

NOTICE OF REGULAR MEETING AND AGENDA



May 13, 2015

**Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501**

Robert J. Smith, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

DISTRICT VISION STATEMENT

*To be an exemplary school district
which inspires and promotes high
standards of learning and student
well-being in partnership with
parents, guardians and the
community.*

DISTRICT MISSION STATEMENT

*To educate each student in a safe
learning environment so that they
may develop to their highest
potential and become contributing
citizens.*

ESSENTIAL BOARD ROLES

*Guide the superintendent
Engage constituents
Ensure alignment of resources
Monitor effectiveness
Model excellence*

BOARD MEMBERS

*John Ahrens, Member
John Creighton, Member
Debbie Lammers, Secretary
Paula Peairs, Treasurer
Mike Schiers, Asst Secretary
Joie Siegrist, Vice President
Robert J. Smith, President*

1. CALL TO ORDER:

7:00 pm Regular Business Meeting

2. ADDENDUMS/CHANGES TO THE AGENDA:

3. AUDIENCE PARTICIPATION:

4. VISITORS:

1. Silver Creek High School Gates Millennium Scholars Winner
2. Longmont High School SMART Team
3. Sunrise Stampede

5. BOARD/SUPERINTENDENT REPORTS:

6. REPORTS:

7. CONSENT ITEMS:

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the April 1, 2015 Regular Meeting, the April 15, 2015 Study Session, and the April 22, 2015 Regular Meeting
4. Approval: Approval of 2015-2016 Administrative Employment Contracts
5. Approval: Approval of Contract Award-Trash Removal and Recycle Service
6. Approval: Approval of Construction Manager/General Contractor (CMGC) for CDC/OCHS Renovation Project
7. Approval: Approval of Change Orders and Increase of the Guaranteed Maximum Price Within the CMGC Contract-2015 Portable Classrooms Site & Utilities Project
8. Approval: Approval of Construction Manager/General Contractor for Columbine Elementary Preschool Playground Expansion Project

8. ACTION ITEMS:

1. Recommendation: Approval of Recommendation to Hire Mead High School Assistant Principal
2. Recommendation: Approval of Recommendation to Hire Niwot High School Assistant Principal

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3. Recommendation: Approval of Recommendation to Hire Indian Peaks Elementary School Dean of Students
4. Recommendation: Adoption of Fiscal Year 2016 Capital Reserve Budget
5. Recommendation: Approval of Healthcare Administrative Services Contract
6. Recommendation: Approval of Update of Exhibit H, Additional Services Agreement, of Charter School Contract
7. Recommendation: Approval of Driver Education Program Vehicles Lease

9. DISCUSSION ITEMS:

10. ADJOURNMENT:

Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:

Wednesday, May 27	7:00 pm Regular Meeting
Wednesday, June 10	7:00 pm Regular Meeting
Wednesday, June 17	6:00 pm Study Session
Wednesday, June 24	6:30 pm Financials
	7:00 pm Regular Meeting

