

**MINUTES
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J
BOARD OF EDUCATION
REGULAR MEETING**

OPENING OF MEETING

The Board of Education of the St. Vrain Valley School District met November 8, 2017 at the Educational Services Center Board Room, 395 South Pratt Parkway, Longmont, Colorado. The meeting was called to order by Board of Education President Robert J. Smith at 7:00 p.m.

ROLL CALL

Board Members Present:

John Ahrens, Member, Director District D
Debbie Lammers, Secretary, Director District B
Dr. Richard Martyr, Member, Director District E
Paula Peairs, Treasurer, Director District F
Joie Siegrist, Vice President, Director District A
Amory Siscoe, Assistant Secretary, Director District G
Robert J. Smith, President, Director District C

Board Members Absent (Excused):

None

St. Vrain Valley School District Staff Present:

Sean Corey, Principal of Legacy Elementary
Greg Fieth, Chief Financial Officer
Paige Gordon, Principal of Spark! Discovery Preschool
Dr. Don Haddad, Superintendent of Schools
Dr. Shirley Jirik, Principal of Centennial Elementary
Jackie Kapushion, Deputy Superintendent for Student Achievement
Brian Lamer, Assistant Superintendent of Operations
Jill Lliteras, Principal of Prairie Ridge Elementary
Mark Mills, Area 2 Assistant Superintendent
Dr. Karen Musick, Principal of Thunder Valley K-8
Ella Padilla, Assistant Superintendent of Human Resources
Dina Perfetti-Deany, Area 3 Assistant Superintendent
Brian Young, Principal of Frederick High School
Liza Nybo, Principal of Coal Ridge Middle School
Tony Whiteley, Executive Director/Budget

Brian Young, Principal of Frederick High School

AMENDMENTS TO THE AGENDA (2.0)

None

AUDIENCE PARTICIPATION (3.0)

Bob Norris, 532 Rider Ridge Drive, Longmont, 80501 – Present to talk about Colorado Statewide Parent Coalition.

German Zarate Bohorquez – Present to talk about the Colorado Statewide Parent Coalition.

VISITORS (4.0)

Jim Berthold, Retired District Bus Dispatcher – did not address the Board.

Scott Converse, *Longmont Observer* – did not address the Board.

Matthew Marino, RubinBrown, LLP – present to answer questions regarding the Comprehensive Annual Financial Report.

Karen Ragland, candidate for St. Vrain Valley Board of Education Director District B and sworn in at this meeting.

Coltin Wilcox, Frederick High School Advisory Council Board Liaison.

BOARD RECOGNITIONS/PRESENTATIONS TO THE BOARD & BOARD COMMUNICATIONS/COMMENTS (5.0)

Board Reports

John Ahrens –

Meetings Attended/Comments:

- John was so appreciative of Debbie's assistance and friendship especially as a new Board member. He remembered his first CASB Conference as an example, and the direction she gave to him during that alone was invaluable to him. He pointed out her shining soul and caring heart, along with her quiet leadership. To him, she is the example of a Board member and person that everyone strives to be like. He thanked Debbie for her kind heart and leadership, and let her know he couldn't be more proud to serve alongside her and will forever be grateful for her mentorship.

Dr. Richard Martyr –

Meetings Attended/Comments:

- Dick expressed his appreciation for the wonderful foundation that Debbie helped to establish for the District. Debbie provided leadership for the entire District and community that created the premier District that we are today. He appreciated her service to CASB and their extended committees, and the vitally important revisions to laws she supported at the state level. He pointed out that Debbie has enabled SVVSD and other Districts to be a source of inspiration to the CASB Board and ours for her

support of students and colleagues everywhere. He implored Debbie to look back on her time on the Board and always remember that the District is much better for her contributions, and that that foundation will continue to yield benefits for generations to come. Dick recognized that Debbie has worked her whole life for the advancement of students, and will be forever grateful to her for making our District one of the best in the state and, he would argue, among the best in the country.

Paula Peairs –

Meetings Attended/Comments:

- Paula thanked Debbie for being her “right hand” woman and for her enormous contributions to the District on so many different levels. She felt Debbie brought context to the role of a Board member that she appreciates so much, and really appreciated the history and background Debbie provided to every facet of the District that was enormously valuable to Paula. She thanked Debbie for her long support of the District, the community, the multicultural community, to CASB, and for her work on the state level.

Joie Siegrist –

Meetings Attended/Comments:

- Welcomed new Board member Karen Ragland, and thanked her for coming forward for this responsibility – looks forward to serving on the Board with her.
- Thanked Debbie for always putting students first, what an honor and privilege it was to serve on the Board with her, and how much she will miss her presence and her knowledge. Wants Debbie to remember what an impact she made on the District and to every community throughout the state of Colorado. She valued all the school visits that she and Debbie took when she was a brand new Board member, and wanted Debbie to know of the tremendous respect she has for her and how she wishes nothing but the very best for Debbie’s future endeavors.

