

NOTICE OF REGULAR MEETING AND AGENDA



April 17, 2019

**Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501**

Joie Siegrist, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

DISTRICT VISION STATEMENT

*To be an exemplary school district
which inspires and promotes high
standards of learning and student
well-being in partnership with
parents, guardians and the
community.*

DISTRICT MISSION STATEMENT

*To educate each student in a safe
learning environment so that they
may develop to their highest
potential and become contributing
citizens.*

ESSENTIAL BOARD ROLES

*Guide the superintendent
Engage constituents
Ensure alignment of resources
Monitor effectiveness
Model excellence*

BOARD MEMBERS

*John Ahrens, Secretary
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Treasurer
Karen Ragland, Asst Secretary
Joie Siegrist, President
Robert J. Smith, Vice President*

1. CALL TO ORDER:

6:00 pm Regular Business Meeting – Rescheduled from April 10, 2019

2. ADDENDUMS/CHANGES TO THE AGENDA:

3. AUDIENCE PARTICIPATION:

4. VISITORS:

1. Erie High School Honors Board Member John Ahrens
2. All-State Middle/High School Choir
3. State Champions Speech/Debate/Forensics

5. SUPERINTENDENT'S REPORT:

6. REPORTS:

1. LENA Program Update

7. CONSENT ITEMS:

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the March 20, 2019 Regular Meeting
4. Approval: Approval of Purchase of Chromebooks and Management Licenses
5. Approval: Approval of Purchase of iPad Cases
6. Approval: Approval of Contract Award for Learning Management System
7. Approval: Approval of Contract Award for Burlington Elementary School RTU Replacement Project
8. Approval: Approval of Change Order 1 to Construction Manager/General Contractor (CMGC) Contract for Main Street School Renovation Project
9. Approval: Approval of Amendment to CMGC Contract for Black Rock Elementary School Renovation Project
10. Approval: Approval of Change Order 1 to CMGC Contract for Skyline High School Addition & Renovation Project
11. Approval: Approval of Cancellation of District Events on April 10, 2019

NOTICE OF REGULAR MEETING AND AGENDA



April 17, 2019

**Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501**

Joie Siegrist, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

DISTRICT VISION STATEMENT

*To be an exemplary school district
which inspires and promotes high
standards of learning and student
well-being in partnership with
parents, guardians and the
community.*

DISTRICT MISSION STATEMENT

*To educate each student in a safe
learning environment so that they
may develop to their highest
potential and become contributing
citizens.*

ESSENTIAL BOARD ROLES

*Guide the superintendent
Engage constituents
Ensure alignment of resources
Monitor effectiveness
Model excellence*

BOARD MEMBERS

*John Ahrens, Secretary
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Treasurer
Karen Ragland, Asst Secretary
Joie Siegrist, President
Robert J. Smith, Vice President*

8. ACTION ITEMS:

1. Recommendation: Adoption of Resolution Proclaiming Tribute to Teachers Day, May 7, 2019
2. Recommendation: Adoption of Resolution Proclaiming Teacher/ Substitute Teacher Appreciation Week, May 6-10, 2019
3. Recommendation: Approval of High School Social Studies Adoption for AP/Elective Courses
4. Recommendation: Approval of Elementary K-5 Music Instructional Materials Adoption
5. Recommendation: Approval of Secondary Health Adoption
6. Recommendation: Approval of Extension of World Languages Licenses
7. Recommendation: Approval of Healthcare Administrative Services Contract
8. Recommendation: Approval of Pharmacy Benefit Manager Contract

9. DISCUSSION ITEMS:

1. Board Reports

10. ADJOURNMENT:

Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:

Wednesday, April 24	5:30 pm March Financials
	6:00 pm Regular Meeting
Wednesday, May 8	6:00 pm Regular Meeting

MEMORANDUM

DATE: April 17, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: LENA Program Update

PURPOSE

To provide the Board of Education with an update of the accomplishments of the LENA Program.

BACKGROUND

Dr. Diane Lauer, Assistant Superintendent of Priority Programs and Academic Support, and Shela Blankinship, Early Childhood Coordinator, will be present to provide a verbal report and answer questions.

