fund balance, beginning	<u>5,966,417</u>	<u>5,966,417</u>	<u>-</u>	
Fund balance, ending	<u>\$ 5,966,417</u>	<u>\$ 6,376,001</u>	<u>\$ 409,584</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>141.42%</u>			

St. Vrain Valley School District RE-1J

Risk Management Fund (18)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 146,000	\$ 82,443	\$ (63,557)	56.47%
Allocation from General Fund	3,739,370	2,181,299	(1,558,071)	58.33%
Miscellaneous	50,000	3,190	(46,810)	6.38%
Total revenues	<u>3,935,370</u>	<u>2,266,932</u>	<u>(1,668,438)</u>	57.60%
Expenditures				
Salaries	330,721	185,976	144,745	56.23%
Benefits	104,719	57,237	47,482	54.66%
Purchased services	3,638,700	2,236,490	1,402,210	61.46%
Claims paid	1,632,000	547,243	1,084,757	33.53%
Supplies	132,685	45,322	87,363	34.16%
Other	50,500	8,239	42,261	16.31%
Capital outlay	-	-	-	N/A
Total expenses	<u>5,889,325</u>	<u>3,080,507</u>	<u>2,808,818</u>	52.31%
Excess (deficiency) of revenues over (under) expenditures	(1,953,955)	(813,575)	1,140,380	
Fund balance, beginning	<u>7,114,340</u>	<u>7,114,340</u>	<u>-</u>	
Fund balance, ending	<u>\$ 5,160,385</u>	<u>\$ 6,300,765</u>	<u>\$ 1,140,380</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>87.62%</u>			

This page intentionally left blank

GOVERNMENTAL FUNDS

Major Governmental Funds

The Bond Redemption Fund is a debt service fund. It is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The fund's primary revenue source is local property taxes levied specifically for debt service.

The Building Fund is a capital projects fund that is used to account for the proceeds of bond sales and expenditures for capital outlay for land, buildings, improvements of grounds, construction of buildings, additions or remodeling of buildings or initial, additional and replacement of equipment.

Nonmajor Governmental Fund

The Capital Reserve Capital Projects Fund is used to account for revenue allocations from the General Fund and other revenues allocated to or earned in this fund, and the expenditures for the ongoing capital needs of the District, such as acquisition of land, building additions and improvements, and equipment purchases where the estimated unit cost is in excess of \$1,000.

St. Vrain Valley School District RE-1J

Bond Redemption Fund (31)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Property taxes	\$ 59,467,000	\$ 427,246	\$ (59,039,754)	0.72%
Investment income	500,000	694,469	194,469	138.89%
Total revenues	<u>59,967,000</u>	<u>1,121,715</u>	<u>(58,845,285)</u>	1.87%
Expenditures				
Debt principal	42,730,000	42,730,000	-	100.00%
Debt interest - Dec 15 & June 15	26,106,920	13,098,956	13,007,964	50.17%
Fiscal charges	20,000	5,895	14,105	29.48%
Total expenditures	<u>68,856,920</u>	<u>55,834,851</u>	<u>13,022,069</u>	81.09%
Excess (deficiency) of revenues over (under) expenditures	(8,889,920)	(54,713,136)	(45,823,216)	
Fund balance, beginning	<u>62,572,848</u>	<u>62,572,848</u>	<u>-</u>	
Fund balance, ending	<u>\$ 53,682,928</u>	<u>\$ 7,859,712</u>	<u>\$ (45,823,216)</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>77.96%</u>			

St. Vrain Valley School District RE-1J

Bond Redemption Fund (31)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Property taxes	\$ 73,294,052	\$ 1,593,295	\$ (71,700,757)	2.17%
Investment income	1,200,000	541,601	(658,399)	45.13%
Total revenues	<u>74,494,052</u>	<u>2,134,896</u>	<u>(72,359,156)</u>	2.87%
Expenditures				
Debt principal	33,775,000	33,775,000	-	100.00%
Debt interest - Dec 15 & June 15	25,208,839	13,007,963	12,200,876	51.60%
Fiscal charges	21,000	5,250	15,750	25.00%
Total expenditures	<u>59,004,839</u>	<u>46,788,213</u>	<u>12,216,626</u>	79.30%
Excess (deficiency) of revenues over (under) expenditures	15,489,213	(44,653,317)	(60,142,530)	
Fund balance, beginning	<u>52,775,237</u>	<u>52,775,237</u>	<u>-</u>	
Fund balance, ending	<u>\$ 68,264,450</u>	<u>\$ 8,121,920</u>	<u>\$ (60,142,530)</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>115.69%</u>			

St. Vrain Valley School District RE-1J

Building Fund (41)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 2,400,000	\$ 1,742,765	\$ (657,235)	72.62%
Miscellaneous	5,000	18,543	13,543	370.86%
Total revenues	<u>2,405,000</u>	<u>1,761,308</u>	<u>(643,692)</u>	73.24%
Expenditures				
Salaries	550,000	261,752	288,248	47.59%
Benefits	175,000	76,954	98,046	43.97%
Purchased services	12,450,518	7,609,174	4,841,344	61.12%
Construction projects	125,000,000	22,129,731	102,870,269	17.70%
Other	<u>6,000</u>	<u>1,510</u>	<u>4,490</u>	25.17%
Total expenditures	<u>138,181,518</u>	<u>30,079,121</u>	<u>108,102,397</u>	21.77%
Excess (deficiency) of revenues over (under) expenditures	(135,776,518)	(28,317,813)	107,458,705	
Other Financing Sources (Uses)				
Issuance of bonds	60,340,000	60,340,000	-	100.00%
Premium received on issuance of bonds	<u>3,415,401</u>	<u>3,415,401</u>	<u>-</u>	100.00%
Total other financing sources (uses)	<u>63,755,401</u>	<u>63,755,401</u>	<u>-</u>	100.00%
Net change in fund balance	(72,021,117)	35,437,588	107,458,705	
Fund balance, beginning	<u>101,441,315</u>	<u>101,441,315</u>	<u>-</u>	
Fund balance, ending	<u>\$ 29,420,198</u>	<u>\$ 136,878,903</u>	<u>\$ 107,458,705</u>	
Expected year-end fund (deficit) as percentage of annual expenditure budget	<u>21.29%</u>			

St. Vrain Valley School District RE-1J

Building Fund (41)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 2,600,000	1,400,553	\$ (1,199,447)	53.87%
Miscellaneous	610,000	605,713	(4,287)	99.30%
Total revenues	<u>3,210,000</u>	<u>2,006,266</u>	<u>(1,203,734)</u>	62.50%
Expenditures				
Salaries	580,000	303,089	276,911	52.26%
Benefits	180,000	92,612	87,388	51.45%
Purchased services	14,000,000	3,616,014	10,383,986	25.83%
Construction projects	70,000,000	19,992,619	50,007,381	28.56%
Other	6,000	2,310	3,690	38.50%
Total expenditures	<u>84,766,000</u>	<u>24,006,644</u>	<u>60,759,356</u>	28.32%
Excess (deficiency) of revenues over (under) expenditures	(81,556,000)	(22,000,378)	59,555,622	
Other Financing Sources (Uses)				
Issuance of bonds	-	-	-	N/A
Premium received on issuance of bonds	-	-	-	N/A
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Net change in fund balance	(81,556,000)	(22,000,378)	59,555,622	
Fund balance, beginning	<u>125,398,159</u>	<u>125,398,159</u>	<u>-</u>	
Fund balance, ending	<u>\$ 43,842,159</u>	<u>\$ 103,397,781</u>	<u>\$ 59,555,622</u>	
Expected year-end fund (deficit) as percentage of annual expenditure budget	<u>51.72%</u>			

This page intentionally left blank

St. Vrain Valley School District RE-1J
Capital Reserve Capital Projects Fund (43)
Year-to-Date Actual to Actual (Unaudited)
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the period July 1 to January 31

	FY19 July - January Actual	FY20 July - January Actual	Dollar Variance	Percent Variance
Revenues				
Allocation from General, CPP Funds	\$ 7,508,135	\$ 4,185,434	\$ (3,322,701)	-44.25%
Investment income	103,693	124,881	21,188	20.43%
Miscellaneous	211,885	186,848	(25,037)	-11.82%
Total revenues	<u>7,823,713</u>	<u>4,497,163</u>	<u>(3,326,550)</u>	-42.52%
Expenditures				
Capital projects	<u>3,930,580</u>	<u>4,812,807</u>	<u>882,227</u>	22.45%
Total expenditures	<u>3,930,580</u>	<u>4,812,807</u>	<u>882,227</u>	22.45%
Excess (deficiency) of revenues over (under) expenditures	3,893,133	(315,644)	(4,208,777)	-108.11%
Other Financing Sources (Uses)				
Transfer from other funds	<u>-</u>	<u>371,060</u>	<u>371,060</u>	N/A
Net change in fund balance	3,893,133	55,416	(3,837,717)	-98.58%
Fund balance, beginning	<u>7,714,189</u>	<u>9,305,415</u>	<u>1,591,226</u>	20.63%
Fund balance, ending	<u>\$ 11,607,322</u>	<u>\$ 9,360,831</u>	<u>\$ (2,246,491)</u>	-19.35%

St. Vrain Valley School District RE-1J
Capital Reserve Capital Projects Fund (43)
Prior Year Budget to Actual (Unaudited)
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Allocation from General, CPP Funds	\$ 9,910,361	\$ 7,508,135	\$ (2,402,226)	75.76%
Investment income	165,000	103,693	(61,307)	62.84%
Miscellaneous	75,000	211,885	136,885	282.51%
Total revenues	<u>10,150,361</u>	<u>7,823,713</u>	<u>(2,326,648)</u>	77.08%
Expenditures				
Capital projects	<u>9,960,000</u>	<u>3,930,580</u>	<u>6,029,420</u>	39.46%
Total expenditures	<u>9,960,000</u>	<u>3,930,580</u>	<u>6,029,420</u>	39.46%
Excess (deficiency) of revenues over (under) expenditures	190,361	3,893,133	3,702,772	
Other Financing Sources (Uses)				
Transfer from other funds	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Net change in fund balance	190,361	3,893,133	3,702,772	
Fund balance, beginning	<u>7,714,189</u>	<u>7,714,189</u>	<u>-</u>	
Fund balance, ending	<u>\$ 7,904,550</u>	<u>\$ 11,607,322</u>	<u>\$ 3,702,772</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>79.36%</u>			

St. Vrain Valley School District RE-1J
Capital Reserve Capital Projects Fund (43)
Current Year Budget to Actual (Unaudited)
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Allocation from General, CPP Funds	\$ 6,080,821	\$ 4,185,434	\$ (1,895,387)	68.83%
Investment income	220,000	124,881	(95,119)	56.76%
Miscellaneous	191,677	186,848	(4,829)	97.48%
Total revenues	<u>6,492,498</u>	<u>4,497,163</u>	<u>(1,995,335)</u>	69.27%
Expenditures				
Capital projects	<u>10,044,106</u>	<u>4,812,807</u>	<u>5,231,299</u>	47.92%
Total expenditures	<u>10,044,106</u>	<u>4,812,807</u>	<u>5,231,299</u>	47.92%
Excess (deficiency) of revenues over (under) expenditures	(3,551,608)	(315,644)	3,235,964	
Other Financing Sources (Uses)				
Transfer from other funds	<u>371,060</u>	<u>371,060</u>	<u>-</u>	100.00%
Net change in fund balance	(3,180,548)	55,416	3,235,964	
Fund balance, beginning	<u>9,305,415</u>	<u>9,305,415</u>	<u>-</u>	
Fund balance, ending	<u>\$ 6,124,867</u>	<u>\$ 9,360,831</u>	<u>\$ 3,235,964</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>60.98%</u>			

GOVERNMENTAL FUNDS

Special Revenue Funds

The Community Education Fund is used to record the tuition-based activities including summer school, Pre-K child care, K-5 child care, and enrichment, as well as facility use rental income and community grants and awards.

In accordance with intergovernmental agreements, the Fair Contributions Fund is used to collect money for the acquisition, development, or expansion of public school sites based on impacts created by residential subdivisions.

The Governmental Designated-Purpose Grants Fund is used to account for restricted state and federal grants including, but not limited to, Title I Part A – Improving the Academic Achievement of the Disadvantaged and Individuals with Disabilities Education Act (IDEA Part B).

The Nutrition Services Fund accounts for the food service operations of the District. Nutrition Services provides quality, nutritious and well balanced meals to students throughout District schools.

The Student Activity Fund is used to record financial transactions related to school sponsored pupil intrascholastic and interscholastic athletic and other related activities. Revenues of this fund are primarily from student fees, gate receipts, and gifts.

