

**MINUTES
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J
BOARD OF EDUCATION
REGULAR MEETING**

OPENING OF MEETING

The Board of Education of the St. Vrain Valley School District met November 14, 2018 at the Educational Services Center Board Room, 395 South Pratt Parkway, Longmont, Colorado. The meeting was called to order by Board of Education President Robert J. Smith at 5:59 p.m.

ROLL CALL

Board Members Present:

John Ahrens, Assistant Secretary, Director District D
Dr. Richard Martyr, Member, Director District E
Paula Peairs, Treasurer, Director District F
Karen Ragland, Member, Director District B
Joie Siegrist, Vice President, Director District A
Robert J. Smith, President, Director District C

Board Members Absent:

Amory Siscoe, Secretary, Director District G

St. Vrain Valley School District Staff Present:

Damon Brown, Assistant Superintendent of Human Resources
Matt Buchler, Principal of Erie High School
Sean Corey, Principal of Legacy Elementary
Greg Fieth, Chief Financial Officer
Lindsay Fox, Erie High School Academy of Engineering and Aerospace Teacher
Paige Gordon, Principal of Spark! Discovery Preschool
Dr. Don Haddad, Superintendent of Schools
Dr. Shirley Jirik, Principal of Centennial Elementary
Jackie Kapushion, Deputy Superintendent
Bryan Krause, Area Assistant Superintendent
Brian Lamer, Assistant Superintendent of Operations
Dr. Diane Lauer, Assistant Superintendent of Priority Programs and Academic Support
Jill Lliteras, Principal of Prairie Ridge Elementary
Mark Mills, Area Assistant Superintendent
Dr. Karen Musick, Principal of Thunder Valley K-8
Liza Nybo, Principal of Coal Ridge Middle School

Andrea Smith, Principal of Lyons High School
Brian Young, Principal of Frederick High School

AMENDMENTS TO THE AGENDA (2.0)

None

AUDIENCE PARTICIPATION (3.0)

Sonya Shoup, a senior at Silver Creek High School, was present to encourage the Board to reinstate the Interactive Mathematics Program at Silver Creek.

VISITORS (4.0)

Bob welcomed Frederick High School Student Advisory member Michael Clementson and encouraged him to participate in the meeting.

Bryan Krause introduced Matt Buchler who introduced Lindsay Fox, Engineering teacher for the Erie High School Engineering & Aerospace Academy. Lindsay was awarded High School Educator of the Year by the Colorado National Society of Professional Engineers. Matt nominated her because she is a tireless advocate for the field of engineering and a positive role model to all her students. Lindsay thanked Matt, Dr. Haddad and the Board for their support of her program. Board members congratulated Lindsay on her award.

Jim Berthold, Retired District Bus Dispatcher – did not address the Board.
Michael Clementson, Frederick High School Advisory Council Board Liaison.
Steve Villarreal, President, St. Vrain Valley Education Association – did not address the Board.

SUPERINTENDENT'S REPORT (5.0)

- Enjoying the culmination of fall season for athletics and Fine Arts performances.
- Enjoys watching students flourish on Debate and Forensics teams.
- Received preliminary reports on graduation rates for 2017-2018 – an increase of three percentage points District-wide. All eight of our traditional high schools have broken the 90% barrier for the first time for the four-year graduation rate, and we have among the highest graduation requirements in the state – true testament of the work of teachers, parents, and staff.
- Attended Student Advisory Council Meeting – students discussed chronic absenteeism and were encouraged to connect with their teachers/administration at a late start day to have a school-wide conversation on absenteeism.
- School visits continue to be inspiring – visited Altona Middle School for a demonstration of virtual reality and students learning to code.
- Strongly believes that the teaching profession is one of the most challenging professions, and one that requires hard work along with a deep compassion and

commitment to always put the students ahead of themselves – so proud of all St. Vrain's special teachers and staff.