April 17, 2019
Terminations/Leaves of Absence

7.1

EFFECTIVE	NAME	POSITION/LOCATION	FMLA	NON-FMLA MEDICAL	PERSONAL	EXTENDED	RESIGNED	RETIRED	COMMENTS
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL								
3/22/2019	English, Joy	Coordinator, Nutrition Services / Nutrition Services	X						
	LICENSED								
5/24/2019	Audley, Audrey	Teacher, Grade 1 / Erie ES						X	30 Years
5/24/2019	Bergamo, Michael	Counselor / St Vrain Online Global Academy						X	31 years
5/24/2019	Capener, Anne	Teacher, Grade 2 / Grand View ES					X		
5/24/2019	Erleben, Lauren	Teacher, Kindergarten / Prairie Ridge ES					X		
5/24/2019	Garcia, Martina	Teacher, Social Studies / Trail Ridge MS						X	26 Years
4/5/2019	Gavin, Julie	Teacher, Language Arts / Timberline PK-8					X		
5/24/2019	Goodwin, William (Ted)	Teacher, Social Studies / Erie HS						X	23 Years
5/24/2019	Gurule, Jean	Teacher, Health / Silver Creek HS						X	21 Years
5/24/2019	Jennings, Laura	Teacher, Special Education / Longmont Estates ES					X		
5/24/2019	Kmoch, Nicole	Teacher, Instrumental Music / Westview MS					X		
5/24/2019	Kohla, Donald	Teacher, Math / Longs Peak MS					X		
5/24/2019	Krochmal, Emily	Teacher, Social Studies / Altona MS					X		
2/8/2019	Lucas, Mary	Counselor / Olde Columbine HS	X						
3/15/2019	Pike, Sara	Teacher, Literacy & ESL / Lyons ES & Lyons M/S	X						
5/24/2019	Renaldi, Marisa	Teacher, Language Arts / Longs Peak MS					X		
5/24/2019	Roland, Courtney	Teacher, Kindergarten / Mountain View ES					X		
5/24/2019	Schroeder, Richard	Counselor / Erie HS					X		
5/24/2019	Selzler, Kaitlyn	Teacher, Social Studies / Skyline HS					X		
3/14/2019	Shupe, Ashley	Teacher, Math / Longmont HS	X						
3/14/2019	Shupe, Neil	Teacher, Tech Ed / Career Technical Education		X					
5/24/2019	Sicclair, Ashley	Teacher, Grade 5 / Sanborn ES					X		
5/24/2019	Smedley, Matthew	Teacher, Math / Silver Creek HS						X	20 Years
5/24/2019	Sobol, Elana	Teacher, Math / Longs Peak MS					X		
5/24/2019	Stewart, Tiffany	Teacher, Social Studies / Westview MS					X		
5/24/2019	Thoren, Krista	Teacher, Math / Trail Ridge MS					X		
2/19/2019	Walstad, Kahla	Teacher, Family & Consumer Studies / Olde Columbine HS		X					
3/13/2019	Witko, Bridget	Teacher, Grade 1 / Fall River ES	X						
5/24/2019	Zacharisen, Janet	Teacher, Grade 2 / Central ES						X	20 years
5/24/2019	Zinn, Angela	Teacher, Preschool / Mountain View ES					X		

*Will work a 110 Day Contract for 2019-2020

7.1

Terminations/Leaves of Absence

[illegible]

*Will work a 110 Day Contract for 2019-2020

Staff Appointments

7.2

[illegible]

MEMORANDUM

DATE: April 17, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Board of Education Meeting Minutes

RECOMMENDATION

That the Board of Education approve the minutes from the March Board Meeting.

BACKGROUND

The Board will be asked to approve the minutes from the March 20, 2019 Regular Meeting.

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of Chromebooks and Management Licenses

RECOMMENDATION

That the Board of Education approve the purchase of Chromebooks and Management Licenses for a net bid amount of \$114,900 from Saitech, Inc.

BACKGROUND

The Purchasing Department issued Bid No. 2019-060 on February 15, 2019. Nine (9) responses were received on Tuesday, March 5, 2019. Award is recommended to the low responsive and responsible bidder, Saitech, Inc. Due to the number of responses, the bid tabulation is attached for reference.

This purchase is to support a refresh of instructional and assessment technology provided to support the Learning Technology Plan. The funding for this purchase is from mill levy dollars dedicated to technology, the General Fund, and bond funds. Six hundred (600) Chromebooks and Management Licenses will be purchased to support these needs.



BID TABULATION SHEET
ITB 2019-060
CHROMEBOOKS AND GOOGLE MANAGEMENT LICENSES
MARCH 5, 2019 2:00PM

Recommended for Award

	B & H Photo, Video, Pro Audio, Inc.	Countertrade Products	Howard Technology Solutions	Hypertec USA Inc.	Insight Public Sector, Inc.
Insurance	Y	Y	Y	Y	Y
Immigrant Worker Regulation	Y	Y	Y	Y	Y
Signed Bid	Y	Y	Y	Y	Y

NO SUBSTITUTIONS ALLOWED

Line	Qualified Products	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	HP G6 11 EE Model #3NU57UT #ABA	600	\$ 216.50	\$ 129,900.00	\$ 176.36	\$ 105,816.00	\$ 217.00	\$ 130,200.00	\$ 189.00	\$ 113,400.00	\$ 222.31	\$ 133,386.00
2	Google Chrome Management Console, Education Perpetual (Required)	600	\$ 24.99	\$ 14,994.00	\$ 23.75	\$ 14,250.00	\$ 25.00	\$ 15,000.00	\$ 24.00	\$ 14,400.00	\$ 23.86	\$ 14,316.00
TOTAL COST:				\$ 144,894.00		\$ 120,066.00		\$ 145,200.00		\$ 127,800.00		\$ 147,702.00

Taxes added to vendor
icluded bid form for a
different total

	Mvation Worldwide Inc.	Saitech Inc.	Staples	Zones Inc.
Insurance	Y	Y	Y	Y
Immigrant Worker Regulation	Y	Y	Y	Y
Signed Bid	Y	Y	Y	Y

NO SUBSTITUTIONS ALLOWED

Line	Qualified Products	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	HP G6 11 EE Model #3NU57UT #ABA	600	\$ 219.29	\$ 131,574.00	\$ 168.50	\$ 101,100.00	\$ 166.90	\$ 100,140.00	\$ 219.56	\$ 131,736.00
2	Google Chrome Management Console, Education Perpetual (Required)	600	\$ 23.93	\$ 14,358.00	\$ 23.00	\$ 13,800.00	\$ 23.47	\$ 14,082.00	\$ 23.71	\$ 14,226.00
TOTAL COST:				\$ 145,932.00		\$ 114,900.00		\$ 114,222.00		\$ 145,962.00

MEMORANDUM

DATE: April 17, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Purchase of iPad Cases

RECOMMENDATION

That the Board of Education approve the purchase of iPad cases for a net bid amount of \$128,498 from Zones, Inc.