Amory Siscoe –

Meetings Attended/Comments:

- Amory wanted Debbie to know what a dear friend and mentor she was to her, and thanked Debbie for taking her “under her wing.” She reminisced about her first CASB Conference and how much she appreciated Debbie’s support and the comfort that she brought to that stressful experience. She acknowledged that, no matter what, Debbie has encouraged everyone on the Board and is proud of all of them. She looks forward to seeing what Debbie will take on next, and thanked Debbie’s husband, Chris, for sharing her with all of us for these eight years.

Bob Smith –

Meetings Attended/Comments:

- Bob reminisced about meeting Debbie while forming the 2002 bond committee that she was overseeing. He remembers being so impressed with her, both for her mastery of the numbers, and for the confidence, compassion, and heart that she oversaw her responsibilities with. He pointed out that Debbie earned everyone’s respect for the character and confidence that she brought to the Board, and how she

always put students first. Bob feels that no one has ever done a better job at their role of a Board member representing a community than she has, and that she embodied what a Board member is supposed to be.

SUPERINTENDENT'S REPORT

- Dr. Haddad reminisced about meeting Debbie and her family for the first time, and the events that he was involved in with Debbie throughout the last 17 years. He remembered how hard she worked on the 2002 bond for 10 new schools and all the challenges that came afterward. He thanked Debbie for everything she brought to him both professionally and personally, and refused to call it a “goodbye” but, only, “just a little vacation”.

REPORTS (6.0)

Frederick High School Advisory Council Feeder Report (6.1)

Jackie Kapushion introduced Frederick High Principal Brian Young. Brian reported that the theme for their presentation this year was about the transition work they've been doing to support the students in the Tri-Town area. Brian then introduced the Frederick High School students who serve on the District's Student Advisory Council: Adrianna Escorza, Coltin Wilcox, Cecilia Wilson, Logan Turner, and Doyle Schroth. The students introduced the Frederick feeder system principals in attendance: Dr. Shirley Jirik, Centennial Elementary; Dr. Karen Musick, Thunder Valley K-8; Paige Gordon, Spark! Discovery Preschool; Liza Nybo, Coal Ridge Middle School; Sean Corey, Legacy Elementary; and Jill Lliteras, Prairie Ridge Elementary. Coltin Wilcox invited everyone to come see Frederick High School's production of “Big Fish”. Board members thanked the students and staff for their wonderful presentation.

District Financial Statements – Quarter Ending September 30, 2017 (6.2)

Greg Fieth provided the Board of Education with the financial report for the first quarter of Fiscal Year 2018. Information related to the financial statements for the quarter ending September 30, 2017 was provided to the Board in compliance with all aspects of Colorado Revised Statutes.

CONSENT ITEMS (7.0)

John Ahrens moved to approve Consent Agenda Items 7.1 through 7.3 and 7.5. Amory Siscoe seconded.

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the October 11, 2017 Regular Meeting, the October 18, 2017 Study Session, and the October 25, 2017 Regular Meeting

4. Approval: First Reading, Adoption, Board Exhibit JQ-E – Schedule of Student Fees
5. Approval: Approval of Change Order 2 to Construction Manager/General Contractor (CMGC) Contract for Carbon Valley Academy Renovation Project

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Consent Agenda Item 7.4 was pulled. Board members pointed out that the deletion of the eCredit fee was an example of how the District sought to provide more opportunities without more cost. The tremendous accomplishments of District athletics was also highlighted, and Board members gave their best wishes to all the schools competing in state competition in the coming week. They encouraged everyone to attend a District sports event. Joie Siegrist moved to approve Consent Agenda Item 7.4 and Dr. Richard Martyr seconded.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

ACTION ITEMS (8.0)

Adoption of Resolution Proclaiming American Education Week, November 13-17, 2017 (8.1)

Joie Siegrist moved that the Board of Education approve the resolution proclaiming November 13-17, 2017 as American Education Week. John Ahrens seconded.

Board member Debbie Lammers read the resolution.

Board members reminded everyone that public education is the backbone of this country. They recognized the commitment of every staff member for making this a great District, and how incredibly proud and inspired they are by all staff members at every level.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Acceptance of the Comprehensive Annual Financial Report (8.2)

Paula Peairs moved that the Board of Education accept the 2017 Fiscal Year Comprehensive Annual Financial Report (CAFR), as presented. Amory Siscoe seconded.