REPORTS (6.0)

Frederick High School Advisory Council Feeder Report (6.1)

Jackie Kapushion recognized all Frederick feeder leaders in attendance, thanked them for their commitment to students, and introduced Frederick High Principal Brian Young. Brian thanked the wonderful staff of St. Vrain that he works with, and thanked the Board and administration for their support. He reported that the theme for the Frederick High feeder system this year was student-based. He introduced Student Advisory Council member Kelsea Sibold and Dallin Lyon who acted as facilitators for their feeder report. Kelsea and Dallin introduced a panel of students from each of the Frederick feeder schools, besides Spark! Discovery Preschool, to ask them each questions about their school experiences. Frederick High Student Advisory Council member Michael Clementson, who was also present and served as the Board Liaison for the Advisory Council. Members Lexi Abeyta, Wyatt Schroth, and Jenna Frenzel were unable to attend. Frederick feeder administrators in attendance were: Dr. Shirley Jirik, Centennial Elementary; Dr. Karen Musick, Thunder Valley K-8; Paige Gordon, Spark! Discovery Preschool; Liza Nybo, Coal Ridge Middle School; Sean Corey, Legacy Elementary; and Jill Lliteras, Prairie Ridge Elementary. Board members thanked the students and staff for their wonderful presentation.

District Financial Statements – Quarter Ending September 30, 2018 (6.2)

Greg Fieth provided the Board of Education with the financial report for the first quarter of Fiscal Year 2019. Information related to the financial statements for the quarter ending September 30, 2018 was provided to the Board in compliance with all aspects of Colorado Revised Statutes at the worksession before the Board meeting.

CONSENT ITEMS (7.0)

Paula Peairs moved to approve Consent Agenda Items 7.1 through 7.4. John Ahrens seconded.

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the October 10, 2018 Regular Meeting, the October 17, 2018 Study Session, and the October 24, 2018 Regular Meeting
4. Approval: 2017-2018 Scholarship Recipients

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, absent; Bob Smith, yes].

ACTION ITEMS (8.0)

Adoption of Resolution Proclaiming American Education Week, November 12-16, 2018 (8.1)

Joie Siegrist moved that the Board of Education approve the resolution proclaiming November 12-16, 2018 as American Education Week. Karen Ragland seconded.

Board member Joie Siegrist read the resolution.

Board members reminded everyone that public education is the backbone of this country. They recognized the commitment of every staff member for making this a great District, and how incredibly proud and inspired they are by all staff members at every level.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, absent; Bob Smith, yes].

Acceptance of District's Charter Schools' 2018 FY Assurances for Financial Accreditation (8.2)

Karen Ragland moved that the Board of Education accept the District's charter schools' Assurances for Financial Accreditation for the year ended June 30, 2018, as presented. John Ahrens seconded.

Greg Fieth reported that this form is required pursuant to C.R.S. 22-11-206(4). The Colorado Department of Education (CDE) must determine annually if substantial and good-faith compliance was achieved with relevant provisions of state law and generally accepted accounting principles. Substantial compliance is determined through review of the finance data pipeline submission, audited financial statements, and responses from management to inquiries related to those reviews. Good-faith compliance is determined, in part, by the assurances provided on the form as certified by those charged with governance.

Each District charter school is required to complete a checklist stating compliance with the referenced statute. The checklist must be reviewed and approved by the charter school's financial officer, principal or executive director, and its school board. As the charter authorizer, the District has oversight of each charter. The checklists are provided to the District Board of Education for informational purposes related to the financial performance of each charter school. Greg stated the District believes, based on the information provided, that all charter schools are in good-faith compliance. The checklist is part of the required annual reporting package to CDE.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, absent; Bob Smith, yes].

Approval of District's 2018 FY Assurances for Financial Accreditation (8.3)

Joie Siegrist moved that the Board of Education approve the District's Assurances for Financial Accreditation for the year ended June 30, 2018, as presented. Paula Peairs seconded.

Greg Fieth reported that this form is required pursuant to C.R.S. 22-11-206(4). The Colorado Department of Education (CDE) must determine annually if substantial and good-faith compliance was achieved with relevant provisions of state law and generally accepted accounting principles. Substantial compliance is determined through review of the finance data pipeline submission, audited financial statements, and responses from management to inquiries related to those reviews. Good-faith compliance is determined, in part, by the assurances provided on the form as certified by those charged with governance.