BACKGROUND

This purchase is to support a refresh of instructional and assessment technology products to support the Learning Technology Plan (LTP). The funding for this is from mill levy dollars dedicated to technology.

The Purchasing Department issued Bid No. 2019-065 on March 8, 2019. Six (6) responses were received on Thursday, March 21, 2019. Award is recommended to the low responsive and responsible bidder, Zones, Inc. Due to the number of responses, the bid tabulation is attached for reference.

Recommended for Award

	B&H Photo, Video, Pro Audio, Inc.	Eastern Data Inc.	Howard Technology Solutions	New Tech Solutions Inc.
Insurance	Y	Y	Y	Y
Immigrant Worker Regulation	Y	Y	Y	Y
Addendum #1	N	Y	N	Y
Signed Bid	Y	Y	Y	Y

NO SUBSTITUTIONS ALLOWED

Item	Qualified Products	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	STM Dux for iPad 6th Gen (Black)	4700	\$ 30.50	\$ 143,350.00	\$ 28.27	\$ 132,869.00	\$ 33.00	\$ 155,100.00	\$ 31.25	\$ 146,875.00
	STM-222-160JW-01		ITEM # NOT INDICATED		ITEM # NOT INDICATED		ITEM # NOT INDICATED		ITEM # NOT INDICATED	
	STM-222-200JW-01									
	STM-222-155JW-01				STM-222-155JW-01					
TOTAL COST:				\$ 143,350.00		\$ 132,869.00		\$ 155,100.00		\$ 146,875.00

	Riverside Technologies Inc.	Zones Inc.
Insurance	Y	Y
Immigrant Worker Regulation	Y	Y
Addendum #1	N	Y
Signed Bid	N	Y

NO SUBSTITUTIONS ALLOWED

Item	Qualified Products	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	STM Dux for iPad 6th Gen (Black)	4700	\$ 33.94	\$ 159,518.00	\$ 27.34	\$ 128,498.00
	STM-222-160JW-01		STM-222-160JW-01			
	STM-222-200JW-01		STM-222-200JW-01			
	STM-222-155JW-01				STM-222-155JW-01	
TOTAL COST:				\$ 159,518.00		\$ 128,498.00

MEMORANDUM

DATE: April 17, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Contract Award for Learning Management System

RECOMMENDATION

That the Board of Education approve a contract with Schoology, Inc., in the amount of \$690,143.28 for a Learning Management System, and further authorize Greg Fieth, Chief Financial Officer, to sign all necessary documents.

BACKGROUND

In 2015, both St. Vrain Valley Schools and the Boulder Valley School District (BVSD) selected and contracted with Schoology, Inc., for a Learning Management System. The current contract will expire June 30, 2019.

The Schoology Learning Management System is currently utilized by students and teachers District-wide to share and manage content for communications and discussions, monitor progress, support classroom and online learning, as well as curriculum and professional development.

The cost to the District for the new five (5) year contract period will be approximately \$690,143.28 based on first year cost of \$130,605.66. Total renewal costs for years two through five would be approximately \$559,537.62.

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract Award for Burlington Elementary School RTU Replacement Project

RECOMMENDATION

That the Board of Education approve the contract award for the Burlington Elementary School RTU Replacement Project (Bid #2019-062) to Reliant Mechanical Services for \$161,540, and further authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education policy.

BACKGROUND

The project includes the replacement of 17 roof top mechanical units.

Funding for the project was planned for in the 2019 Capital Reserve fund.

Bids were received and opened on March 21, 2019. See attached bid tabulation (#2019-062)



BID TABULATION
 ITB 2019-062
 RTU REPLACEMENT BURLINGTON ELEMENTARY SCHOOL
 MARCH 21, 2019 2:00 P.M.

Recommend for Award	Braconier Plumbing & Heating	Building Technology Systems	Design Mechanical	Highland Heating & Air	Reliant Mechanical Services
Signed Bid	Y	Y	Y	Y	Y
Adenndum #1	Y	Y	N	Y	Y
Bid Bond (If Applicable)	Y	Y	Y	Y	Y
Immigrant Worker Regulations	Y	Y	Y	Y	Y
Insurance	Y	Y	Y	Y	Y
TOTAL BASE BID:	\$ 315,036.00	\$ 262,000.00	\$ 178,600.00	\$ 217,280.00	\$ 161,540.00

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order #1 to Construction Manager/General Contractor (CMGC) Contract for Main Street School Renovation Project

RECOMMENDATION

That the Board of Education approve Change Order #1 for Golden Triangle Construction, Inc., for Construction Manager/General Contractor (CMGC) services for \$7,433,432 for the Main Street School Renovation Project, for a total contract value of \$7,975,432. Further, authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents up to the approved amount referenced above.

BACKGROUND

On February 13, 2019, the Board of Education approved the selection & contract award to Golden Triangle Construction, Inc., for CMGC services for \$542,000.

The current project includes a complete upgrade of the building HVAC system to provide air conditioning throughout the building, relocation of the main building entrance to an accessible entrance on the South side of the building, and miscellaneous building and site upgrades and renovations.

Funding for this project was planned for in the 2016 Bond program, and also includes partial BEST Grant reimbursement. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor (CMGC) Contract for Black Rock Elementary School Renovation Project

RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with FCI Constructors, Inc., for \$1,005,000 for the Black Rock Elementary School Renovation Project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and change orders up to the approved amount referenced above.

BACKGROUND

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. FCI Constructors, Inc., was selected as the most qualified for the projects based on their experience and past performance.

