#### NOTICE OF REGULAR MEETING AND AGENDA



May 9, 2018

Educational Services Center 395 South Pratt Parkway Longmont, Colorado 80501

Robert J. Smith, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

## DISTRICT VISION STATEMENT

To be an exemplary school district which inspires and promotes high standards of learning and student well-being in partnership with parents, guardians and the community.

## DISTRICT MISSION STATEMENT

To educate each student in a safe learning environment so that they may develop to their highest potential and become contributing citizens.

## ESSENTIAL BOARD ROLES

Guide the superintendent Engage constituents Ensure alignment of resources Monitor effectiveness Model excellence

#### **BOARD MEMBERS**

John Ahrens, Asst Secretary Dr. Richard Martyr, Member Paula Peairs, Treasurer Karen Ragland, Member Joie Siegrist, Vice President Amory Siscoe, Secretary Robert J. Smith, President

#### 1. CALL TO ORDER:

7:00 pm Regular Business Meeting

#### 2. ADDENDUMS/CHANGES TO THE AGENDA:

#### 3. AUDIENCE PARTICIPATION:

#### 4. VISITORS:

- 1. Boulder County Commissioners Honor Lyons Elementary
- 2. Legacy Elementary Lion Tales

#### 5. SUPERINTENDENT UPDATE:

#### 6. REPORTS:

#### 7. CONSENT ITEMS:

1. Approval: Staff Terminations/Leaves

2. Approval: Staff Appointments

3. Approval: Approval of Minutes for the April 11, 2018 Regular

Meeting, the April 18, 2018 Study Session, and the April

25, 2018 Regular Meeting

4. Approval: Approval of Recommendation to Hire Principal for Rocky

Mountain Elementary School

5. Approval: Approval of Administrator Contracts for 2018/2019

6. Approval: Approval of Purchase of Cisco Switch Products

7. Approval: Approval of Purchase of Dell Servers

8. Approval: Approval of Purchase of Belkin Keyboards

9. Approval: Approval of Contract for Cloud Based Access Security

**Broker Solution** 

10. Approval: Approval of Amendment to CMGC Contract for Mead

Elementary Modular Classroom Project

11. Approval: Approval of Amendment to CMGC Contract for Mead

Middle Modular Classroom Project

12. Approval: Approval of Amendment to CMGC Contract for Main Street

School Auditorium Project

#### 8. ACTION ITEMS:

1. Recommendation: Approval of Selection & Contract Award for

Educational Furniture Supplier for Innovation

Center Bond Project

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Model excellence

#### **BOARD MEMBERS**

John Ahrens, Asst Secretary Dr. Richard Martyr, Member Paula Peairs, Treasurer Karen Ragland, Member Joie Siegrist, Vice President Amory Siscoe, Secretary Robert J. Smith, President 2. Recommendation: Approval of Amendment to CMGC Contract for

the Career Development Center Renovation

Project

3. Recommendation: Approval of Contract for Teacher/Non-Renewal

Notice for 2018/2019 Academic Year

4. Recommendation: Approval of Resolution Proclaiming May 9, 2018

as National School Nurses Day

#### 9. DISCUSSION ITEMS:

1. Board Reports

#### 10. ADJOURNMENT:

Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:

