

NOTICE OF REGULAR MEETING AND AGENDA



October 8, 2014

**Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501**

Robert J. Smith, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

DISTRICT VISION STATEMENT

*To be an exemplary school district
which inspires and promotes high
standards of learning and student
well-being in partnership with
parents, guardians and the
community.*

DISTRICT MISSION STATEMENT

*To educate each student in a safe
learning environment so that they
may develop to their highest
potential and become contributing
citizens.*

ESSENTIAL BOARD ROLES

*Guide the superintendent
Engage constituents
Ensure alignment of resources
Monitor effectiveness
Model excellence*

BOARD MEMBERS

*John Ahrens, Member
John Creighton, Member
Debbie Lammers, Secretary
Paula Peairs, Treasurer
Mike Schiers, Asst Secretary
Joie Siegrist, Vice President
Robert J. Smith, President*

1. CALL TO ORDER:

7:00 pm Regular Business Meeting

2. ADDENDUMS/CHANGES TO THE AGENDA:

3. AUDIENCE PARTICIPATION:

4. VISITORS:

1. District National Merit Scholarship Semifinalists

5. SUPERINTENDENT'S REPORT:

6. REPORTS:

1. Erie High School Student Advisory Council Feeder Report
2. 1st Quarter Gifts to Schools – 2014-2015 School Year
3. Safety/Security Report
4. 2013-2014 Scholarship Recipients

7. CONSENT ITEMS:

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the September 10, 2014 Regular Meeting, the September 17, 2014 Study Session, and the September 24, 2014 Regular Meeting
4. Approval: Approval of Free and Reduced Meal Application, Board Policy EFC-E
5. Approval: Approval of Fee Adjustment to Owner/Architect Agreement-Sanborn Renovation Project
6. Approval: Approval of Welker Scholarship Fund Compliance

8. ACTION ITEMS:

1. Recommendation: Adoption of Resolution for Approval/Denial of Additional Grade Levels at Aspen Ridge Preparatory
2. Recommendation: Approval of CCSP Expansion Grant for Aspen Ridge Preparatory
3. Recommendation: Adoption of Resolution Proclaiming National School Lunch Week, October 13-17, 2014
4. Recommendation: Approval of Accreditation Recommendations for District Schools

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5. Recommendation: Adoption of Resolution Proclaiming Classified School Employees Week, October 18-24, 2014
6. Recommendation: Approval of Establishment of Fund 21-Nutrition Services Fund
7. Recommendation: Approval of Purchase of Network Servers for Security Cameras

9. DISCUSSION ITEMS:

10. ADJOURNMENT:

Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:

Wednesday, October 15	6:00 – 8:00 pm Study Session-Altona Middle School
Wednesday, October 22	6:30 pm Review of CAFR 7:00 pm Regular Meeting
Wednesday, November 12	7:00 pm Regular Meeting
Wednesday, November 19	6:00 – 8:00 pm Study Session

MEMORANDUM

DATE: October 8, 2014
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Erie High School Feeder Report-High School Student Advisory Council

PURPOSE

To provide students the opportunity to practice leadership skills and report out on the successes of the Erie High School feeder system to the Board of Education.

BACKGROUND

The Student Advisory Committee is comprised of 3-4 high school students from each of our high schools that were chosen by teachers and administrators. The Student Advisory Committee was started by Don Haddad eight years ago so that students could give input to the superintendents about what students were feeling about the District.

MEMORANDUM

DATE: October 8, 2014
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Public Gifts to Schools

PURPOSE

To provide the Board of Education with a list of public gifts given to the St. Vrain Valley School District for the first quarter of the 2014-2015 school year totaling \$162,256.21.

BACKGROUND

During the course of the year, the District receives many cash and gift donations for its programs. These gifts are accepted by the principal, the superintendent or the Board of Education according to Board Policy KH, Public Gifts to Schools. The attached listing delineates these gifts.

St. Vrain Valley School District RE-1J

2014-15 PUBLIC GIFTS TO THE SCHOOLS						
Reported between July 1, 2014 and September 30, 2014						
DATE OF GIFT	DONOR	AMT/VALUE	LOC	PTO	PTO AMT	DESCRIPTION
7/1/2014	Jack & Carol Item	\$ 25.00	312			Cash donation to be used to support the Golf Program at Longmont High School.
7/1/2014	Chris Bush	100.00	312			Cash donation to be used to support the Golf Program at Longmont High School.
7/14/2014	Michael Keast	40.00	215			Cash donation to be used to support the students at Sunset Middle School.
7/21/2014	Delta Dental of Colorado	100.00				Donation of a sonicare toothbrush for the 2014 Classified Staff Welcome Back door prize.
7/31/2014	United Power	500.00				Cash donation to be used for the 2014 Classified Staff Welcome Back Event.
7/31/2014	Elevations Credit Union	1,000.00				Cash donation to be used for the 2014 Classified Staff Welcome Back Event.
7/31/2014	RLH Engineering, Inc.	500.00				Cash donation to be used for the 2014 Classified Staff Welcome Back Event.
7/31/2014	24 Hour Flex	50.00				Donation of two throw blanket for the 2014 Classified Staff Welcome Back door prizes.
8/2/2014	RB&B Architects	500.00				Cash donation to be used for the 2014 Classified Staff Welcome Back Event.
8/6/2014	Scott Ramsaur	1,350.00	310			Cash donation to be used for the purchase of Cheer mats for Skyline High School (Athletics).
8/7/2014	CIGNA Health Care	50.00				Donation of an iPod Shuffle for the 2014 Classified Staff Welcome Back door prize.
8/7/2014	Office Depot	70.00				Donation of a gift basket and gift card for the 2014 Classified Staff Welcome Back door prize.
8/7/2014	Workwell Occupational Medicine	25.00				Donation of a \$25 gift card for the 2014 Classified Staff Welcome Back door prize.
8/7/2014	Benjamin Boulianne	150.00	312			Cash donation to be used for the purchase of equipment for the Longmont High Golf Program.
8/7/2014	Grasle & Associates	400.00	312			Cash donation to be used to support the Golf Program at Longmont High School.
8/7/2014	Arrow Office Products & Interiors	340.00				Donation of an executive desk chair for the 2014 Classified Staff Welcome Back door prize.
8/11/2014	Stephanie Potter	25.00	314			Cash donation to be used for the purchase of a volleyball for the Silver Creek High School Volleyball Program.
8/11/2014	Laura Busser	25.00	314			Cash donation to be used for the purchase of a volleyball for the Silver Creek High School Volleyball Program.
8/11/2014	Stacie Tureson	25.00	314			Cash donation to be used for the purchase of a volleyball for the Silver Creek High School Volleyball Program.
8/11/2014	Suzanne Zens	50.00	314			Cash donation to be used for the purchase of two volleyballs for the Silver Creek High School Volleyball Program.
8/11/2014	Mitzi Storaci	25.00	314			Cash donation to be used for the purchase of a volleyball for the Silver Creek High School Volleyball Program.
8/13/2014	George Roark	1,969.00	408			Donation of a 1992 Toyota Four Runner to be used for the Student Skills Club Project at CDC.
8/13/2014	Alison Thielke	75.00	126			Donation of preschool materials to be used at Spark! Discovery Preschool.
8/14/2014	Arrow Office Supply	1,500.00				Cash donation to be used for the 2014 Classified Staff Welcome Back Event.
8/14/2014	Cheri Stringer	300.00	142			Donation of an Acer computer with video card for use in the preschool classroom at Eagle Crest Elementary.
8/14/2014	Great West Financial	133,100.00				Cash donation to be used for the purchase of teaching materials for Personal Financial Literacy in Grades K-12.
8/17/2014	First Evangelical Lutheran Church	150.00	123			Cash donation to be used for the purchase of school supplies for children at Central Elementary that need help.
8/18/2014	Community Foundation of Northern Colorado	500.00	305			Cash donation to be used to support the 2014 Margaret Olson Memorial Scholarship recipient at Mead High School.
8/20/2014	Wells Fargo	150.00				Donation of a \$150 gift card for the 2014 Classified Staff Welcome Back door prize.
8/20/2014	Steven Tocco	215.35	149			Donation of a music gift card (\$100), and classroom supplies for art, gym & music at Red Hawk Elementary.
8/20/2014	Jiawei Zhang	1,000.00	149			Cash donation to be used for the ESL Program at Red Hawk Elementary.
8/20/2014	Laureate Alpha Epsilon Chapter, Beta Sigma Phi	150.00	123			Donation of school supplies for students as needed at Central Elementary School.
8/22/2014	Sasha Fursmith	100.00	122			Donation of three pencil sharpeners for classroom use at Burlington Elementary School.
8/22/2014	Lydia May	100.00	122			Donation of three pencil sharpeners for classroom use at Burlington Elementary School.
8/22/2014	Snowden Campbell	200.00	408			Donation of used children's shoes and clothing for the Teen Parenting Program at CDC.
8/27/2014	Boulder County Parks & Open Space Found.	133.23	123			Cash donation to be used for transportation costs to visit Lohr/McIntosh Farm for students at Central Elementary.
8/29/2014	Centennial PTO	420.01	148	P	420	Cash donation to be used for the PBIS Program at Centennial Elementary School.
8/29/2014	Centennial PTO	10,375.00	148	P	10375	Cash donation to be used for the purchase of a Chrome Book Cart for Centennial Elementary.
9/2/2014	Fall River Communications Council (FRCC) PTO	389.62	144	P	390	Cash donation to be used for "Fox Rocks Friday" drawing prizes at Fall River Elementary.
9/8/2014	Boettcher Foundation	1,000.00	513			Cash donation to be used for teacher recognition at Lyons Middle/Senior High.
9/11/2014	Christina Weisberg	100.00	215			Cash donation to be used for student activities at Sunset Middle School (in lieu of magazine fundraiser).
9/12/2014	Central PTO	150.00	123	P	150	Cash donation to be used for the purchase of library books in memory of Judi Alton (retired librarian at Central Elementary)
9/15/2014	Blue Mountain PTO	50.00	147	P	50	Cash donation to be used for Chick-Fil-A for vision and hearing screenings at Blue Mtn. Elementary.
9/15/2014	Jan Speer	100.00	123			Donation of school and office supplies for use at Central Elementary School.
9/17/2014	Nancy Printz	500.00	312			Cash donation to be used to provide support to the Arriba Club at Longmont High.
9/22/2014	Mark Greig	190.00	312			Donation of two camera lenses to enhance the photography curriculum at Longmont High.
9/22/2014	Legacy PTO	3,989.00	139	P	3989	Cash donation to be used to pay for extra time for a paraprofessional at Legacy Elementary School.
	Total Gifts Reported 7/1/14 - 9/30/14	\$ 162,256.21				
	Parent Group Donations	\$ 15,373.63				
	TOTAL GIFTS 2014-2015	\$ 162,256.21				
	TOTAL PARENT GROUP DONATIONS	\$ 15,373.63				

St. Vrain Valley School District RE-1J

2014-15 PUBLIC GIFTS TO THE SCHOOLS			
Reported between July 1, 2014 and September 30, 2014			
School	General Gifts	Parent Group Gifts	Total Gifts
Burlington	\$ 200.00	\$ -	\$ 200.00
Central	533.23	150.00	683.23
Columbine	-	-	-
Erie Elementary	-	-	-
Spark! Discovery Preschool	75.00	-	75.00
Hygiene	-	-	-
Lyons Elementary	-	-	-
Mead Elementary	-	-	-
Mountain View	-	-	-
Niwot Elementary	-	-	-
Northridge	-	-	-
Longmont Estates	-	-	-
Rocky Mountain	-	-	-
Indian Peaks	-	-	-
Legacy	-	3,989.00	3,989.00
Sanborn	-	-	-
Alpine	-	-	-
Eagle Crest	300.00	-	300.00
Prairie Ridge	-	-	-
Fall River	-	389.62	389.62
Black Rock	-	-	-
Blue Mountain	-	50.00	50.00
Centennial	-	10,795.01	10,795.01
Red Hawk	1,215.35	-	1,215.35
Sunset	140.00	-	140.00
Longs Peak	-	-	-
Timberline K-8	-	-	-
Mead Middle	-	-	-
Westview	-	-	-
Coal Ridge	-	-	-
Trail Ridge	-	-	-
Erie Middle	-	-	-
Altona	-	-	-
Olde Columbine	-	-	-
Mead High	500.00	-	500.00
Niwot High	-	-	-
Skyline	1,350.00	-	1,350.00
Erie High	-	-	-
Longmont High	1,365.00	-	1,365.00
Silver Creek	150.00	-	150.00
Frederick High	-	-	-
CDC	2,169.00	-	2,169.00
Lyons Middle Senior	1,000.00	-	1,000.00
Thunder Valley	-	-	-
All Other Departments	137,885.00	-	137,885.00
	\$ 146,882.58	\$ 15,373.63	\$ 162,256.21

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Report on School Safety and Security

PURPOSE

To inform the Board of Education of the School Safety Committees' progress and to update the Board of Education on related District-level safety and security topics.