The current project includes a secure entry renovation, as well as various building preservation upgrades.

Funding for the projects was planned for in the 2016 Bond program. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order #1 to Construction Manager/General Contractor (CMGC) Contract for Skyline High School Addition & Renovation Project

RECOMMENDATION

That the Board of Education approve Change Order #1 for \$149,264 to the Construction Manager/General Contractor (CMGC) contract with McCarthy Building Companies, Inc., for the Skyline High School Addition & Renovation Project for a \$2,816,628 contract value. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

On December 12, 2018, the Board approved the Contract award to McCarthy Building Companies, Inc., for the amount up to \$2,950,000.

Change Order #1 includes elevator controls and cab upgrades, and additional building doors and hardware upgrades per building code.

Funding for this project was planned for in the 2016 Bond program. This item is being brought forth to comply with Board policy FEH stating any items over \$99,999 must have Board approval.

MEMORANDUM

DATE: April 17, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Cancellation of District Events – April 10, 2019

RECOMMENDATION

That the Board of Education approve the cancellation of all evening District events and the Regular Board Meeting on Wednesday, April 10, 2019, due to inclement weather.

BACKGROUND

This recommendation is based on Colorado Revised Statute 22-32-109 (II) (A) “closing deemed by the Board to be necessary for the health, safety and welfare of the students”. It was necessary for the St. Vrain Valley School District to cancel all evening District events and the Regular Board Meeting on April 10, 2019, due to inclement weather.

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming May 7, 2019 as Tribute to Teachers Day

RECOMMENDATION

That the Board of Education approve the attached resolution proclaiming support for the Education Foundation for the St. Vrain Valley's celebratory event Tribute to Teachers awards banquet and declaring May 7, 2019 as Tribute to Teachers Day.

BACKGROUND

The Education Foundation for the St. Vrain Valley (EFSVV) is an independent 501 (c) (3) non-profit organization established in 1985. The Foundation's primary mission is to support the Strategic Plan of the St. Vrain Valley School District. As a result, their goal is to supplement the education experience in ways that maximize the effectiveness of teachers and enhance student achievement in an increasingly complex and competitive worldwide environment.

Annually, EFSVV hosts Tribute to Teachers to honor St. Vrain Valley teachers. This celebration, on Saturday, May 4, 2019 at the Westin Westminster, is in its twelfth year and includes dinner, an awards program, and entertainment. This event will provide an opportunity for our community to celebrate excellence in teaching in St. Vrain Valley Schools.

RESOLUTION
Tribute to Teachers Day
May 7, 2019

WHEREAS, the *Education Foundation for the St. Vrain Valley* supports St. Vrain Valley School District's Strategic Plan and provides supplemental funding to enhance teaching and learning in our classrooms; and

WHEREAS, since 1984, the National PTA (Parent Teacher Association) has designated the first full week of May (May 6 - 10, 2019) as Teacher Appreciation Week; and

WHEREAS, the *Education Foundation for the St. Vrain Valley* is presenting the twelfth annual Tribute to Teachers event on May 4, 2019 at the Westin Westminster that pays tribute to St. Vrain Valley School District's teachers for this week of recognition; and

WHEREAS, communities and schools will unite at this event to celebrate the educational profession of teaching and show appreciation to teachers for inspiring a thirst for learning in our youth that will last a lifetime; and

WHEREAS, the *Foundation's* twelfth Tribute to Teachers Program, which includes recognizing a Teacher of the Year from every school, and a Teacher of the Year for the District, provides the opportunity for students, parents, community members and business partners to show appreciation to teachers who exemplify excellence in teaching; and

WHEREAS, schools, businesses and communities play a vital role to ensure the success of the Tribute to Teachers Program;

NOW, THEREFORE, BE IT RESOLVED, that the St. Vrain Valley School District Board of Education proclaims May 7, 2019, as **Tribute to Teachers Day** in our school district and we urge all staff, students, parents and community members to support this event or take some time to show appreciation to a teacher for providing our youth with the gift of learning.

ADOPTED AND APPROVED on April 17, 2019.

ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J BOARD OF EDUCATION

John Ahrens, Secretary
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Treasurer
Karen Ragland, Assistant Secretary
Joie Siegrist, President
Robert J. Smith, Vice President

SUPERINTENDENT OF SCHOOLS

Dr. Don Haddad

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming Teacher Appreciation Week and Substitute Teacher Appreciation Week, May 6-10, 2019

RECOMMENDATION

That the Board of Education adopt the attached proclamations in honor of Teacher Appreciation Week and Substitute Teacher Appreciation Week, May 6-10, 2019.

BACKGROUND

Each year, proclaiming these dates as Teacher Appreciation Week and Substitute Teacher Appreciation Week helps to promote public awareness of the importance of the role of teachers in public schools.

As much as any group of employees, the teaching staff is a valued and integral part of providing quality instruction for the students of the St. Vrain Valley School District.

TEACHER APPRECIATION WEEK PROCLAMATION

WHEREAS, today's teachers mold future citizens through their guidance and education; and

WHEREAS, today's teachers encounter students of widely differing backgrounds and abilities; and

WHEREAS, society expects public education to provide quality services to all children, no matter what their backgrounds or abilities, and

WHEREAS, the country's future depends, in large measure, upon the education youth receive today; and

WHEREAS, teachers are charged with the daunting task of assuring that no child is left behind by public schools; and

WHEREAS, teachers spend countless hours outside their classrooms preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, the St. Vrain Valley School District recognizes that its teachers are providing quality educational services to our children.