Greg Fieth reported that the 2017 Fiscal Year CAFR was audited by the certified public accounting firm of RubinBrown, LLP. At the worksession prior to this meeting, Matthew Marino from RubinBrown reviewed the 2017 CAFR with the Board in detail and responded to questions.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of District's 2017 FY Assurances for Financial Accreditation (8.3)

Dr. Richard Martyr moved that the Board of Education approve the Assurances for Financial Accreditation for the year ended June 30, 2017, as presented. Paula Peairs seconded.

Greg Fieth reported that this form is required pursuant to C.R.S. 22-11-206(4). The Colorado Department of Education must determine annually if substantial and good-faith compliance was achieved with relevant provisions of state law and generally accepted accounting principles. Substantial compliance is determined through review of the finance data pipeline submission, audited financial statements, and responses from management to inquiries related to those reviews. Good-faith compliance is determined, in part, by the assurances provided on the form as certified by those charged with governance.

The District is required to complete a checklist stating compliance with the referenced statute. The checklist must be reviewed and approved by the Chief Financial Officer, Superintendent, and the Board of Education. The checklist is part of the required annual reporting package to the Colorado Department of Education.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of Adoption of Resolution to Change Custodial/Paying Agent (8.4)

Paula Peairs moved that the Board of Education adopt the Resolution, Registrar and Paying Agent Agreement, and Custodial Agreement authorizing the replacement of Wells Fargo as Registrar and Paying Agent for the District's bonds, and Custodian of its Bond Redemption Fund, with UMB Bank, effective January 1, 2018. Amory Siscoe seconded.

Tony Whiteley reported that Wells Fargo Bank has been the District's Registrar, Paying Agent, and Custodian of the bonds and bond redemption funds since 2005. The District Financial Services Department periodically reviews the services it receives from outside financial institutions, and issued an RFP through its bond counsel (Butler Snow) for these services in August of 2017. After an in-depth review of candidates who responded to this

RFP, the District determined that its needs with regard to these services would best be served by UMB Bank.

UMB Bank meets the requirements for Registrar and Paying Agent and Custodian as required by the prior Bond Resolutions and the Custodial Agreement, as well as statutory requirements of such.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of Contract Award-Elementary Schools' Security Camera Systems (8.5)

Debbie Lammers moved that the Board of Education approve the contract award for the Elementary Schools' Security Camera Systems Bid #2018-18 to HSS, Inc., for \$1,750,349 including contingency, and further, authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy. Joie Siegrist seconded.

Brian Lamer thanked Debbie Lammers for all she has done for the District. He started working with her ten years ago, and wanted to convey his appreciation for her leadership.

Brian reported that the project includes the purchase and installation of cameras, software, storage, and security systems in all elementary schools for increased safety and security of students and staff. Bids were received and opened on October 24, 2017. HSS, Inc., submitted the low responsive bid. Funding for the project is available in the 2016 Bond program.

Board members were concerned that there was a low number of bidders for this work. Brian replied that HSS, Inc., had a specific contract with the company that supplies the cameras, so other companies that do this type of work did not submit a bid for that reason. HSS, Inc., passed a portion of that contract savings on to the District.

Frederick High Student Advisory Council member and Board Liaison, Coltin Wilcox, endorsed the camera system work noting that the Student Advisory Committee had just discussed that topic and feels the cameras will help make the kids and parents feel safer.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

At this point, administration showed a video of former Board members and Dr. Haddad honoring Board member Debbie Lammers. The audience gave Debbie a standing ovation and the Board presented her with a mantel clock as an expression of appreciation for her many years of exemplary service.

Approval of New District Directors and Oath of Office for New Board Members (8.6)

Amory Siscoe moved that the Board of Education approve the newly elected board members Karen Ragland, Director District B; John Ahrens, Director District D; and Paula Peairs, Director District F, following the cancellation of the 2017 election. Dr. Richard Martyr seconded.

By 3:30 p.m. on September 1, 2017 there were no more candidates than offices to be filled at the election for Board of Directors. The deadline for filing an affidavit of intent to be a write-in candidate passed with no individuals filing such an affidavit and no ballot issues or questions were submitted to the voters by the District. The election was cancelled by Designated Election Official Greg Fieth on September 1, 2017. Abovementioned candidates were considered elected by acclamation officially on Election Day, November 7, 2017. As stated in CRS 22-31-125, each school board member is required to take an oath of office, swearing to faithfully perform the duties of the office as required by law.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Election of President of the Board (8.7)

Joie Siegrist moved that the Board of Education nominate Robert J. Smith as President of the Board after a count of the confidential votes of Board Members unanimously favored him being re-elected President. Amory Siscoe seconded.