BACKGROUND

The Board of Education adopted policy ADD "Safe Schools" in 1999 to systematically phase in a process to further maximize security and instill an even greater sense of well-being in all schools and District facilities in order for students, staff and support personnel to focus more directly on the District's primary mission - student learning success.

Each School Safety Committee is directed by Board regulation ADD-R "to plan, implement and orchestrate deliberate, focused activity to increase the probability that the school or facility remains as safe as possible, within a reasonable context, given the nature of the school business and limited resources." The four areas of activity specified are:

- physical facility assessments
- climate and culture promotes positive interpersonal relationships
- accessing information to avert violence and destructive behavior
- emergency readiness

Annual School Safety Report

The purpose of this report is to highlight activities in the 2013-2014 school year and plans for the 2013-2014 school year, grouped into the four focus areas specified in Board regulation ADD-R “District Safety & Security Committees.” The report also includes updates on related district-level safety and security topics.

A. The first focus area of regulation ADD-R is PHYSICAL FACILITY SAFETY AND SECURITY. The purpose of these activities is to assure that each school is a safe place to learn and work; that procedures have been enacted to secure the school from unwanted intrusion; and to effectively respond to unwanted intrusion.

SCHOOL SAFETY COMMITTEES:

- ❖ All schools submitted a record of their 2013-2014 safety committee activities including their meeting dates and safety drill dates. Activities also include updating Incident Command charts, reviewing building safety procedures, setting safety goals and monitoring progress, debriefing drills and incidents, discussing climate and culture issues, inspecting buildings for safety hazards, and establishing the first aid teams.
- ❖ All safety committees are requested to invite the Director of Security and Emergency Management to monthly meetings and, at a minimum, provide an opportunity for 4 hours of safety training per school year. The following schools conducted tabletop exercises or advance training in addition to the required meetings; Coal Ridge, Frederick High School, Mead Middle School, and Westview Middle School.
- ❖ Principals, Assistant Principals, and Deans attended the mandatory security briefing at the Leadership Council meeting on August 8, 2013. A checklist of mandatory staff trainings and tasks was reviewed.
- ❖ A template was distributed to schools to collect data on each school’s compliance with the Colorado School Response Framework statute (C.R.S. 22-32-109.1(4) enacted by Senate Bill 08-181) and the new Interoperability Communications statute (C.R.S. 24-33.5-1213.4 enacted by Senate Bill 11-173).

OTHER ACTIVITIES RELATED TO “PHYSICAL FACILITY SAFETY AND SECURITY”

- ❖ The District Safety and Security Assessment Team conducted eight site assessments. The schools assessed were: Erie High, Spark! Discovery Preschool, Longmont Estates Elementary, Mountain View Elementary, Sanborn Elementary, Mead Elementary, Westview Middle, and Career Development Center/Olde Columbine High School. The team utilizes the combination of security assessment training and their specialized backgrounds to identify facility concerns, possible solutions, and best practices that can be shared with other schools in the District. Currently the buildings are scheduled on a

five-year rotation; however, secondary schools conduct an internal assessment at the beginning of the school year by the Campus Supervisor and the School Resource Officer. The team generally finds the schools to be in good condition with a good working emergency plan in place. Common concerns are focused around traffic issues and access control.

❖ Key Strategic Goals for the Office of Security & Emergency Management that support the safety and security of the physical facilities include:

1. **Establish an effective process for timely law enforcement notification in case of a lockdown.** An emphasis this year was placed on enhancing lockdown procedures. Lockdown/panic buttons were placed in all schools, located in the front office. A concerted effort was made to educate Weld County, Boulder County and Longmont police dispatch agencies on the school's protocols regarding lockdowns. An agreement was signed by all agencies stating the response procedures from law enforcement and the school district. The lockdown buttons were live tested at all facilities through the coordination of dispatch, the alarm company and the schools.
2. **Campus Supervisors.** The District currently has 29 Campus Supervisors under the direction of the Office of Security and Emergency Management. A Campus Supervisor was hired for Thunder Valley K-8 and a second Campus Supervisor was brought on to assist with Timberline PK-8. Campus Supervisors received advanced training in gang and drug awareness, mandatory reporting and legal updates, Interpersonal Relationships, CPR/First Aid/AED, Emergency Management and CPI. Campus supervisors assisted primary schools with security during evening events, provided security at high school level athletic events, secured the high schools the night before graduation, and assisted the district in providing security during the US Secretary of Education visit. Several of the Campus Supervisors also played a critical role in responding to the flood.
3. **Installation of temporary and permanent interior/exterior cameras.** Throughout the course of the school year as schools encounter various safety and security concerns, temporary cameras would be installed in common areas. The installation of these temporary cameras has reduced the number of incidences in the schools. These cameras are removed once the issue has been resolved. Interior cameras were installed in all the high schools and the exterior cameras were replaced with higher resolution cameras. New monitors were placed in security offices and Campus Supervisors and School Resource Officers were trained in the new system.
4. **Updated floor plans for Response Net.** Response Net is a system used for incident management that has several components built into the program. The two components we are using include the Notifier, which communicates to critical staff when a school is having a critical incident, and a mapping system. All schools that underwent construction during the summer months were uploaded into Response Net over the course of the year. Site plans are current with the exception of the schools that underwent construction during the summer of 2014. We are currently accessing the effectiveness of this software. The initial concept of Response Net was that it would be an effective tool for first responders and was purchased through a grant. In working with response agencies, the tools serve little purpose and is not being used to its full capacity. At this time the team is determining whether to continue updating the floor plans or discontinue the monthly contract.

5. **District-wide fire evacuation maps for classrooms.** Each school has received classroom maps consistent with fire code for proper evacuation routes. These are customized classroom maps that identify primary and secondary routes along with assembly points. The maps are updated as schools undergo renovations.
6. **Accountability for lost, missing or stolen building keys and keycards.** In an attempt to secure our schools, when a staff member reports a lost, missing or stolen key, an investigation is generated to determine the overall vulnerability to the school. A meeting with the staff member is held to document the facts and to determine whether or not a school building or certain doors within the school require re-keying. Brian Lamer is provided a report to make the final decision regarding appropriate response.
7. **Automatic External Defibrillators (AEDs) in all secondary schools.** At the beginning of the second semester, the district contracted with AED Everywhere to manage the district's AED program. The Director of Security and Emergency Management is coordinating with the contractors to ensure all schools are compliant. AEDs were installed, in an alarmed cabinet, in all secondary schools. High schools maintain a minimum of two units, where middle schools have one unit per building. Policy and procedures were developed to ensure consistency throughout the district and to maintain compliance with state regulations.
8. **Installation of emergency toilets in all primary and K-8 schools.** During a school lockdown, students may be in a classroom for an extended period of time. Children, especially young children, tend to become nervous and have to use the restroom. In a lockdown situation, it is not safe for children to leave the classroom. To remedy this problem, we built emergency toilets consisting of a 5 gallon bucket, cat litter and plastic sheeting for privacy. Over 900 buckets were assembled and distributed to the schools prior to the start of the school year. The buckets proved to be invaluable during the Timberline lockdown in the spring. Every classroom utilized their emergency toilet! A company was hired to remove the used buckets and those buckets have been replaced.
9. **Tighten security at Educational Services Center, Learning Services Center and Clover Basin.** Educational Services Center went through a series of security upgrades starting with controlling access to the buildings. Cameras were also installed on the exterior of the shop area. Visitors are now required to sign in and be escorted in the building. Clover Basin also implemented several security practices to include limiting access to the building, securing the equipment storage area and having visitors sign in. Learning Services Center now limits access afterhours and weekends.
10. **Contracted security guards for the last few weeks in May and special events.** In the past, the Director of Security and Emergency Management, along with O & M staff would patrol the high schools from the hours of 10 pm to 5 am for the two weeks leading up to graduation. This lowers productivity and overburdens the workload of staff. The decision was made to hire a security company to take over the responsibilities of patrolling the

schools at night during these last two weeks. A company was hired and was an effective resource in reducing the number of senior pranks.

❖ Additional activities of the Office of Security & Emergency Management that support the safety and security of the physical facilities include:

- Collaborating with Operations & Maintenance (O&M) on access control systems, master keys, cameras, alarm codes, and access control cards.
- Facilitating District Safety Committee meetings, quarterly District Incident Management Team meetings, and monthly Campus Supervisor meetings/trainings
- Attending monthly meetings with our community partners:
 - Boulder County's Office of Emergency Management (OEM) and Weld County OEM
 - Longmont Police Department's School Resource Officer (SRO) Supervisor, and SRO regional meetings.
 - Town Hall meetings with Frederick and Erie feeder schools.
 - Carbon Valley Emergency Planning Committee.
- Attending lockdown, lockout, shelter-in-place, and evacuation drills at the schools.
- Responding to the majority of incidents where 911 is called or when requested by schools.

B. The second focus area of regulation ADD-R is SCHOOL CLIMATE & CULTURE. The purpose of these activities is to identify and implement procedures and/or activities to foster healthy, positive, welcoming, supportive, cooperative, and empathetic interpersonal relationships that contribute positively to the climate and culture of each school.

UPDATES RELATED TO "CLIMATE & CULTURE"

❖ **Key Positions in School Buildings**

- **Campus Supervisors** adhere to a job description from the District in addition to site-specific job duties determined by the secondary school building administration. They function as building security, make recommendations concerning security and safety issues, and communicate with students and staff to support the schools' safety efforts. Some campus supervisors provide assistance at after-school functions such as football and basketball games.
- **School Resource Officers (SRO's)** provide a police presence in secondary schools, interact with staff and students, and let them see that police officers are more than enforcers of the law. SRO's provide education such as Safe2Tell's Conversation JumpStart (addressing social issues such as sexting, domestic violence, and bullying) and Teen Police Academies where students are given an opportunity to see the type of training a police officer receives.
- **School Administration and staff** set the climate in their schools. This is done by providing support and being consistent. Administrators reach out beyond the student and support families. Administrators and staff maintain resources within their community to assist families in need. Whether it is a coat for a child, food bank resources or gas money, staff

embrace the belief that it takes a community to raise a child. This year, during the flood, so many of our staff reached out to families impacted. One example that stood out was Westview Middle School. The majority of the staff came together and went into the nearby neighborhood affected by the flood and emptied out flooded basements, provided laundry service, food, and other services to assist their student's families. Efforts such as these build a strong sense of community with parents and students.

