

**MINUTES
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J
BOARD OF EDUCATION
REGULAR MEETING**

OPENING OF MEETING

The Board of Education of the St. Vrain Valley School District met December 14, 2016 at the Educational Services Center Board Room, 395 South Pratt Parkway, Longmont, Colorado. The Regular Meeting was called to order by Board of Education President Robert J. Smith at 6:32 p.m.

ROLL CALL

Board Members Present:

John Ahrens, Member, Director District D
Debbie Lammers, Secretary, Director District B
Paula Peairs, Treasurer, Director District F
Dr. Richard Martyr, Director District E
Joie Siegrist, Vice President, Director District A
Amory Siscoe, Assistant Secretary, Director District G
Robert J. Smith, President, Director District C

Board Members Absent (Excused):

None

St. Vrain Valley School District Staff Present:

Damon Brown, Executive Director of HR/Risk Management/Communications
Renee Collier, Principal of Hygiene Elementary
Stacy Davis, Director of Security and Emergency Management
Greg Fieth, Chief Financial Officer
Jim Hecoeks, Principal of Central Elementary
Jackie Kapushion, Area 1 Assistant Superintendent
Ryan Kragerud, Planning/GIS Specialist
Brian Lamer, Assistant Superintendent of Operations
Dr. Diane Lauer, Assistant Superintendent of Priority Programs and Academic Support
Mark Mills, Area 2 Assistant Superintendent
Rick Olsen, Principal of Longmont High
Ella Padilla, Assistant Superintendent of Human Resources
Dina Perfetti-Deany, Executive Director of Human Resources
Ann Reed, Principal of Longs Peak Middle School
Jennifer Ryan, Principal of Mountain View Elementary

Lorynda Sampson, Principal of Northridge Elementary
Brandon Shaffer, Ex Dir of Legal & Govt Affairs/Community Outreach/P-TECH
Andrea Smith, Assistant Principal at Silver Creek High
Scott Toillion, Director of Planning
John Wahler, Principal of Sanborn Elementary
Tim Wellman, Purchasing Manager
Tony Whiteley, Executive Director of Budget

AMENDMENTS TO THE AGENDA (2.0)

The Agenda was accepted as presented.

AUDIENCE PARTICIPATION (3.0)

Trip Merklein, President of the St. Vrain Education Association, introduced Indian Peaks Elementary School 3rd Grade Instructor and member of the St. Vrain Education Association Board Susie Hidalgo, who was present to announce an event called AQUIRE (Assessing Quality Interventions & Resources for Everyone) Mental Health which will be held at Longmont High School on January 12, 2017 from 5:00 to 9:00 p.m. Questions can go to hidalgo_susan@svvsd.org or call 720-464-9582. This event provides resources on preventing suicide and other mental health issues. She thanked Principal Rick Olsen for hosting the event at Longmont High. Trip thanked Dr. Diane Lauer and her Professional Development Department for their assistance.

VISITORS (4.0)

Greg Fieth introduced new members of the Finance and Audit Committee Lisa Fallon and Paul Nilles. Lisa is a Financial Consultant and Paul is the Finance Director of the Town of Superior. Board members thanked them for their service.

BOARD RECOGNITIONS/PRESENTATIONS TO THE BOARD & BOARD COMMUNICATIONS/COMMENTS (5.0)

Board Reports

John Ahrens –

Meetings Attended/Comments:

- Attended Erie High School Open House-over 300 people in attendance. Principal Matt Buchler was very inspiring and kept parents and students interested with Erie's program options.
- Attended Red Hawk Open House-students demonstrated robotics. The Spark! Open House included a demonstration of the Sphero robot.
- Attended Erie Elementary Parent Teacher Communications Organization Meeting.
- Erie Middle School has over 1,000 students with over 300 of those students in honors program.

- Announced that he is enrolled in the Stanford Executive Program and will begin its MBA program. Thanked the staff and students for inspiring him to further his own professional education.

Debbie Lammers –

Meetings Attended/Comments:

- Attended Niwot High Open House and its individual department presentations. Visiting students got to see the teachers in action in their departments. Thanked Niwot High staff for organizing such a great, well-attended Open House.
- Attended Niwot High College Admissions Night-CU Boulder college admissions and admission consultants presented information and answered audience questions.
- Attended Longmont City Council Meeting where the Multicultural Action Committee (MAC) Chairman Sam Seyfi presented the work that MAC does to embrace the community.
- Attended Education Foundation for the St. Vrain Valley Meeting-always well organized and appreciate all the efforts of our Foundation.