May 13, 2015
Terminations Leaves of Absence

7.1

EFFECTIVE	NAME	POSITION/LOCATION	FMLA	NON-FMLA MEDICAL	PERSONAL	EXTENDED	RESIGNED	RETIRED	COMMENTS
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL								
6/30/2015	Boschman, Gordon	Assistant Principal / Niwot HS					X		
4/6/2015	Dodds, Paula	Benefits Specialst					X		
5/1/2015	Hunt, Edward	Coordinator, Instruct Tech/Assess. & Curriculum					X		
6/18/2015	Keith, Kris	Assistant Principal / Frederick HS						X	30 Years
	LICENSED								
5/22/2015	Anderson, Romaine	Teacher, Vocal Music / Sunset MS					X		
5/22/2015	Audley, Joe	Teacher, Math / Trail Ridge MS						X	26 Years
5/22/2015	Bales, Sarah	Teacher, SE / Prairie Ridge ES					X		
3/4/2015	Barger, Katie	Teacher, Math / Mead HS					X		
5/22/2015	Benson, Kimberly	Instr. Program Consultant / Student Services					X		
4/20/2015	Bernhardt, Kelly	Teacher, Grade 1 / Niwot ES	X						
5/22/2015	Blanchard, Susan	Teacher, Science / Erie MS					X		
5/21/2015	Bollman, Shannon	Building Team Leader / Student Services	X						
5/22/2015	Bolter, Patricia	Teacher, Grade 1 / Niwot ES						X	14 Years
5/22/2015	Brady, Niki	Teacher, Tech Ed / CDC						X	11 Years
5/22/2015	Brock, Julia	Teacher, Kindergarten / Central ES					X		
5/22/2015	Brungardt, Karen	Teacher, Grade 5 / Alpine ES					X		
5/22/2015	Burger, Tari	Teacher, Dramatic Arts / Niwot HS						X	36 Years
5/22/2015	Cavanaugh, Rebecca	Teacher, SE / Longmont Estates ES						X	13 Years
5/22/2015	Cire, Alexia	Teacher, SE / Erie ES					X		
5/14/2015	Cochran, Deborah	Teacher, Science / Mead HS	X						
5/22/2015	Colley, Michael	Teacher, PE / Timberline PK-8					X		
4/14/2015	Cornum, Chelsi	Teacher, RTI / Mountain View ES					X		
5/22/2015	Crimmins, Samantha	Speech/Language Pathologist / Student Services					X		
5/22/2015	DeFouw, Karyn	Teacher, Grade 2 / Black Rock ES					X		
5/22/2015	Downing, Mary	Building Team Leader / Student Services						X	14 Years
5/22/2015	Drevno, Emily-Jean	Teacher, Grade 1 / Red Hawk ES					X		
5/22/2015	Evans, William	Teacher, SE / Northridge ES					X		
4/27/2015	Foster, Dana	Teacher, ESL / Legacy ES & Centennial ES		X					
4/27/2015	Garston, Alison	Teacher, Grade 3 / Mead ES	X						
5/22/2015	Ghiglia, Ruth Ann	Teacher, Grade 3 / Erie ES						X	17 Years
5/22/2015	Gieselmann, Haley	Teacher, SE / Mead MS					X		
5/5/2015	Glasgow, Carol	Teacher, Grade 5 / Blue Mountain ES		X					
5/22/2015	Goodgaine, Patricia	Teacher, PE / Thunder Valley PK-8						X	36 years
5/22/2015	Guenther, Richard	Teacher, Computer Tech / Skyline HS					X		

*Will work a 110 Day Contract for 2015-16

May 13, 2015
Terminations Leaves of Absence

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5/22/2015	Haagenson, Emily	Teacher, Language Arts / Altona MS					X		
5/22/2015	Haschke, Anna	Teacher, Language Arts / Longmont HS					X		
5/22/2015	Haug, Lauren	Teacher, SE / Columbine ES					X		
4/27/2015	Holladay, Stephanie	Teacher, Grade 2 / Blue Mountain ES	X						
4/15/2015	Hunget, Rebecca	Teacher, Music / Sanborn ES							Administrative Recommendation
5/22/2015	Johnson, Clayton	Teacher, Grade 5/Centennial ES					X		
5/22/2015	Kesson, Leslie	Teacher, Literacy / Red Hawk ES						X	29 Years
5/22/2015	Klochak, Lorraine	Teacher, Grade 5/ Mead ES						X	31 years
5/22/2015	Kociolek, Carla	Teacher, SE / Alpine ES					X		
4/14/2015	Kreps, Jennifer	Teacher, SE / Main Street School		X					
6/8/2015	Laliberty, Eloise	Instructional Coach / LSC						X	8 Years
3/20/2015	Law, Holly	Teacher, Music / Central ES	X						
5/4/2015	Lehr, Katherine	Teacher, Art / Black Rock ES	X						
5/29/2015	Lipp, Karla	Instructional Coach / LSC						X	20 Years
5/22/2015	Little, Judy	Teacher, SE / Longs Peak MS						X	1 Year
5/22/2015	Loberg, Sarah	Teacher, Math / Thunder Valley					X		
4/21/2015	Malik, Stacey	Teacher, Drama/Language Arts / Sunset MS					X		
5/22/2015	Marson Parker, Jennifer	Speech/Language Pathologist / Student Services					X		
6/30/2015	Matthews, Christine	Behavior Specialist / Student Assistant Services					X		
5/22/2015	McIver, Karynne	Teacher, SE / Skyline HS					X		
5/22/2015	Miller, Carrie	Teacher, Language Arts / Longs Peak MS					X		
5/22/2015	Nelsestuen, Sarah	Teacher, Grade 3 / Eagle Crest ES					X		
5/22/2015	Odell, Michael	Teacher, Physical Education / Lyons ES					X		
5/22/2015	O'Donohue, Kim	Teacher, SE / Student Services						X	15 Years
5/22/2015	Oliver, Laurena	Teacher, Gifted & Talented / Erie ES					X		
4/17/2015	Packard, Karen	Teacher, Math / Sunset MS	X						
6/26/2015	Potyondy, Melanie	Psychologist / Student Services					X		
5/22/2015	Pruett, Kimberly	Teacher, Family and Consumer Studies/Frederick HS						X	23 years
5/22/2015	Renwick, Cynthia	Teacher, Language Arts / Lyons MS					X		
5/22/2015	Rhodes, Elizabeth	Teacher, Language Arts / Erie MS					X		
5/22/2015	Rich, Elowyn	Teacher, Grade 2 / Prairie Ridge ES					X		
5/22/2015	Rue, Robert	Teacher, Physical Education / Columbine ES						X	30 Years
5/22/2015	Schultz, Karen	Teacher, Science / Erie MS					X		
10/22/2014	Smith, Linda	Teacher, Title 1 / Timberline PK-8					X		
4/22/2015	Smith, Tracy	Teacher, SE / Eagle Crest ES		X					
5/22/2015	Soliz, Ronda	Dean of Students / Indian Peaks ES					X		
5/22/2015	Steele, Marnie	Teacher, Science / Trail Ridge MS					X		
5/22/2015	Stolken, Lynn	Teacher, 2nd Grade / Alpine ES					X		
5/22/2015	Szech, Laura	Teacher, Grade 1 / Alpine ES					X		
5/22/2015	Thibault, Victor	Teacher, Language Arts / Altona MS						X	37 years
5/22/2015	Tomerlin, Jessica	Teacher, SE / Fall River ES					X		