St. Vrain Valley School District RE-1J
Community Education Fund (27)
Year-to-Date Actual to Actual (Unaudited)
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the period July 1 to January 31

	FY19 July - January Actual	FY20 July - January Actual	Dollar Variance	Percent Variance
Revenues				
Investment income	\$ 50,781	\$ 45,960	\$ (4,821)	-9.49%
Charges for services				
A Drivers Education Program	184,758	(1,085)	(185,843)	-100.59%
B Summer School Program	20,097	22,233	2,136	10.63%
Community School Programs				
C Pre-K Child Care	429,768	431,346	1,578	0.37%
D K-5 Child Care	2,138,838	2,256,277	117,439	5.49%
E Enrichment	359,381	369,007	9,626	2.68%
F C/S Central Office	103,156	115,707	12,551	12.17%
Facility Use				
G School Bldgs' Share	38,198	46,001	7,803	20.43%
H Central Office Share	175,998	193,926	17,928	10.19%
I Community Grants & Awards	445,616	328,502	(117,114)	-26.28%
J Other Programs	62,998	109,607	46,609	73.98%
Total revenues	4,009,589	3,917,481	(92,108)	-2.30%
Expenditures				
A Drivers Education Program	251,912	104,486	(147,426)	-58.52%
B Summer School Program	29,809	54,287	24,478	82.12%
Community School Programs				
C Pre-K Child Care	377,684	382,435	4,751	1.26%
D K-5 Child Care	1,715,346	1,779,168	63,822	3.72%
E Enrichment	227,635	236,304	8,669	3.81%
F C/S Central Office	393,085	550,959	157,874	40.16%
Facility Use				
G School Bldgs' Share	32,648	34,215	1,567	4.80%
H Central Office Share	516,199	193,075	(323,124)	-62.60%
I Community Grants & Awards	176,051	304,010	127,959	72.68%
J Other Programs	69,935	125,817	55,882	79.91%
Total expenditures	3,790,304	3,764,756	(25,548)	-0.67%
Excess (deficiency) of revenues over (under) expenditures	219,285	152,725	(66,560)	-30.35%
Other Financing Sources (Uses)				
Transfer - General Fund (Fd 10)	-	-	-	N/A
Transfer - Student Activities (Fd 23)	4,670	(35,963)	(40,633)	-870.09%
Total other sources (uses)	4,670	(35,963)	(40,633)	-870.09%
Net change in fund balance	223,955	116,762	(107,193)	-47.86%
Fund balance, beginning	3,328,369	3,445,670	117,301	3.52%
Fund balance, ending	\$ 3,552,324	\$ 3,562,432	\$ 10,108	0.28%

St. Vrain Valley School District RE-1J

Community Education Fund (27)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 80,000	\$ 50,781	\$ (29,219)	63.48%
Charges for services	7,214,000	3,958,808	(3,255,192)	54.88%
Total revenues	7,294,000	4,009,589	(3,284,411)	54.97%
Expenditures				
Instruction	5,150,000	2,635,673	2,514,327	51.18%
Support services	1,850,000	1,119,565	730,435	60.52%
Capital outlay	100,000	35,066	64,934	35.07%
Total expenditures	7,100,000	3,790,304	3,309,696	53.38%
Excess (deficiency) of revenues over (under) expenditures	194,000	219,285	25,285	
Other Financing Sources (Uses)				
Transfer - General Fund (Fd 10)	-	-	-	N/A
Transfer - Spec Activities (Fund 23)	-	4,670	4,670	N/A
Total other sources (uses)	-	4,670	4,670	
Net change in fund balance	194,000	223,955	29,955	
Fund balance, beginning	3,328,369	3,328,369	-	
Fund balance, ending	\$ 3,522,369	\$ 3,552,324	\$ 29,955	
Expected year-end fund balance as percentage of annual expenditure budget	49.61%			

St. Vrain Valley School District RE-1J

Community Education Fund (27)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 86,000	\$ 45,960	\$ (40,040)	53.44%
Charges for services	7,014,000	3,871,521	(3,142,479)	55.20%
Total revenues	7,100,000	3,917,481	(3,182,519)	55.18%
Expenditures				
Instruction	4,916,918	2,602,735	2,314,183	52.93%
Support services	2,383,082	1,126,474	1,256,608	47.27%
Capital outlay	100,000	35,547	64,453	35.55%
Total expenditures	7,400,000	3,764,756	3,635,244	50.88%
Excess (deficiency) of revenues over (under) expenditures	(300,000)	152,725	452,725	
Other Financing Sources (Uses)				
Transfer - General Fund (Fd 10)	450,000	-	(450,000)	0.00%
Transfer - Spec Activities (Fund 23)	(42,000)	(35,963)	6,037	85.63%
Total other sources (uses)	408,000	(35,963)	(443,963)	
Net change in fund balance	108,000	116,762	8,762	
Fund balance, beginning	3,445,670	3,445,670	-	
Fund balance, ending	<u>\$ 3,553,670</u>	<u>\$ 3,562,432</u>	<u>\$ 8,762</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>48.02%</u>			

St. Vrain Valley School District RE-1J

Fair Contributions Fund (29)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 75,000	\$ 84,675	\$ 9,675	112.90%
Cash in lieu	<u>2,100,000</u>	<u>1,865,949</u>	<u>(234,051)</u>	88.85%
Total revenues	<u>2,175,000</u>	<u>1,950,624</u>	<u>(224,376)</u>	89.68%
Expenditures				
Purchased services	500,000	2,800	497,200	0.56%
Capital outlay	<u>2,000,000</u>	<u>159,630</u>	<u>1,840,370</u>	7.98%
Total expenditures	<u>2,500,000</u>	<u>162,430</u>	<u>2,337,570</u>	6.50%
Excess (deficiency) of revenues over (under) expenditures	(325,000)	1,788,194	2,113,194	
Fund balance, beginning	<u>5,378,716</u>	<u>5,378,716</u>	<u>-</u>	
Fund balance, ending	<u>\$ 5,053,716</u>	<u>\$ 7,166,910</u>	<u>\$ 2,113,194</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>202.15%</u>			

St. Vrain Valley School District RE-1J

Fair Contributions Fund (29)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 150,000	\$ 82,842	\$ (67,158)	55.23%
Cash in lieu	<u>2,500,000</u>	<u>739,428</u>	<u>(1,760,572)</u>	29.58%
Total revenues	<u>2,650,000</u>	<u>822,270</u>	<u>(1,827,730)</u>	31.03%
Expenditures				
Purchased services	500,000	-	500,000	0.00%
Capital outlay	<u>1,600,000</u>	<u>834,413</u>	<u>765,587</u>	52.15%
Total expenditures	<u>2,100,000</u>	<u>834,413</u>	<u>1,265,587</u>	39.73%
Excess (deficiency) of revenues over (under) expenditures	550,000	(12,143)	(562,143)	
Fund balance, beginning	<u>7,591,821</u>	<u>7,591,821</u>	<u>-</u>	
Fund balance, ending	<u>\$ 8,141,821</u>	<u>\$ 7,579,678</u>	<u>\$ (562,143)</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>387.71%</u>			

This page intentionally left blank

St. Vrain Valley School District RE-1J

Governmental Designated-Purpose Grants Fund (22)

Year-to-Date Actual to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1 to January 31

	FY19 July - January Actual	FY20 July - January Actual	Dollar Variance	Percent Variance
Revenues				
State grants	\$ 624,236	\$ 1,464,078	\$ 839,842	134.54%
Federal grants	2,360,964	3,267,419	906,455	38.39%
Total revenues	<u>2,985,200</u>	<u>4,731,497</u>	<u>1,746,297</u>	58.50%
Expenditures				
Salaries	2,954,871	3,431,872	477,001	16.14%
Benefits	1,001,582	1,202,551	200,969	20.07%
Purchased services	288,887	335,478	46,591	16.13%
Supplies and materials	174,848	496,449	321,601	183.93%
Other	22,082	7,142	(14,940)	-67.66%
Capital outlay	25,942	-	(25,942)	-100.00%
Total expenditures	<u>4,468,212</u>	<u>5,473,492</u>	<u>1,005,280</u>	22.50%
Excess (deficiency) of revenues over (under) expenditures	(1,483,012)	(741,995)	741,017	49.97%
Fund balance, beginning	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Fund (deficit), ending	<u>\$ (1,483,012)</u>	<u>\$ (741,995)</u>	<u>\$ 741,017</u>	49.97%

St. Vrain Valley School District RE-1J

Governmental Designated-Purpose Grants Fund (22)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
State grants	\$ 807,477	\$ 624,236	\$ (183,241)	77.31%
Federal grants	<u>11,489,962</u>	<u>2,360,964</u>	<u>(9,128,998)</u>	20.55%
Total revenues	<u>12,297,439</u>	<u>2,985,200</u>	<u>(9,312,239)</u>	24.27%
Expenditures				
Salaries	6,317,231	2,954,871	3,362,360	46.77%
Benefits	2,162,686	1,001,582	1,161,104	46.31%
Purchased services	701,218	288,887	412,331	41.20%
Supplies and materials	2,253,946	174,848	2,079,098	7.76%
Other	824,799	22,082	802,717	2.68%
Capital outlay	<u>37,559</u>	<u>25,942</u>	<u>11,617</u>	69.07%
Total expenditures	<u>12,297,439</u>	<u>4,468,212</u>	<u>7,829,227</u>	36.33%
Excess (deficiency) of revenues over (under) expenditures	-	(1,483,012)	(1,483,012)	
Fund balance, beginning	<u>-</u>	<u>-</u>	<u>-</u>	
Fund balance (deficit), ending	<u>\$ -</u>	<u>\$ (1,483,012)</u>	<u>\$ (1,483,012)</u>	
Expected year-end fund (deficit) as percentage of annual expenditure budget	<u>0.00%</u>			

St. Vrain Valley School District RE-1J

Governmental Designated-Purpose Grants Fund (22)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
State grants	\$ 2,303,255	\$ 1,464,078	\$ (839,177)	63.57%
Federal grants	11,775,660	3,267,419	(8,508,241)	27.75%
Total revenues	14,078,915	4,731,497	(9,347,418)	33.61%
Expenditures				
Salaries	6,476,980	3,431,872	3,045,108	52.99%
Benefits	2,439,271	1,202,551	1,236,720	49.30%
Purchased services	1,234,654	335,478	899,176	27.17%
Supplies and materials	3,038,661	496,449	2,542,212	16.34%
Other	889,349	7,142	882,207	0.80%
Capital outlay	-	-	-	N/A
Total expenditures	14,078,915	5,473,492	8,605,423	38.88%
Excess (deficiency) of revenues over (under) expenditures	-	(741,995)	(741,995)	
Fund balance, beginning	-	-	-	
Fund balance (deficit), ending	\$ -	\$ (741,995)	\$ (741,995)	
Expected year-end fund balance as percentage of annual expenditure budget	0.00%			

St. Vrain Valley School District RE-1J
Nutrition Services Fund (21)
 Balance Sheet (Unaudited)
 As of January 31,

	<u>2019</u>	<u>2020</u>
Assets		
Cash and investments	\$ 1,309,824	\$ 1,102,982
Accounts receivable	187	781
Grants receivable	530,759	572,423 A
Inventories	819,553	765,981
Total assets	<u>\$ 2,660,323</u>	<u>\$ 2,442,167</u>
Liabilities		
Accrued salaries and benefits	<u>\$ 83,524</u>	<u>\$ 104,680</u>
Total liabilities	<u>83,524</u>	<u>104,680</u>
Fund balance		
Nonspendable: prepaids, inventories	819,553	765,981
Restricted	<u>1,757,246</u>	<u>1,676,186</u>
Total fund balance	<u>2,576,799</u>	<u>2,337,487</u>
Total liabilities and fund balance	<u>\$ 2,660,323</u>	<u>\$ 2,442,167</u>

Footnote

- A The State match and National School Lunch/Breakfast program revenues have been adjusted to reflect reimbursements requested but not yet received by period end.

St. Vrain Valley School District RE-1J

Nutrition Services Fund (21)

Year-to-Date Actual to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1 to January 31

	FY19 July - January Actual	FY20 July - January Actual	Dollar Variance	Percent Variance
1 Revenues				
2 Investment income	\$ 14,427	\$ 13,057	\$ (1,370)	-9.50%
3 Charges for service	2,350,346	2,667,773	317,427	13.51%
4 Miscellaneous	19,235	42,329	23,094	120.06%
5 State match	150,745	162,139	11,394	7.56% A
6 Commodities entitlement	403,950	431,663	27,713	6.86% A
7 Nat'l School Lunch/Breakfast Pgm	2,934,556	3,019,929	85,373	2.91% A
8 Total revenues	<u>5,873,259</u>	<u>6,336,890</u>	<u>463,631</u>	7.89%
9				
10 Expenditures				
11 Salaries	1,978,396	2,138,209	159,813	8.08%
12 Benefits	819,709	920,963	101,254	12.35%
13 Purchased services	32,595	81,255	48,660	149.29%
14 Supplies and materials	2,781,777	2,916,773	134,996	4.85%
15 Capital outlay	4,286	-	(4,286)	-100.00%
16 Other	1,198	1,187	(11)	-0.92%
17 Total expenditures	<u>5,617,961</u>	<u>6,058,387</u>	<u>440,426</u>	7.84%
18				
19 Excess (deficiency) of revenues				
20 over (under) expenditures	255,298	278,503	23,205	9.09%
21				
22 Fund balance, beginning	<u>2,321,501</u>	<u>2,058,984</u>	<u>(262,517)</u>	-11.31%
23				
24 Fund balance, ending	<u>\$ 2,576,799</u>	<u>\$ 2,337,487</u>	<u>\$ (239,312)</u>	-9.29%

Footnote

- A The State match and National School Lunch/Breakfast program revenues have been adjusted to reflect reimbursements requested but not yet received by period end.