Dr. Richard Martyr –

Meetings Attended/Comments:

- Very impressed by the amount of community support received in the passing of the bond and how members of the community rallied around the District. Talking with fellow board members across the state at the CASB Convention, he realized how unusual SVVSD is because of our tremendous community support, forward-looking staff, and the high quality of our professional staff. Humbled to hear that SVVSD was the only District in Colorado that passed a bond and sold bonds before the end of November. Thanked Dr. Haddad, Greg Fieth and his staff for those accolades.

Paula Peairs –

Meetings Attended/Comments:

- Attended Mead and Skyline High School Open Houses-both of them were outstanding thorough overviews of each of their programs and done in such a welcoming way. The Mead Open House had a segment about the bond-they had design charts set up and parents were asking questions. It was great proof that what the District promised before the election would be delivered immediately.
- Looking forward to assisting Skyline with their Pre-Calculus final presentations.

Joie Siegrist –

Meetings Attended/Comments:

- Attended Lyons M/S Open House that had over 100 people in attendance-thanked everyone that planned all the successful open houses at every school.
- Attended the Community Foundation of Boulder County Holiday Party.
- Attended CASB Leadership Meeting-every event she attends there includes positive comments about St. Vrain.
- Happy holidays to every staff member for their hard work and for contributing to the success of our district.

Amory Siscoe –

Meetings Attended/Comments:

- Attended a meeting at Frederick High with all the feeder principals in her director district-inspiring to watch all the principals collaborate and strive to make things even better in their schools.
- Attended Christmas concerts at Coal Ridge Middle and Legacy Elementary-concerts were amazing and kids did a beautiful job.

Bob Smith –

Meetings Attended/Comments:

- Congratulations to Sunset Middle School on being officially authorized as an International Baccalaureate World School-congratulations to Dr. Dawn Macy and her entire staff.
- Attended Brandon Shaffer's Student Senate Meetings-really impressed with what Brandon has developed for the students and this opportunity for them.
- Requested "Healthcare" be a Study Session topic in the new year-Ella Padilla and Vicki Mair put together a planning meeting on how to better control healthcare costs.
- Open houses were a great reflection of the engagement of the community.

SUPERINTENDENT'S REPORT

None

REPORTS (6.0)

Longmont High School Student Advisory Council Feeder Report (6.1)

Mark Mills introduced Northridge Elementary Principal Lorynda Sampson who announced that Oskar Blues and Whole Foods teamed up to present Northridge 1st and 2nd grade students 113 brand new bikes and helmets. Many community members helped put the bikes together and custom fit them to each student. Lorynda reminded everyone how important partnerships between schools and businesses are, and that this type of support is what Christmas is all about. Board members recognized Lorynda for the tremendous leadership that she provides at Northridge.

Mark Mills introduced Longmont High School Principal Rick Olsen who then introduced Longmont Student Advisory Council students Delaney Christopher, Lane Chesnut, Evangeline D'Epagnier, and Adam Pena (Board of Education Liaison). The students showcased special programs about each of the Longmont feeder system schools. Rick thanked the students for their outstanding report, and students told the Board of their future plans and introduced parents that were present at the Board Meeting. Other Longmont feeder system principals in attendance: Ann Reed, Principal of Longs Peak Middle School; Jim Hecoeks, Principal of Central Elementary; Renee Collier, Principal of Hygiene Elementary; Jennifer Ryan, Principal of Mountain View Elementary; Lorynda Sampson, Principal of Northridge Elementary; and John Wahler, Principal of Sanborn Elementary.

October Enrollment Report 2016/2017 and Open Enrollment for 2017/2018 (6.2)

Scott Toillion provided the Board of Education with a report regarding student enrollment for the 2016-2017 school year and Open Enrollment for the 2017-18 school year. Three things that stood out this year for Scott were that there was a considerably smaller number of kindergartners, fewer open enrollments from out-of-district, and lower growth in charter schools for a second year in a row.