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5/5/2015	Tycksen, Nicole	Teacher, Family & Consumer Studies / Mead HS	X						
6/30/2015	Van Alstine, Nadine	Building Team Leader / Student Services						X	16 Years
4/13/2015	Vorhaus, Alexis	Teacher, Kindergarten / Longmont Estates ES	X						
5/22/2015	White, Kathryn	Teacher, Math / Altona MS						X	22 years
5/22/2015	Wilker, Brett	Teacher, Math / Longmont HS					X		
5/22/2015	Witt, Leah	Teacher, Kindergarten / Niwot ES					X		
	CLASSIFIED								
4/14/2015	Andrews, Deanna	Secretary, School / CDC							Administrative Recommendation
5/22/2015	Ball-Marian, Lavinia	Paraeducator, SE / Fall River ES					X		
3/24/2015	Barela, Don	Custodian / Frederick HS	X						
3/30/2015	Baumgardner, Jennifer	Nutrition Services Worker / Centennial ES					X		
5/22/2015	Branca, Emily	Paraeducator, SE / Red Hawk ES					X		
4/3/2015	Champion, Itsariyaphone	Paraeducator, SE / Erie ES					X		
4/23/2015	Chavez, Luz	Attendance Clerk / Skyline HS					X		
5/22/2015	Christian, Jessica	Paraeducator, SE / Coal Ridge MS					X		
5/22/2015	Crane, Katherine	Paraeducator, SE / Alpine ES					X		
4/13/2015	Dang, Tam	Nutrition Services Worker / Nutrition Services		X					
5/21/2015	Dobbins, Marcella	Nutrition Services Kitchen Manager/Eagle Crest ES						X	12 years
4/10/2015	Duggan, Cathy	Secretary, Principal / Mead ES						X	13 Years
5/22/2015	Dunaway, Kaylene	Paraeducator, SE / Hygiene ES							Non-Renew
4/15/2015	Galindo, Alicia	Nutrition Services Worker / Timberline					X		
3/23/2015	Gerondale, Julie	Paraeducator, SE / Alpine ES		X					
3/24/2015	Goff, Dudley	Lead Carpenter / Operations & Maintenance	X						
3/20/2015	Hicar, Kristina	Paraeducator, Instructional / Niwot ES					X		
4/27/2015	Holden, Elizabeth	Paraeducator, SE / Silver Creek HS							Administrative Recommendation
5/22/2015	Jenkins, Dina	Paraeducator, SE / Centennial ES					X		
6/5/2015	Jordan, Donna	Secretary, School / Mead MS						X	20 years
2/6/2015	Lehman, Leanne	Paraeducator, Instructional / Silver Creek HS					X		
4/24/2015	Lentz, Diana	Media Clerk / Erie HS					X		
5/21/2015	Lonsinger, Anne	Health Clerk / Red Hawk ES					X		
4/21/2015	Malone, Laura	Paraeducator, Instructional / Indian Peaks ES					X		
5/7/2015	Patrick, Margaret	Bus Driver / Transportation		X					
3/15/2015	McCallum, Kimberly	Nutrition Services Worker / Black Rock ES		X					
4/21/2015	Medina, Veronica	Nutrition Services Worker / Silver Creek HS					X		
5/21/2015	Miller, Paige	Group Leader, Child Care / Central ES					X		
5/5/2015	Moore, Rachel	Group Leader, Child Care / Alpine ES					X		
6/5/2015	Morison, Theresa	Secretary, School / Coal Ridge MS					X		
4/3/2015	Mosqueda, Vanessa	Paraeducator, PS / Northridge ES					X		
3/19/2015	Navarro, Claudia	Paraeducator, ECSE / Spark Discovery PS					X		
5/22/2015	Quintana, Stephanie	Paraeducator, SE / Columbine ES					X		