St. Vrain Valley School District RE-1J

Nutrition Services Fund (21)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
1 Revenues				
2 Investment income	\$ 23,000	\$ 14,427	\$ (8,573)	62.73%
3 Charges for service	3,967,438	2,350,346	(1,617,092)	59.24%
4 Miscellaneous	60,000	19,235	(40,765)	32.06%
5 State match	198,594	150,745	(47,849)	75.91%
6 Commodities entitlement	666,806	403,950	(262,856)	60.58%
7 Nat'l School Lunch/Breakfast Pgm	5,091,558	2,934,556	(2,157,002)	57.64%
8 Total revenues	<u>10,007,396</u>	<u>5,873,259</u>	<u>(4,134,137)</u>	58.69%
9				
10 Expenditures				
11 Salaries	3,623,672	1,978,396	1,645,276	54.60%
12 Benefits	1,446,006	819,709	626,297	56.69%
13 Purchased services	135,000	32,595	102,405	24.14%
14 Supplies and materials	4,882,806	2,781,777	2,101,029	56.97%
15 Capital outlay	35,000	4,286	30,714	12.25%
16 Other	100,000	1,198	98,802	1.20%
17 Total expenditures	<u>10,222,484</u>	<u>5,617,961</u>	<u>4,604,523</u>	54.96%
18				
19 Excess (deficiency) of revenues				
20 over (under) expenditures	(215,088)	255,298	470,386	
21				
22 Fund balance, beginning	<u>2,321,501</u>	<u>2,321,501</u>	<u>-</u>	
23				
24 Fund balance, ending	<u>\$ 2,106,413</u>	<u>\$ 2,576,799</u>	<u>\$ 470,386</u>	
25				
26 Expected year-end fund balance as percentage				
27 of annual expenditure budget	<u>20.61%</u>			

St. Vrain Valley School District RE-1J

Nutrition Services Fund (21)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
1 Revenues				
2 Investment income	\$ 24,000	\$ 13,057	\$ (10,943)	54.40%
3 Charges for service	4,588,000	2,667,773	(1,920,227)	58.15%
4 Miscellaneous	60,000	42,329	(17,671)	70.55%
5 State match	199,500	162,139	(37,361)	81.27%
6 Commodities entitlement	670,000	431,663	(238,337)	64.43%
7 Nat'l School Lunch/Breakfast Pgm	5,049,000	3,019,929	(2,029,071)	59.81%
8 Total revenues	<u>10,590,500</u>	<u>6,336,890</u>	<u>(4,253,610)</u>	59.84%
9				
10 Expenditures				
11 Salaries	3,940,800	2,138,209	1,802,591	54.26%
12 Benefits	1,734,300	920,963	813,337	53.10%
13 Purchased services	108,000	81,255	26,745	75.24%
14 Supplies and materials	5,121,600	2,916,773	2,204,827	56.95%
15 Capital outlay	35,000	-	35,000	0.00%
16 Other	100,000	1,187	98,813	1.19%
17 Total expenditures	<u>11,039,700</u>	<u>6,058,387</u>	<u>4,981,313</u>	54.88%
18				
19 Excess (deficiency) of revenues				
20 over (under) expenditures	(449,200)	278,503	727,703	
21				
22 Fund balance, beginning	<u>2,058,984</u>	<u>2,058,984</u>	<u>-</u>	
23				
24 Fund balance, ending	<u>\$ 1,609,784</u>	<u>\$ 2,337,487</u>	<u>\$ 727,703</u>	
25				
26 Expected year-end fund balance as percentage				
27 of annual expenditure budget	<u>14.58%</u>			

This page intentionally left blank

St. Vrain Valley School District RE-1J

Student Activity (Special Revenue) Fund (23)

Year-to-Date Actual to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY19 July - January Actual	FY20 July - January Actual	Dollar Variance	Percent Variance
Revenues				
Investment income	\$ 72,665	\$ 71,972	\$ (693)	-0.95%
Athletic activities	1,732,776	2,000,627	267,851	15.46%
Pupil activities	2,089,685	2,608,631	518,946	24.83%
PTO/Gift activities	<u>476,802</u>	<u>390,907</u>	<u>(85,895)</u>	-18.01%
Total revenues	<u>4,371,928</u>	<u>5,072,137</u>	<u>700,209</u>	16.02%
Expenditures				
Athletic activities	1,767,169	1,629,279	(137,890)	-7.80%
Pupil activities	1,507,398	1,780,491	273,093	18.12%
PTO/Gift activities	<u>334,578</u>	<u>354,428</u>	<u>19,850</u>	5.93%
Total expenditures	<u>3,609,145</u>	<u>3,764,198</u>	<u>155,053</u>	4.30%
Excess (deficiency) of revenues over (under) expenditures	762,783	1,307,939	545,156	
Other Financing Sources (Uses)				
Transfer - Community Educ (Fund 27)	(4,670)	35,963	40,633	-870.09%
Transfer - Capital Reserve (Fund 43)	<u>-</u>	<u>(225,000)</u>	<u>(225,000)</u>	N/A
Total other financing sources (uses)	<u>(4,670)</u>	<u>(189,037)</u>	<u>(184,367)</u>	3947.90%
Net change in fund balance	758,113	1,118,902	360,789	
Fund balance, beginning	<u>5,234,070</u>	<u>5,513,273</u>	<u>279,203</u>	
Fund balance, ending	<u>\$ 5,992,183</u>	<u>\$ 6,632,175</u>	<u>\$ 639,992</u>	

St. Vrain Valley School District RE-1J

Student Activity (Special Revenue) Fund (23)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 100,000	\$ 72,665	\$ (27,335)	72.67%
Athletic activities	2,800,000	1,732,776	(1,067,224)	61.88%
Pupil activities	4,000,000	2,089,685	(1,910,315)	52.24%
PTO/Gift activities	640,000	476,802	(163,198)	74.50%
Total revenues	<u>7,540,000</u>	<u>4,371,928</u>	<u>(3,168,072)</u>	57.98%
Expenditures				
Athletic activities	2,600,000	1,767,169	832,831	67.97%
Pupil activities	3,800,000	1,507,398	2,292,602	39.67%
PTO/Gift activities	800,000	334,578	465,422	41.82%
Total expenditures	<u>7,200,000</u>	<u>3,609,145</u>	<u>3,590,855</u>	50.13%
Excess (deficiency) of revenues over (under) expenditures	340,000	762,783	422,783	
Other Financing Sources (Uses)				
Transfer - Community Educ (Fund 27)	-	(4,670)	(4,670)	N/A
Transfer - Capital Reserve (Fund 43)	-	-	-	N/A
Total other financing sources (uses)	-	(4,670)	(4,670)	N/A
Net change in fund balance	340,000	758,113	418,113	
Fund balance, beginning	<u>5,234,070</u>	<u>5,234,070</u>	<u>-</u>	
Fund balance, ending	<u>\$ 5,574,070</u>	<u>\$ 5,992,183</u>	<u>\$ 418,113</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>77.42%</u>			

St. Vrain Valley School District RE-1J

Student Activity (Special Revenue) Fund (23)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 128,000	\$ 71,972	\$ (56,028)	56.23%
Athletic activities	2,900,000	2,000,627	(899,373)	68.99%
Pupil activities	3,800,000	2,608,631	(1,191,369)	68.65%
PTO/Gift activities	940,000	390,907	(549,093)	41.59%
Total revenues	<u>7,768,000</u>	<u>5,072,137</u>	<u>(2,695,863)</u>	65.30%
Expenditures				
Athletic activities	3,300,000	1,629,279	1,670,721	49.37%
Pupil activities	3,800,000	1,780,491	2,019,509	46.86%
PTO/Gift activities	900,000	354,428	545,572	39.38%
Total expenditures	<u>8,000,000</u>	<u>3,764,198</u>	<u>4,235,802</u>	47.05%
Excess (deficiency) of revenues over (under) expenditures	(232,000)	1,307,939	1,539,939	
Other Financing Sources (Uses)				
Transfer - Community Educ (Fund 27)	42,000	35,963	(6,037)	85.63%
Transfer - Capital Reserve (Fund 43)	(225,000)	(225,000)	-	100.00%
Total other financing sources (uses)	<u>(183,000)</u>	<u>(189,037)</u>	<u>(6,037)</u>	103.30%
Net change in fund balance	(415,000)	1,118,902	1,533,902	
Fund balance, beginning	<u>5,513,273</u>	<u>5,513,273</u>	<u>-</u>	
Fund balance, ending	<u>\$ 5,098,273</u>	<u>\$ 6,632,175</u>	<u>\$ 1,533,902</u>	
Expected year-end fund balance as percentage of annual expenditure budget	<u>63.73%</u>			

This page intentionally left blank

PROPRIETARY FUNDS

Internal Service Fund

The District's only internal service fund is the Self Insurance Fund which accounts for the financial transactions related to the dental and healthcare plans. The fund collects premiums and pays claims for medical and dental plan benefits.

St. Vrain Valley School District RE-1J
Self Insurance Fund (65)
Statement of Fund Net Position (Unaudited)
As of January 31,

	<u>2019</u>	<u>2020</u>
Assets		
Current assets		
Cash and investments	\$ 4,159,480	\$ 6,733,089
Accounts receivable	92	92
Prepaid expenses	-	-
Total current assets	<u>4,159,572</u>	<u>6,733,181</u>
Noncurrent assets		
Restricted cash and cash equivalents	<u>3,744,211</u>	<u>3,830,217</u>
Total assets	<u>7,903,783</u>	<u>10,563,398</u>
Liabilities		
Claims payable	<u>1,716,000</u>	<u>1,613,000</u> A
Total liabilities	<u>1,716,000</u>	<u>1,613,000</u>
Net Position		
Restricted for contractual obligations	3,744,211	3,830,217
Unrestricted	<u>2,443,572</u>	<u>5,120,181</u>
Total net position	<u>\$ 6,187,783</u>	<u>\$ 8,950,398</u>

Footnote

- A Claims payable represents the approximate amount incurred but not paid or incurred but not reported as of the prior fiscal year end (6/30) and is adjusted annually.

St. Vrain Valley School District RE-1J

Self Insurance Fund (65)

Year-to-Date Actual to Actual (Unaudited)

Statement of Revenues, Expenses, and Changes in Fund Net Position

For the period July 1 to January 31

	FY19 July - January Actual	FY20 July - January Actual	Dollar Variance	Percent Variance
Revenues				
Investment income	\$ 74,476	\$ 67,405	\$ (7,071)	-9.49%
Miscellaneous	-	77,200	77,200	N/A
Employee benefit premiums	11,684,963	13,438,901	1,753,938	15.01%
Total revenues	11,759,439	13,583,506	1,824,067	15.51%
Expenses				
Salaries	108,591	96,572	(12,019)	-11.07%
Benefits	31,903	29,724	(2,179)	-6.83%
Purchased services	1,419,111	1,716,806	297,695	20.98%
Supplies and materials	-	-	-	N/A
Other	416,098	434,801	18,703	4.49%
Claims paid	8,043,243	8,849,908	806,665	10.03%
Total expenses	10,018,946	11,127,811	1,108,865	11.07%
Change in net position	1,740,493	2,455,695	715,202	41.09%
Net position, beginning	4,447,290	6,494,703	2,047,413	46.04%
Net position, ending	\$ 6,187,783	\$ 8,950,398	\$ 2,762,615	44.65%

St. Vrain Valley School District RE-1J

Self Insurance Fund (65)

Prior Year Budget to Actual (Unaudited)

Statement of Revenues, Expenses, and Changes in Fund Net Position

For the period July 1, 2018 to January 31, 2019

	FY19 Amended Budget	FY19 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 100,000	\$ 74,476	\$ (25,524)	74.48%
Miscellaneous	50,000	-	(50,000)	0.00%
Employee benefit premiums	21,075,000	11,684,963	(9,390,037)	55.44%
Total revenues	21,225,000	11,759,439	(9,465,561)	55.40%
Expenses				
Salaries	190,000	108,591	81,409	57.15%
Benefits	55,000	31,903	23,097	58.01%
Purchased services	2,669,000	1,419,111	1,249,889	53.17%
Supplies and materials	5,000	-	5,000	0.00%
Other	875,000	416,098	458,902	47.55%
Claims paid	16,632,000	8,043,243	8,588,757	48.36%
Total expenses	20,426,000	10,018,946	10,407,054	49.05%
Change in net position	799,000	1,740,493	941,493	
Net position, beginning	4,447,290	4,447,290	-	
Net position, ending	\$ 5,246,290	\$ 6,187,783	\$ 941,493	
Expected year-end net position as percentage of annual deduction budget	25.68%			