NOW, THEREFORE, BE IT PROCLAIMED, the week of May 6-10, 2019 is **TEACHER APPRECIATION WEEK** in our communities. The St. Vrain Valley School District urges all citizens to join in recognizing the dedication and hard work of our teachers by expressing appreciation for a "job well done".

PROCLAIMED WEDNESDAY, APRIL 17, 2019

BOARD OF EDUCATION

John Ahrens, Secretary
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Treasurer
Karen Ragland, Assistant Secretary
Joie Siegrist, President
Robert J. Smith, Vice President

SUPERINTENDENT OF SCHOOLS

Dr. Don Haddad

**SUBSTITUTE TEACHER APPRECIATION WEEK
PROCLAMATION**

WHEREAS, the St. Vrain Valley School District joins the nation in recognizing substitute teachers as an essential part of the District's education system; and

WHEREAS, substitute teachers are dedicated to providing quality instruction for the students of this District; and demonstrate their commitment to giving time, energy, effort and talents in the best interest of all students; and

WHEREAS, the substitute teachers of the District provide an invaluable service of teaching students in the absence of their regular teacher in a most professional manner; and play a vital role to ensure the quality of students' education;

NOW, THEREFORE, BE IT PROCLAIMED, the week of May 6-10, 2019 is **SUBSTITUTE TEACHER APPRECIATION WEEK** in our communities. The St. Vrain Valley School District urges all citizens to join us in saluting these dedicated men and women.

PROCLAIMED WEDNESDAY, APRIL 17, 2019

BOARD OF EDUCATION

John Ahrens, Secretary
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Treasurer
Karen Ragland, Assistant Secretary
Joie Siegrist, President
Robert J. Smith, Vice President

SUPERINTENDENT OF SCHOOLS

Dr. Don Haddad

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of High School Social Studies Adoption for AP/Elective Courses

RECOMMENDATION

That the Board of Education approve the adoption and purchase of **Pearson, McGraw Hill, Cengage, BFW, and Social Studies.com** for high school AP and elective social studies;

And, that the Board of Education approve a purchase contract to the above publishers for these digital licenses and class sets of books not to exceed \$452,604 in FY19, based on the estimated student enrollment for 2019-2020.

We have budgeted \$10,000 for staff training for initial Professional Development (PD) to cover the estimated cost of teacher extra duty pay. The PD training provided by all of the publishers will be gratis.

BACKGROUND

During the spring of 2018, an adoption committee made up of high school social studies teachers from across the District was formed to evaluate high school social studies AP and elective programs, pilot the selected programs, and recommend programs for adoption by the St. Vrain Valley Board of Education. The committee reviewed the Advanced Placement Program standards and expectations for each AP course and current effective teaching practices in social studies. Utilizing these resources, the committee developed an evaluation form for AP and elective high school social studies programs.

Materials that provided diversity in approaches and philosophy were solicited from six publishers for initial review and consideration. Publisher presentations were conducted for five of the candidate programs, and a final selection was made for the pilot. Eleven teachers volunteered to pilot for the 2018-2019 school year, representing most of the District high schools.

Input was gathered from pilot teachers, students, parents, non-pilot teachers, and the community. After selecting pilot programs, piloting the program for a school year, and gathering input about the selection, the committee recommends **Pearson, McGraw Hill, Cengage, BFW, and Social Studies.com** to the St. Vrain Valley Board of Education for adoption.

Public Review

A review of the five candidate AP/elective social studies programs was held May 9, 2018, at the Learning Services Center. The event was advertised in the Longmont Daily Times-Call and on our District web page. In addition, an email invitation was sent to District high school social studies teachers. During this review, responses were collected and were used as data in the pilot program selection.

Pilot Summary

During the 2018-2019 school year, a total of 11 teachers and approximately 850 students participated in a year-long pilot. Analysis of pilot results for **Pearson, McGraw Hill, Cengage, BFW, and Social Studies.com**:

Parent and Student Surveys

Pilot teachers conducted parent and student surveys as part of the pilot.

Student surveys were collected, representing all grade levels 9-12. The feedback from the student surveys was significantly in support of the pilot programs and its impact on student learning this pilot year. In summary, students valued the rigor of the text and content and also felt that there was enough support for all students. Students liked the organization of the texts, the inclusion of primary sources, and the digital components to support learning.

Parent surveys were collected. The parent feedback was positive in support of the programs, noting the digital text supports studying at home to prepare for the exams.

Summary of Strengths

Teachers:

- Fully aligned with the Advanced Placement standards and expectations; no supplementation needed for content. All AP selected texts are approved by the College Board
- Good balance of content, concepts, and skills
- Textbooks and digital resources provide for multiple ways of incorporating resources into lessons
- Texts are logically constructed representing various viewpoints and lack bias
- Primary sources are incorporated throughout the textbooks and lessons in history, geography, and government courses

Students:

- The digital textbooks are easy to navigate, well organized, and work well on the iPad
- The content is updated and relevant

- Ancillary tools like vocabulary cards and review activities help with understanding

Summary of Challenges

Based on the feedback from pilot teachers, students, and parent surveys, some responded that the AP texts are very dense with a lot of content covered.

Plans to Overcome Challenges

Because college-level texts are dense and rigorous, supports need to be in place so all students can access the texts. Pilot teachers have been sharing resources in Schoology for all of the AP courses to help with pacing and student scaffolds for each course. These resources will be shared district-wide.