*Will work a 110 Day Contract for 2015-16

May 13, 2015
Terminations Leaves of Absence

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[illegible]

*Will work a 110 Day Contract for 2015-16

May 13, 2015

7.2

[illegible]

MEMORANDUM

DATE: May 13, 2015
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Board of Education Meeting Minutes

RECOMMENDATION

That the Board of Education approve the minutes from the April Board Meetings.

BACKGROUND

The Board will be asked to approve the minutes of the April 1, 2015 Regular Meeting, the April 15, 2015 Study Session, and the April 22, 2015 Regular Meeting.

MEMORANDUM

DATE: May 13, 2015
 TO: Board of Education
 FROM: Dr. Don Haddad, Superintendent of Schools
 SUBJECT: Approval of Administrative Employment Contracts

RECOMMENDATION

That the Board of Education approve employment contracts for the 2015-16 school year for each of the following administrators:

Christopher Allen	Michael Green	Ella Padilla
Shelly Allen	Jennifer Guthals	Dina Perfetti-Deany
Lorynda Archibeque-Sampson	Traci Haley	Todd Piccone
Rachael Ayers	Richard Harris	Nancy Pitz
Ryan Ball	James Hecocks	Elizabeth Porter
Joshua Barnett	Rachel Heide	John Poynton
Robert Berry	Laurieann Henderson	Patricia Quinones
Timothy Bishop	Stephen Hoel	Eric Rauschkolb
Todd Bissell	Janis Hughes	Linda Rawlings
Shela Blankinship	Douglas Jackson	Ann Reed
Karolyn Borski	Shirley Jirik	Regina Renaldi
Erica Bowman	Jackie Kapushion	Jean Rice
Damon Brown	Douglas Kudrna	Heidi Ringer
Matthew Buchler	Jeremy Lacrosse	Lynsey Robinson
Darrin Buck	Brian Lamer	Katherine Rodriguez
Jeremy Burmeister	Christopher Larson	Jennifer Ryan
Susan Burnett	Diane Lauer	Kyle Schuyler
Traci Burtnett	Dawn Macy	Brendon Schwirtz
Kahle Charles	Andrea McBreen	Andrea Smith
Margo Chavez	Joseph McBreen	Mark Spencer
Edward Cloke	Chase McBride	Gregory Stephens
Tammy Coleman	Randall McKie	Connie Syferd
Renee Collier	Jeffrey McMurry	Tori Teague
Deniece Cook	Kirsten McNeill	Scott Toillion
Sean Corey	Mark Mills	Martin Tonjes
Stacy Davis	Mary Miner	Peter Vargas
Ernie Derrera	Andrew Moore	Kristie Venrick
Deann Dykes	Karen Musick	John Wahler
Lauren Eker	Karen Norris	Kathi Jo Walder
Kelly Engberg Balderston	Elizabeth Nybo	Heidi Weekley
Gregory Fieth	Cathy O'Donnell	Cyrus Weinberger
Erick Finnestead	Michael O'Hair	Anthony Whiteley
Jeffrey Fredman	Evan Oldroyd	Jackie Whittington
Deanna Frothingham	Patrick Olsen	Richard Wildenhaus
Allen Golden	Sara Olson	Gregory Winger
Paige Gordon	Eric Ottem	Brian Young

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract Award – Trash Removal and Recycle Service for the 2015-16 School Year – Bid #2015-048

RECOMMENDATION

That the Board of Education approve a one-year contract with Western Disposal Services for District-wide trash removal and recycle service for a contract amount not to exceed \$280,550.00, which includes a 10% contingency. Further, that the Board authorize Brian Lamar Assistant Superintendent of Operations to sign contract documents.