St. Vrain Valley School District RE-1J

Self Insurance Fund (65)

Current Year Budget to Actual (Unaudited)

Statement of Revenues, Expenses, and Changes in Fund Net Position

For the period July 1, 2019 to January 31, 2020

	FY20 Amended Budget	FY20 July - January Actual	Balance Remaining	% of Actual to Budget
Revenues				
Investment income	\$ 120,000	\$ 67,405	\$ (52,595)	56.17%
Miscellaneous	10,000	77,200	67,200	772.00%
Employee benefit premiums	23,571,000	13,438,901	(10,132,099)	57.01%
Total revenues	23,701,000	13,583,506	(10,117,494)	57.31%
Expenses				
Salaries	205,200	96,572	108,628	47.06%
Benefits	60,480	29,724	30,756	49.15%
Purchased services	3,652,480	1,716,806	1,935,674	47.00%
Supplies and materials	5,400	-	5,400	0.00%
Other	820,000	434,801	385,199	53.02%
Claims paid	18,791,136	8,849,908	9,941,228	47.10%
Total expenses	23,534,696	11,127,811	12,406,885	47.28%
Change in net position	166,304	2,455,695	2,289,391	
Net position, beginning	6,494,703	6,494,703	-	
Net position, ending	\$ 6,661,007	\$ 8,950,398	\$ 2,289,391	
Expected year-end net position as percentage of annual deduction budget	28.30%			

INVESTMENT REPORT

St. Vrain Valley School District RE-1J
Monthly Investment Report
At January 31, 2020

Fund	Colotrust	Wells Fargo	UMB	Total	Annualized Percent	Current Month Interest
General	\$ 69,075,638			\$ 69,075,638	1.80	\$ 124,450
Risk Management	\$ 6,775,743			\$ 6,775,743	1.80	10,608
Colorado Preschool	\$ 744,393			\$ 744,393	1.80	1,165
Nutrition Service	\$ 1,073,142			\$ 1,073,142	1.80	1,680
Student Activity Spec Revenue	\$ 5,915,164			\$ 5,915,164	1.80	9,261
Community School	\$ 3,777,290			\$ 3,777,290	1.80	5,914
Fair Contributions	\$ 6,808,525			\$ 6,808,525	1.80	10,659
UMB Bond			\$ 7,181,928	\$ 7,181,928	NRA	11,255
Building 2016	\$ 42,157,509			\$ 42,157,509	1.80	66,962
Building 2018	\$58,304,784			\$ 58,304,784	1.80	92,915
Building Total				\$ 100,462,293		159,877
Capital Reserve	\$ 10,263,570			\$ 10,263,570	1.80	16,068
Health Insurance Trust	\$ 3,830,217			\$ 3,830,217	1.80	5,997
Minimum Liability	\$ 1,709,546			\$ 1,709,546	1.80	2,676
Self Insurance Total				\$ 5,539,763		8,673
Total	\$ 210,435,520		\$ 7,181,928	\$ 217,617,448		\$ 359,610



MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: First Reading, Adoption, Board Policies IHBIB – Primary/Preprimary Education; JLCE – First Aid and Emergency Medical Care; and JLDAC – Screening/Testing of Students (and Treatment of Mental Disorders) Strategic Priority – Student & Staff Well-Being and Strong Visionary Leadership

RECOMMENDATION

For the Board of Education to adopt revisions to Board Policies IHBIB – Primary/Preprimary Education; JLCE – First Aid and Emergency Medical Care; and JLDAC – Screening/Testing of Students (and Treatment of Mental Disorders).

BACKGROUND

These Board policies have had revisions to reflect changes in law and recommendations made by Colorado Association of School Boards, administration and District legal counsel.

Board Policy BG – School Board Policy Process states, “Policy revision shall be accomplished in the same manner as policy adoption, except that revisions mandated by changes in law shall not require a second reading and may be adopted upon majority vote of the Board.”

Primary/Preprimary Education

Kindergarten programs

The district shall establish and maintain a kindergarten program or programs. A kindergarten program may be a half-day or full-day program, and the district shall receive state funding for students enrolled in these programs on a half-day or full-day basis, in accordance with state law. A child must be five (5) years of age by October 1 to be eligible for enrollment in any kindergarten program, unless the child is otherwise enrolled in the program pursuant to applicable law.

Preschool programs

All district preschool programs shall comply with the rules established by the Department of Education and with the rules for child care centers established by the Department of Human Services.

Children with disabilities

In meeting its obligation to offer an individualized program for children with disabilities at age three (3), the district shall provide a special education preschool program at no cost to students who have been identified as children with disabilities pursuant to applicable law.

Colorado preschool program (CPP)

In addition, when the district receives funding from the state to do so, the district shall provide a preschool program as part of the Colorado Preschool Program for three- four- and five-year-old children who lack learning readiness due to significant family risk factors. ~~A child must be four (4) years of age by October 1 to be eligible for enrollment in preschool.~~ All enrolling three-year-olds must lack overall learning readiness that is attributable to at least three of the significant family risk factors.

Parents/guardians wishing to have their children participate in this program shall make application to the district. Participants then shall be selected on the basis of greatest need.

Other children who wish to enroll on a tuition basis

In an effort to offer a well-rounded learning experience, the preschool program may be open on a tuition basis to students who qualify. The administration shall develop admission procedures that take into consideration space and staffing requirements.

Adopted: June 8, 1994
Revised: June 27, 2007
Revised: October 28, 2015

LEGAL REFS.: C.R.S. 22-20-101 *et seq.* (Exceptional Children's Educational Act)
C.R.S. 22-28-101 *et seq.* (Colorado Preschool Program Act)
C.R.S. 22-32-119 (1) (requires establishment of kindergarten program)
C.R.S. 22-32-119.5 (full-day kindergarten phase-in plan)
C.R.S. 22-43.7-201 *et seq.* (full-day kindergarten capital construction funding)

C.R.S. 22-44-118 (full-day kindergarten reserve)
C.R.S. 22-54-103 (9.5) (definition of preschool enrollment)
C.R.S. 22-54-103 (10) (funding for kindergarten)
C.R.S. 22-54-108.5 (mill levy to fund full-day kindergarten)
C.R.S. 22-54-130, 131 (full-day kindergarten funding)
C.R.S. 26-6-102 (1.5) (definition of child care center)
1 CCR 301-8, Rules 2220-R-1.00 *et seq.* (Rules for the
Administration of the Exceptional Children's Educational Act)

CROSS REFS.: BDFC*, Preschool Council
IHBA, Special Education Programs for Students with Disabilities

St. Vrain Valley School District RE-1J, Longmont, Colorado

First Aid and Emergency Medical Care

No treatment of injuries except first aid shall be permitted in the schools. First aid is that immediate help given by the best qualified person at hand in case of accident or sudden illness.

Each school principal or designee shall maintain a First Aid Team including five (5) staff members with current first aid certification and two (2) members with current child/adult CPR certification. In addition, athletic coaches, as that term is defined by applicable rules of the Colorado State Board of Education, shall be certified in CPR and the use of automated external defibrillators (AEDs). A master first aid kit shall be kept and properly maintained in each school.

Any person who in good faith provides emergency care or assistance without compensation at the place of the emergency or accident shall not be liable for any civil damages for acts or omissions in good faith. State law also exempts from civil liability certain health care providers who render emergency assistance in good faith and without compensation to persons injured in a competitive sport activity.

Treatment of injuries occurring outside school jurisdiction is not the responsibility of school employees.

No medications shall be administered to a student at any time unless the student's parent/guardian and health care practitioner have given written authorization for their use and such administration is in accordance with applicable Board policy.

The school's obligation continues after the injury until the injured student has been placed in the care of the parent/guardian or emergency health personnel. Therefore, the parents/guardians of all students shall be asked to sign and submit an emergency medical authorization card which shall indicate the procedure they wish the school to follow in the event of a medical emergency involving their child.

In all cases where the nature of an illness or an injury appears serious, the parent/guardian shall be contacted if possible and the instructions on the student's emergency card followed. In extreme emergencies, where there is potential threat to life, limb or digit, school personnel shall immediately call emergency health personnel to arrange for transporting the student to an emergency facility on advice of emergency health personnel.

If a student's parent/guardian has provided the school with a written signed order not to resuscitate in the event of a medical emergency, school personnel nonetheless shall obtain emergency assistance. School personnel then shall attempt to notify the student's parent/guardian regarding the medical emergency. If staff trained in CPR are available, immediate resuscitation measures may be undertaken only by them pending the arrival of assistance. Where the parent/guardian has given written permission to release the order not to resuscitate to emergency response personnel, the order shall be provided to such personnel.

No elementary student who is ill or injured shall be sent home alone nor shall a secondary student be sent home alone unless the illness is minor and the parent/guardian has consented in advance.

Automated External Defibrillators (AEDs)

A standard, outlining the number of units per school, is defined as two units per high school and one unit per middle school. Placement of additional units will be evaluated by the district AED coordinator.

AEDs must be stored in an alarmed cabinet provided by the district. The units will be located near the main office of the building and, when applicable, near the gymnasium. Signage, provided by the district, will be located at the main entrance door and above each alarmed cabinet. AED units are to remain in the alarmed cabinets unless being used in an emergency. Units may not be transported outside of the building for outside or off-site activities unless it is for emergency use.

All donated and/or purchased units will be compatible with the school's local fire districts.

All AED units, whether donated or supplied by the district, will be maintained under the district AED maintenance program.

Pursuant to state law, school districts must accept the donation of an AED that meets standards established by the Federal Food and Drug Administration and is in compliance with the manufacturer's maintenance schedule. School districts must also accept gifts, grants and donations designated for obtaining AEDs and/or for the inspection, maintenance and training in the use of an AED. Schools receiving donated AEDs become a district asset to be distributed according to the standard set forth in this policy. Funds donated for the purpose of maintaining the units will be applied to the contracted AED maintenance program.

The superintendent or designee shall ensure that a quality assurance program is in place for donated AEDs. A written plan regarding the donation and use of AEDs including the acceptable brands and models, the appropriate sites, and the appropriate location(s) within the site, based on the American Heart Association guidelines and emergency medical response practices shall be in place and updated as needed. A quality assurance plan will also be established to monitor and evaluate training, maintenance and incident response.

All persons who are identified users will be trained in first aid, CPR and AED use, and will maintain required certifications. Annual AED refresher courses will be required for identified users in addition to required certifications.

Adopted: November 13, 1968
Revised: February 9, 1994
Revised: to conform with practice June 8, 1994
Revised: May 28, 2008
Revised: June 11, 2014
Revised: June 24, 2015

LEGAL REFS.: C.R.S. 13-21-108 (civil immunity for persons rendering emergency assistance)
C.R.S. 13-21-108.5 (civil immunity for health care providers who assist in sports injuries)
C.R.S. ~~25-53-102~~22-1-125 (requirements concerning automated external defibrillators in schools)
C.R.S. 22-1-125.5 (athletic coaches must be certified in CPR and the use of AEDs)
C.R.S. 24-10-106.5 (public entity duty of care)

1 CCR 301-96 (State Board of Education rules for the Administration of the Instruction of Cardiopulmonary Resuscitation in Public Schools Grant Program)
6 CCR 1010-6 Chapter 9-102 (first aid certification requirement)

CROSS REFS.: GBGAB*, First Aid Training
JLCD, Administering Medications to Students
JLIB, Student Dismissal Precautions

St. Vrain Valley School District RE-1J, Longmont, Colorado

Screening/Testing of Students

(And Treatment of Mental Disorders)

Parents/guardians and eligible students have the right to review any survey, assessment, analysis or evaluation administered or distributed by a school to students whether created by the district or a third party. For purposes of this policy, "eligible student" means a student 18 years of age or older or an emancipated minor. Any survey, assessment, analysis or evaluation administered or distributed by a school to students shall be subject to applicable state and federal laws protecting the confidentiality of student records.