Wednesday, May 16 6:00 – 8:00 pm Study Session

Wednesday, May 23 6:30 pm April Financials

7:00 pm Regular Meeting

Wednesday, June 13 7:00 pm Regular Meeting

## May 9, 2018 Terminations/Leaves of Absence

|           |                        |  |      | NON-<br>FMLA |          |          |          |         |            |
|-----------|------------------------|--|------|--------------|----------|----------|----------|---------|------------|
| l         |                        |  |      | MEDIC        |          |          |          |         |            |
| EFFECTIVE | NAME                   | POSITION/LOCATION  | FMLA | AL           | PERSONAL | EXTENDED | RESIGNED | RETIRED | COMMENTS   |
|           | ADMINISTRATIVE/PROFESS | ·  |      |              |          |          |          |         |            |
| 6/12/2018 | Goddard, John          | Custodial Manager / Custodial Services                     | Х    |              |          |          |          |         |            |
| 6/29/2018 | Miner, Mary            | Executive Director / Human Resources                       |      |              |          |          |          | Х       | 6 Years    |
| 6/18/2018 | Wahler, John           | Principal / Sanborn ES                                     |      |              |          |          |          | Х       | * 14 Years |
|           |                        |  |      |              |          |          |          |         |            |
|           | LICENSED               |  |      |              |          |          |          |         |            |
| 4/6/2018  | Brady McMullen, Maura  | Counselor / Mead HS  | Х    |              |          |          |          |         |            |
| 5/25/2018 | Ciorciari, Cintia      | Teacher, Music / Mountain View ES                          |      |              |          |          | Χ        |         |            |
| 5/25/2018 | Dumbauld, Gwenda       | Teacher, Science / Westview MS                             |      |              |          |          | Χ        |         |            |
| 4/2/2018  | Emmerman, Linda        | Teacher, Elementary Music / Hygiene ES                     | Х    |              |          |          |          |         |            |
| 5/25/2018 | Garcia, Martina        | Teacher, Social Studies / Trail Ridge MS                   |      |              |          |          |          | Χ       | *25 years  |
| 5/25/2018 | Gay, Jamie             | Teacher, Science / Longmont HS                             |      |              |          |          | Χ        |         |            |
| 3/27/2018 | Glasgow, Carol         | Teacher, Grade 5 / Blue Mountain ES                        |      |              |          |          |          |         | Deceased   |
| 4/2/2018  | Gonzalez, Megan        | Teacher, SE / Centennial ES                                | Х    |              |          |          |          |         |            |
| 3/19/2018 | Kaufman, Andrew        | Curriculum Specialist / Learning Services                  | Х    |              |          |          |          |         |            |
| 4/12/2018 | Kirkwood, Sabrina      | Teacher, Vocal Music / Thunder Valley K-8                  | Х    |              |          |          |          |         |            |
| 5/25/2018 | Koski, Brook           | Teacher, Literacy / Altona MS                              |      |              |          |          |          | Х       | *26 years  |
| 4/17/2018 | Lang, Megan            | Teacher, Grade 1 / Black Rock ES                           | Х    |              |          |          |          |         |            |
| 4/9/2018  | McMullen, Sean         | Teacher, Social Studies / Sunset MS                        | Х    |              |          |          |          |         |            |
| 4/26/2018 | Michel, Apryl          | Teacher, Grade 3 / Legacy ES                               | Х    |              |          |          |          |         |            |
| 3/22/2018 | Murphy, Erin           | Teacher, Science / Centennial ES                           | Х    |              |          |          |          |         |            |
| 5/25/2018 | Pagano, Caitlin        | Teacher, Literacy / Red Hawk ES                            |      |              |          |          | Χ        |         |            |
| 5/25/2018 | Rhodes, Rychie         | Instructional Coach / Mountain View ES                     |      |              |          |          |          | Х       | 30 years   |
| 5/25/2018 | Roberts, Molly         | Teacher, Art / Erie HS                                     |      |              |          |          |          | Х       | 28 years   |
| 5/25/2018 | Robles, Scott          | Teacher, Business & Foreign Language / Niwot HS            |      |              |          |          | Χ        |         |            |
| 5/25/2018 | Sandhu, Narinder       | Teacher, Science / Silver Creek HS                         |      |              |          |          | Χ        |         |            |
| 5/25/2018 | Sayers, Todd           | Teacher, Grade 5 / Centennial ES                           |      |              |          |          | Χ        |         |            |
| 5/25/2018 | Smedley, Matthew       | Teacher, Math / Silver Creek HS                            |      |              |          |          |          | Х       | *19 years  |
| 5/25/2018 | Smith, Samantha        | Teacher, Special Education / Silver Creek HS               |      |              |          |          | Χ        |         |            |
| 5/25/2018 | Sparks, Lauren         | Teacher, Kindergarten / Prairie Ridge ES                   |      |              |          |          | Χ        |         |            |
|           | Starkey, Diane         | Teacher, Language Arts / Frederick HS                      |      |              |          |          |          | Χ       | 27 years   |
| 5/25/2018 | Symns, Holly           | Teacher, Grade 5 / Black Rock ES, Erie ES, and Red Hawk ES |      |              |          |          | Χ        |         |            |
| 4/2/2018  | Thornton, Kristen      | Teacher, SE / Thunder Valley K-8                           |      | Х            |          |          |          |         |            |
| 5/25/2018 | Trapp, Laura           | Building Team Leader / Student Services                    |      |              |          |          | Χ        |         |            |
| 5/25/2018 | Zulauf, Katherine      | Counselor / Frederick HS                                   |      |              |          |          |          | Х       | *29 years  |
|           |                        |  |      |              |          |          |          |         |            |