The District continues to experience steady growth in enrollment. Over the last ten years, the District has added an average of 824 students per year. Last year, the District passed Boulder Valley in enrollment to become the 7th largest District in the State. Enrollment now stands at 31,104, up from 30,691 in 2015. This is a growth rate of 1.35% and a gain of 413 students from the 2015 October Count. The overall count including all pre-school students and other District programs has risen to 32,276 students. The greatest gains were in the Erie feeder schools (+221 students), Mead feeder schools (+131), the Frederick feeder schools (+69), and the Longmont feeder schools (+62). All feeders saw growth except for declines in the Niwot feeder and in the charter schools.

The District neighborhood schools/program enrollment came in at a -0.81% error from the anticipated projection (Projected: 28,120 Actual: 27,894). Including the charter school projections, the projection error was -1.00%. (Projected: 30,792 Actual: 30,691). The largest gaps were projected growth of the charter schools, the Niwot feeder, and the Silver Creek feeder. Charter schools provide their estimate of growth to the District, and each of the projections for the six charter schools were not met by actual enrollment.

The 2015/2016 October Report additionally details the changes in enrollment at a school-by-school level, provides information on birth numbers, free/reduced lunch counts, ethnic breakdowns, English language learners, private school and home school enrollment, the impacts of choice, enrollment projections, building permit activity by community and a variety of other indicators.

For the open enrollment period that extends through January 17, 2017, all schools will receive all applications. By February 7, 2017, schools will notify applicants of their approval status. As capacity is added as a result of the successful 2016 bond election, open enrollment will become more available across the District.

Board members expressed their appreciation of Scott and his staff for always providing a very thorough report and for his accurate projections year after year.

1st Quarter Financials, 2016/2017 Fiscal Year (6.3)

Greg Fieth provided the Board of Education with the financial report for the first quarter of Fiscal Year 2017. At the worksession prior to this Board meeting, information related to the financial statements for the quarter ending September 30, 2016 were provided to the Board. These financial reports were reviewed by the Finance and Audit Committee on December 12, 2016.

District-Wide Savings on Procurement Activities FY16 (6.4)

Tim Wellmann provided the Board of Education an annual report regarding the key functions and efficiencies in the Purchasing Department. The Purchasing Department provides buying and contracting services in support of all District schools and departments and coordinates the sale and disposal of District surplus property. He demonstrated the value Purchasing Services provides the District as shown through established key performance measures including procurement cost savings data, vendor participation, solicitation process lead time, procurement card rebate potential, and surplus property sale proceeds and disposal processes.

Board members were impressed with the Purchasing Department's money-saving results for the year.

Purchasing Department Award (6.5)

Greg Fieth announced that the Purchasing Department was awarded the Excellence in Achievement Sterling Agency Certification Award - St. Vrain Valley School District is a 2016 recipient of the Universal Public Procurement Certification Council (UPPCC) Sterling Agency Certification Award.

This award is an advanced level of recognition reserved for those agencies that apply for and achieve UPPCC Agency Certification Award recognition for three consecutive years. The SVVSD professional procurement team achieved fully certified public procurement status in 2014 through 2016.

Through its Agency Certification Award Program, the UPPCC identifies organizations that have earned the distinguished and unique honor of achieving and/or maintaining a high percentage of qualifying staff that are UPPCC Certified. This program was developed to recognize organizations that have made a concerted effort to achieve procurement excellence. The Purchasing Department certified staff consists of Traci Burtnett, CPPO, CPPB, Director; Tim Wellmann, CPPB, Purchasing Manager; Diana Cantu, CPPB, Senior Buyer; and Bill Oliver, CPPB, Senior Buyer.

CONSENT ITEMS (7.0)

Debbie Lammers moved to approve Consent Agenda Items 7.1 through 7.6 and 7.9. Joie Siegrist seconded. Consent Agenda Items 7.7 and 7.8 were pulled for further discussion.