Survey, assessment, analysis or evaluation for which consent is required

Except as otherwise permitted by law, students shall not be required to submit to a survey, assessment, analysis, or evaluation that is intended to reveal information, whether the information is personally identifiable or not, without prior written consent of the parent/guardian or eligible student, if that survey, assessment, analysis, or evaluation reveals information in the following areas ("protected information"):

1. political affiliations or beliefs of the student or the student's parent/guardian
2. mental or psychological conditions of the student or the student's family
3. sexual behavior or attitudes
4. illegal, anti-social, self-incriminating or demeaning behavior
5. critical appraisals of other individuals with whom the student has a close family relationship
6. legally recognized privileged or analogous relationships, such as those with lawyers, physicians and ministers
7. religious practices, affiliations or beliefs of the student or the student's parent/guardian
8. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program)
9. social security number

School personnel responsible for administering any such survey, assessment, analysis or evaluation shall give written notice at least two weeks in advance to the student's parent/guardian or the eligible student and shall make a copy of the document available for viewing at convenient times and locations. The notice shall offer to provide the following written information upon request:

1. records or information that may be examined and required in the survey, assessment, analysis or evaluation
2. the means by which the records or information shall be examined, reviewed, or disseminated
3. the means by which the information is to be obtained

4. the purposes for which the records or information are needed
5. the entities or persons, regardless of affiliation, who will have access to the information; and
6. a method by which a parent/guardian can grant or deny permission to access or examine the records or information

These notice provisions also apply to any survey, analysis or evaluation funded by the U.S. Department of Education.

Exceptions to policy

Nothing in this section of the policy shall:

1. prevent a student who is working under the supervision of a journalism teacher or sponsor from preparing or participating in a survey, assessment, analysis or evaluation without obtaining consent as long as such participation is not otherwise prohibited by law
2. be construed to prevent a district employee from reporting known or suspected child abuse or neglect as required by state law
3. be construed to limit the ability of a health professional that is acting as an agent of the school district to evaluate an individual child
4. be construed to require parental notice or consent for a survey, assessment, analysis or evaluation related to educational products or services for or to students or educational institutions. These products and services include, but are not limited to, the following:
 - college or other postsecondary education recruitment or military recruitment activities
 - book clubs, magazines and programs providing access to low-cost literary products
 - curriculum and instructional materials used by district schools
 - tests and assessments used by district schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students
 - the sale by students of products or services to raise funds for school-related or education-related activities
 - student recognition programs
5. be construed to require parental notice or consent for assessments used to collect evidence of what a student knows and is able to do and to measure a student's academic progress toward attaining a content standard
6. limit the ability of the district to administer a suicide assessment or threat assessment

Surveys, assessment, analysis or evaluation for marketing purposes

Parents/guardians and eligible students shall receive notice and have the opportunity to opt a student out of activities involving the collection, disclosure or use of personal

information collected from the student for the purpose of marketing or selling that information or otherwise providing the information to others for that purpose.

Annual notice

At the beginning of each academic year, the district shall inform parents/guardians and eligible students that the parent/guardian or eligible student has the right to consent before students are required to submit to a survey that concerns one or more of the protected areas and to opt out of the following:

1. activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or for selling that information;
2. the administration of any protected information survey; or
3. any non-emergency, invasive physical examination or screening (other than a hearing, vision or scoliosis screening) that is:
 - required as a condition of attendance;
 - administered by the school and scheduled by the school in advance; and
 - not necessary to protect the immediate health and safety of the student or of other students.

Psychiatric/psychological/behavior testing methods or procedures

School personnel are prohibited under state law from recommending or requiring the use of psychotropic drugs for students. They are also prohibited from testing or requiring testing for a student's behavior without giving notice to the parent/guardian describing the recommended testing and how any test results will be used. Prior to conducting any such testing, school personnel shall obtain written permission from the parent/guardian or eligible student in accordance with applicable law.

School personnel are encouraged to discuss concerns about a student's behavior with the parent/guardian, and such discussions may include a suggestion that the parent/guardian speak with an appropriate health care professional regarding any behavior concerns that school personnel may have. Only those persons appropriately certified or licensed may expose students to any psychiatric or psychological method or procedure for the purpose of diagnosis, assessment or treatment of any emotional, behavioral or mental disorder or disability. Such methods or procedures may only be performed after acquiring written permission from a student's parent or guardian, or from the student in those circumstances in which federal or state law allows the student to obtain such services in confidence or without prior notice to the parent/guardian.

Licensed school personnel are encouraged to be knowledgeable about psychiatric or psychological methods and procedures but shall not be involved in any diagnosis, assessment or treatment of any type of mental disorder or disability unless appropriately certified. In accordance with state law, school personnel including certified school psychologists are not authorized to practice psychotherapy or utilize any psychiatric or psychological procedure outside of or beyond their area of training, experience or competence.

Ordinary classroom instruction, activities and techniques involving the approved curriculum that teach about psychological or psychiatric methods or procedures shall be permissible and considered outside the scope of this policy. It is understood that there is

a significant difference between practicing therapy and providing activities that may be therapeutic in nature. Any teacher who questions whether a planned activity is one involving psychiatric or psychological methods or procedures for which the teacher may not be properly certified or licensed shall consult with the school principal.

Special education evaluation

The giving of parental permission for evaluation or re-evaluation of a student with disabilities and any required consent to the provision of special education services to a student with disabilities is governed by state and federal law and is outside the scope of this policy.

Adopted: May 22, 1996
Revised: June 11, 2008
Revised: January 9, 2013
Revised: June 24, 2015

LEGAL REFS.: 20 U.S.C. 1232g (Family Education Rights and Privacy Act)
20 U.S.C. 1232h (~~Protection of Pupil Rights Act~~rights of students and parents to inspect instructional materials and give prior consent for certain surveys, analysis and evaluation)
C.R.S. 12-43-202.5 (minor who is 12 years of age or older may consent to psychotherapy without parent/guardian consent, subject to specific requirements)
C.R.S. 13-22-101 (18 is age of competence for certain purposes)
C.R.S. 22-1-123 (district shall comply with federal law on protection of pupil rights; Colorado provisions regarding survey, assessment, analysis and evaluation of students)
C.R.S. 22-32-109 (1)(ee) (duty to adopt policy prohibiting personnel from ordering behavior tests without parent permission)
C.R.S. 22-32-109.2 (screening and treatment of emotional/mental disorders or disabilities)
C.R.S. 27-65-103 (voluntary applications for mental health services)

CROSS REFS.: GBEB, Staff Conduct
GCS, Professional Research and Publishing
IKA, Grading/Assessment Systems
JRA/JRC, Student Records/Release of Information on Students
LC, Relations with Education Research Agencies

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Joie Siegrist, President, Board of Education

SUBJECT: Approval of Superintendent's Third Restated Employment Agreement
Strategic Priority – Strong/Visionary Leadership

RECOMMENDATION

That the Board of Education approve the Third Restated Employment Agreement for Dr. Haddad.

BACKGROUND

Having considered the overall performance and outcomes of the District over the past year and, having reviewed Dr. Haddad's accomplishments and leadership in realizing those outcomes, the Board has determined that Dr. Haddad's performance has exceeded the Board's expectations. Therefore, the proposed Third Restated Employment Agreement grants an extension to Dr. Haddad's current Employment Agreement to June 30, 2024 and provides for a salary increase as noted in the contract.

THIRD RESTATED EMPLOYMENT AGREEMENT

1. PARTIES. The parties to this *Third Restated Employment Agreement* ("Agreement") are **ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J** ("District") and **DONALD T. HADDAD** ("Employee").

2. RECITALS AND PURPOSE. On April 30, 2009, District and Employee entered into an Employment Agreement setting forth the terms and conditions of their employer-employee relationship ("Employment Agreement"). Subsequently, after five separate Addenda were made and added to the Employment Agreement, the Employment Agreement was restated in 2013 with the modifications and amendments set forth in the Addenda consolidated and incorporated into a Restated Employment Agreement which was executed by the parties on June 12, 2013. Subsequent to the execution of that document, the parties continued to modify and amend the Restated Employment Agreement by five additional Addenda. The Employment Agreement was again restated in 2017 with the modifications and amendments set forth in the Addenda consolidated and incorporated into a Second Restated Employment Agreement which was executed by the parties on January 25, 2017. Since that time, three separate Addenda were made and added to the Employment Agreement. The parties now wish to once more consolidate the changes made in each of the last three Addenda and incorporate them into a new Third Restated Employment Agreement, such that all the terms and conditions of the Addenda and the Employment Agreement will be contained within a single document. Accordingly, it is the intent of the Parties to execute and ratify this *Third Restated Employment Agreement* as containing all modifications and amendments contained in the Addenda mutually agreed upon by the Parties subsequent to the 2017 Second Restated Employment Agreement.

3. TERM; EXTENSION; NON-DESIGNATION OF FUNDS. The term of this Agreement shall be from July 1, 2009 through June 30, 2024 ("Term"). Unless sooner terminated pursuant to paragraph 6 herein, or unless extended by mutual agreement, the Termination Date shall be June 30, 2024.

3.1 This Agreement may be extended for one additional year by the parties executing a written addendum after January 1 of any year during the Term of this Agreement, such extension to be on the then current terms and conditions unless modified by the addendum. Unless so extended, this Agreement shall automatically terminate on the Termination Date without any further action of the parties.

3.2 The District shall annually include in its budget and appropriations for each successive fiscal year of such Term sufficient funds to meet all of the financial obligations arising under this Agreement for such fiscal year, specifically including the financial commitment contained in paragraph 6.4, which amount of the obligation therein shall be separately designated in the District's reserves as an irrevocable multi-year financial obligation of the District pursuant to Article X, Section 20 of the Colorado Constitution through June 30, 2024.

4. PROFESSIONAL RESPONSIBILITIES. The Employee shall perform the usual and necessary duties and tasks of the superintendent of the District ("Superintendent"), subject to applicable law and the direction and control of the Board. Without limiting the generality of the preceding, such duties and tasks shall include the following matters:

4.1 Duties. The Employee shall have charge of the administration of the schools under and subject to the direction and approval of and in consultation with the Board and shall administer the District according to Board policy and the lawful requirements, directives, regulations, and guidelines of the Board acting in its official capacity. The Employee shall be the Superintendent; shall assign and direct administrators, teachers, and other employees of the District under his supervision; shall organize, reorganize, and

arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the District, subject to consultation with and the approval of the Board; shall timely suggest policies, regulations, rules, and procedures deemed necessary for the best operations of the District; and shall, in general, perform all duties incident to the office of Superintendent and such other duties as may be lawfully prescribed by the Board. The Employee shall exercise vision and leadership; and shall guide the development of the educational needs of all pupils and shall provide overall direction to the activities of the District and its personnel toward the accomplishment of District goals, conservation of District assets and resources, and maintenance and enhancement of the District's standing in its internal and external relationships.

4.2 Services. This Agreement is intended by the parties to be a full-time contract and the Employee shall devote his attention to the functions of superintendent at all times during the Term. It is not contemplated that the Employee will ordinarily perform services on weekends or legal holidays. However, it is intended that the Employee shall remain available on such days to meet the responsibilities of Superintendent on such occasions as are necessary.

4.3 Relationship to Board. The Board shall promptly refer to Employee for study, recommendation or appropriate action, all minor criticisms, complaints, and suggestions (that are not subject to the provisions of paragraph 7 herein and that are called to its attention) prior to the Board formally responding to such criticism, complaint or suggestion unless the Board determines that the welfare of the District, its students or its staff requires immediate action inconsistent with this provision. Nevertheless, the Board shall not direct any individual District employee to take action or refrain from taking any action regarding such criticism, complaint or suggestion without first involving the Employee regarding such matter. Employee shall have the obligation, unless excused, to attend all Board meetings. Subject to the requirements of Colorado law, the Board shall have the option to meet without the Employee being present.

4.4 Outside Activities. Participation in outside activities by the Employee, such as consulting, lecturing, and writing, shall be subject to advance approval by the Board in its reasonable discretion. Income to the Employee, as compensation or *honoraria*, above documented expenses, shall be transferred to the District unless the Employee chooses to use vacation or personal leave to perform the outside activities, in which case the Employee may retain such compensation or honoraria. In no event shall the District be responsible for any expenses incidental to the performance of such outside activities unless approved in advance by the Board or otherwise eligible for expense reimbursement under paragraph 5.11 of this Agreement.

4.5 Incorporation of Laws. Notwithstanding and not as a modification of any other reference herein, this Agreement is subject to and includes all applicable laws of the federal and state governments and all duly-adopted policies, procedures and regulations of the District as are in effect or become in effect during the Term of this Agreement; and the Board specifically reserves the right to change such policies, procedures and regulations at any time without prior notice; provided, however, such changes shall not adversely affect the Term, salary, fringe benefits, or termination provisions of this Agreement during its Term.

5. COMPENSATION. As total compensation for the services rendered to the District pursuant to this Agreement, the District shall pay and provide the following to Employee:

5.1 Salary. Effective July 1, 2020, the District shall pay Employee an annual salary of \$297,000.00 payable in arrears in equal installments on the District's regular pay day.

Deductions authorized by law, by Board policy, or at the direction of the Employee may be made from the installments of salary. The salary may be adjusted pursuant to the provision of paragraph 10.