- **A concept called Town Hall** was established to bring agencies serving students together on a monthly basis to problem-solve. Probation, municipal judges, representatives from the District Attorney's office, truancy officers, administration and key staff come together to work cohesively to support students who may be in crisis or struggling.
- **School Counselors and Interventionists** play a significant role in our schools. Both positions provide students a safe haven in which they can share their thoughts and concerns. The 2013-14 school year presented noteworthy challenges around the issue of suicide. The state experienced unprecedented high numbers of young teens who were having suicidal thoughts. School Counselors and Interventionists reported this was one of the top issues they encountered this school year.

❖ **Programs and Initiatives**

- In November 2013, training was conducted for all administrators and critical staff on the new Threat Assessment protocol. Significant changes were made to align with best practices. Of these changes, any time a full assessment is needed, a trained district staff member must participate in the assessment. This change allows for a more consistent application of the process and ensures a more objective approach. The threat assessment process is managed by the Director of Security and Emergency Management. All threat assessment screens and full threat assessments are reviewed and vetted by appropriate staff. In an effort to go paperless, an online version of the template has been created through a program called DocuSign. District Technology Services has been instrumental in assisting in this process.
- Lunch tickets were given to all law enforcement agencies within the SVVSD. The idea was to increase the visibility of law enforcement within our schools and to allow an opportunity for our youth to have a positive interaction with police officers.
- Centennial BOCES High School. SVVSD contracts with the school to support 45 student's participation. Students receive a competency-based high school diploma. Qualifying students, who have dropped out of school, must be at least 18 years old but under 21 and lacking numerous credits.
- Restorative Discipline (RD) trainings are regularly offered to SVVSD staff. RD is a process designed to reduce suspensions and expulsions. It is used as a foundational practice in the Day Treatment Program at Main Street School and in truancy reduction efforts.
- Homeless Education Liaison supports students throughout the SVVSD. Backpacks were distributed to students with the support of the Crayons to Calculators program facilitated by the Education Foundation for the St. Vrain Valley. Services include after school programs at Mountain View Elementary, Sanborn Elementary, Frederick elementary schools and Timberline K-8. This program also supports student advocacy, case management for

unaccompanied youth, breakfast foods supplied to schools without breakfast programs, backpacks and school supplies, bus passes, graduation order assistance, and transportation (Regina Renaldi).

- CARE (Child Advocacy Resource Education) program uses Safe Touch and Stranger Danger curriculum at the elementary level and serves students attending schools in Weld County.
- An Interagency Council was established in 2013-2014 from a partnership with Boulder Community Services. This agency is a collaboration between Boulder County Agencies that service youth and their families and the St. Vrain Valley School District. Students and families who need services in regards to truancy and behavior are referred and parents have immediate access to services.
- COMPASS Program. St. Vrain Valley School District is entering into a partnership with Weld County to reinstate services to students and families living in Weld County.

❖ **Policy and Procedure reviewed and revised:**

- ADC -- Tobacco-Free Schools
- EBCB -- Safety Drills and Exercises
- EBCB-R -- Safety Drills
- EBCB-E -- Record of Fire Evacuation Drill
- JLCE -- First Aid & Emergency Medical Care
- JICG -- Use of Tobacco by Students
- JLF -- Reporting Child Abuse/Child Protection
- JLF-R -- Reporting of Child Abuse/Child Protection
- JLF-E -- Report of Suspected Child Abuse or Neglect

Procedures:

- 700-10 Fire Alarm Evacuation and Fire Drill Procedures, New on 7-15-13
- 705-17 Emergency Door Access Process, New on 8-1-13
- 705-19 O&M Emergency Lockdown Button Process, Updated on 2-15-14
- 705-16 Lockout/Tagout and Working on Energized Equipment, Updated on 8-15-13
- 700-15 Student Behaviors, New on 10-1-13
- 700-16 Access to Security Videos, New on 12-1-13

C. The third focus area is ACCESSING INFORMATION TO AVERT VIOLENCE OR DESTRUCTIVE BEHAVIOR. The purpose of these activities is to identify a process for those with knowledge of potential violence or destructiveness to communicate such information, anonymously if necessary, to school or law enforcement officials.

SAFE2TELL:

- ❖ The Safe2Tell program provides a means for students to remain anonymous when reporting incidents that may impact the safety of a student(s) and/or a school. During the course of the 2013-2014 school year, SVVSD received 224 anonymous incident

reports from Safe2Tell (up from 59 reports the prior year) ranging from suicidal students, threats/bullying, and drug related issues. Ongoing efforts in 2013-2014 include:

- The Safe2Tell logo and reporting information was added to the back of student ID cards in collaboration with the ID card vendors.
 - Four Safe2Tell posters were posted in each school.
 - Individual school presentations to promote the program.
- ❖ More information about Safe2Tell can be found at www.safe2tell.org.

OTHER ACTIVITIES IN SCHOOLS THAT ENCOURAGE REPORTING:

- ❖ Individual interaction between students and staff (counselors, principals, SROs, campus supervisors).
- ❖ Group meetings, presentations, and prevention programs.

D. The fourth focus area of Policy ADD-R is EMERGENCY READINESS. The purpose of these activities is to assure that district employees are trained in the appropriate steps and procedures to follow in the event of emergency.

This part of the report will address preparedness at the school level and the district level with regard to a major emergency affecting an entire school site, such as a building emergency (fire, smoke, gas leak), natural disaster (tornado, flood, wildfire), or man-made disaster or threat (bomb threat, person with a weapon, hazardous material incident, terrorist threat).

UPDATES RELATED TO “EMERGENCY READINESS”

- ❖ Compliance with the **School Response Framework (SRF)** statute (C.R.S. 22-32-109.1(4) enacted by Senate Bill 08-181)
 - **The Standard Response Protocol (SRP)** from “i love u guys” foundation was adopted to provide administrators, staff and students with a consistent district-wide protocol to follow during an emergency. The SRP focuses on four actions taken in case of an emergency in the school, LOCKDOWN, LOCKOUT, EVACUATE, SHELTER-IN-PLACE. These actions were practiced throughout the year at all schools through required drills and actual incidents. The Director of Security and Emergency Management provided staff training and monitored drills to ensure compliance was being met and to assist the school in adopting the concepts.
 - Schools are completing the **Emergency Response and Incident Management template** annually to track compliance with the majority of components of the SRP. The template

collects data on each school's ICS (Incident Command System), roles and responsibilities, drill dates/times, emergency equipment, etc. Each school is required to submit the template to the Office of Security and Emergency Management. The information is used to populate a compliance document required by the State of Colorado (see Interoperability Communications section on page 10 of this report). The information is also shared with first responders to enhance response capabilities.

- The National Fire Code conflicts with current lockdown practices throughout the state. The use of door magnets and door blocks is prohibited by the code. This conflict has been challenged at multiple levels of state government. An effort has been made to work with each fire department to work through this issue and a request to modify the fire code has been made. To accommodate the safety of our students, O & M has started to change out the classroom door locks to a "push and turn lock" system that meets code. Recently, the new director at the Division of Fire Safety and Prevention at the state level issued an exemption to the code which will give school districts until 2018 to retrofit all locks to the new locking system. During that time, we will be allowed to use the magnets and the blocks.
- A PowerPoint presentation was developed for schools to use for back-to-school programs to help educate parents on critical safety and security issues.

❖ **Training, Drills, and Exercises** (SRF compliance continued)

- A Reunification Planning document was developed to create consistency throughout the District. The reunification process has been modified to utilize district facilities whenever possible. Each school was provided with reunification site maps and a template for building their schools plan. In 2013-2014, 16 schools completed an off-site evacuation/reunification drill. These drills were evaluated by the Office of Security and Emergency Management and Risk Management.
- **Safety Drills and Exercises:** In addition to monthly fire drills, schools are required to conduct a full evacuation exercise every three years. Schools conduct two lockdown drills, a lockout drill, and two shelter-in-place drills (such as tornado drills) every year, per safety drill policy EBCB. In addition, key district and school staff participate in tabletop exercises with local emergency responders.
- ICS (Incident Command System) classes are provided **for administrators and staff** by the Director of Security and Emergency Management, who is a state certified instructor in ICS. Throughout the year, ICS classes have been conducted for school safety committees and departments based upon requests.
- **Advanced training and participation in Emergency Management.** The Director of Security and Emergency Management attended the following advanced trainings:
 - Annual Homeland Security and Emergency Management Conference
 - Mass Casualty Incident Command for Schools (MCICS) 200



- Annual LEPC (Local Emergency Planning Committee) Conference

Participation:

- September floods
 - Boulder and Weld County Multi-Agency Coordination Committee-School District representative
 - Carbon Valley Emergency Planning Committee
 - Active member of the Jefferson County Incident Management Team
 - Boulder County Child Protection Team Review Committee
- **School First Aid Teams:** Every school has a First Aid Team to render first aid (including CPR) when there is a serious injury or medical emergency. The district standard established in 2001 is that 5-7 staff on the team be certified in FIRST AID and at least 2 staff on the team be certified in CPR. First aid and CPR classes are offered quarterly to all district employees. Many district employees who are not serving on a First Aid Team are certified as well.
 - In the event that one or more schools have been impacted by a serious incident or the shock of a sudden death, **Trauma Response Teams** may be dispatched to these buildings. These teams are made up of highly trained school counselors, school psychologists, intervention specialists and social workers from our school district. The teams identify at-risk students and staff who need more intensive support and help restore emotional equilibrium to the entire school building population.

❖ Compliance with the **Interoperability Communications** statute (C.R.S. 24-33.5-1213.4 enacted by Senate Bill 11-173)

- This statute concerns emergency communications between schools and public safety agencies. The district's level of interoperability has relied heavily on **district hand held radios** and the relationship with the School Resource Officers. To expand the district's capability to communicate with local and state public safety agencies, the Office of Security and Emergency Management purchased **an 800 MHz radio** and had it programmed to the Longmont communications system. Longmont Emergency Communications Department provided the district with the ability to connect the district's hand held radios to local police and fire radios. This patching process allows for immediate communication between officers arriving on-scene and staff in crisis.

In prior large-scale incidents, communications has always been an area identified as being the most vulnerable. Emergency communication is critical to the overall management effort of any incident. With that belief in mind, two banks of emergency district radios was established. 12 radios are charged and ready to be distributed in an emergency. These radios are also used in the interim when a school has a radio in for repair.

- Another component of this statute requires **Fire Marshalls** to complete a form and send it to the **Division of Fire Safety** to verify school compliance with the School Response Framework statute. A meeting was held with all Fire Marshalls serving in the SVVSD. The purpose of the meeting was to distribute school hand held radios to the fire chiefs and to discuss overall effectiveness with the current policy around fire drills and door magnets.