The District is required to complete a checklist stating compliance with the referenced statute. The checklist must be reviewed and approved by the Chief Financial Officer, Superintendent, and the Board of Education. The checklist is part of the required annual reporting package to CDE.

Board members suggested that the Finance team persuade the Colorado Department of Education to extend the Grant Fund reimbursement deadline to conform with CDE's actual approval and disbursement process.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, absent; Bob Smith, yes].

Adoption of Resolution Concerning Representation on the Erie Urban Renewal Authority Board (8.4)

Karen Ragland moved that the Board of Education adopt the attached Resolution concerning Erie Urban Renewal Authority (URA) Board representation by John Ahrens. Joie Siegrist seconded.

Greg Fieth reported that the Erie URA anticipates making a substantial modification to its urban renewal area in the near future and, through its representatives, has asked the two school districts located within Erie (Boulder Valley School District and St. Vrain Valley School District RE-1J) to appoint a single elected member of one of their respective boards of education to serve as a commissioner on the Erie Urban Renewal Authority. John Ahrens has agreed to be the representative from St. Vrain Valley School District RE-1J.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, absent; Bob Smith, yes].

Approval of Change Order to Construction Manager/General Contractor Contract for District-Wide Track Resurfacing Project (8.5)

John Ahrens moved that the Board of Education approve Change Order #5 for the amount of \$56,422 to the Construction Manager/General Contractor (CMGC) contract with Haselden Construction LLC for the District-Wide Track Resurfacing Project for a \$1,876,062 contract value. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and change orders up to the above referenced amount, in accordance with Board of Education policy. Karen Ragland seconded.

Brian Lamer reported that, on February 14, 2018, the Board approved the Construction Manager/General Contractor (CMGC) contract with Haselden Construction LLC for the District-Wide Track Resurfacing project for \$871,036 to resurface the tracks at Erie High, Frederick High, Lyons Middle/Senior High School, Thunder Valley K-8, and track runways at Everly-Montgomery Field.

Change Orders #1-4 increased the total contract value to \$1,819,640.

Change Order #5 includes the cost of additional man hours and equipment to expedite the reconstruction of the track subgrade, additional asphalt export due to unforeseen conditions, and mitigation of existing under drain and track curb conditions at Erie High School. Change Order #5 is funded under the Capital Reserve Fund.

Board members were thankful for the work that had been done on their schools' tracks.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, absent; Bob Smith, yes].

Approval of Change Order to Construction Manager/General Contractor Contract for Mead High School Addition and Renovation Project (8.6)

Dr. Richard Martyr moved that the Board of Education approve Change Order #10 for \$65,000 to the Construction Manager/General Contractor (CMGC) contract with JHL Constructors, Inc., for the Mead High Addition & Renovation Project for a \$14,065,000 contract value. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy. Paula Peairs seconded.

Brian Lamer reported that, on January 11, 2017, the Board approved the Construction Manager/General Contractor (CMGC) contract with JHL Constructions, Inc., for the Mead High School Addition & Renovation project for \$11,500,000.

Change Orders #1 – 9 increased the total contract value to \$14,000,000. Change Order #10 includes additional scope of work for the career and counseling center, auditorium ticket booth LED sign, additional intercom in teacher break rooms, and replacing fire alarm remote power supplies. The project is funded under the 2016 Bond program.

Board members asked if there might be a more efficient way to monitor the change order process and indicated they would welcome new ideas from the staff.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, absent; Bob Smith, yes].

DISCUSSION ITEMS (9.0)

Board Reports (9.1)

John Ahrens –

Meetings Attended/Comments:

- Praised the students that gave the Erie feeder system report this evening.
- Visited Black Rock Elementary – Parent Teacher Organization for Black Rock raised more money than any other year due to community support.
- Attended the APEX awards ceremony where the District Technology Services Department and the District was specifically recognized.
- Attended the Discovery Education event at the Innovation Center – panel of students was impressive as they shared their work at the Innovation Center and how they collaborate with businesses.
- Encouraged everyone to come see the undefeated Erie High School Football team play on Friday, November 16, 2018 at 7:00 p.m.