## May 9, 2018 Terminations/Leaves of Absence

|           |                       |   |        | NON-        |          |          |           |         |          |
|-----------|-----------------------|---|--------|-------------|----------|----------|-----------|---------|----------|
|           |                       |   |        | FMLA        |          |          |           |         |          |
| EFFECTIVE | NAME                  | POSITION/LOCATION                               | FMLA   | MEDIC<br>AL |          | EVTENDED | DECIGNED  | DETIDED | COMMENTS |
|           | CLASSIFIED            | POSITION/LOCATION                               | FIVILA | AL          | PERSONAL | EXTENDED | KESIGINED | KETIKED | COMMENTS |
|           | Barnes, Mackenzie     | Group Leader, Child Care / Red Hawk ES          |        | 1           |          |          | Х         |         |          |
|           | Borkowski, Lauren     | Paraeducator, Instructional / Fall River ES     |        |             |          |          | Х         |         |          |
|           | Curtis, Michalle      | Clerk - Attendance / Eagle Crest ES             |        |             |          |          | Х         |         |          |
|           | Davis, Kelley         | Custodian, Head / Hygiene ES                    | Х      |             |          |          |           |         |          |
|           | Dean, Pamela          | Secretary, Principal / Hygiene ES               |        |             |          |          |           | Х       | 11 years |
|           | Dinneen, Kelly        | Director, Child Care / Niwot ES                 |        |             |          |          | Х         |         | ,        |
|           | Dominguez Cano, Norma | Community Liaison / Student Services            |        | Х           |          |          |           |         |          |
|           | Drees, Victoria       | Paraeducator, Preschool / Hygiene ES            |        |             |          |          | Х         |         |          |
|           | Foster, Hannah        | Paraeducator, Special Education / Fall River ES |        |             |          |          | Х         |         |          |
|           | Hill, Kathleen        | Health Clerk / Central ES                       |        |             |          |          |           | Х       | 25 years |
|           | Knode, Jennifer       | Health Clerk / Black Rock ES                    | 1      |             |          |          | Х         |         | ,        |
|           | Morganfield, Cory     | Paraeducator, Special Education / Erie ES       |        |             |          |          | Х         |         |          |
|           | Myhre, Samantha       | Library/Media Assistant / Fall River ES         |        |             |          |          | Х         |         |          |
|           | Nelson, Elizabeth     | Accompanist / Skyline HS                        |        |             |          |          | Χ         |         |          |
|           | Nunez, Mauricio       | Custodian / Altona MS                           |        |             |          |          | Х         |         |          |
|           | Olander, Nancy        | Attendance Clerk / Longmont Estates ES          | Х      |             |          |          |           |         |          |
|           | Peck, Ashley          | Paraeducator, Special Education / Erie ES       |        |             |          |          | Х         |         |          |
|           | Rodriguez, Elisa      | Group Leader, Child Care / Alpine ES            |        |             |          |          | Х         |         |          |
|           | Sorensen, Kira        | Group Leader, Child Care / Centennial ES        |        |             |          |          | Х         |         |          |
| 4/20/2018 | Young, Denise         | Paraeducator, ECSE / Longmont Estates ES        |        |             |          |          | Х         |         |          |
|           | G,                    | , , ,   |        |             |          |          |           |         |          |
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| HIRE DATE | NAME                       | POSITION                  | LOCATION                   | NEW POSITION | REPLACEMEN |
|-----------|----------------------------|---------------------------|----------------------------|--------------|------------|
|           | ADMINISTRATIVE/PROFESSION  | AL/TECHNICAL              |                            |              |            |
|           |                            |                           |                            |              |            |
|           | LICENSED                   |                           |                            |              |            |
|           |                            |                           |                            |              |            |
|           | CLASSIFIED                 |                           |                            |              |            |
|           | Avina Ortiz, Sonia         | Nutrition Services Worker | Sunset MS / Indian Peak ES | X            |            |
|           | Beneteau, Ryan             | Custodian                 | Erie HS                    |              | Х          |
|           | Crouse, Sandra             | Bus Driver                | Transportation             |              | X          |
|           | Fuller, Rebecca            | Paraeducator, Preschool   | Lyons ES                   | X            |            |
|           | Furtney, Isaac             | Bus Driver                | Transportation             |              | X          |
|           | Gronlund, Linda            | Nutrition Services Worker | Longmont Estates ES        | X            |            |
| 3/16/2018 | Holmes, Savannah           | Nutrition Services Worker | Lyons MS                   | Х            |            |
|           | Johnson, Virginia          | Bus Assistant             | Transportation             | X            |            |
|           | Palomares Figueroa, Carmen | Nutrition Services Worker | Skyline HS                 | Х            |            |
| 3/28/2018 | Sharp, Veronica            | Custodian                 | Skyline HS                 |              | X          |
| 4/17/2018 | Tinker, Justin             | Custodian                 | Niwot HS                   |              | Х          |
|           |                            |                           |                            |              |            |
|           |                            |                           |                            |              |            |
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DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Board of Education Meeting Minutes