E. Challenges and Recommendations:

- Maintaining security staffing levels are challenging due to Personal Time Off time and School Resource Officers spending time out of the building. Currently the district does not have a pool of subs to use when a Campus Supervisor is out of the building. School Resource Officers have required training and or take vacation time during the school year and, there is not a process in place with local police departments to backfill their positions in their absences. Both situations lower the overall security of the building and place an increased burden on the administration. Ideally, it would be advantageous to have the ability to call on a qualified and trained substitute to fill the position when needed.
- O & M staff manages after-hour call outs. It is not uncommon to have upwards of 40 call outs after hours in a week. The managers and leads responding to these calls, mostly false alarms, do so in addition to working their regular 40 hour work week. Responding several times in the middle of the night and then getting up and trying to work a regular shift reduces productivity. Additionally, we have non-trained individuals responding to potentially unsafe situations, which increases the liability to the district. A proposed resolution would be to hire evening security to manage the false alarms, monitor facilities and provide high visibility around the schools to reduce the likelihood of vandalism.

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: High School Scholarships Awarded Spring 2014

PURPOSE

To provide the Board of Education with information relative to the local high school scholarships awarded to 2013-2014 District graduates.

BACKGROUND

Annually, a list of local scholarships is sent to District high schools to be distributed to graduating seniors. The sponsors of these scholarships range from civic organizations and local businesses to families who have set up scholarships in memory of loved ones. These awards are substantial and the generosity of this community is commendable. Students were awarded a total of \$621,068 in local scholarships and awards. In addition, students were offered a total of \$16,587,349 in scholarships and awards from colleges and universities across the country.

LOCAL SCHOLARSHIP WINNERS Class of 2014

1st Bank Community All Star Scholarship

Dailyn Johnson	Longmont High School	\$ 1,000
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American Legion Auxiliary Scholarship

Emily Booth	Silver Creek High School	\$ 1,000
Jessie Lee Slepicka	Niwot High School	\$ 1,000

American Legion Post 32 - Fred Elhardt World War II Scholarship

Daniel Scarbrough	Frederick High School	\$ 1,000
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American Legion Post 32 – James G. Craig Scholarship

Jay Sudhir Shah	Skyline High School	\$ 1,000
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American Legion Post 32 – James B. Clayton Vietnam Memorial Scholarship

Heath Fesenmeyer	Lyons High School	\$ 1,000
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American Legion Post 32 – Phil Hart Memorial Scholarship

Emily Booth	Silver Creek High School	\$ 1,000
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American Legion Post 1985 Scholarship

Kristina Schmidt	Frederick High School	\$ 500
Rebecca Vincent	Frederick High School	\$ 500

Ameritino Scholarship

Moises Bonilla	Skyline High School	\$ 1,000
Miranda Carrillo	Skyline High School	\$ 500
Nathalie Herrera	Skyline High School	\$ 1,000
Joana Lara Nunez	Skyline High School	\$ 8,000
Rocio Del Pilar Lozano Camayo	Skyline High School	\$ 2,000
Cristian Mendivil Vazquez	Skyline High School	\$ 2,500
Jacquelin Morales	Skyline High School	\$ 1,000
Kelly Sarceno	Skyline High School	\$ 500
Amairani Soto	Skyline High School	\$ 1,500

Bill Hanson Scholarship

Alison Iten	Longmont High School	\$ 1,000
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Bob Piper Construction Education Scholarship

Brandon Slepicka	Niwot High School	\$ 500
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Boulder County 4H Scholarship

Brandon Slepicka	Niwot High School	\$ 900
Jessie Slepicka	Niwot High School	\$ 900

Boulder County Latina League Scholarship

Stephanie Moncada Mares	Longmont High School	\$ 1,500
Sierra Gonzales	Skyline High School	\$ 6,000
Joana Lara Nunez	Skyline High School	\$ 6,000
Erika Orona	Skyline High School	\$ 1,500

Boulder County Track Scholarship - Frank Stenson Scholarship

Morgan Lu	Mead High School	\$ 500
William Schell	Erie High School	\$ 500

Boulder County Track Scholarship – Monte Sutak Scholarship

Christopher Erwin	Frederick High School	\$ 500
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Boulder County Track Scholarhsip – Richard VonWald Scholarship

Amanda Campbell	Longmont High School	\$ 500
Trent Poulsen	Lyons High School	\$ 500

Boulder County Track Committee John “Jet” Johnson Scholarship

Miriam Roberts	Lyons High School	\$ 500
Ryan Bant-Coyburn	Longmont High School	\$ 500

Boulder Front Range MENSA Education and Research Foundation Scholarship

Maria Fayeulle	Niwot High School	\$ 1,000
Andrew Fiamengo	Niwot High School	\$ 1,000

C. Dean and Janet Graves Scholarship

Stephanie Moncada Mares	Longmont High School	\$ 1,250
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Carbon Valley Chamber of Commerce Scholarship

Rebecca Vincent	Frederick High School	\$ 500
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Carbon Valley Recreation District

Krystal Burke	Frederick High School	\$ 100
Sabrina Duey	Frederick High School	\$ 100
Christopher Erwin	Frederick High School	\$ 100
Allyson Reid	Frederick High School	\$ 100

City of Dacono

Samuel Johnson	Frederick High School	\$ 1,000
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Clark Scholarship

Aubree Adams	Longmont High School	\$ 5,000
Shelby Adler	Longmont High School	\$ 5,000
Emily Brady	Longmont High School	\$ 5,000
Kisya Cordova	Longmont High School	\$ 5,000
Alex Cunningham	Longmont High School	\$ 5,000
Baylee Diederich	Longmont High School	\$ 5,000
Jacob Dubbe	Longmont High School	\$ 5,000
Taryn Hargash	Longmont High School	\$ 5,000
Alison Iten	Longmont High School	\$ 5,000
Dailyn Johnson	Longmont High School	\$ 5,000
Kelle Kloster	Longmont High School	\$ 5,000
Molly Klotz	Longmont High School	\$ 5,000
Kianna Lauck	Longmont High School	\$ 5,000
Emily Lauterbach	Longmont High School	\$ 5,000
Christian Mucha	Longmont High School	\$ 5,000
Lane Olsen	Longmont High School	\$ 5,000
Madison Precht	Longmont High School	\$ 5,000
Scott Trimberger	Longmont High School	\$ 5,000
Sophia Warne Rowe	Longmont High School	\$ 5,000

Colorado Garden Foundation

Reece Melton	Erie High School	\$15,000
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Colorado Women’s Sports Fund Association Scholarship

Maria Fayeulle	Niwot High School	\$ 1,500
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Community of Christ Scholarship

Gehrig White	Skyline High School	\$ 1,000
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Cundall Art Scholarship

Tiffany Cooper	Frederick High	\$ 1,000
Kianna Lauck	Longmont High	\$ 500
Sophia Warne Rowe	Longmont High	\$ 500
Nathan Palmer	Silver Creek High	\$ 500
Shaina Vue	Frederick High	\$ 500

DAR Wilma Dunn Scholarship

Allyson Nicole Reid	Frederick High School	\$ 1,000
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Delta Kappa Gamma Society Scholarship

Allyson Reid	Frederick High School	\$ 750
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Edith Welker Myers Scholarship

Anthony Benedict	Erie High School	\$ 1,000
Hannah Billeter	Skyline High School	\$ 1,000
Kailee Bye	Skyline High School	\$ 1,000
Yamilex Catano-Molina	Frederick High School	\$ 1,000
Jacquelyn Clark	Longmont High School	\$ 1,000
Rocio Del Pilar Lozano	Skyline High School	\$ 1,000
Diana Korelly Duran Macias	Skyline High School	\$ 1,000
Creedence Guidice	Lyons High School	\$ 1,000
Liliana Hinojos Madrid	Niwot High School	\$ 1,000
Claire P. Jarolimek	Lyons High School	\$ 1,000
Christopher Janis Lennard	Lyons High School	\$ 1,000
Christian Mucha	Longmont High School	\$ 1,000
Daniel Scarbrough	Frederick High School	\$ 1,000
Alexis A. Sanera	Frederick High School	\$ 1,000
Vanessa L. Silva	Olde Columbine High School	\$ 1,000
Amairani Soto	Skyline High School	\$ 1,000
Isaiah Vahlenkamp	Lyons High School	\$ 1,000
Liani Ware	Skyline High School	\$ 1,000
Aubree Adams	Longmont High School	\$ 500
Kaylee Adams	Longmont High School	\$ 500
Joseph Alsko	Mead High School	\$ 500
Rachael Barracks	Silver Creek High School	\$ 500
Alexandria R. Birren	Silver Creek High School	\$ 500
Elizabeth Blythe	Skyline High School	\$ 500
Cole Bonde	Lyons High School	\$ 500
Moises Bonilla	Skyline High School	\$ 500
Emily Booth	Silver Creek High School	\$ 500
Cameron Bopp	Skyline High School	\$ 500
Emily Brady	Longmont High School	\$ 500
John Brady III	Mead High School	\$ 500
Brandon Buringa	Longmont High School	\$ 500
Kitsya Cordova	Longmont High School	\$ 500
Elizabeth Crespo Gonzalez	Skyline High School	\$ 500
Alexandra Elatova	Niwot High School	\$ 500
Christopher Erwin	Frederick High School	\$ 500
Alex Forque	Skyline High School	\$ 500
Adan Garcia	Longmont High School	\$ 500
Trevor Jones	Niwot High School	\$ 500
Adilene Marquez	Niwot High School	\$ 500
Christian Mendivil	Skyline High School	\$ 500
Katie Porterfield	Longmont High School	\$ 500
Luciano Quesada	Skyline High School	\$ 500
Allyson Reid	Frederick High School	\$ 500
Miriam Roberts	Lyons High School	\$ 500
Martha Solis	Longmont High School	\$ 500

Derek Steakley	Skyline High School	\$ 500
Madison Toretto	Silver Creek High School	\$ 500
Briny Siomara Villalobos Varela	Skyline High School	\$ 500
Shaina Vue	Frederick High School	\$ 500
Sophia Warne Rowe	Longmont High School	\$ 500
Teagan Webb	Skyline High School	\$ 500
Kendra Honstein	Skyline High School	\$ 500
Edna Layton Scholarships		
Nathaniel Carmichael	Skyline High School	\$ 1,200
Emma Cisar	Lyons High School	\$ 1,200
Hailey Gerton	Mead High School	\$ 1,200
Taryn Hargash	Longmont High School	\$ 1,200
Lindsey Johnson	Erie High School	\$ 1,200
Madeline Keen	Lyons High School	\$ 1,200
Stephanie Mares	Longmont High School	\$ 1,200
Madison Precht	Longmont High School	\$ 1,200
Allyson Reid	Frederick High School	\$ 1,200
Lindsay Stein	Mead High School	\$ 1,200
Education Foundation for the St. Vrain Valley - Director's Scholarship		
Hannah Billeter	Skyline High School	\$ 1,000
Education Foundation for the St. Vrain Valley – Donna Bower Educational Scholarship		
Esmeralda Sarai De Mendez	Niwot High School	\$ 1,000
Education Foundation for the St. Vrain Valley - Scott Meade Art Scholarship		
Jenna Zimmerman	Longmont High School	\$ 500
Education Foundation for the St. Vrain Valley - Julia Sage Stolte Memorial Scholarship		
Christian Mucha	Longmont High School	\$ 1,000
Education Foundation for the St. Vrain Valley - Michael Thomas Hoge Scholarship for Mathematics		
Kianna Lauck	Longmont High School	\$ 750
Kathryn Schell	Longmont High School	\$ 750
Education Foundation for the St. Vrain Valley – Rhonda Herrman Community Involvement Scholarship		
Christopher Erwin	Frederick High School	\$ 1,000
Megan Tatusko	Niwot High School	\$ 1,000
Education Foundation for the St. Vrain Valley – Larry Sieckmann Memorial Scholarship		
Kianna Lauck	Longmont High School	\$ 1,000
Education Foundation for the St. Vrain Valley – Alpha Martial Arts Future Leader Scholarship		
Prerit Oberai	Niwot High School	\$ 1,000
Elevations Credit Union M.R. Hellie Scholarship		
Rachel Barracks	Silver Creek High School	\$ 3,500
Miriam Roberts	Lyons High School	\$ 3,000
Kianna Lauck	Longmont High School	\$ 3,000
Marisa Yost	Silver Creek High School	\$ 3,000
Elevations Credit Union Bill Sterner Scholarship		
Hunter Leise	Mead High School	\$ 3,000
Elk's Legacy Award		
Jessie Slepicka	Niwot High School	\$ 4,000