Robert J. Smith accepted that nomination. As stated in Board Policy BDA, Board Organizational Meeting, and CRS 22-32-104 within 15 days after the regular biennial election, the Board shall meet in an organizational session at a regular or special meeting for the purpose of selecting officers.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Election of Vice President of the Board (8.8)

Robert J. Smith moved that the Board of Education nominate Joie Siegrist for Vice President of the Board after a count of the confidential votes of Board Members unanimously favored her being re-elected. Amory Siscoe seconded.

Joie Siegrist accepted that nomination. As stated in Board Policy BDA, Board Organizational Meeting, and CRS 22-32-104 within 15 days after the regular biennial election, the Board shall meet in an organizational session at a regular or special meeting for the purpose of selecting officers.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Appointment of Secretary of the Board (8.9)

Dr. Richard Martyr moved that the Board of Education appoint Amory Siscoe for Secretary of the Board. John Ahrens seconded.

Amory Siscoe accepted that position. As stated in Board Policy BDA, Board Organizational Meeting, and CRS 22-32-104 within 15 days after the regular biennial election, the Board shall meet in an organizational session at a regular or special meeting for the purpose of selecting officers.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Appointment of Assistant Secretary of the Board (8.10)

Robert J. Smith moved that the Board of Education appoint John Ahrens for Assistant Secretary of the Board. Dr. Richard Martyr seconded.

John Ahrens accepted that position. As stated in Board Policy BDA, Board Organizational Meeting, and CRS 22-32-104 within 15 days after the regular biennial election, the Board shall meet in an organizational session at a regular or special meeting for the purpose of selecting officers.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Appointment of Treasurer of the Board (8.11)

Dr. Richard Martyr moved that the Board of Education appoint Paula Peairs for Treasurer of the Board. John Ahrens seconded.

Paula Peairs accepted that position. As stated in Board Policy BDA, Board Organizational Meeting, and CRS 22-32-104 within 15 days after the regular biennial election, the Board shall meet in an organizational session at a regular or special meeting for the purpose of selecting officers.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Appointment of Assistant Treasurer and Secretary to the Board (8.12)

Paula Peairs moved that the Board of Education appoint Greg Fieth for Assistant Treasurer to the Board. John Ahrens seconded. Robert J. Smith moved that the Board of Education appoint Barb Steege for Secretary to the Board. Amory Siscoe seconded.

Greg Fieth and Barb Steege accepted those positions. As stated in Board Policy BDA, Board Organizational Meeting, and CRS 22-32-104 within 15 days after the regular biennial election, the Board shall meet in an organizational session at a regular or special meeting for the purpose of selecting officers.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of Signature Authorization (8.13)

Dr. Richard Martyr moved that the Board of Education adopt a resolution to enable the Financial Services Department to continue using the previous officers' signatures until the signatures are changed to the new officers. Joie Siegrist seconded.

Greg Fieth reported that, since new officers were elected and appointed to the Board this evening, a resolution was needed to ensure that the Financial Services Department could continue to process checks with the previous Treasurer until signatures for a new Treasurer were obtained.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Board members welcomed Karen Ragland and look forward to serving with her on the Board. Karen was honored and proud to serve on the Board, but regretted that she won't be able to serve with Debbie. Board members congratulated John Ahrens and Paula Peairs on their re-election.

DISCUSSION ITEMS (9.0)

Board Member Signing of Code of Ethics/Confidentiality Affidavit (9.1)

The newly elected members of the Board of Education were given the opportunity to sign the District's Code of Ethics and the Executive Session Affidavit.

Board Policy BC, School Board Member Conduct, states that "Public office is a trust created by the confidence that the public places in the integrity of its public officers. To preserve this confidence, it is the desire of the Board to operate under the highest ethical

standards.” As part of the official swearing in ceremony, each newly elected member will be encouraged to sign a Code of Ethics as a demonstration of that commitment.

State law requires all Board members to sign a “Confidentiality Affidavit”. This Affidavit serves as Board members’ public commitment to upholding the confidentiality of Board conversations held during Executive Sessions, including conversations related to personnel, students, security, and attorney-privileged communications, among others.

This Affidavit assures that Board members are aware of, and will comply with, the confidentiality requirements and restrictions applicable to Executive Sessions of the Board, as described in Section 24-6-402 C.R.S. It also assures that Board members will comply with these confidentiality requirements regardless of whether they participate in the Executive Session in person or electronically pursuant to Section 22-32-108(7) C.R.S.

ADJOURNMENT

Amory Siscoe moved to adjourn the meeting at 8:48 p.m. John Ahrens seconded.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Karen Ragland, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Respectfully submitted,

Amory Siscoe, Secretary of the Board of Education

Barb Steege, Executive Administrative Assistant to the Board of Education

Read and approved or corrected and approved on December 13, 2017.