#### **RECOMMENDATION**

That the Board of Education approve the minutes from the April Board Meetings.

#### **BACKGROUND**

The Board will be asked to approve the minutes from the April 11, 2018 Regular Meeting, the April 18, 2018 Study Session, and the April 25, 2018 Regular Meeting.

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Principal for Rocky Mountain

Elementary

#### **RECOMMENDATION**

That the Board of Education approve the recommendation to hire Mr. James Garcia as the Principal for Rocky Mountain Elementary, effective July 1, 2018.

#### **BACKGROUND**

Mr. Garcia graduated from the University of Northern Colorado with a Bachelor of Science in Social Science with an emphasis in Elementary Education and English as a Second Language. He continued his education at the University of Northern Colorado where he completed his Master's in Educational Leadership.

For the past three years, Mr. Garcia has served as Dean of Students at Timberline PK-8. Prior to his time in St. Vrain Valley Schools, Mr. Garcia has fifteen years of teaching experience in both Weld County and Thompson School Districts at the elementary, middle, and high school levels. He also has over a decade of experience as a middle school wrestling coach.

#### <u>SALARY</u>

Annual salary will be according to schedule.

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools SUBJECT: Approval of Administrative Employment Contracts

#### **RECOMMENDATION**

That the Board of Education approve employment contracts for the 2018-2019 school year for each of the following administrators:

|                            | T                      |                     |                  |
|----------------------------|------------------------|---------------------|------------------|
| Christopher Allen          | Erick Finnestead       | Randall McKie       | Pete Scheck      |
| Shelly Allen               | Jeffrey Fredman        | Jeffrey McMurry     | Sherri Schumann  |
| Lorynda Archibeque Sampson | Stacy Gahagen          | Kirsten McNeill     | Kyle Schuyler    |
| Rachael Ayers              | Timothy Garcia         | Mark Mills          | Lisa Schwartz    |
| David Baker                | Laura Gold             | Andrew Moore        | Brendon Schwirtz |
| Betsy Ball                 | Paige Gordon           | James Mount         | Emily Scott      |
| Ryan Ball                  | Michael Green          | Karen Musick        | Brandon Shaffer  |
| Anthony Barela             | Jennifer Guthals       | Shelley Neher       | Andrea Smith     |
| Joshua Barnett             | Traci Haley            | ToniJo Niccoli      | Hilary Sontag    |
| Robert Berry               | James Hecocks          | Karen Norris        | Mark Spencer     |
| Shela Blankinship          | Sandy Heiser           | Elizabeth Nybo      | Kimberly Stalcup |
| Ruby Bode                  | Laurieann Henderson    | Cathy O'Donnell     | Gregory Stephens |
| Karolyn Borski             | Laura Hess             | Michael O'Hair      | Jessica Stitz    |
| Erica Bowman               | Stephen Hoel           | Jessica O'Toole     | Stacey Struessel |
| Damon Brown                | Douglas Jackson        | Evan Oldroyd        | Victoria Teague  |
| Matthew Buchler            | Sarah James            | Patrick Olsen       | Johnny Terrell   |
| Darrin Buck                | Shirley Jirik          | Sara Olson          | Scott Toillion   |
| Traci Burtnett             | Jackie Kapushion       | Eric Ottem          | Alain Valette    |
| Justin Carpenter           | Audrey Konauka-Seybold | Kimberly Peebles    | John Wahler      |
| Kahle Charles              | Bryan Krause           | Dina Perfetti-Deany | Kathi Jo Walder  |
| Edward Cloke               | Jeremy Lacrosse        | Christopher Piccone | Kim Watry        |
| Renee Collier              | Brian Lamer            | Jennifer Piccone    | Charles Webber   |
| Jennifer Conrad            | Kimberly Lancaster     | Zachary Pinkerton   | Heidi Weekley    |
| Deniece Cook               | Diane Lauer            | Nancy Pitz          | Cyrus Weinberger |
| Sean Corey                 | Jill Lliteras          | Patricia Quinones   | Anthony Whiteley |
| Thomas Darcy               | LeRoy Lopez            | Eric Rauschkolb     | Matthew Wiggins  |
| Deann Dykes                | Amber Marsolek         | Ann Reed            | Sophia Yager     |
| Deanna Dykstra-Lathrop     | Andrea McBreen         | Heidi Ringer        | Brian Young      |
| Chad Eisentrager           | Joseph McBreen         | Lynsey Robinson     | Lance Yoxsimer   |
| Lauren Eker                | Chase McBride          | Katherine Rodriguez |                  |
| Catrina Estrada            | Kerin McClure          | Erin Roe            |                  |
| Gregory Fieth              | Kerri McDermid         | Elizabeth Russell   |                  |