Elk's Lodge Foundation Scholarship		
Brandon Slepicka	Niwot High School	\$ 1,000
Megan Tatusko	Niwot High School	\$ 500
Encana Gas and Oil		
Sonoma Toot	Erie High School	\$10,000
Erie High School Angels		
Cassandra Marshall	Erie High School	\$ 500
Erie High School Booster Club		
Brianna Larkin	Erie High School	\$ 1,000
Nicholas Hagemann	Erie High School	\$ 1,000
Erie High School Education Foundation		
Michael Sell	Erie High School	\$ 1,000
Haley Gallagher	Erie High School	\$ 1,000
Elizabeth Elliston	Erie High School	\$ 500
Zachary Starbeck	Erie High School	\$ 500
Monica Brown	Erie High School	\$ 2,500
Emily Villasenor	Erie High School	\$ 2,500
Cherish Rodriguez	Erie High School	\$ 1,000
Emily Farineau	Erie High School	\$ 500
Jordan Cardenas	Erie High School	\$ 1,000
Dylan Larkin	Erie High School	\$ 1,500
Lindsey Johnson	Erie High School	\$ 1,000
Shandilyn Ball	Erie High School	\$ 500
Amelia Sease	Erie High School	\$ 1,500
Chloe King	Erie High School	\$ 1,500
Erie Optimist Club		
Monica Brown	Erie High School	\$ 1,000
Jake Wagner	Erie High School	\$ 1,000
Erie Rotary Club		
Sara Beer	Erie High School	\$ 1,000
Erie Senior Citizens Group		
Chloe King	Erie High School	\$ 1,500
First Lutheran Church Good Samaritan Scholarship		
Joshua Hertz	Longmont High School	\$ 500
Joanna Dunnell	Niwot High School	\$ 1,000
Foothills USBC Outstanding Youth		
Matthew Albertson	Erie High School	\$ 500
Frank and Gina Day Scholarship		
Adric Motycka	Silver Creek High School	\$ 2,500
Frederick High Alumni Scholarship		
Krystal Burke	Frederick High School	\$ 1,500
Allyson Reid	Frederick High School	\$ 1,500
Daniel Scarbrough	Frederick High School	\$ 1,500
Frederick High Booster Club Scholarship		
Krystal Burke	Frederick High School	\$ 500
Sabrina Duey	Frederick High School	\$ 1,000
Tiffany Eskew	Frederick High School	\$ 250
Shyanna Neu	Frederick High School	\$ 1,000

Allyson Reid	Frederick High School	\$ 500
Samantha Rosales	Frederick High School	\$ 250
Savannah Rosales	Frederick High School	\$ 250
Daniel Scarbrough	Frederick High School	\$ 1,250
Rebecca Vincent	Frederick High School	\$ 1,000
Frederick High School Education Foundation Scholarship		
Alexis Dominquez	Frederick High School	\$ 500
Frederick High School Music Foundation Scholarship		
Kyle Charlton	Frederick High School	\$ 500
Patrice Garrigues	Frederick High School	\$ 500
Frederick High School Staff Scholarship		
Samantha Rosales-Collins	Frederick High School	\$ 200
Savannah Rosales-Collins	Frederick High School	\$ 200
Daniel Scarbrough	Frederick High School	\$ 200
Friends of Jesus Carmona Memorial Scholarship		
Shyanna Neu	Frederick High School	\$ 1,000
Friends of Mario Portillo Scholarship		
Levi LaMere	Frederick High School	\$ 1,500
Shyanna Neu	Frederick High School	\$ 1,500
Gene and Lynn McCain Service Award		
Maylee Mora	Lyons High School	\$ 500
Gerald Boland Scholarship		
Madeline Keen	Lyons High School	\$ 500
Steven Schopen	Lyons High School	\$ 500
Gold Star Awar		
Rachel Palmer	Silver Creek High School	\$ 500
Hannah Pittel	Niwot High School	\$ 500
Martha Solis	Longmont High School	\$ 500
Greeley Community Foundation Leoma Hunter Scholarship		
Christopher Erwin	Frederick High School	\$ 1,500
Daniel Scarbrough	Frederick High School	\$ 1,250
Greeley Stampede		
Emily Villaseñor	Erie High School	\$ 1,000
Angelica Bryan	Mead High School	\$ 1,000
Hall Family Scholarship		
Daniel Scarbrough	Frederick High School	\$ 1,000
Hanson Memorial Scholarship		
Sierra Gonzales	Skyline High School	\$ 1,000
Heller Family Scholarship		
Westlyn Johnston	Frederick High School	\$ 5,000
Henry Braly Scholarship		
Patrick Hall	Mead High School	\$ 1,000
Hilltop Guild of Allenspark Scholarship		
Isaiah Vahlenkamp	Lyons High School	\$ 2,000

Hispanic Education Foundation

Cherish Rodriguez	Erie High School	\$ 1,000
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Hispanic Education Foundation – Presidential Scholarship

Amairani Soto	Skyline High School	\$ 1,000
Maria Vidal	Skyline High School	\$ 500

Hispanic Education Foundation – Darragh Family Fund Scholarship

Allyson Reid	Frederick High School	\$ 1,500
Emily Brady	Longmont High School	\$ 500
Brandon Buringa	Longmont High School	\$ 500
Kitsya Cordova	Longmont High School	\$ 500
Michael Hernandez	Olde Columbine High School	\$ 500
Luciano Quesada	Skyline High School	\$ 500

Hispanic Education Foundation – Paul David Rodriguez Scholarship

Adan Garcia	Longmont High School	\$ 1,000
Amanda Phannadeth	Longmont High School	\$ 500
Katie Porterfield	Longmont High School	\$ 500
Jorge Sifuentes	Longmont High School	\$ 500

Hispanic Education Foundation – Marta Moreno Scholarship

Martha Solis	Longmont High School	\$ 500
Miriam Roberts	Lyons High School	\$ 500
Kyoin Chloe Koo	Mead High School	\$ 500
Mikayla Martinez	Mead High School	\$ 500
Vanessa Silva	Olde Columbine High School	\$ 1,000
Alexandria Birren	Silver Creek High School	\$ 500

Hispanic Education Foundation - Mendez Scholarship

Rocio del Pilar Lozano	Skyline High School	\$ 1,000
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Hispanic Education Foundation – Daniels Fund Scholarship

Rebecca Fenton	Niwot High School	\$ 500
Kelly Kuhn	Niwot High School	\$ 500
Adilene Marquez	Niwot High School	\$ 500
Eduardo Palomares	Niwot High School	\$ 500
Antonio Valdez	Niwot High School	\$ 500

Hispanic Education Foundation – Sylvia Quinones Santos Scholarship

Kathryne Dugwyler	Silver Creek High School	\$ 500
Ana Lopez	Silver Creek High School	\$ 500
Elizabeth Crespo	Skyline High School	\$ 500
Guadalupe Crespo	Skyline High School	\$ 500
Cristian Mendivil	Skyline High School	\$ 500
Rubin Mendoza	Skyline High School	\$ 500
Joana Lara Nunez	Skyline High School	\$ 500

Hispanic Education Foundation – Albert Harrington Scholarship

Briny Villalobos	Skyline High School	\$ 500
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Hispanic Education Foundation – Jose and Carmen Garcia Scholarship

Moises Bonilla	Skyline High School	\$ 500
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Joel Mack Memorial

Heath Fesenmeyer	Lyons High School	\$ 500
Emma Cisar	Lyons High School	\$ 500

John Heller Scholarship

Daniel Scarbrough	Frederick High School	\$ 500
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Julie Farr Memorial Scholarship

Rebecca Kissinger	Skyline High School	\$ 500
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Kiwanis Club of Longmont Foundation

Madison Toretto	Silver Creek High School	\$ 1,500
Emily Booth	Silver Creek High School	\$ 1,500

Kraft Family Scholarship Award

Megan Tulenko	Longmont High School	\$ 500
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LaVerne Johnson Scholarship Fund

Olivia Vasquez	Lyons High School	\$ 500
Logan Watson	Lyons High School	\$ 500

Longmont Community Foundation – Catherine C. Owens Scholarship

Tyler Bulthuis	Universal High School	\$ 1,000
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Longmont Community Foundation – Dr. Jack and Margaret Beynon Memorial Scholarship

Christopher Erwin	Frederick High School	\$ 3,218
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Longmont Community Foundation – Madeline Marie Molzahn Sherrod Scholarship

Sierra Gonzales	Skyline High School	\$ 1,500 a year up to 4 years
Trevor Jones	Niwot High School	\$ 1,000

Longmont Community Foundation – St. Vrain Valley Community Service Award

Marissa Atkins	Erie High School	\$ 500
Christopher Erwin	Frederick High School	\$ 500
Rebecca Fenton	Niwot High School	\$ 500
Timothy Finnegan	Skyline High School	\$ 500
Morgan Lu	Mead High School	\$ 500
Jay Shah	Skyline High School	\$ 500

Longmont Community of Christ Scholarship

Gehrig White	Skyline High School	\$ 5,000
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Longmont Conservation District Scholarship

Tyson Peppler	Longmont High School	\$ 2,000 (\$1,000 per year for 2 years)
Marissa Atkins	Erie High School	\$ 2,000 (\$1,000 per year for 2 years)
Reece Melton	Erie High School	\$ 2,000 (\$1,000 per year for 2 years)
Lauren Thompson	Niwot High School	\$ 2,000 (\$1,000 per year for 2 years)

Longmont Ford Scholarship

Donovan Blash-Lopez	Longmont High School	\$20,000
Adan Garcia	Longmont High School	\$20,000
Stephanie Moncada Mares	Longmont High School	\$20,000

Longmont High School Angels Scholarship

Emily Brady	Longmont High School	\$ 500
Emily Lauterbach	Longmont High School	\$ 500
Scott Trimberger	Longmont High School	\$ 500

Longmont High School Booster Club

William Amen	Longmont High School	\$ 500
Madison Precht	Longmont High School	\$ 500

Longmont High School Music Booster Club Scholarship

Kisya Cordova	Longmont High School	\$ 250
Matthew Koets	Longmont High School	\$ 250