BACKGROUND

The current District-wide trash and recycle service contract expires July 1, 2015.

The Purchasing Department and Operations and Maintenance issued invitation to Bid #2015-048 for Trash Removal and Recycling Services on March 9, 2015. Two (2) responses were received on April 7, 2015 with the following bid results.

Western Disposal Services	Waste Management
\$255,045.00	\$265,715.10

The initial contract period shall be for one (1) year, commencing on July 1, 2015. In addition, the District reserves the right to renew the contract for four (4) additional one (1) year periods under the same terms, conditions and specifications, contingent upon budget approval.

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Construction Manager/General Contractor (CMGC) for Career Development Center/Olde Columbine High School Renovation Project

RECOMMENDATION

That the Board of Education authorize the administration to enter into contract negotiations with Golden Triangle Construction, Inc., for Construction Manager/General Contractor (CMGC) services for the Career Development Center/Olde Columbine High School Renovation Project for a contract amount not-to-exceed \$276,000 which includes a 10% contingency. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

The CMGC review committee received and reviewed responses to RFQ 2008-007 "Construction Manager/General Contractor for Remodels/Additions." Golden Triangle Construction, Inc., was selected as the most qualified for the project.

The project will provide installation of a new DTS equipment room, Calypso systems, new white boards, egress doors and hardware, and culinary arts dining area upgrades.

Funding for the project is available in the 2008 Bond program.

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Orders and Increase of the Guaranteed Maximum Price within the Construction Manager/General Contractor (CMGC) Contract – 2015 Portable Classrooms Site & Utilities Project

RECOMMENDATION

That the Board of Education approve Change Order #1 for \$189,226, Change Order 2 for \$119,030, and Change Order 3 for \$44,016 and a 10% increase of the Guaranteed Maximum Price (GMP) within the Construction Manager/General Contractor (CMGC) contract for a new total not-to-exceed \$535,871 contracted amount with FCI Constructors, Inc., for the 2015 Portable Classrooms Site & Utilities Project, and further authorize Brian Lamer, Assistant Superintendent of Operations, to sign change order documents.

BACKGROUND

The CMGC contract with FCI Constructors, Inc., was approved April 1, 2015 for an amount not-to-exceed \$429,000 including contingency. Change Order #1 scope of work is for the installation of three new portables at Red Hawk, Legacy and Eagle Crest. Change Order #2 work includes relocation of the Erie Elementary portable to Sanborn. Change Order #3 adds student lockers to Erie Middle due to increased enrollment. Additional change orders are anticipated and a ten percent increase to the project contingency will cover such changes in Guaranteed Maximum Price.

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of the Construction Manager/General Contractor (CMGC) for Columbine Elementary Preschool Playground Expansion Project

RECOMMENDATION

That the Board of Education authorize the administration to enter into contract negotiations with Golden Triangle Construction, Inc., for Construction Manager/General Contractor (CMGC) services for the Columbine Elementary Preschool Playground Expansion Project for a contract amount not-to-exceed \$250,000 which includes a 10% contingency. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

Golden Triangle Construction, Inc., was approved January 14, 2015 as the Construction Manager/General Contractor for the Columbine Elementary School 2008 Bond Renovation project. The new expanded preschool playground will be coordinated and constructed in conjunction with the building renovation work.

Funding is available in the 2012 mill levy override funds.

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Assistant Principal for Mead High School

RECOMMENDATION

That the Board of Education approve the recommendation to hire Ms. Rachael Ayers as Assistant Principal of Mead High School, effective July 1, 2015.

BACKGROUND

Ms. Ayers graduated from University of Wyoming with a Bachelor of Arts in Secondary Education and a minor in Mathematics. She continued her education at Colorado State University where she completed her Master's in Education and Human Resource Studies. She also completed her Principal Licensing Program through the Colorado State University.

Ms. Ayers previously worked at Mead High School where she was the Dean of Students. Prior to that, she was on the Mead High School Leadership Team, where she served as a member of the planning team to open Mead High School. Ms. Ayers was also a Mathematics Department Head for four years.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Assistant Principal for Niwot High School

RECOMMENDATION

That the Board of Education approve the recommendation to hire Ms. Andrea Smith as Assistant Principal of Niwot High School, effective July 1, 2015.