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the November 9, 2016 Regular Meeting and the November 16, 2016 Special Meeting
4. Approval: First Reading, Adoption, Board Policies AC – Nondiscrimination/Equal Opportunity; AC-E-1 – Nondiscrimination/Equal Opportunity (Sample Notice); and GBA – Open Hiring/Equal Employment Opportunity
5. Approval: Acceptance of Abstract of Votes from the November 8, 2016 Coordinated Election
6. Approval: Appointment of New Finance & Audit Committee Members
7. Approval: Approval of Contract Increase-Architect Agreement for Blue Mountain and Eagle Crest Elementary Addition & Renovation Project
8. Approval: Approval of Contract Increase-Architect Agreement for Erie PK-8 Project
9. Approval: Approval to Purchase School Buses

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Brian Lamer explained why the cost went up for the projects in Consent Agenda Items 7.7 and 7.8 and how architects are selected. He stated that new projects are not as complicated because new projects start from scratch. Existing buildings that will have additions have to be thoroughly researched in order to determine the precise placement of additional capacity.

John Ahrens moved to approve Consent Agenda Items 7.7 and 7.8. Amory Siscoe seconded.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

ACTION ITEMS (8.0)

Approval of Director District Reapportionment (8.1)

Dr. Richard Martyr moved that the Board of Education approve the proposed director districts in order to equalize the population in compliance with Colorado State Statute 22-31-109 (110). Amory Siscoe seconded.

Scott Toillion reported that Board of Education Directors are elected by the entire School District electorate. However, each director represents a specific area of the District. State statute requires each director district be equal in population, and this reapportionment is required every four years.

Director districts were last drawn in 2012. These districts were drawn using criteria that sought to equalize the population and align with streets, township boundaries, and/or geographic features. Maps were provided showing the current and revised districts, as well as a listing of District facilities within each proposed director district.

The District's Geographic Information System (GIS) was utilized with data obtained from county, state, and municipal governments, as well as from the U.S. Census Bureau. Care was taken to make the process as consistent as possible across the whole District. The average population in each district in 2012 was 22,484. That average has increased to 23,445. Overall, the District's population has increased from 157,389 in 2012 to an estimated population of 164,118 today.

Population estimates are structured by calculating Population Estimate = (dwelling units x Occupancy rate) x Average Household Size + Group homes.

While growth was spread across the entire school district, director districts D & G saw the highest gains. In order to equalize the population in each of the districts, the gains in D & G were redistributed across A, B, C & F.

District E's estimated population of 23,278 is very close to the average. As a result, only a small change is proposed. The proposed change removes a small area from E to allow District B to align with the Burlington Elementary attendance area and does not affect any existing residences.

The following changes are proposed to equalize director district populations:

1. The proposed changes are incremental in nature.
2. District A is realigned to include a small portion of District C in northwest Longmont. The boundaries of this change are Hover Road on the west to Spencer Street on the east, and 21st Avenue on the north, south to 17th Avenue.
3. District B follows the Burlington Elementary attendance area south of Ken Pratt Boulevard in Longmont.
4. District C aligns with the Alpine Elementary boundary north of Ute Creek Golf Course to Highway 66.
5. District F follows Colorado Boulevard South, then bisects the Booth Farms neighborhood east to Birch Street, south along Birch Street to WCR 20 1/2 (extended) including the Stoneridge subdivision and Idaho Creek subdivision west of I-25.
6. As mentioned above, District E is realigned to exclude the commercial and public areas south of Ken Pratt Boulevard.

These changes do not affect the schools/facilities represented by each director. Each director will continue to represent the same schools as prior to the realignment.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of the Certification of 2016 Mill Levies (8.2)

Dr. Richard Martyr moved that the Board of Education certify the 2016 mill levies to the Counties of Boulder, Weld, Larimer and the City and County of Broomfield as presented, and further authorize the Board President to sign the certification documents. Paula Peairs seconded.

Tony Whiteley reported that Colorado Statute requires school districts to annually certify mill levies for the presented funds to the respective county commissioners by December 15 of each year. Tony discussed in detail each of the counties' mill levies and answered questions from Board members.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

DISCUSSION ITEMS (9.0)

CASB Convention Follow-Up (9.1)

In the interest of time, Board members will share their experiences from the CASB Convention at a later date.

ADJOURNMENT (10.0)

Amory Siscoe moved that the meeting be adjourned at 9:08 p.m. Dr. Richard Martyr seconded.

The motion carried by unanimous acclamation: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, yes; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Respectfully submitted,

Debbie Lammers, Secretary of the Board of Education

Barb Steege, Secretary to the Board of Education

Read and approved or corrected and approved on January 11, 2017.