Longmont Rotary Club Slick Hayley Scholarship

Lily Hetherington	Silver Creek High School	\$ 500
Justin Meinhart	Skyline High School	\$ 500
Longmont Symphony Orchestra - Ray Parnaby Scholarship		
Joshua Hertz	Longmont High School	\$ 1,000
Longmont Symphony Orchestra – Gary Dicks Memorial Performance Scholarship		
Allyson Stibbards	Skyline High School	\$ 1,000
Longmont United Hospital Volunteer Scholarship		
Saranya Budamgunta	Niwot High School	\$ 500
Adilene Marquez Martinez	Niwot High School	\$ 500
Steve Mow	Niwot High School	\$ 1,000
Rebecca Kissinger	Skyline High School	\$ 2,000
Jay Shah	Skyline High School	\$ 500
Longs Peak United Methodist Church Scholarship		
Rebecca Fenton	Niwot High School	\$ 500
Nathan Palmer	Silver Creek High School	\$ 500
Rachael Palmer	Silver Creek High School	\$ 500
Lyons Chamber of Commerce Scholarship		
Piper Doering	Lyons High School	\$ 1,000
Lyons Community Foundation Scholarship		
Logan Watson	Lyons High School	\$ 1,000
Lyons Lions Club		
Miriam Roberts	Lyons High School	\$ 1,000
Steven Schopen	Lyons High School	\$ 2,000
Margaret Olson Memorial Scholarship		
Lacy Wolf	Mead High School	\$ 500
Mario Portillo Scholarship		
Daniel Scarbrough	Frederick High School	\$ 200
Christopher Erwin	Frederick High School	\$ 200
Mark Linroth Scholarship		
Joseph Lambert	Niwot High School	\$ 1,000
Market Sale Committee Scholarship		
Brandon Slepicka	Niwot High School	\$ 200
Jessie Slepicka	Niwot High School	\$ 500
Marsha Nixon Soukup Scholarship		
Koby Brown	Silver Creek High School	\$ 1,000
Mary Ann Burger Hakonson Memorial Scholarship		
Madison Precht	Longmont High School	\$ 500
Masonic Lodge		
Madison Toretto	Silver Creek High School	\$ 1,200
Mead High School Angels Scholarship		
Cinthya Armenta	Mead High School	\$ 500
Patrick Hall	Mead High School	\$ 250
Kendra Moretti	Mead High School	\$ 250
Marissa Sanchez	Mead High School	\$ 250

Mead High School Booster Club		
Patrick Hall	Mead High School	\$ 500
Mead Rotary Foundation		
Patrick Hall	Mead High School	\$ 1,000
Nancy L. Nixon Memorial Scholarship		
Diana Damian Mosqueda	Longmont High School	\$ 1,000
Kianna Tia Shen Lauck	Longmont High School	\$ 1,000
Stephanie Moncada Mares	Longmont High School	\$ 1,000
Madison Renae Precht	Longmont High School	\$ 1,000
Martha Leticia Solis	Longmont High School	\$ 1,000
Allyson Nicole Reid	Erie High School	\$ 1,000
Krystal Marie Burke	Frederick High School	\$ 1,000
Adilene Marquez Martinez	Niwot High School	\$ 1,000
Timothy Finnegan	Skyline High School	\$ 1,000
Moises J. Bonilla	Skyline High School	\$ 1,000
Kathryne Dugwyler	Silver Creek High School	\$ 1,000
Emily Kathryn Booth	Silver Creek High School	\$ 1,000
Rachael Grace Barracks	Silver Creek High School	\$ 1,000
Niwot Booster Club Scholarship		
Meagan Londa	Niwot High School	\$ 250
Niwot High School Education Foundation		
Megan Tatusko	Niwot High School	\$ 1,000
Niwot National Honor Society		
Megan Tatusko	Niwot High School	\$ 1,000
Niwot Nifties 4-H Scholarship		
Brandon Slepicka	Niwot High School	\$ 200
Jessie Slepicka	Niwot High School	\$ 200
Niwot Rotary Club		
Isabella Farina	Niwot High School	\$ 500
Maria Fayeulle	Niwot High School	\$ 500
Jessie Slepicka	Niwot High School	\$ 500
Pascoff Family Scholarship		
Mikayla Dunker	Frederick High School	\$ 1,200
Savannah Rosales	Frederick High School	\$ 1,200
Daniel Scarbrough	Frederick High School	\$ 1,200
Kristina Schmidt	Frederick High School	\$ 1,200
Rebecca Vincent	Frederick High School	\$ 1,200
Pinnacol Scholarship		
Brandon Slepicka	Niwot High School	\$ 8,000
Jessie Slepicka	Niwot High School	\$12,000
Poudre Valley REA Scholarship		
Lily Hetherington	Silver Creek High School	\$ 2,000
Ray Hickman Memorial Scholarship		
Lane Olsen	Longmont High School	\$ 500
Madison Precht	Longmont High School	\$ 500
Realities for Children Boulder County Triumph Scholarship		
Vanessa Silva	Olde Columbine High School	\$ 2,000
Crystal Autler	Olde Columbine High School	\$ 2,000

Ronald McDonald House Charities Scholarship

Maria Vidal Aguilera	Skyline High School	\$ 1,500
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Ronny Evezich Memorial Scholarship

Chris Erwin	Frederick High School	\$ 200
Daniel Scarbrough	Frederick High School	\$ 200

Roxbury Hyde Crystal Music Vocal Award

Mackenzie Bolte	Longmont High School	\$ 500
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Ruth Schrichte Memorial Scholarship

Amelia Sease	Erie High School	\$ 500
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SAL Squad #32 Scholarship

Josephine Lamp	Skyline High School	\$ 1,000
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Sharpe Magnie Scholarship

Levi LaMere	Frederick High School	\$ 500
Shaina Vue	Frederick High School	\$ 500

Skyline High School Education Foundation

Hannah Billeter	Skyline High School	\$ 1,000
Moises Bonilla	Skyline High School	\$ 1,000
Nathaniel Carmichael	Skyline High School	\$ 500
Benjamin Danile	Skyline High School	\$ 1,000
Jessica Parkinson	Skyline High School	\$ 1,000
Roberto Salomon	Skyline High School	\$ 500
Jay Shah	Skyline High School	\$ 1,000
Emily Topham	Skyline High School	\$ 1,000
Maria Vidal Aguilera	Skyline High School	\$ 500
Liani Ware	Skyline High School	\$ 1,000
Teagan Webb	Skyline High School	\$ 1,000
Gehrig White	Skyline High School	\$ 1,000
Mikah Wood	Skyline High School	\$ 500

Skyline High School Education Foundation FRCC College Now Scholarship

Elizabeth Blythe	Skyline High School	\$ 500
Amairani Soto	Skyline High School	\$ 500
Kaylee Spencer	Skyline High School	\$ 250

Starbucks Partner

Sierra Lewis	Erie High School	\$ 500
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St. Vrain Community Service Award (Longmont Community Foundation, Times-Call, WalMart, Mile High Banks – Sponsors)

Morgan Lu	Mead High School	\$ 500
Christopher Erwin	Frederick High School	\$ 500
Rebecca Fenton	Niwot High School	\$ 500
Timothy Finnegan	Skyline High School	\$ 500
Jay Shah	Skyline High School	\$ 500

St. Vrain Valley Retired Employees Association Scholarship

Rachel Grace Barracks	Silver Creek High School	\$ 500
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Support for Excellence Scholarship

Megan Tatusko	Niwot High School	\$ 1,000
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Third Avenue Eyecare Scholarship

Emily Brady	Longmont High School	\$ 500
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Daniel Scarbrough	Frederick High School	\$ 500
Thomas J. Watson Memorial Scholarship		
Dailyn Johnson	Longmont High School	\$ 8,000
Aaron Cheung	Mead High School	\$ 2,000
Megan Tatusko	Niwot High School	\$ 8,000
Tom Nelson Memorial Golf		
Blake Ekblad	Niwot High School	\$ 1,000
Town of Firestone Excellence in Academics Scholarship		
Abigail Kraft	Mead High School	\$ 1,000
Town of Firestone Safe Built Scholarship		
Krystal Burke	Frederick High School	\$ 1,000
Town of Frederick Scholarship		
Sabrina Duey	Frederick High School	\$ 4,000
Nathan Terrazas	Frederick High School	\$ 4,000
Town of Mead Community Day Scholarship		
John Finke	Mead High School	\$ 500
Robert Kowalski	Mead High School	\$ 500
Kylie Levine	Mead High School	\$ 500
Allison Majerus	Mead High School	\$ 500
Tri-Town Lions Club		
Allyson Reid	Frederick High School	\$ 1,000
Rebecca Vincent	Frederick High School	\$ 1,000
Twin Peaks Rotary Scholarship		
Steven Schopen	Lyons High School	\$ 500
Madison Toretto	Silver Creek High School	\$ 1,500
Twin Peaks Rotary – Martha Clevenger Scholarship		
Christian Mucha	Longmont High School	\$ 2,000
United Power Mead Book Scholarship		
Nicholas Staiano	Mead High School	\$ 500
United Power Scholarship		
Virginia Creager	Frederick High School	\$ 1,000
Sabrina Duey	Frederick High School	\$ 500
Christopher Erwin	Frederick High School	\$ 500
Mackenzie Russell	Frederick High School	\$ 1,000
Valley Bank & Trust		
Tiffany Eskew	Frederick High School	\$ 200
Jessie Slepicka	Niwot High School	\$ 1,000
Zadel Realty Scholarship		
Mikayla Dunker	Frederick High School	\$ 500

7.1

*Will work a 110 Day Contract for 2014-15

October 8, 2014
Staff Appointments

7.2

HIRE DATE	NAME	POSITION	LOCATION	NEW POSITION	REPLACEMENT
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL				
9/2/2014	Hofmeister, Matthew	Mental Health Coordinator	District Learning Services	X	
	LICENSED				
9/3/2014	Baron-Fishel, Janie	Teacher, SE	Skyline HS		X
9/30/2014	Boone, Mary	Teacher, SE	Alpine ES		X
9/22/2014	Borealis, Jacob	Teacher, Science	Skyline HS		X
9/29/2014	Bright, Maegan	Speech Language Pathologist	Student Services		X
9/19/2014	Budden, MaryAnne	Teacher, MultiGrade	Thunder Valley K-8	X	
9/3/2014	Castaneda, Angela	Teacher, Foreign Language	Timerline PK-8		X
9/15/2014	Grotzky, Colleen	Teacher, Grade 2	Erie ES	X	
9/30/2014	Hoskins, Dee Ann	Teacher, SE	Rocky Mountain ES	X	
9/23/2014	Kassatly, Andrew	Pyschologist Intern	Student Services		X
9/22/2014	Loy, Michelle	Teacher, Math	Erie MS	X	
	CLASSIFIED				
9/3/2014	Alaimo, Cindy	Paraeducator, SE	Altona MS		X
9/8/2014	Appenzeller, Diana	Bus Driver	Transportation		X
9/22/2014	Barton, Jenna	Paraeducator, SE	Sanborn ES		X
9/26/2014	Bogges, Natalie	Paraeducator, Instructional	Lyons ES		X
9/8/2014	Boswell, MaryLou	Paraeducator, ECSE	Spark		X
9/16/2014	Brunsmann, James	Bus Driver	Transportation		X
9/12/2014	Campbell, Rhonda	Paraeducator, Instructional	Sanborn ES	X	
8/27/2014	Cantu, Amanda	Director, Child Care	Indian Peaks ES		X
9/15/2014	Case, Kristy	Group Leader, Child Care	Centennial ES		X
9/15/2014	Drieth, Nicole	Group Leader, Child Care	Central ES		X
9/5/2014	Dwyer, Kimberly	Director, Child Care	Burlington ES	X	
9/17/2014	Faulkner, Sarah	Paraeducator, Instructional	Legacy		X
9/23/2014	Gang, Eileen	Paraeducator, SE	Altona MS		X
8/18/2014	Gissen, Denise	Nutrition Services Worker	Niwot HS		X
9/15/2014	Grabham, Robin	Paraeducator, SE	Altona MS	X	
9/8/2014	Grisco, Melinda	Group Leader, Child Care	Central ES		X
9/15/2014	Haffnieter, Karen	Paraeducator, SE	Altona MS		X
8/27/2014	Hartman, Larry	Bus Driver	Transportation		X
9/15/2014	Herrmann, Lisa	Paraeducator, Instructional	Westview MS		X
10/1/2014	Hicar, Kristina	Paraeducator, Instructional	Niwot ES		X
9/11/2014	Hoehn, Nadine	Paraeducator, Non-Instructional	Sanborn ES	X	
8/25/2014	Hudson, John	Bus Driver	Transportation		X
9/22/2014	Kalejs, Eleanor	Group Leader, Child Care	Burlington ES		X
9/15/2014	Klimecki, Amanda	Paraeducator, ECSE	Timberline PK-8		X