Dr. Richard Martyr –

Meetings Attended/Comments:

- Teacher Excellence – Attended the **Newsies** performance at Frederick High and acknowledged the work of Frederick High Music Director Kevin Brown. Frederick High has been selected out of 16 other schools across the state to perform **Newsies** for 5,000 attendees of the 2018 Colorado State Thespian Conference as part of its opening ceremony at the Bellco Theatre in Denver.
- Leadership Excellence – Participated in the Annual St. Vrain Valley Parent Teacher Organization (PTO) Workshop – appreciates all the members of those groups who give generously of their time to support our students and connect with the communities we serve.
- Partnerships for Excellence –

- Attended Colorado Association of School Boards (CASB) 78th Fall Delegate Assembly Conference with 80 school district representatives out of 178 Colorado districts who submitted 31 resolutions (26 were adopted). Information on those resolutions is available on the CASB website (casb.org).
- Values the District's partnership with the OUR Center and the LENA program to support early childhood education. It is entering its second year and is seeing promising results – expects to have a final report this spring of the results from the past year.

Paula Peairs –

Meetings Attended/Comments:

- Visited all her area schools – amazing and tremendous work being done by teachers and staff, and is honored to recognize them all during American Education Week.
- Attended the Discovery Education event at the Innovation Center.
- Attended the Education Foundation for the St. Vrain Valley's 2018 Gala which raised thousands of dollars for the Foundation and was attended by more than 800 people.
- Thanked Frederick High School Advisory Council member Michael Clementson for attending the Board Meeting.

Karen Ragland –

Meetings Attended/Comments:

- Congratulated Chase McBride on his new role as Executive Director of Athletics, Activities, and Fine Arts, effective in July – he is dedicated to students and will be great in that role.
- Proud that the Niwot High School Volleyball team are runners up in state.
- Attended the Niwot High School performance of "Cinderella" – unbelievably great job.
- Attended the Thanksgiving luncheon at Niwot Elementary – thanked Food Services.
- Attended the Discovery Education event at the Innovation Center – impressed with Dr. Haddad's speech about the importance of education.
- Attended the Education Foundation for the St. Vrain Valley's 2018 Gala.
- Attended the APEX Awards event – demonstrates the strength of our District.
- Looking forward to Thanksgiving break and the Colorado Association of School Boards Annual Convention in December.
- Participated in Next Generation Learning Challenges event with all Niwot feeder principals – hoping for a partnership with them in the future.
- Thankful for everything District staff does, and wished for everyone to have a safe and wonderful Thanksgiving break with their families.

Joie Siegrist –

Meetings Attended/Comments:

- Chaired the Northern Colorado School District's Workers' Compensation Self-Insurance Pool Meeting – the FY2017-18 Annual Audit received a clean opinion, and reserves are adequate for the number of claims anticipated. The Pool Manager will be exploring different companies to manage investments.
- Attended Lyons M/S Open House – most well attended during her term, and thanked Principal Andrea Smith for her leadership.

- Visited with Lyons Elementary students at LaVern M. Johnson Park during their Leadership in Science strand – was great to see what they were learning and to see a Lyons High School teacher and students volunteering with the elementary school students.

Bob Smith –

Meetings Attended/Comments:

- Attended the City of Longmont Halloween Parade and marveled at how the St. Vrain bands fueled the parade – representative of how schools are such an integral part of our communities.
- Thanked Dr. Martyr for his extensive work with the Colorado Association of School Boards.

Michael Clementson –

Meetings Attended/Comments:

- Thanked the Board for inviting him to participate in the Board Meeting – notices that all the schools/communities in the District are happy for each other and their accomplishments.
- Board members thanked Michael for participating in the Board Meeting.

ADJOURNMENT

Board President Robert J. Smith wished everyone a happy Thanksgiving. On behalf of the Board, he thanked all the staff in all the schools and central administration for working together as a team.

Karen Ragland moved to adjourn the meeting at 7:27 p.m. John Ahrens seconded.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, absent; Bob Smith, yes].

Respectfully submitted,

John Ahrens, Assistant Secretary of the Board of Education

Barb Steege, Executive Administrative Assistant to the Board of Education

Read and approved or corrected and approved on December 12, 2018.