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of Cisco Switch Products

#### **RECOMMENDATION**

That the Board of Education approve the purchase of Cisco Switch Products for a net bid amount of \$300,414.90 from Venture Technologies.

#### **BACKGROUND**

In order to establish a staggered refresh cycle for replacing end-of-life networking equipment; 9 Cisco 9400 switches are needed to replace existing equipment at 9 sites, while 10 Cisco 3850 switches are needed to replace existing equipment at ESC/LSC and 3 for network expansion at various sites around the district.

The Purchasing Department issued Bid No. 2018-066 on April 9, 2018. Two (2) responses were received on Wednesday, April 25, 2018. Award is recommended to the low responsive and responsible bidder Venture Technologies.

|                | Venture Technologies | Total Communications, Inc. |
|----------------|----------------------|----------------------------|
| Net Bid Amount | \$362,627.10         | \$489,566.87               |

The funding for this purchase is from DTS General Funds dedicated to technology.

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DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of Dell Servers

#### **RECOMMENDATION**

That the Board of Education approve the purchase of Dell Servers for a net bid amount of \$140,285.35 from Dell Marketing LP.

#### BACKGROUND

Dell servers support various applications used by the District, such as Citrix, network authentications, and Infinite Visions, which currently are hosted on servers that are at the end of their manufacturer support.

These servers are being purchased directly from Dell Marketing LP through a State of Colorado NASPO Agreement No.2016-0000-0000-0105 (Dell Contract WN05AGW).

Four servers will be purchased using DTS General Funds dedicated to technology, and the one server will be purchased using Finance Department Funds.

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DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Purchase of Belkin Keyboards

#### **RECOMMENDATION**

That the Board of Education approve the purchase of Belkin Keyboards for a net bid amount of \$100,548 from Zones, Inc.

#### **BACKGROUND**

The Purchasing Department issued Bid No. 2018-065 on April 9, 2018. Five (5) responses were received on Tuesday, April 24, 2018. Award is recommended to the low responsive and responsible bidder UZBL, LLC.

|                   | Zones, Inc.                    | SDF Professional<br>Computer, Inc. | Office Depot |
|-------------------|--------------------------------|------------------------------------|--------------|
| Net Bid<br>Amount | \$100,548.00                   | \$122,850.00                       | \$126,225.00 |
|                   | Howard Technology<br>Solutions | DHE Computer Systems               |              |
| Net Bid<br>Amount | \$137,700.00                   | \$200,313.00                       |              |

As a result of this purchase, schools will be provided with classroom sets of iPad compatible keyboards to facilitate extended writing activities on student iPads. Elementary schools will receive 1 set, middle schools 2 sets, and high schools 3 sets.

The funding for this purchase is from DTS General Funds dedicated to the Learning Technology Plan (LTP).

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract for Cloud Based Access Security Broker Solution

#### RECOMMENDATION

That the Board of Education approve a contract with DirSec, Inc., for a Cloud Based Access Security Broker Solution and further authorize Greg Fieth, Chief Financial Officer, to sign all necessary documents.