Budget

Digital Licenses and Textbooks			
AP Government Pearson	Quantity	Cost	Total
7-year Digital Student License	460	\$105.97	\$48,746.20
7-year Student Bundle (with textbook)	240	\$138.97	\$33,352.80
7-year Teacher Licenses	10	gratis	gratis
Shipping			\$2,668.22
AP Human Geography Pearson			
7-year Digital Student License	450	\$120.97	\$54,436.50
7-year Teacher Licenses	5	gratis	gratis
Total for Pearson			\$139,203.72
AP European History Cengage			
7-year Digital Student License	125	\$110.00	\$13,750.00
7-year Student Bundle (with textbook)	90	\$120.00	\$10,800.00

7-year Teacher Licenses and Resources	3	gratis	gratis
AP Comparative Politics Cengage			
7-year Digital Student License	75	\$197.75	\$14,831.25
7-year Student Bundle (with textbook)	30	\$162.75	\$4,882.50
Psychology Cengage			
7-year Digital Student License	490	\$157.50	\$77,175.00
7-year Student Bundle (with textbook)	60	\$177.50	\$10,650
Total for Cengage			\$132,088.75
AP US History BFW			
7-year Digital Student License	205	\$143.34	\$29,384.70
7-year Student Bundle (with textbook)	120	\$168.34	\$20,200.80
Shipping and Handling			\$991.71
AP Economics BFW			
7-year Digital Student License	70	\$190.74	\$13,351.80
7-year Student Bundle (with textbook)	30	\$229.49	\$6,884.70
Shipping and Handling			\$404.73

Psychology BFW			
7-year Digital Student License	270	\$151.84	\$40,996.80
7-year Student Bundle (with textbook)	180	\$176.84	\$31,831.20
Shipping and Handling			\$1,456.56
Total for BFW			\$145,503.00
Philosophy McGraw Hill			
7-year Digital Student License	110	\$146.00	\$16,060.00
7-year Student Bundle (with textbook)	15	\$186.10	\$2,791.50
Shipping and Handling		6%	\$167.50
Total for McGraw Hill			\$19,019.00
Sociology Socialstudies.com			
7-year Digital Student License	3 sites	\$1963.00	\$5,889.00
Rostering (one-time fee)	1	\$1,000.00 with 10% discount	\$900.00
Total for Socialstudies.com			\$6,789.00
Total for High School AP and Elective Social Studies Materials (includes shipping)			\$442,603.47

Professional Development			
Training, June 2017 Cost is for hourly stipends for teachers. PD training is gratis from each publisher.		\$5,000	\$5,000.00
Training, Aug. 2017 Cost is for hourly stipends for teachers. PD training is gratis from each publisher.		\$5,000	\$5,000.00
Subtotal			\$10,000.00
Grand Total for AP and Elective High School Social Studies Adoption			\$452,603.47

There are no supplemental materials to be purchased as part of this adoption.

Ongoing Costs

The only ongoing costs are related to professional development and training for new teachers to St. Vrain Valley Schools. This will be budgeted annually through the District social studies budget.

Professional Development & Training

An initial two-hour professional development for each course has been planned for all high school AP/Elective social studies teachers in June and August, where teachers choose to attend one of the training days. Teachers will receive extra duty pay for training. Ongoing professional development will be designed by the Secondary Social Studies Leadership Team, consisting mainly of pilot teachers. Elective training and support opportunities will exist during the 2019-2020 school year and subsequent school years.

Initial Training Cost – \$10,000 for summer training for teacher stipends. PD training from all publishers will be gratis.

Ongoing training and professional development costs to support new teachers will be budgeted annually through the District social studies budget. The publishers will also supply additional training as needed.

Gratitude

Heartfelt thanks to the adoption committee, pilot teachers, and staff who spent many hours bringing this recommendation to the District:

High School Adoption and Pilot Teachers:

Erie High School	<ul style="list-style-type: none">• Angelee Rusk (as support)
Frederick High School	<ul style="list-style-type: none">• Jami Rievelle• Desiree Paswaters
Longmont High School	<ul style="list-style-type: none">• Chris Barnes
Mead High School	<ul style="list-style-type: none">• Chris Reynolds• Andy Steitz
Olde Columbine	<ul style="list-style-type: none">• Angie Wessels
Silver Creek High School	<ul style="list-style-type: none">• Steve McNichols• Bryon Booher• Julie Forbes
Skyline High School	<ul style="list-style-type: none">• Dean Haakenson

Learning Services Personnel:

Shannon Stimack, Digital Curriculum and Assessment Support Specialist

Michelle Bourgeois, Learning Technology Plan Project Manager

Jennifer McCartney, Learning Technology Support Specialist

Julie Read, Learning Technology Support Specialist

All of the Instructional Technology Coordinators and Learning Technology Coaches in the high schools

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Elementary K-5 Music Instructional Materials Adoption

RECOMMENDATION

That the Board of Education approve the adoption and purchase of **Quaver Music** as our Elementary K-5 Music instructional materials;

And, that the Board of Education approve a purchase contract to **Quaver Music** for these digital licenses, not to exceed \$262,990 in FY19, based on the estimated student enrollment for 2019-2020.

BACKGROUND

During the fall of 2018, an adoption committee made up of elementary music school teachers from across the District was formed to evaluate elementary music programs, pilot the selected program, and recommended a program for adoption by the St. Vrain Valley Board of Education. The committee reviewed the Colorado Academic Standards and current effective teaching practices in elementary music. Utilizing these resources, the committee developed an evaluation form for elementary music resources.