5.2 Vacation. Within the Employee's work year of 260 work days, he shall be entitled to twenty (20) work days of annual vacation, exclusive of eleven (11) legal holidays as established by the Board. Attachment A sets forth the current legal holidays. Vacation days accumulated but not used at the end of each Agreement year may be carried over; provided, however, that the total accumulation may not exceed seventy-five (75) work days. Employee shall be compensated for unused accumulated vacation days only upon termination of the Employee's employment with the District, and shall be compensated at the *per diem* salary rate in effect at the time of such termination (then current annual salary divided by 260 days). Vacation leave is accrued proportionately to the time of service in any given year but the entire twenty (20) work days may be utilized at any time during the year, subject to reimbursement to the District if vacation leave is taken in excess of the proportion finally accrued. Vacation shall be taken at such times as agreed upon by the Board and Employee; provided, however, that the Board shall not unreasonably withhold its agreement.

5.3 Sick Leave. The Employee shall accrue sick leave at the rate of one (1) day per month during the Term of this Agreement commencing upon the effective date of this Agreement. Unused sick leave may be accumulated up to no more than ninety (90) days, but shall not be paid or otherwise compensated upon termination or expiration of this Agreement. Sick leave is accrued proportionately to the time of service in any given year, but the entire yearly allowance may be utilized at any time during the year, subject to reimbursement to the District if leave is taken in excess of the proportion finally accrued.

5.4 Personal Leave. Employee shall receive up to two (2) personal leave days annually to attend to matters of emergency or special nature not covered by sick or vacation leave. Unused personal leave shall automatically be converted to accumulated sick leave at the end of each year of this Agreement.

5.5 Memberships. The District shall pay the annual dues and fees for the Employee to maintain membership in such professional organizations and local service clubs, business, or civic groups as are reasonably approved by the Board.

5.6 Insurance. The District shall pay the full premiums for health and dental insurance for Employee, his spouse, and children under the District's then current plans. If the Employee declines coverage under the District's health plan, Employee shall provide the District with a copy of a certificate of coverage from another health care plan or provider. The Employee shall also be provided with standard group term life insurance in a multiple of 1.5 of his annual base salary, and long-term disability insurance in amounts and under the policies carried or sponsored by the District, with such coverages being paid for entirely by the District.

5.7 Annual Physical. Employee agrees to have an annual comprehensive medical examination by a physician selected by the District, or, at the option of the Board, by a physician selected by Employee and approved by the Board. The summary report of any such medical examination shall be provided to the President of the Board. In the event that such report discloses a medical condition which could adversely affect Employee's job performance, the President may share such report with the Board. Such report shall be treated as confidential by the President and by the Board if disclosed to the Board. The cost of any such medical examination shall be paid by the District up to a maximum of \$400.00 per examination.

5.8 Professional Meetings. Employee may attend appropriate professional meetings at the local, state, national, and international level, the reasonable expenses of which shall be paid by the District, subject to prior consultation with the Board.

5.9 Professional Development. Upon prior approval by the Board and as authorized within the District's budget, the District shall reimburse the costs and expenses for the Employee to continue his professional development by participation in the following types of activities that are designed to improve the Employee's ability to perform professional responsibilities for the District: programs and other activities conducted or sponsored by local, state, and national school administrators and school board associations; seminars and courses offered by public or private educational institutions; and informational meetings with other persons of particular skills or backgrounds.

5.10 Automobile. Employee shall be provided access to and use of a District fleet vehicle for his use while on District business within or without the District; provided, however, that he shall not use the District vehicle for commuting to and from his residence.

5.11 Expense Reimbursement. The District shall reimburse Employee for reasonable expenses necessarily incurred in carrying out duties and responsibilities hereunder, subject to compliance with District guidelines and the submission of paid receipts for expenditures that are within amounts actually budgeted and appropriated therefore.

5.12 No Other Benefits. Other than as specifically included in this Agreement, Employee shall not be entitled to other benefits, whether or not applicable to the District's full-time administrative staff or other employees.

6. TERMINATION OF AGREEMENT. Notwithstanding the provisions of paragraph 3, and in addition to termination due to non-appropriation pursuant to paragraph 3.2, this Agreement may be terminated upon any one or more of the following events:

6.1 Mutual Agreement. This Contract may be terminated by mutual agreement of the parties.

6.2 Disability of Employee. The Board may terminate this Agreement by written notice to the Employee at any time after the Employee has exhausted all accumulated sick leave and has been absent from his employment for whatever cause for an additional continuous period of thirty (30) days (notwithstanding such additional period may be paid leave chargeable as vacation leave). All obligations of the District under this Agreement shall cease upon such termination. If a question exists concerning the ability of the Employee to perform the essential functions of his position with reasonable accommodation, the District may require the Employee to submit to a medical examination, to be performed by a medical doctor. The District and the Employee shall mutually agree upon the physician who shall conduct the examination. If the parties are unable to mutually agree upon a physician, a physician shall be designated by the Board President. The examination shall be performed at the expense of the District. The physician shall limit the report to the issue of whether the Employee has a continuing physical or mental disability that prohibits him from performing the essential functions of his position.

6.3 Termination for Cause. Throughout the Term of this Agreement, the Employee shall be subject to termination for good and just cause, which includes, but is not limited to, a material breach of this Agreement. The Board shall not arbitrarily and capriciously call for the termination of the Employee's employment. In the event the Board believes that it has cause for dismissal as defined herein, it shall give the Employee advance written notice of the charges, a summary of the evidence and copies of any documents in support of the charges, reasonable advance notice of a hearing, and a hearing that satisfies the

requirements of due process before the Board or, at either party's option, before an independent fact-finder selected in the manner provided for in § 22-63-302(4), C.R.S. The hearing may be closed at the option of either party. The role of any fact-finder shall be limited to compiling a record and making advisory findings of evidentiary fact for the Board's consideration. The Board's decision shall be based upon the record compiled by the fact-finder, including the testimony and exhibits presented at the hearing. Each party shall be responsible for its respective legal and other expenses which that party may incur in this process unless it is determined by the Board or the fact-finder that the allegations lacked substantial justification, and in which event, the Board shall reimburse Employee for his reasonable attorney's fees and costs incurred in defending against such allegations. In the event of a dismissal for cause hereunder, Employee shall not be entitled to any severance pay, salary, or benefits (except for payment for accrued but unused vacation leave) beyond the effective date of his termination of employment, and the District shall be relieved from further obligations under this Agreement.

6.4 Unilateral Termination by District. The Board may unilaterally terminate this Agreement before the expiration of the Term specified in paragraph 3 (or any Board approved extensions thereof) without the necessity of showing good and just cause, or any cause, upon payment of a severance payment in the amount of the remaining salary due to Employee under paragraph 5.1 for the remainder of the Term (or any Board approved extensions thereof) of this Agreement but not to exceed two full years' salary, plus fringe benefits due to the Employee under paragraphs 5.2 and 5.4, from the effective date of the termination, such benefits to be paid at the then current rate, plus the value of any accrued leaves that Employee has remaining in his leave accounts (as of the effective date of the termination) under the provisions of paragraphs 5.2 and 5.4.

6.5 Death of the Employee. This Agreement shall automatically terminate upon the death of the Employee. In such event, any salary payments and those fringe benefits owed or accumulated but unpaid under paragraphs 5.2, 5.4, and 5.11 as of the date of death shall be paid to the Employee's estate at the current rate on the date of death.

6.6 Unilateral Termination by Employee. The Employee may unilaterally terminate this Agreement only upon ninety (90) days prior written notice to the Board, during which period the Employee shall continue to perform his obligations to the District unless otherwise excused by the Board. In the event the Employee fails to provide the required notice and perform his duties during the notice period, he shall be obligated to pay liquidated damages to the District in the manner provided in § 22-63-202(2), C.R.S. which the parties agree shall be a part of this Agreement, except that the required notice in such statute shall be ninety (90) days.

6.7 Loss of License. This Agreement shall automatically terminate upon the occurrence of any of the events set forth in paragraph 11 regarding licensure.

7. SUSPENSION OF EMPLOYEE. The Board may, at any time, suspend the Employee with pay and benefits and without prejudice for such purposes and period of time as the Board deems to be in the best interest of the District. Before any such suspension, the Employee shall be notified in writing by the Board President, or his or her designee, of the proposed reasons for the suspension, including the specific named originator of the reasons, allegations, or complaints that were the basis for the suspension, and shall be given an opportunity to meet with the Board to respond to those reasons and any evidence in support of those reasons prior to the suspension. However, the Board may in the event of exigent circumstances suspend the Employee without prior written notice, in which case the Board President, or his or her designee, will provide the written notice required hereunder and the meeting shall be held as soon as practicable after the suspension.

8. GOALS AND OBJECTIVES. Prior to May 1 of each year of the Term of this Agreement, the Board shall meet with Employee to establish mutually agreeable District goals and objectives and Employee personal goals for the ensuing school year. These goals and objectives shall be reduced to writing and shall be among the criteria by which Employee is evaluated as provided herein.

9. EVALUATION. The Board shall, as a minimum, meet twice with the Employee during the year, either as a separate meeting or part of a regular meeting as follows:

9.1 The parties shall meet on or before February 1 during each year of the Term of this Agreement, and at such other times as the parties may agree, to assess progress on the established District and Employee goals and objectives, the District's Balanced Scorecard, and review how the relationship between the parties is proceeding.

9.2 On-going discussions will be held throughout the year between the Employee and the Board's president and vice-president on progress being made toward the goals and objectives (as established in paragraph 8 above).

9.3 Except as otherwise provided by law, at the Employee's or the Board's request, review of the Employee's goals and objectives may be held in executive session.

9.4 Nothing in this evaluation section shall be deemed to be a prerequisite to or condition of dismissal, termination or other personnel action except as otherwise provided herein.

9.5 Pursuant to §22-9-109, C.R.S., written evaluation document(s), if any, shall be open for inspection by the public only in so far as it relates to the performance of the Employee as the District's Superintendent in fulfilling the adopted District objectives, fiscal management, planning responsibilities, and his supervision and evaluation of District personnel.

10. SALARY ADJUSTMENT. As part of the annual budgeting process, the Board shall consider, in its sole discretion, whether a salary adjustment shall be made. Such adjustment, if any, shall be effective July 1 of that year.

11. LICENSURE. This Agreement shall at all times be subject to the requirements that Employee shall hold or be entitled to hold a valid administrator's license issued by the State of Colorado, and that during the entire time Employee performs services pursuant to this Agreement, Employee shall hold or be entitled to hold such a license issued in the manner prescribed by law, and upon failure of Employee to meet any of these requirements, this Agreement, without further action by either the Board or Employee, is automatically terminated.

12. RETURN OF DISTRICT PROPERTY. Upon the effective date of the termination of this employment by the District, for whatever reason, Employee agrees to leave and/or return to the District, as may be applicable, all District property and records, including, but not limited to, files, keys, documents, records, notebooks, computer disks and similar repositories of information, all electronic devices (including laptop computers, telephones, etc.) provided by the District, and files, if any, maintained by Employee at a location other than the District offices which contain copies and/or originals of documents which, in any manner, pertain to District personnel, business, matters, or affairs, whether prepared by him or by others, and in the possession of Employee.

13. PROFESSIONAL LIABILITY.

13.1 Hold Harmless. The District agrees that, to the extent it can legally do so, it shall defend, hold harmless and indemnify Employee from any and all judgments, demands,

claims, suits, actions, and legal proceedings at law or in equity (specifically excluding, however, any demand, claims, suits, actions, or legal proceedings brought against Employee by or on behalf of the District, and any criminal proceedings brought against Employee), in his individual capacity or in his official capacity as an agent and an employee of the District, provided the incident giving rise to the claim arose while Employee was acting during the performance of his duties and within the scope of his employment and not willfully or wantonly.

13.2 Provision of a Defense. The obligations of the District pursuant to this paragraph 13 shall be conditioned on prompt notification to the District by Employee of any threatened or reasonably contemplated claim; cooperation by Employee with the District and its legal counsel in defending the claim; and Employee not compromising, settling, negotiating or otherwise similarly dealing with the claim without the express prior consent of the Board.

13.3 Reimbursement. In the event the District has provided a defense pursuant to this paragraph 13, and a court or other decision making body having jurisdiction over the matter determines that the act or omission of Employee that has resulted in liability did not occur during the performance of his duties hereunder and not within the scope of his employment or that the act or omission was willful or wanton, Employee shall reimburse the District for all costs of such defense and any final judgment paid on his behalf by the District.

13.4 Board Resolution. Notwithstanding the provisions of paragraphs 13.1 and 13.3, the Board, at its sole discretion, may adopt a resolution choosing to defend, hold harmless and indemnify Employee from any and all judgments, demands, claims, suits, actions, and legal proceedings at law or in equity regardless of the allegations or of a decision of a court or other decision making body having jurisdiction over the matter regarding whether the acts or omissions of Employee were outside the performance of his duties, not within the scope of his employment, or were willfully or wantonly undertaken.

13.5 No Individual Liability. In no event shall Board members be individually or collectively liable or responsible to Employee for defending or indemnifying Employee against such demands, claims, suits, actions, and legal proceedings where such obligation would not otherwise exist.