#### BACKGROUND

The Purchasing Department and District Technology Services (DTS) issued Request for Proposal (RFP) 2018-0026 for a Cloud Based Access Security Broker Solution on December 7, 2017. Seven (7) responses were received on January 9, 2018. Responses were evaluated and the top two (2) firms were selected to participate in a product demonstration and interview process.

As a result of both processes, it was determined that DirSec, Inc., provided the most advantageous solution(s) to the District.

The cost to the District for the initial term will be \$104,700 for licensing, support and professional services. Options to renew the contract for years two through five will be approximately \$102,200 each year.

This software solution will provide visibility and security oversight to the District's SVVSD G-Suite (Google Drive, E-Mail, Documents, Sheets, etc.) environment.

The funding for this purchase is from DTS General Funds dedicated to technology.

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor

(CMGC) Contract for the Mead Elementary School Modular Classroom

**Project** 

#### RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with Fransen Pittman General Contractors for \$150,000 including contingency, for the Mead Elementary School Modular Classroom project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

#### **BACKGROUND**

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. Fransen Pittman General Contractors was selected as the most qualified for the project based on their experience and performance within the District.

The project includes relocating one modular classroom building from Mead High School to Mead Elementary School to accommodate capacity needs.

The project is funded under the Capital Reserve Fund account.

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor

(CMGC) Contract for the Mead Middle School Modular Classroom Project

#### RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with Fransen Pittman General Contractors for \$150,000 including contingency, for the Mead Middle School Modular Classroom project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

#### BACKGROUND

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. Fransen Pittman General Contractors was selected as the most qualified for the project based on their experience and performance within the District.

The project includes relocating one modular classroom building from Mead High School to Mead Middle School to accommodate growth and future Bond classroom additions.

The project is funded under the Capital Reserve Fund account.

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor

(CMGC) Contract for Main Street School Auditorium Project

#### RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with McCarthy Building Companies, Inc., for \$990,000 including contingency, for the Main Street School Auditorium project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

#### BACKGROUND

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. McCarthy Building Companies, Inc., was selected as the most qualified for the project based on their experience and past performance.

The project includes an accessible ramp for stage access, seating, flooring and finishes improvements.

The project is funded under the 2016 Bond program.

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Selection and Contract Award - Educational Furniture

Supplier - Bond Project for Innovation Center

#### RECOMMENDATION

That the Board of Education approve the selection and contract award to OfficeScapes, and allow the Purchasing staff to move forward to develop an FF&E agreement to finalize the purchase of Phase 3 educational furniture for the Innovation Center bond construction project.

#### **BACKGROUND**

The Purchasing Department staff issued Request for Qualifications (RFQ) 2018-019 on October 5, 2017 to establish a pre-qualified list of skilled, professional and dedicated educational furniture suppliers to provide furniture, fixtures and equipment (FF&E), who through a direct contracting arrangement, can meet a majority of furniture requirements for the district's bond construction projects.

Ten responses were received for consideration. All suppliers participated in a product demonstration and interview session with the evaluation team. The result of this extensive effort is that the district determined a limited number of suppliers considered as pre-qualified to receive an invitation to provide a pricing proposal according to all terms and conditions and evaluation criteria indicated in the RFQ process.

The district determined OfficeScapes the top finalist to negotiate a contract to provide, deliver and install the required furnishings in a cost-effective, competitive and timely manner. OfficeScapes is recommended for award for these projects based on their experience, proposed team, having resources available internally to provide the required products/solutions, delivery and installation within mandated time frames, and most advantageous pricing proposal. One response, Hertz Furniture, proposed costs for alternate manufacturers that Innovation Center leadership determined were not equivalent to all required manufacturer products. Award is recommended to the most qualified, responsive and responsible supplier OfficeScapes.

Creating a total aesthetic environment is important for this project, especially in the Bio-Medical Lab. OfficeScapes is the exclusive provider of the selected furniture that meets the goals of the new Innovation Center to be a showpiece for the district as well as a nation-wide example for a new approach to STEM learning.

The successful supplier is required to provide turnkey services to include, but not limited to, assigning a key contact person to be in continual communication with purchasing staff; coordinating final furniture selection; coordination of warehousing and/or pre-staging services; coordinating delivery/install sub-contractors during various phases of the project; attendance of progress meetings; receiving and reviewing layout design drawings and related submittals before forwarding to the district; assuring compliance with contract specifications; maintaining current cost data and reporting to the district on a regular basis in order to maintain accountability for project cost; create, maintain and update project master delivery schedules, assisting in the processing of requests for payment; recording the progress of the project and maintaining an accurate record of punch list items as coordinated with the district.