October 8, 2014
Staff Appointments

7.2

9/9/2014	Kline, Fernanda	Paraeducator, Non-Instructional	Erie ES	X	
9/8/2014	Kuker, Lauren	Behavior Coach	Main Street	X	
8/18/2014	Lohn, Farrah	Nutrition Services Worker	Longmont Estates ES		X
9/24/2014	Martinez, Marian	Bus Driver	Transportation		X
9/2/2014	Ochoa, Maria	Group Leader, Child Care	Burlington ES		X
9/8/2014	Parker, D'Ann	Clerk, Department	Student Services	X	
8/25/2014	Parker, Douglas	Bus Driver	Transportation		X
9/22/2014	Pfleiger, Jeff	Custodian	Custodial		X
9/10/2014	Ramsey, Joanna	Paraeducator, SE	Student Services		X
9/26/2014	Remes, Corina	Paraeducator, Instructional	Central ES	X	
9/10/2014	Roberg, Maria	Paraeducator, ECSE	Rocky Mountain ES	X	
9/8/2014	Sabol, Christina	Paraeducator, Instructional	Westview MS		X
9/8/2014	Stephenson, Raquel	Paraeducator, SE	Niwot HS		X
10/3/2014	Thompson, Aaron	Supervisor, Campus	Mead MS		X
8/25/2014	Tilford, Dwight	Bus Driver	Transportation		X
10/6/2014	Trevino, Yobelitza	Group Leader, Child Care	Spark Preschool		X
9/8/2014	Vanderburg, Brandy	Paraeducator, SE	Trail Ridge MS		X
8/11/2014	Volland, Madelyn	Group Leader, Child Care	Alpine ES		X
9/2/2014	Wagner, Kristie	Paraeducator, Instructional	CDC		X
9/23/2014	Walker, Lawrence	Bus Driver	Transportation		X
8/26/2014	Wood, Liliane	Bus Driver	Transportation		X
8/28/2014	Young, Denise	Paraeducator, Non-Instructional	Longmont HS		X

MEMORANDUM

DATE: October 8, 2014
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Board of Education Meeting Minutes

RECOMMENDATION

That the Board of Education approve the minutes from the September Board Meetings.

BACKGROUND

The Board will be asked to approve the minutes of the September 10, 2014 Regular Meeting, the September 17, 2014 Study Session, and the September 24, 2014 Regular Meeting.

MEMORANDUM

DATE: October 8, 2014
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Free and Reduced Meal Application, Board Exhibit EFC-E

RECOMMENDATION

That the Board of Education approve the 2014-2015 USDA Free and Reduced Meal Application, Board Exhibit EFC-E.

BACKGROUND

In cooperation with the state and federal government, the school district shall participate actively in the school meals programs. The District believes in the nutritional and educational value of school meals and intends to serve such meals when practical from the standpoint of facilities and available trained personnel.

The administration shall establish regulations which conform with state and federal (or other) requirements regarding participation in programs for free and reduced-priced meals and supplementary food. Such regulations shall be presented to the Board from time-to-time for its approval.



USDA MEAL PROGRAM LETTER TO PARENTS 2014-2015

Dear Parent/Guardian:

Children need healthy meals to learn. **St Vrain Valley Schools** offers healthy meals every school day. Breakfast costs **\$1.25 for elementary** and **\$1.50 for secondary students**. Lunch costs **\$2.75 for elementary** and **\$3.00 for secondary students**. Your children may qualify for free meals or for reduced price meals. Reduced price for breakfast is "no charge". Reduced price for lunches is "no charge" for **grades K-5** and **\$.40 for grades 6-12**.

Complete **one** Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application to: SVVSD Nutrition Services, 2929 Clover Basin Drive, Longmont, CO 80503.**

****Please note that for up to 30 operating days into the new school year, eligibility from the last year will continue. When this carry-over period ends, unless the household is notified that their children are directly certified or the household submits an application that is approved, the children must pay full price for school meals and the school will not send a reminder notice or a notice of expired eligibility.**

Here are answers to questions you may have about applying:

- Who can receive free or reduced price meals?** Children in households receiving Supplemental Nutrition Assistance Program (SNAP) benefits and children in households that participate in The Food Distribution Program on Indian Reservations (FDPIR) are eligible for free meals regardless of your income. If one case number is provided on the application, free meal benefits will apply to all students listed on the application. Also, your children can receive free or reduced price meals if your household income is within the limits on the Federal Income Chart.
- Can foster children receive free meals?** Yes, foster children who are under the legal responsibility of a foster care agency or court are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. For a household that has foster and non-foster children the foster child may be listed on the application as a member of the foster family, as this may help other children in the household to qualify for benefits. If the foster family is not eligible for free meals it does not prevent the foster child from receiving free meal benefits.
- Can homeless, runaway, and migrant children receive free meals?** If you have not already received notification that your child (ren) qualifies for free meals, complete the meal application and indicate the child's status: homeless, runaway, or migrant. In addition call **Homeless & Migrant Liaison, Luis Chavez at (303) 682-7262** to see if your child (ren) qualifies.
- Should I fill out an application if I received a letter this school year saying my children are approved for free meals?** Please carefully read the letter you received, and follow the instructions. Call your child's school if you have questions.
- My child's application was approved last year. Do I need to fill out another one?** Yes. Your child's application is good only for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- I receive WIC. Can my child (ren) receive free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
- Will the information I give be checked?** Yes, and we may ask you to send written proof of the information you give.
- If I don't qualify now, may I apply again later?** Yes. You may apply at any time during the school year if your household size increases, income decreases or if you start receiving SNAP or FDPIR. If you lose your job, your children may be able to receive free or reduced price meals if the household income drops below the income limit.
- What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **[name, address, phone number]**.
- May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child (ren) do not have to be a US citizen to qualify for free or reduced price meals.
- Whom should I include as members of my household?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children who live with you. If you live with other people who are economically independent (for example, people whom you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
- What if my income is not always the same?** List the amount that you normally receive. For example, if you normally receive \$1000 each month, but you missed some work last month and only received \$900, put down that you receive \$1000 per month. If you normally receive overtime pay, include it, but do not include it if you work overtime only sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- We are in the military; do we include our housing allowance as income?** If you receive an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
- My spouse is deployed to a combat zone. Is his/her combat pay counted as income?** No, if the combat pay is received in addition to his/her basic pay because of his/her deployment and it was not received before he/she was deployed, combat pay is not counted as income. Contact your school for more information.
- My family needs more help. Are there other programs for which we might apply?** To find out how to apply for other assistance benefits, contact your local assistance office.

Income Eligibility Guidelines			
Household Size	Yearly	Monthly	Weekly
1	\$21,590	\$1,800	\$416
2	\$29,101	\$2,426	\$560
3	\$36,612	\$3,051	\$705
4	\$44,123	\$3,677	\$849
5	\$51,634	\$4,303	\$993
6	\$59,145	\$4,929	\$1,138
7	\$66,656	\$5,555	\$1,282
8	\$74,167	\$6,181	\$1,427
For each additional family member add:	\$7,511	\$626	\$145

If you have other questions or need help, call **Sandra Melara at (303)-702-7793** or **Shelly Allen at (303)-682-7255**.

Sincerely,

Shelly Allen, Director of Nutrition Service (303)682-7255

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

INSTRUCTIONS FOR APPLYING

If your household receives benefits from SNAP (Supplemental Nutrition Assistance Program) or the Food distribution program on Indian reservations (FDPIR)], follow these instructions:

Part 1: List all school age students in the household. Enter date of birth and grade.

Part 2: Skip this part.

Part 3: Enter Supplemental **SNAP** or Indian Reservation FDPIR number and the name of the household member receiving the benefit.

Part 4: Skip this part.

Part 5: Skip this part.

Part 6: Include the last 4 digits of the social security number or check the box stating you do not have a social security.

Part 7: Answer this question.

Part 8: Adult household member must sign.

Information Release: Optional opportunity to have your meal status information released to other school departments to assist in waiving of school district/program fees.

IF NO ONE IN YOUR HOUSEHOLD GETS [State SNAP] OR [FDPIR] BENEFITS AND IF ANY CHILD IN YOUR HOUSEHOLD IS HOMELESS, A MIGRANT OR RUNAWAY, FOLLOW THESE INSTRUCTIONS: CONTACT YOUR SCHOOL MIGRANT OR HOMELESS OFFICE AT 303-682-7262.

Part 1: List all school age students in the household. Enter date of birth and grade.

Part 2: Answer this question.

Part 3-6: Skip this part.

Part 7: Please provide contact information.

Part 8: Adult household member must sign.

Information Release: Optional opportunity to have your meal status information released to other school departments to assist in waiving of school district/program fees.

IF YOU ARE APPLYING FOR A FOSTER CHILD, FOLLOW THESE INSTRUCTIONS:

If children (ren) in the household are foster children:

Part 1: List all foster children in the household. Enter date of birth and grade. **Check the box indicating the child is a foster child.**

Part 2: Skip this part.

Part 3: Skip this part.

Part 4: Skip this part.

Part 5: Skip this part.

Part 6: The last 4 digits of the social security number.

Part 7: Please provide contact information.

Part 8: Adult household member must sign.

Information Release: Optional opportunity to have your meal status information released to other school departments to assist in waiving of school district/program fees.

ALL OTHER HOUSEHOLDS, INCLUDING WIC HOUSEHOLDS, FOLLOW THESE INSTRUCTIONS:

Part 1: List all students in household, grade and date of birth. For all students listed, if **NO INCOME**, you must check the no income box."

Part 2: Skip this part.

Part 3: Skip this part.

Part 4:

- **Box 1–Name:** List all household members with income.

Box 2 –Gross Income and How Often It Was Received: For each household member, list each type of income received for the month. You must tell us how often the money is received—weekly, every two weeks, twice a month or monthly. For earnings, be sure to list the **gross income**, not the take-home pay from the previous, current or next month. Gross income is the amount earned *before* taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you. For other income, list the amount each person got for the month from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits. Under *All Other Income*, list Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income. Do not include income from SNAP, FDPIR, WIC, Federal education benefits and foster payments received by the family from the placing agency. For **ONLY** the self-employed, under *Earnings from Work*, report income after expenses. This is for your business, farm, or rental property. Do not include income from SNAP, FDPIR, WIC or Federal education net income. **Part 5:** Answer the questions.