BACKGROUND

Ms. Smith graduated from Iowa State University with a Bachelor's in Earth and Physical Science Education. She continued her education at the University of Missouri where she received her Master's in Education Administration.

For the past year, Ms. Smith was the Assistant Principal at Peak to Peak Charter School in Boulder Valley School District. Prior to that, she was a Secondary Science Teacher Leader. Ms. Smith also worked at the Hsinchu International School in Hsinchu, Taiwan, where she was acting Assistant Principal and Science Department Chair.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Dean of Students for Indian Peaks Elementary School

RECOMMENDATION

That the Board of Education approve the recommendation to hire Ms. Jessica Warner as Dean of Students of Indian Peaks Elementary School, effective July 1, 2015.

BACKGROUND

Ms. Warner graduated from Pennsylvania State University with a Bachelor of Arts in History. She then went on to California State University in Fresno, California where she completed her Master's in Education, Reading and Language Arts Option, Specialist Credential in Reading. She also received her Administrative Services Credential from Chapman University in Visalia, California.

For the past year, Ms. Warner has worked in St. Vrain Valley Schools as a Title 1 Math Interventionist at Indian Peaks Elementary School. Prior to that, she was the RTL Coordinator, Secondary Literacy Coordinator and Testing Coordinator for Timberline PK-8. Ms. Warner was also a Literacy Coach for Fort Miller Middle School in Fresno, California where she developed and presented literacy in-services for teachers.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: May 13, 2015
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Adoption of Fiscal Year 2016 Capital Reserve Budget

RECOMMENDATION

That the Board of Education adopt the attached list of Fiscal Year 2016 Capital Reserve allocations as presented.

BACKGROUND

The Capital Reserve allocations presented follow the Capital Reserve Handbook that outlines the process and procedure for Capital Reserve fund allocations.

The attached list, for your consideration, reflects those identified recommendations.

Cap Reserve FY 2016 Summary

Total requested:	\$ 4,800,000.00
Cap Reserve Allocation Amount	\$ 4,800,000.00
2008 Bond Allocation Amount	
Total Amount Available	\$ 4,800,000.00
Funding Year:	2016
CAP Reserve Manager:	Brian Lamer

		All Funds Total 2016 CAP Reserve ESTIMATED COSTS						
Fund Accounts	Fund Manager	Estimated Percent of Total Funded CAP	2016 Proposed CAP Summary	2016 CAP Funding Source	2015 CAP All Funds Cost Summary	2014 CAP All Funds Cost Summary	2013 CAP All Funds Cost Summary	2012 CAP All Funds Cost Summary
Arts/Athletics	Berry	2.7%	\$ 129,550	2016 General Fund	\$ 129,950	\$ 127,464	\$ 106,101	\$ 110,725
Custodial/FFE	Goddard	1.4%	\$ 67,950	2016 General Fund	\$ 49,950	\$ 50,985	\$ 42,440	\$ 44,290
DTS	McBreen	3.1%	\$ 150,000	2016 General Fund	\$ 430,515	\$ 439,781	\$ 1,039,781	\$ 1,085,100
Elect/HVAC/Plumb	Piccone	15.5%	\$ 743,200	2016 General Fund	\$ 310,425	\$ 414,019	\$ -	\$ -
Environmental	Lamer	1.7%	\$ 80,000	2016 General Fund	\$ 20,000	\$ 28,779	\$ -	\$ -
FFE	Goddard	6.5%	\$ 312,125	2016 General Fund	\$ 151,850	\$ 203,942	\$ 169,761	\$ 177,160
Grounds Department	Piccone	10.1%	\$ 486,101	2016 General Fund	\$ 640,504	\$ 480,317	\$ -	\$ -
Growth	Lamer	2.7%	\$ 128,000	2016 General Fund	\$ 65,000	\$ 118,587	\$ -	\$ -
O&M District Wide	Piccone	5.2%	\$ 248,050	2016 General Fund	\$ -	\$ 498,963	\$ -	\$ -
Portable Classrooms	Piccone	14.2%	\$ 680,000	2016 General Fund	\$ 610,931	\$ 443,227	\$ -	\$ -
BOCES/IFAS Payments	NA	0.0%	na	2016 General Fund	\$ -	\$ 132,049	\$ 148,945	\$ 300,000
Security Cameras	Piccone	8.8%	\$ 420,024	2016 General Fund	\$ 653,597	\$ 954,926	\$ 82,144	\$ 85,724
Site/Building Compliance	Lamer	5.6%	\$ 270,000	2016 General Fund	\$ 414,278	\$ 265,832	\$ 221,278	\$ 230,923
Transportation	McKie	22.6%	\$ 1,085,000	2016 General Fund	\$ 1,023,000	\$ 713,793	\$ 594,161	\$ 620,057
TOTAL		100%	\$ 4,800,000	All Funds	\$ 4,500,000	\$ 4,872,663	\$ 2,404,611	\$ 2,653,979