14. ASSIGNMENT. This Agreement is personal to Employee and shall not be assigned or delegated by him to any other person or entity.

15. BINDING EFFECT. This Agreement shall inure to the benefit of, and be binding upon, the parties, and their respective legal representatives.

16. SEVERABILITY. If any provision of this Agreement is declared by an arbitrator or court of competent jurisdiction to be invalid, void or unenforceable, such provision shall be deemed to be severable, and all other provisions of this Agreement shall remain fully enforceable, and this Agreement shall be interpreted in all respects as if such provision were omitted.

17. NOTICES. Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by certified or registered mail, postage and fees prepaid, addressed to the party to whom such notice is intended to be given at the address set forth on the signature page below, or at such other address as has been previously furnished in writing to the other party or parties. Such notice shall be deemed to have been given when deposited in the U.S. Mail.

18. PARAGRAPH CAPTIONS. The captions of the paragraphs are set forth only for convenience and reference, and are not intended in any way to define, limit, or describe the scope or intent of this Agreement.

19. ADDITIONAL DOCUMENTS OR ACTION. The parties agree to execute any additional documents and to take any additional action necessary to carry out this Agreement.

20. SUPERSEDING AGREEMENT; INTEGRATION AND AMENDMENT. This Third Restated Agreement supersedes all prior employment agreements between the parties. This Agreement represents the entire agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.

21. ALTERNATIVE DISPUTE RESOLUTION. In the event of any dispute or claim arising under or related to this Agreement, the parties shall use their best efforts to settle such dispute or claim through good faith negotiations with each other. If such dispute or claim is not settled through negotiations within 30 days after the earliest date on which one party notifies the other party in writing of his or its desire to attempt to resolve such dispute or claim through negotiations, then the parties agree to attempt in good faith to settle such dispute or claim by mediation conducted under the auspices of the Judicial Arbitrator Group (JAG) of Denver, Colorado or, if JAG is no longer in existence, or if the parties agree otherwise, then under the auspices of a recognized established mediation service within the State of Colorado. Such mediation shall be conducted within 60 days following either party's written request therefore if such dispute or claim is not settled through mediation, then either party may initiate a civil action and/or pursue such other remedies as may be available at law or in equity.

22. GOVERNING LAW. This Agreement shall be governed by the laws of Colorado.

DATED. February __, 2020

DONALD T. HADDAD

Donald T. Haddad, Employee

ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J

By _____
Joie Siegrist
President of the Board of Education
395 South Pratt Parkway
Longmont, Colorado 80501

ATTEST:

John Ahrens
Secretary of the Board of Education

ATTACHMENT A
Legal Holidays

New Year's Day
Martin Luther King Jr. Day
Presidents' Day
Memorial Day
July 4th – Independence Day
Labor Day
Thanksgiving Day and the Friday following Thanksgiving Day
December 24
December 25
December 31

Where a paid holiday falls on a Saturday or Sunday, the Employee may elect to take either the preceding Friday or the following Monday as the designated paid holiday.

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Cancellation of All After-School/Evening District
Activities on February 7, 2020
Strategic Priority – District-Wide Safety and Security

RECOMMENDATION

That the Board of Education approve the cancellation of all after-school and evening District events on Friday, February 7, 2020, for safety concerns.

BACKGROUND

This recommendation is based on Colorado Revised Statute 22-32-109 (II) (A) “closing deemed by the Board to be necessary for the health, safety and welfare of the students”. It was necessary for the St. Vrain Valley School District to cancel all after-school and evening District events on Friday, February 7, 2020, due to safety concerns.

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of iPad Cases
Strategic Priorities – Strong District Finances and Cutting-Edge Technology
and Innovation

RECOMMENDATION

That the Board of Education approve the purchase of iPad cases for a net bid amount of \$137,788.00 from Zones, Inc.

BACKGROUND

This purchase supports the refresh of the Learning Technology Plan (LTP) by replacing iPad cases for incoming 6th and 9th grade students. The purchase of this equipment will be funded from the 2012 mill levy override technology revenues.

The Purchasing Department issued Bid No. 2020-036 on January 14, 2020. Eight (8) responses were received on Tuesday, February 4, 2020. Award is recommended to the low responsive and responsible bidder, Zones, Inc. Due to the number of responses, the bid tabulation is attached for reference.

Recommended for Award

	Adorama Camera	Apple Inc.	B&H Photo	Encore Data Products, Inc.
Insurance	Y	Y	Y	Y
Immigrant Worker Regulation	Y	Y	Y	Y
Bulk Packaging Available	Y	Y	Y	Y
Signed Bid	Y	Y	Y	Y

NO SUBSTITUTIONS ALLOWED

Item	Qualified Products	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	STM Dux for iPad 6th Gen (Black) stm-222-155JW	4900	\$ 31.45	\$ 154,105.00	\$ 34.95	\$ 171,255.00	\$ 31.00	\$ 151,900.00	\$ 31.89	\$ 156,261.00
TOTAL COST:				\$ 154,105.00		\$ 171,255.00		\$ 151,900.00		\$ 156,261.00

	Howard Technology Solutions	Hypertech Direct	Maylor & Company Inc.	Zones LLC
Insurance	Y	Y	Y	Y
Immigrant Worker Regulation	Y	Y	Y	Y
Bulk Packaging Available	Y	Y	Y	Y
Signed Bid	Y	Y	Y	Y

NO SUBSTITUTIONS ALLOWED

Item	Qualified Products	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	STM Dux for iPad 6th Gen (Black) stm-222-155JW	4900	\$ 30.00	\$ 147,000.00	\$ 28.52	\$ 139,748.00	\$ 39.75	\$ 194,775.00	\$ 28.12	\$ 137,788.00
TOTAL COST:				\$ 147,000.00		\$ 139,748.00		\$ 194,775.00		\$ 137,788.00

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Request to Grant an Exception to Board Policy GBEA – Staff Ethics/Conflict of Interest – Carrie Mitchell
Strategic Priority – Student and Staff Well-Being

RECOMMENDATION

That the Board of Education allow an exception to the current Board Policy GBEA – Staff Ethics/Conflict of Interest. This exception would enable Carrie Mitchell to provide catering services including, but not limited to, faculty breakfasts/lunches and student event dinners at the APEX site.

BACKGROUND

Board Policy GBEA – Staff Ethics/Conflict of Interest states, "No school district employee or firm owned by a school district employee shall be allowed to sell to the school district or its schools or staff goods or services of any kind without the express prior written consent of the Board of Education."

Carrie Mitchell is a retired secondary Language Arts teacher at the APEX Homeschool Program. Ms. Mitchell is the owner of Lucky Day Catering and will be providing catering services to the APEX Homeschool Program. Because Ms. Mitchell is a District employee, she is requesting a waiver from Board Policy GBEA so that she can provide her services to the St. Vrain Valley School District.

Administration recommends approval of this exception, with services for the 2019-2020 school year not to exceed \$5,000. If her services should exceed \$5,000, her exception will be brought back to the Board of Education for additional approval.

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase and Trade-in of Network Switch, Access Point, and License Products
Strategic Priorities – Strong District Finances and Cutting-Edge Technology and Innovation

RECOMMENDATION

That the Board of Education approve the purchase and trade-in of network switch, access point, and license products for a net bid amount of \$878,475.56 to Advanced Network Management.

BACKGROUND

This purchase will replace end-of-life data and voice network equipment at nearly every site as part of a planned refresh cycle along with network switches, access points, controller licenses, and phones for the new Mead Elementary School site. The purchase of this equipment will be funded from the voter-approved 2016 bond proceeds and the 2012 mill levy override technology revenues.

The Purchasing Department issued Bid No. 2020-033 on January 10, 2020. Two (2) responses were received on February 7, 2020. All responses were reviewed for minimum qualifications, equivalency of products and compatibility with the existing network. Award is recommended to the lowest qualified, responsive, and responsible bidder Advanced Network Management.

Advanced Network Management	ConvergeOne, Inc.
\$878,475.56	\$886,228.51

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of Robotic Floor Cleaners
Strategic Priority – Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve the purchase of robotic floor cleaning machines from Buckeye Cleaning Center for a total cost of \$290,000 for District-wide use, and further, authorize Brian Lamer, Assistant Superintendent of Operations, to sign related documents up to the approved amount referenced above.

BACKGROUND

The Purchasing Department and Custodial Services Department issued Invitation to Bid #2020-037 on January 13, 2020 for the purchase of three robotic floor cleaning machines. Award is recommended to the low responsive and responsible bidder, Buckeye Cleaning Center (see bid tab attached). Staff recommends purchasing two additional machines at \$55,000 each for a total of five machines.

Funding will come from the Capital Reserve Fund.

BID TABULATION SHEET
ITB 2020-037
PURCHASE OF ROBOTIC FLOOR CLEANING MACHINES
JANUARY 29, 2020 2:00PM

Recommend for Award

	BiConcrete Inc.-Proclean	Buckeye Cleaning Center	Staples	Waxie	Western Paper Distributors	Western Paper Distributors
References	Y	Y	N	Y	N	N
Warranty/Service Provider	Y	Y	Y	Y	Y	Y
Signed Bid	Y	Y	Y	Y	Y	Y

ITEM	UOM	DESCRIPTION	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	EA	Robotic Floor Cleaning Machine	3	\$ 43,750.00	\$ 131,250.00	\$ 55,000.00	\$ 165,000.00	\$ 45,000.00	\$ 135,000.00	\$ 45,000.00	\$ 135,000.00	\$ 45,000.00	\$ 135,000.00	\$ 46,289.00	\$ 138,867.00
PROPOSED MANUFACTURER:				TASKI 3000		NILFISK LIBERTY SC50		TASKI 3000		INTELLIBOT SWINGBOT 3000		TASKI SWINGBOT 3000		TENNANT T7AMR	
ADDITIONAL ITEMS															
Extra Battery Packs (1 for each machine)				\$ 14,700.00		\$ 9,000.00		\$ 14,700.00		\$ 14,700.00		\$ 14,700.00		\$ -	
Mapping				\$ -		\$ -		\$ -		\$ -		\$ 1,000.00		\$ -	
Training On-site				\$ 2,000.00		\$ -		\$ 2,000.00		\$ 2,000.00		\$ 2,500.00		\$ 18,000.00	
Freight				\$ -		\$ -		\$ 2,925.00		\$ 975.00		\$ 975.00		\$ -	
GRAND TOTAL:				\$ 147,950.00		\$ 174,000.00		\$ 154,625.00		\$ 152,675.00		\$ 154,175.00		\$ 156,867.00	
						Vendor bid 4 batteries per machine @ \$750.00/ea				Vendor has \$4900 on bid sheet-IS THIS FOR EACH? Or \$4900 for all three (3)?				ECH NANOCLEAN Option Added @ \$2431.00 Per Unit	

Taski Discontinued
by Manufacturer

Taski Discontinued
by Manufacturer

Taski Discontinued
by Manufacturer

Taski Discontinued
by Manufacturer

District unable to accommodate
complex programming requirements

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Selection and Contract Award – Mead Elementary School
Classroom Furniture – Bond Project
Strategic Priority – Strong District Finances, Student and Staff Well-Being

RECOMMENDATION

That the Board of Education approve the selection and contract amount of \$286,790.56 to BC Interiors and for the Purchasing Department staff to move forward to develop a furniture, fixtures, and equipment (FF&E) agreement to finalize the purchase of innovative educational classroom furniture for the Mead Elementary School bond construction project.

The Purchasing Department requested submittals from BC Interiors, Hertz Furniture, and OfficeScapes for the furniture design of the Mead Elementary School classrooms, student commons, and hayloft areas. After researching and reviewing the submittals, Purchasing recommends the selection and contract award to BC Interiors. They met the furniture design and student needs of the school.

BACKGROUND

The Purchasing Department staff issued Request for Qualifications (RFQ) 2018-019 on October 5, 2017 to establish a pre-qualified list of skilled, professional, and dedicated educational furniture suppliers to provide FF&E who, through a direct contracting arrangement, can meet a majority of furniture requirements for the District's bond construction projects.

The Purchasing Department issued Invitation to Bid #2020-029 to pre-qualified suppliers to provide a pricing proposal according to all terms and conditions and evaluation criteria indicated in the RFQ process. Three responses were received.

St. Vrain determined BC Interiors was the top finalist to negotiate a contract to provide, deliver, and install the required furnishings in a cost-effective, competitive, and timely manner. BC Interiors is recommended for award for the project based on their experience, proposed team, having resources available internally to provide the required products/solutions, delivery and installation within mandated time frames, and

most advantageous pricing proposal. BC Interiors is an approved vendor providing purchased goods over \$100,000 during Fiscal Year 2020.