Materials that provided diversity in approaches and philosophy were solicited from ten publishers for initial review and consideration. Publisher presentations were conducted for three of the candidate programs, and a final selection was made for the pilot. Ten teachers volunteered to pilot for the 2018-2019 school year, representing ten District elementary schools that piloted **Quaver Music**.

Input was gathered from pilot teachers, additional elementary music teachers, and students. After selecting a pilot program, piloting the program for the 2018-2019 school year, and gathering input about the selection, the committee recommends **Quaver Music** to the St. Vrain Valley Board of Education for adoption.

Review

A review of the three candidate programs was held February 26, 2018, at the Learning Services Center. During this review, responses were collected and were used as data in the pilot program selection. The Executive Director of Curriculum was available for questions.

Pilot Summary

During the 2018-2019 school year, a total of 10 teachers and approximately 5,000 students participated in a year-long pilot. Analysis of pilot results for **Quaver Music**:

Student Surveys

Pilot teachers conducted parent and student surveys as part of the pilot.

Student surveys were collected, representing all grade levels K-5. The feedback from the student surveys was significantly in support of **Quaver Music** and its impact on student learning this pilot year. In summary, students valued the lessons and assessments in the program as well as the engaging content.

Summary of Strengths

Teachers:

- Fully aligned to the Colorado Academic Standards; no supplementation needed for content
- The program has a tracking feature great for ELL students
- Interaction with other content areas is marvelous
- Easy to access lessons for substitutes. Substitutes reported that the lessons were very easy to use
- Engaging lessons that allow for differentiation to support all learners
- Digital resources provide for multiple ways of incorporating resources into lessons
- Easy-to-use and customizable curricula
- **Quaver's** Program to be engaging, interactive and on the cutting edge of what music teachers and students need
- Lessons are interactive and include many opportunities for formative assessment

Students:

- Students report enjoying it and request when starting a new unit
- The program is easy to navigate and well organized
- The content is updated, rigorous and relevant

Summary of Weaknesses:

- Based on the feedback from pilot teachers, the program is very extensive and a bit overwhelming when first starting to implement

Plans to Overcome Weaknesses:

- A full day of training will be held for all music teachers. This will be followed by monthly update meetings conducted by the pilot teachers, **Quaver Music** representatives, and the Department of Curriculum

Quaver Music Budget

Title	Quantity	Cost	Total
Quaver Music Curriculum K-5	27	\$11,760.00	\$317,520.00
Quaver Music Curriculum 5th grade for Longs Peak	1	\$1,960.00	\$1,960.00
Quaver UnPlugged Offline Resource Kit	28	\$300.00	Gratis
7-year License Discount			-\$39,690.00
1st-year pilot credit			-\$16,800.00
Grand Total for Elementary Music Adoption			\$262,990.00

There are no supplemental materials to be purchased as part of this adoption.

Ongoing Costs

The only ongoing costs are related to professional development and training for new teachers to St. Vrain Valley Schools and **Quaver Music**. This will be budgeted annually through the District Curriculum budget.

Professional Development & Training

An initial one day of professional development has been planned for elementary school teachers in May. Teachers have the option of extra duty pay or credit for training. We have budgeted \$7,700 for a full day of staff training for initial professional development to cover the estimated cost of teacher extra duty pay.

Gratitude

Heartfelt thanks to the adoption committee, pilot teachers who spent many hours bringing this recommendation.

Elementary School Adoption and Pilot Teachers:

Elementary Schools	<ul style="list-style-type: none">• Amanda Sebestyen, Sanborn Elementary• Gregory Warren, Mead Elementary• Theresa Randolph, Legacy Elementary• Camilla Johnson, Longmont Estates Elementary• Jennifer Ordway, Eagle Crest Elementary• Sabrina Kirkwood, Thunder Valley K-8• Bethany Rodgers, Centennial Elementary• April Waskiewicz, Soaring Heights PK-8• Amber Salaz, Grand View Elementary• Jennifer Goerlitz, Rocky Mountain Elementary
---------------------------	--

Administrators: Kahle Charles, Executive Director of Curriculum

District Technology Services Personnel:

Shannon Stimack, Digital Curriculum and Assessment Support Specialist

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Secondary Health Adoption

RECOMMENDATION

That the Board of Education approve the adoption and purchase of the following health materials:

- High School – **Glencoe** Health Online
- High School - **Rosen** Teen Health & Wellness
- Middle School – **Glencoe** Teen Health

And, that the Board of Education approve a purchase contract to the educational vendors above for these materials, not to exceed \$304,120 in FY19, based on the estimated student enrollment for 2019-2020.

We have budgeted \$16,200 for staff training for initial professional development to cover the estimated cost of teacher extra duty pay.

BACKGROUND

During the fall of 2017, an adoption committee made up of middle and high school teachers from across the District was formed to evaluate the **Glencoe Health Textbook**, pilot the selected program, and recommend a program for adoption by the St. Vrain Valley Board of Education.

The committee reviewed the Colorado Academic Standards and current effective teaching practices in Health. Utilizing these resources, the committee developed an evaluation form for middle and high school Health programs.

Materials that provided diversity in approaches and philosophy were solicited from multiple publishers for initial review and consideration. Publisher presentations were conducted for four of the candidate programs, and a final selection was made for the pilot.

Nine teachers volunteered to pilot for the 2018-2019 school year, representing three District high schools and three middle schools.

Input was gathered from pilot teachers and students. After selecting a pilot program, piloting the program for the first semester, and gathering input about the selection, the committee recommends **Glencoe Health Textbook** to the St. Vrain Valley Board of Education for adoption.