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Healthcare Administrative Services Contract

RECOMMENDATION

That the Board of Education approve CNIC Health Solutions as third party administrator for the District's healthcare benefits program beginning January 1, 2016, and authorize the administration to enter contract negotiations and sign the necessary contract documents. The District intends to establish an initial three-year contract to include an additional two- or three-year renewal option.

BACKGROUND

The District has solicited proposals for a skilled, professional and dedicated healthcare plan administrator to support open enrollment during the Fall of 2015 in preparation for full services beginning January 1, 2016 through the 2018 calendar year. The successful firm will provide healthcare administrative services for the District and assist with meeting other key objectives of controlling expenses, implementing value-based insurance design, maximizing network access, expanding wellness initiative offerings and incentives, maximizing tools for price and quality transparency, promoting shared decision making and treatment option support, and promoting payment reforms. The selection committee included teachers, classified staff and administrators in a multi-phase process.

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Update of Exhibit H, Additional Services Agreement, of Charter School Contract

RECOMMENDATION:

That the Board of Education approve the updated changes to Exhibit H of the charter school contracts for the 2015-2016 school year.

BACKGROUND:

Items included in Exhibit H of the contracts for the charter schools are mutually agreed-upon services or licenses and associated costs provided to the charter schools by the District. Prices and availability of services and licenses are subject to revision annually, regardless of the term of the contract.

Exhibit H has been updated to reflect changes in the pricing of various items for the 2015-2016 school year. Exhibit H for 2014-2015 is attached, as well as a draft for 2015-2016 for comparison purposes. These changes have been provided to the charter schools, and they have agreed on the cost increases presented.

EXHIBIT H**Additional Services Agreement**

The following are mutually agreed-upon services or licenses and associated costs provided to the charter school by the District for the 2014-2015 school year. Items in this list may be subject to separate License Agreements or Service Level Agreements. Prices and availability of services and licenses are subject to revision annually, regardless of the term of this contract. Additionally, agreements between the charter school and the District for services not in this list may be entered into under separate contracts or agreements, as needed.

District Technology Services**Required Services Pursuant to Section 10.4**

Infinite Campus and Alpine Achievement	Oct 1 Student Count	Cost Per Student	Total Cost
Infinite Campus License	0	\$ 9.74	\$ -
IC & Alpine Enterprise Enterprise Personnel Costs		16.52	-
Alpine Achievement License		6.60	-
Server Licenses (VM & Microsoft)		0.32	-
Shoutpoint (E-rate discount applied)		0.56	-
Total			\$ -

Optional Services

Citrix Fees	Num of Citrix Accounts	Cost Per Account	Total Cost
EMC Storage	0	\$ 1.38	\$ -
Citrix Server		26.02	-
Citrix License		38.00	-
Microsoft License (part of Citrix image)		27.89	-
Total			\$ -

Google Mail (Staff Accounts)	Num of Gmail Accounts	Cost Per Account	Total Cost
Gmail Account	0	\$ 4.42	\$ -
Total			\$ -

Recurring VOIP Costs (TPCA Only)	Recurring VOIP Accounts	Cost Per Account	Total Cost
License	0	\$ 52.69	\$ -
Total			\$ -

New VOIP Costs (TPCA Only)	New VOIP Accounts	Cost Per Account	Total Cost
License	0	\$ 544.01	\$ -
Total			\$ -

ISP/Webfilter (TPCA Only)	Oct 1 Student Count	Cost Per Student	Total Cost
ISP/Webfilter	0	\$ 5.44	\$ -
Total			\$ -

[illegible]

EXHIBIT H - DRAFT**Additional Services Agreement**

The following are mutually agreed-upon services or licenses and associated costs provided to the charter school by the District for the 2015-2016 school year. Items in this list may be subject to separate License Agreements or Service Level Agreements. Prices and availability of services and licenses are subject to revision annually, regardless of the term of this contract. Additionally, agreements between the charter school and the District for services not in this list may be entered into under separate contracts or agreements, as needed.