Phase 1 & 2 furniture contract award to OfficeScapes was approved during the April 11, 2018 Board meeting. Phase 1 & 2 purchase consisted of long lead-time furniture for shops, commons areas and classrooms. Phase 3 furniture entails office furniture for both Innovation Center and Professional Development staff.

| Recommended for Award | Office Scapes | Hertz Furniture |
|-----------------------|---------------|-----------------|
|                       | \$172,203.13  | \$113, 030.05   |

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor

(CMGC) Contract for the Career Development Center Renovation Project

#### RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with Golden Triangle Construction, Inc. for \$1,100,000 including contingency, for the Career Development Center Renovation Project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

#### BACKGROUND

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. Golden Triangle Construction, Inc., was selected as the most qualified for the project based on their experience and performance in the Sunset Café renovation at the Career Development Center.

The project includes renovations to the space vacated by Innovation Center, renovations to the horticulture building to support St. Vrain Online Global Academy program needs, and improvements to support other program needs. The project also includes scope for various building preservation items.

The project is funded under the 2016 Bond program.

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract for Teacher/Non-Renewal Notice for the 2018-2019

Academic Year

#### **RECOMMENDATION**

That the Board of Education approve teacher contracts for all probationary and non-probationary teachers currently employed by the St. Vrain Valley Schools with the exception of those listed below.

Probationary teacher not recommended for contract for the 2018-2019 school year:

| Name          | Primary Job Title | Primary Worksite           |
|---------------|-------------------|----------------------------|
| Nistler, Todd | Art/PE Teacher    | Olde Columbine High School |

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming May 9, 2018 as National School

**Nurses Day** 

#### **RECOMMENDATION**

That the Board of Education approve the attached resolution proclaiming May 9, 2018 as National School Nurses Day.

#### **BACKGROUND**

School Nurses are an integral part of the education of our children. They help meet the needs of our students by improving the delivery of health care in our schools and helping students stay healthy, in school, and ready to learn.

# RESOLUTION BOARD OF EDUCATION OF THE ST. VRAIN VALLEY SCHOOL DISTRICT PROCLAIMS MAY 9, 2018 AS NATIONAL SCHOOL NURSES DAY

**WHEREAS**, children are the future and, by investing in them today, we are ensuring our world for tomorrow; and

**WHEREAS**, all students have a right to have their health needs safely met while in the school setting; and

**WHEREAS**, children today face more complex and life-threatening health problems requiring care in school; and

**WHEREAS**, school nurses have served a critical role in improving public health and in ensuring student's academic success for more than 100 years; and

**WHEREAS**, school nurses are professional nurses that advance the well-being, academic success and life-long achievements of all students by serving on the frontlines and providing a critical safety net for our nation's most fragile children; and

**WHEREAS**, school nurses act as a liaison to the school community, parents and health care providers on behalf of children's health by promoting wellness and improving health outcomes for our community's children; and

WHEREAS, school nurses are members of crisis response teams; and

**WHEREAS**, school nurses understand the link between health and learning and are in a position to make a positive difference for children every day,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education celebrates and acknowledges the accomplishments of school nurses everywhere and their efforts of meeting the needs of today's students by improving the delivery of health care in our

schools and offers gratitude to school nurses who contribute to our community by helping students stay healthy, in school, and ready to learn, and keeping parents and guardians at work, not just on this National School Nurse Day, but at every opportunity through the year.

**BE IT FURTHER RESOLVED** that the Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our school nurses for their dedication and devotion to their work.

| Dated:  | May 9, 2018 |  |
|---------|-------------|--|
|         |             | ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J |
|         |             | Robert J. Smith, Board President       |
| Attest: |             |  |
|         |             |  |

Amory Siscoe, Board Secretary

DATE: May 9, 2018

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Board Reports

#### PURPOSE

To provide the Board of Education with the opportunity to share recognitions.

#### **BACKGROUND**

Typically, the first Regular Board Meeting of the month allows Board members to share recognitions, commendations of staff/students, and events they have attended. To date, Board Meetings have been very full, and Board members have not had that opportunity. Having Board Reports in Discussion will determine if there is time at the end of the Board Meeting to allow the Board members to share recognitions at that time.