Public Review

A review of the candidate programs was held March 14, 2018 at the Educational Services Center, Lincoln Building. The event was advertised in the Longmont Daily Times-Call and on the District website.

Pilot Summary

During the 2018-2019 school year, a total of nine teachers and approximately 1,000 high school students and 1,100 middle school students participated in a semester-long pilot. Analysis of pilot results for **Glencoe Health Textbook**:

Summary of Strengths

- Fully aligned to the Colorado Academic Standards
- Good balance of content, concepts, and skills
- Digital resources have examples of current, real-world scenarios, and are consistently updated and enhanced
- Ability to use text-to-speech, expanded-text visibility, language translation, closed captioning
- Integration with Google Classroom and Schoology are available

Summary of Weaknesses

- Middle School students felt the digital platform was too busy and distracting

Plans to Overcome Weaknesses:

- At the middle school level, we will purchase the teacher-only digital platform license

Health Budget

Digital Licenses and Textbooks			
Title	Quantity	Cost	Total
7-year Glencoe Health Online High School – Student and Teacher Edition	1,223	\$91.59	\$112,015
7-year Glencoe Middle School Online Teen Health	2,300	\$68.55	\$157,665

6-year Rosen Teen Health and Wellness High School Digital License	8		\$34,500 – paid all at once or \$36,310 – paid in annual increments
Subtotal			\$304,180 or \$305,990
Professional Development			
Training – Glencoe Health	3	\$7,500	Included in the cost above
Training – Rosen Teen Health	1	\$0	Included in the cost above
Subtotal			\$0.00
Grand Total for Health Adoption			\$304,180

Ongoing Costs

The only ongoing costs are related to professional development and training for new teachers to St. Vrain Valley Schools and **Glencoe**. This will be budgeted annually through the District Health budget.

Professional Development & Training

An initial day of professional development will be planned for middle school and high school Health teachers in June and August. Ongoing professional development will be designed by a team consisting of pilot teachers. Elective training and support opportunities will exist during the 2018-2019 school year and subsequent school years.

Gratitude

Heartfelt thanks to the adoption committee, pilot teachers, and administrators who spent many hours bringing this recommendation to the District.

Middle and High School Adoption and Pilot Teachers:

High School	<ul style="list-style-type: none">• Kristi Anderson, Erie High School• Jean Gurule, Silver Creek High School• Abby Hicks, Mead High School• Paige Jennings, Longmont High School• Nicki Knapton, Longmont High School
Middle School	<ul style="list-style-type: none">• Joe Phillips, Thunder Valley K-8• Colleen O'Munneke, Sunset Middle School• Seth Wallace, Sunset Middle School• Rachel Watkins, Soaring Heights PK-8

District Technology Services Personnel:

Shannon Stimack, Digital Curriculum and Assessment Support Specialist

MEMORANDUM

DATE: April 17, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Extension of World Language Licenses

RECOMMENDATION

That the Board of Education approve the purchase of World Language Textbook Licenses for a net bid amount of \$153,705 from Vista Higher Learning.

BACKGROUND

This purchase is to support a one-year extension of 4,377 World Language Textbook Licenses from Vista Higher Learning. The licenses are for Level 1 Spanish, Level 1 French, and AP Spanish. These programs were adopted and approved by the Board of Education on April 1, 2015. The adoption is for seven years, but it is more cost effective to purchase licenses on an annual basis for the last four years of the adoption.

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Healthcare Administrative Services Contract

RECOMMENDATION

That the Board of Education approve UMR as the Third-Party Administrator (TPA) for the District's self-funded healthcare benefits program beginning January 1, 2020, and authorize the administration to enter contract negotiations and sign the necessary contract documents. The District intends to establish an initial one-year contract to include an additional two- or three-year renewal option.

BACKGROUND

The District solicited proposals for a skilled, professional, and dedicated healthcare plan administrator to support open enrollment during the Fall of 2019 in preparation for full services beginning January 1, 2020, through the 2020 calendar year. The TPA will provide healthcare administrative services for the District and assist with meeting other key objectives of ensuring high quality health insurance for employees, implementing value-based insurance design, maximizing network access, expanding wellness initiative offerings and incentives, maximizing tools for price and quality transparency, promoting patient shared decision making and treatment option support, promoting payment reforms, and short- and long-term cost reduction for employees and the District. The selection committee included teachers, classified staff, and administration in a multi-phase process.

MEMORANDUM

DATE: April 17, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Pharmacy Benefit Manager (PBM) Contract

RECOMMENDATION

That the Board of Education approve CVS as the PBM for the District's self-funded pharmacy benefits program beginning January 1, 2020, and authorize the administration to enter contract negotiations and sign the necessary contract documents. The District intends to establish an initial one-year contract to include an additional two- or three-year renewal option.

BACKGROUND

The District solicited proposals for a skilled, professional, and dedicated pharmacy plan administrator to support open enrollment during the Fall of 2019 in preparation for full services beginning January 1, 2020, through the 2020 calendar year. The PBM will provide specialty drug and pharmacy claims administration services and will assist the District in ensuring high quality services while meeting other key objectives including enhanced member experience, strong network access and enhanced transparency, integration with the District's health plan, and Third Party Administrator short- and long-term cost reduction in the specialty drug and pharmaceutical areas. The selection committee included teachers, classified staff, and administration in a multi-phase process.

MEMORANDUM

DATE: April 17, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Board Reports

PURPOSE

To provide the Board of Education with the opportunity to share recognitions.

BACKGROUND

Board members will have the opportunity to share recognitions, commendations of staff/students, committee reports and events they have attended.