The successful supplier is required to provide turnkey services to include, but not limited to, assigning a key contact person to be in continual communication with Purchasing staff; coordinating final furniture selection; coordination of warehousing and/or pre-staging services; coordinating delivery/install sub-contractors during various phases of the project; attendance of progress meetings; receiving and reviewing layout design drawings and related submittals before forwarding to the District; assuring compliance with contract specifications; maintaining current cost data and reporting to the District on a regular basis in order to maintain accountability for project cost; create, maintain and update project master delivery schedules, assisting in the processing of requests for payment; recording the progress of the project and maintaining an accurate record of punch list items as coordinated with St. Vrain.

Recommend for Award	OfficeScapes	BC Interiors	Hertz Furniture
Mead Elementary	\$288,444.99	\$286,790.56	\$319,013.06

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Memorandum of Understanding Between St. Vrain
Community Montessori School and SVVSD
Strategic Priority – Outstanding Communication and Collaboration
with Community and Corporate Partners

RECOMMENDATION

That the Board of Education approve the Memorandum of Understanding between St. Vrain Community Montessori School and SVVSD, and authorize Brian Lamer, Assistant Superintendent of Operations, to sign the appropriate documents.

BACKGROUND

St. Vrain Community Montessori School desires to develop the property owned by St. Vrain Valley Schools for their new school site. The Board discussed this item at their Regular Meeting of February 12, 2020. The District is designating \$1,000,000 of District funds toward the project. The Memorandum of Understanding outlines each party's obligation, expectations and authority for the process of development.

MEMORANDUM OF UNDERSTANDING

St. Vrain Valley School District No. RE 1J (“District”) and St. Vrain Community Montessori School (“School”) enter this **Memorandum of Understanding (“Memorandum”)** effective on the date(s) written below.

SCHOOL RECITALS

The School currently provides a high quality, proven public Montessori education in the District; and

The School is valued by its community; and

The School is currently housed in an inadequate facility; and

The School believes the students it serves should have an appropriate facility; and

The District owns property in the southeast quadrant of the intersection of Martin Street and Quail Road (“Site”) that it has offered to the School for a permanent facility; and

The District and School (together, the “Parties”) have invested significant time and effort in clearing certain legal and practical issues related to potential development of this Site; and

The School wishes to continue to progress toward development of a permanent facility for the School, potentially on this Site, and memorialize certain interim steps they intend to take toward that end.

DISTRICT RECITALS

The District values the School as a high quality, proven Montessori option in its portfolio of schools; and

The District supports the School in its desire to have a permanent facility; and

The current Superintendent and the current members of the Board of Education have articulated their intention to request funding for a permanent facility in its next Bond Issuance; and

The District has offered up to \$1,000,000.00 to fund certain costs associated with Site development.

AGREEMENT

NOW, THEREFORE, BE IT RESOLVED, the School agrees to proceed, and the District supports the School proceeding, with potential development as follows:

1. **Delegation of Authority.** The District hereby delegates to the School full authority to interact with officials of the City of Longmont, Boulder County, potential contractors, or others as needed to discuss and reach tentative agreements on any aspect of potential development, specifically including all elements of site design, road-street planning and/or construction, and installation or extension of utilities to the Site. The Parties understand all agreements must be approved by the District prior to finalization.
 - A. As owner of the Site, the District agrees to allow the School and its agents, contractors or designees legal access to the Site for all development purposes. Should the School require a construction easement to undertake appropriate development activities, the District shall grant such temporary construction easement to facilitate such development activities, as necessary.

To the full extent permissible by law, the School expressly agrees to and shall indemnify, defend and hold harmless the District from any and all claims, damages, liability, or court awards, including attorney fees and costs, that are or may be awarded as a result of any loss, injury or damage sustained or claimed to have been sustained by anyone in connection with or arising from the use of and access to the Site by the School, its agents, contractors, or designees, pursuant to this Memorandum. In general, the School may use and occupy the Site to the full extent such use or occupancy could be undertaken by the District and does not impair a District legal obligation. The School has the responsibility to identify any legal obligation(s) and shall disclose to the District in writing promptly upon identification. Should the District identify any legal obligations, the District will notify the School in writing upon identification. The Parties agree to negotiate in good faith to determine the proper solutions to identified legal obligations.

- B. The School may approach and plan these development processes in such sequence as it deems appropriate to protect its interests, minimize any needless expenditure of funds, and assure that full development of the site is practicable. The School is not obligated, by this Memorandum, to undertake any particular act or stage of the development process or make any particular expenditure.
2. **Access to District Information.** The District has disclosed or will, promptly upon execution of this Memorandum, disclose any and all known legal impediments to the anticipated property development. Upon request, the District will provide the School with any information in its possession related to restrictions, obligations, encumbrances, or any other potential legal or practical impediment to successful development of the Site. In general, though the School will take the lead in exploring and, if prudent, undertaking Site development, the District will reasonably collaborate and support the School's efforts, especially in providing information as needed, in a timely manner.
3. **Funding.** Though it has no legal obligation to do so, the District will designate and make available to the School up to and no more than \$1,000,000.00 in District funds ("District Funds") solely for expenses incurred in planning and developing the Site. The District Funds may be used for costs of site design, road-street planning and/or construction, installation or extension of utilities, satisfaction of the property's raw water deficit attached to the Site, any permitting or planning/zoning activities, construction of and/or installation of water mains, or participation in construction of and/or installation for same, extension of sanitary sewer main, road improvements adjacent to property, water and sewer development fees, electrical tap fees, water irrigation pump systems, and placement of temporary mobile classrooms on the Site. Such District Funds will not be subject to District project management fees unless the School employs District project managers to assist in the project.
 - A. The Parties will use a "bidding and/or draw" procedure, with details to be prescribed by the District, requiring the School to timely submit proposed contracts and pay requests to the Office of the Assistant Superintendent of Operations for approval, purchase order acquisition and payment. The District shall make approved pay requests in a timely manner, pursuant to District policies and procedures for handling such requests. The Parties are committed to timely processing such requests in order to avoid jeopardizing contracts or work effort between the School and vendors. The Parties understand that inclusion in a future Bond Issuance may require the execution of new agreements between the Parties to further develop a permanent facility. It is understood by the Parties that any future agreements will not require funding past that identified under paragraph 3 above and only focus on funding included in a future bond issuance.

- B. Nothing in this Memorandum obligates the School to proceed with a full infrastructure development or placement of mobile classrooms. Should the School determine that development of the Site is not practicable, it shall inform the District as soon as it reaches that conclusion. Should the School determine that it would be preferable to proceed directly to development of a permanent facility on the Site, it shall similarly inform the District as soon as it reaches that conclusion. The Parties agree that the most likely outcome of the process contemplated in this Memorandum is placement of temporary mobile classrooms on the Site, with development of a permanent facility at some future date. Should the School inform the District otherwise, the Parties will discuss and determine next steps, if any, at that time.
- C. Nothing in this Memorandum obligates the District to fund Site development for the School beyond the District Funds level outlined above. The School will not expect any additional funding for any purpose beyond the \$1,000,000.00 identified in paragraph 3 above for the Site, excepting any future Bond funding. If the School requests any funding in the future for any purpose, it will acknowledge that there is no expectation the District will approve such a request and that the District has provided significant support and that no further funding was expected. Finally, the School will communicate the details of this Memorandum to its family community upon execution of this Memorandum by both Parties
4. **Ownership.** At an appropriate time, the District may support development of a permanent facility by transferring ownership of the Site to the School, if necessary, to make the Site part of the collateral for any financing secured by the School for a permanent facility. The School agrees that upon any transfer of ownership, the District may retain an appropriate reversionary interest in the Site in the event the School should for any reason move to a new facility or close. In lieu of transfer of ownership, the Parties may agree to a long-term lease of the Site to the School for a nominal sum, together with the School's agreement to assume all costs of Site and facility upkeep, maintenance, and repairs. Whether by transfer of ownership or long-term leasehold, the Parties agree that the School should have a secure long-term interest in its permanent facility, while the District should retain such reversionary interests as are appropriate to a facility constructed, in whole or in part, with public funds.
5. **Contingent Return of Property to District.** If, for any reason, the School is unable to complete the development of a permanent facility for the School on the Site, the School may, at that time, give notice of intent to return the Site to the sole possession and use of the District. In this event, the School understands any and all costs to develop the site beyond the District Funds amount provided for under paragraph 3, above, shall be the sole responsibility of the School. In the event that the District unilaterally reverses its decision to provide the Site to the School and the School has funded improvements that will benefit the District, the District will reimburse the School for such expenses, not including the amount of District Funds provided by the District under paragraph 3, above. In this instance, the District agrees to make the School whole for the reasonable value of any improvements requiring expenditure of School funds on the Site including, but not limited to road-street planning and/or construction, installation or extension of utilities, satisfaction of the property's raw water deficit, clearing any existing legal obligations attached to the site, any permitting or planning/zoning activities, construction of and/or installation of water mains, or participation in construction of and/or installation for same, extension of sanitary sewer main, road improvements adjacent to property, water and sewer development fees, electrical tap fees, and water irrigation pump systems. The Parties agree to negotiate in good faith to determine any amounts due.

6. **Continued Good Faith Collaboration.** The School has a goal of developing an appropriate permanent site for the School. Should the development process called for in this Memorandum not proceed as contemplated herein, the Parties may decide to resume good faith discussions of options and methods for securing an appropriate permanent facility on the Site or otherwise.
7. **Non-Appropriation/TABOR.** The Parties understand and acknowledge that the Parties are subject to Article X, § 20 of the Colorado Constitution (“TABOR”). The Parties do not intend to violate the terms and requirements of TABOR by execution of this Memorandum. It is understood and agreed that this Memorandum does not create a multi-fiscal year direct or indirect debt obligation within the meaning of TABOR and, therefore, notwithstanding anything in this Memorandum to the contrary, any payment obligation of the Parties is expressly dependent and conditioned upon the continuing availability of funds beyond the term of the current fiscal period ending upon the next succeeding June 30. Financial obligations payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available in accordance with the rules, regulation, and resolutions of the Parties, as applicable, and applicable law.
8. **Limitation on Damages.** This Memorandum is not intended, nor shall it be construed, as a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to or enjoyed by either Party or either Party’s current or past directors, officers, employees, and volunteers under the common law or pursuant to federal or state constitutional or statutory law, including but not limited to the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 et seq.
9. **No Third-Party Beneficiaries.** This Memorandum shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors, and permitted assigns. It is expressly understood and agreed that enforcement of the terms and conditions of this Memorandum, and all rights and actions relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained herein shall give or allow any such claim or right of action by any other third party. It is the express intention of the Parties that any person other than the Parties receiving any service or benefit under this Memorandum shall be deemed an incidental beneficiary only.
10. **Assignment.** Neither the District nor the School may assign the rights or obligations under this Memorandum, or any part hereof, without the express written consent of the other Party.
11. **Complete Understanding.** This Memorandum is the complete understanding of the Parties and there is no obligation of either Party, express or implied, related to the subject matter of the Memorandum that is not stated herein. All discussions, negotiations, and assurances that may have been made in conversation or documents passed between the Parties before this time are merged in this document. The Parties may from time to time by agreement supplement or modify this Memorandum, but shall do so in writing, signed by both Parties.

Agreed as of the date(s) written below.

St. Vrain Valley School District No. RE-1J

Date

Jennifer Kemp, President
St. Vrain Community Montessori School

Date

MEMORANDUM

DATE: February 26, 2020

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Vendor Providing Purchased Goods Over \$100,000
Strategic Priority – Rigorous, Well-Aligned Standards, Curriculum,
Instruction and Assessment

RECOMMENDATION

That the Board of Education approve the following vendor who is anticipated to provide purchased goods over \$100,000 during fiscal year 2020.

Vendor Name	Goods Provided	Pricing Method	FY20 Est. Purchases	FY19 Total Purchases
Wilson Language Training	Foundations Curriculum	Contract	\$446,419.38	\$50,780.13

BACKGROUND

This updated information is presented in an effort to streamline the District's Board policy requirement that the Board approve all vendors to who the District pays over \$100,000 in a single fiscal year, per Board Policy DJ/DJA – Purchasing/Purchasing Authorization. This is specifically to address vendors who provide goods/services that are not competitively bid, competitive bids that are extended into a new fiscal year, or FY20 newly awarded contracts.

Wilson Language Training provides the “Foundations” curriculum. Foundations is a research-based program used to provide multisensory, systematic and explicit instruction in reading foundations. Foundations’ lessons focus on carefully sequenced skills that include print knowledge, alphabet awareness, phonological awareness, phonemic awareness, decoding, vocabulary, fluency, and spelling.

These supplementary materials will be used in District Preschool and Kindergarten classrooms to advance foundational reading skills.

MEMORANDUM

DATE: February 26, 2020
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Board Reports
Strategic Priority – High-Functioning School Board

PURPOSE

To provide the Board of Education with the opportunity to share recognitions.

BACKGROUND

Board members will have the opportunity to share recognitions, commendations of staff/students, committee reports and events they have attended.