District Technology Services**Required Services Pursuant to Section 10.4**

Infinite Campus and Alpine Achievement	Oct 1 Student Count	Cost Per Student	Total Cost
Infinite Campus License	0	\$ 9.12	\$ -
IC & Alpine Enterprise Enterprise Personnel Costs		16.52	-
Alpine Achievement License		6.60	-
Server Licenses (VM & Microsoft)		0.30	-
Shoutpoint (E-rate discount applied)		0.68	-
Total			\$ -

Optional Services

Citrix Fees	Num of Citrix Accounts	Cost Per Account	Total Cost
EMC Storage	0	\$ 6.90	\$ -
Citrix Server		29.80	-
Citrix License		39.21	-
Microsoft License (part of Citrix image)		39.24	-
Total			\$ -

Google Mail (Staff Accounts)	Num of Gmail Accounts	Cost Per Account	Total Cost
Gmail Account	0	\$ 4.42	\$ -
Total			\$ -

Recurring VOIP Costs (TPCA Only)	Recurring VOIP Accounts	Cost Per Account	Total Cost
License	0	\$ 52.69	\$ -
Total			\$ -

New VOIP Costs (TPCA Only)	New VOIP Accounts	Cost Per Account	Total Cost
License	0	\$ 542.29	\$ -
Total			\$ -

ISP/Webfilter (TPCA Only)	Oct 1 Student Count	Cost Per Student	Total Cost
ISP/Webfilter	0	\$ 6.84	\$ -
Total			\$ -

Wide Area Network (TPCA Only)	WAN Use (1 or 0)	Annual Cost	Total Cost
Wide Area Network (E-rate discount applied)	0	\$ 5,977.24	\$ -
Total			\$ -
Human Resources			
Subfinder	Subfinder Use (1 or 0)	Annual Cost	Total Cost
Subfinder License (may not be available)	0	\$ 1,500.00	\$ -
Total			\$ -
Warehouse			
Delivery Service	Delivery Service (1 or 0)	Annual Cost	Total Cost
Delivery Service	0	\$ 3,000.00	\$ -
Total			\$ -
Total Exhibit H Service/License Costs:			\$ -
Other Items on Ad Hoc Basis			
Note: This is not an all-inclusive list. There may be other items that the charter school contracts with the District.			
Substitute Teacher Jobs (Salary, PERA, Medicare)			
Transportation Reimbursement (Field Trips)			
Warehouse Orders			
Unemployment Charges			
Nursing Services/Hearing & Vision Screening			
"100 Mile Club" Reimbursement			

MEMORANDUM

DATE: May 13, 2015

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Driver Education Program Vehicles Lease

RECOMMENDATION

That the Board of Education authorize the administration to enter into a motor vehicle lease agreement with Valley Nissan Subaru to provide six Subaru Impreza automobiles for the Driver Education Program at an annual total amount not-to-exceed \$20,000, which includes an additional annual mileage allowance. Further, that the Board authorize Greg Fieth, Chief Financial Officer, to sign contract documents in accordance with Board of Education policy.

BACKGROUND

SVVS currently offers Driver Education and Driver Awareness classes to eligible age students, in addition to a Partnering With Parents class to help a parent/guardian gather an understanding of what Driver Education entails. The Program is governed by the Colorado Department of Revenue and funded as a self-supporting enterprise staffed by fully trained, part-time District employees and volunteers.

The District currently owns seven Driver Education Program vehicles ranging from 2000 to 2011 model years with an average mileage of 118,200 per vehicle. SVVS intends to dispose of a majority of the current fleet through an online surplus auction provider, or acceptable alternative method, in the District's best interest. The proceeds from the sale of the surplus vehicles would supplement the Driver Education Program.

The Purchasing Department and Financial Services issued Request for Proposal (RFP) 2015-050 for Driver Education Program Vehicles to consider the most cost effective vehicle leasing program and/or advantageous purchase pricing to replace the aging program vehicles. Five responses were received for consideration. Valley Nissan Subaru provided the most advantageous vehicle at the most affordable lease pricing of \$205 per month per vehicle, including a 15,000 annual mileage allowance per vehicle, and will provide regular maintenance service at no additional cost to the District.

The successful supplier will provide vehicles and maintenance services to support Driver Education Program class enrollment during the Fall 2015 school year. Funding is available in the Driver Education Program budget.