Part 6: Include the last 4 digits of the social security number or check the box stating you do not have a social security.

Part 7: Answer this question.

Part 8: Adult household member must sign.

Information Release: Optional opportunity to have your meal status information released to other school departments to assist in waiving of school district/program fees.

Income to Report

Earnings from Work

Wages/salaries/tips
Strike benefits
Unemployment
Compensation
Worker's compensation
Net income from

Welfare/Child Support/Alimony

Public assistance payments

Welfare payments
Alimony
Child support payments

Pensions/Retirement/Social Security

Pensions
Supplemental Security Income
Retirement income
Veteran's payments
Social Security

Other Income

Disability benefits
Cash withdrawn from savings
Interest/Dividends
Income from Estates/Trusts/
Investments
Regular contributions from
People not living in the
household
Net royalties/annuities/
net rental income
Any other income

St. Vrain Valley School District 2014-2015 Application for Free or Reduced-Price School Meals

(This form may be used only if participating in the federal Child Nutrition Programs). COMPLETE ONE APPLICATION PER HOUSEHOLD. USE **BLACK** INK. PRINT NEATLY.

LIST ALL STUDENTS ATTENDING ST VRAIN VALLEY SCHOOL DISTRICT

Foster Child	Student Number	First Name	MI	Last Name	Birth Date				Grade	No Income
					M	M	D	Y		
☐										☐
☐										☐
☐										☐
☐										☐
☐										☐

If any of the students you are applying for are **HOMELESS, MIGRANT, OR A RUNAWAY**, check the appropriate box below and call the St Vrain Liaison 303-682-7262.

Homeless ☐
Migrant ☐ Runaway ☐

Supplemental Nutrition Assistance Program (SNAP) / Food Distribution Program on Indian Reservations (FDPIR)

Provide the name and case number for the person who receives benefits. (Enter name and number and skip to part 7)

Name: _____ Case Number: _____

ALL OTHER HOUSEHOLD MEMBERS

List all current gross income and check how often it is received.
Indicate Pay period by filling in the appropriate pay period M = Monthly, 2M = Twice a Month, W = Weekly, 2W = Every 2 Weeks

LIST ALL HOUSEHOLD MEMBERS NOT LISTED ABOVE AND STUDENTS WITH INCOME

CHECK BOX IF NO INCOME	Earnings from Work Before Deductions: Job 1	Fill in Circle How Often ?	Welfare Payments, Child Support/Alimony	Fill in Circle How Often ?	Pay from Pensions, Retirement / Social Security	Fill in Circle How Often ?	Job 2 or Any Other Income	Fill in Circle How Often ?
☐	\$							
☐	\$							
☐	\$							
☐	\$							
☐	\$							
☐	\$							

TOTAL HOUSEHOLD MEMBERS. Add the Names listed in Parts 1 & 4 (DO NOT add students twice)

*Adult Household Member Social Security # (Last 4 Digits Only)

Mark this box if not required or if you do not have a Social Security Number ☐

Address

Apt. # or Lot #

City

Zip

Daytime Phone

Home Phone

Email Address

CERTIFICATION: I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will get Federal Funds based on the information I give. I understand that the school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted.

ADULT HOUSEHOLD MEMBER MUST SIGN BELOW

PRINT YOUR NAME IN THE BOXES BELOW

Today's Date

(OPTIONAL) Information Release Form: Parents/Guardians have the option of sharing the student eligibility status from this application with St. Vrain Valley School District for the purpose of waiving School/District and Program Fees that your child(ren) might otherwise be required to pay. Whether you sign this section or not, it will not affect the eligibility of your child(ren) for free or reduced price meals. Parents may take their notification letter to school to waive school fees if they choose not to complete this section.

1. Yes, please share my students eligibility status with only the programs I have checked below if the school/department request it. (These programs will not share the info with anyone else.):

☐ Transportation Fees ☐ Technology Fees ☐ Textbook Fees ☐ Athletic Fees

OR 2. ☐ No, do not share application information with any programs.

YOU MUST SIGN FOR THIS INFORMATION TO BE RELEASED.

I certify that I am the parent/legal guardian of the Child(ren) for whom the application is being made

Date

Return to the school office/cafeteria or mail to the Nutrition Service Department 2929 Clover Basin, Longmont, CO 80503

ST. VRAIN VALLEY SCHOOLS
academic excellence by design
CARTA A LOS PADRES 2014-2015

Estimado padre de familia/tutor:

Los niños necesitan comidas saludables para aprender. **Las escuelas de St Vrain Valley ofrecen comidas saludables todos los días. Cobros por desayuno \$1.25 para primaria y \$1.50 para estudiantes de secundaria. Almuerzo cuesta \$2.75 para primaria y \$3.00 para estudiantes de secundaria.** Sus hijos pueden calificar para comidas gratis o a precio reducido. Con el reducido el desayuno es "gratuito". Las comidas reducidas son "sin cargo" para los grados K-5 y \$4.00 para los grados 6-12.

Los estudiantes de todos los grados que califican para obtener comidas a precio reducido recibirán el desayuno sin costo alguno. Los estudiantes en preescolar hasta 2º grado que califican para comidas a precio reducido también recibirán almuerzo sin costo alguno.*

Complete una Solicitud de comidas escolares gratuitas y a precio reducido para todos los estudiantes en su hogar. No podemos aprobar una solicitud incompleta, así que asegúrese de proporcionar toda la información requerida. **Devuelva la solicitud completa a: SV Nutrition Services, 2929 Clover Basin Drive, Longmont, CO 80503.**

A continuación se incluyen las respuestas a las preguntas que puede tener acerca de la solicitud:

Tabla de ingresos			
Número de persona en el hogar	Anualmente	Mensualmente	Semanalmente
1	\$21,590	\$1,800	\$416
2	\$29,101	\$2,426	\$560
3	\$36,612	\$3,051	\$705
4	\$44,123	\$3,677	\$849
5	\$51,634	\$4,303	\$993
6	\$59,145	\$4,929	\$1,138
7	\$66,656	\$5,555	\$1,282
8	\$74,167	\$6,181	\$1,427
Por cada miembro adicional de la familia añadida:	\$7,511	\$626	\$145

- ¿Quién puede recibir comidas gratis o a precio reducido?** Los niños en hogares que reciben beneficios del Programa de Asistencia de Nutrición Suplementaria (Supplemental Nutrition Assistance Program, SNAP) y los niños en hogares que participan en el Programa de Distribución de Alimentos en Reservas Indígenas (The Food Distribution Program on Indian Reservations, FDIPIR) son elegibles para recibir comidas gratis, sin importar sus ingresos. Si se proporciona un número de caso en la solicitud, los beneficios de comidas gratuitas aplicarán a todos los estudiantes indicados en la solicitud. Además, sus hijos pueden recibir comidas gratis o a precio reducido si el ingreso del hogar está dentro de los límites de la Tabla Federal de Ingresos.
- ¿Pueden los niños en acogida temporal recibir comidas gratis?** Sí, los niños en acogida temporal que están bajo la responsabilidad legal de un tribunal o una agencia de acogida son elegibles para recibir comidas gratuitas. Cualquier niño en acogida temporal en el hogar es elegible para recibir comidas gratis, sin importar sus ingresos. Para una familia que tiene niños en acogida temporal y otros que no lo son, los niños en acogida temporal pueden incluirse en la solicitud como miembros de la familia de acogida, ya que esto puede ayudar a que los otros niños en el hogar califiquen para los beneficios. Si la familia de acogida no es elegible para recibir comidas gratis, esto no impide que el niño en acogida temporal reciba los beneficios de comida gratuita.
- ¿Pueden los niños sin hogar, fugitivos e inmigrantes recibir comidas gratis?** Si no ha recibido notificación de que su niño o niños califican para recibir comidas gratis, complete la solicitud de alimentos e indique la situación del niño: sin hogar, fugitivo o inmigrante. Además, llame a **Homeless & Migrant Liaison at (303) 682-7262** para confirmar si su hijo o hijos califican.
- ¿Debo llenar una solicitud si recibí una carta este año escolar indicando que mis hijos fueron aprobados para recibir comidas gratis?** Lea atentamente la carta que recibió y siga las instrucciones. Llame a la escuela de su hijo si tiene alguna pregunta.
- La solicitud de mi hijo se aprobó el año pasado. ¿Debo llenar otra?** Sí. La solicitud de su hijo es válida únicamente para ese año escolar y para los primeros días de este año escolar. Debe enviar una nueva solicitud, a menos que la escuela le haya indicado que su hijo es elegible para el nuevo año escolar.
- Recibo el Programa Especial de Nutrición Suplementaria para Mujeres, Bebés y Niños (Special Supplemental Nutrition Program for Women, Infants and Children, WIC). ¿Puede mi hijo recibir comidas gratis?** Los niños en hogares que participan en WIC pueden ser elegibles para recibir comidas gratis o a precio reducido. Llene una solicitud.
- ¿Revisarán la información que proporciono?** Sí y es posible que le solicitemos evidencia por escrito de la información suministrada.
- Si no califico ahora, ¿puedo volver a presentar una solicitud después?** Sí. Puede presentar su solicitud en cualquier momento durante el año escolar si aumenta la cantidad de miembros de su hogar, disminuyen los ingresos o si comienza a recibir SNAP o FDIPIR. Si pierde su trabajo, sus hijos podrán recibir comidas gratis o a precio reducido si el ingreso familiar disminuye por debajo del límite de ingresos.
- ¿Qué pasa si no estoy de acuerdo con la decisión de la escuela con respecto a mi solicitud?** Debe hablar con los funcionarios escolares. También puede solicitar una audiencia al llamar o escribir a: **[Shelly Allen, 2929 Clover Basin Drive, Longmont CO 80503 (303) 682-7255]**.
- ¿Puedo presentar una solicitud si alguno de los miembros de mi hogar no es ciudadano de EE.UU.?** Sí. Usted y sus hijos no tienen que ser ciudadanos de EE.UU. para calificar para recibir comidas gratis o a precio reducido.
- ¿A quienes debo incluir como miembros de mi familia?** Debe incluir a todas las personas que viven en su hogar, parientes o no (como abuelos, otros parientes o amigos) que comparten ingresos y gastos. Debe incluirse usted y a todos los hijos que viven con usted. Si vive con otras personas que son económicamente independientes (por ejemplo: personas a las que no mantiene, que no comparten sus ingresos con usted o sus hijos y que pagan una parte prorrateada de los gastos), no los incluya.
- ¿Qué sucede si mi ingreso no es siempre el mismo?** Indique la cantidad que recibe regularmente. Por ejemplo, si normalmente recibe \$1000 mensuales, pero se ausentó del trabajo el mes pasado y solo recibió \$900, anote que recibe \$1000 al mes. Si por lo general recibe pago por horas extra, inclúyalas; sin embargo, si solo trabaja horas adicionales algunas veces, no las incluya. Si pierde su trabajo o le reducen las horas de trabajo o el salario, use su ingreso actual.
- Formamos parte del Ejército, ¿debemos incluir nuestro subsidio para vivienda como ingreso?** Si recibe un subsidio para vivienda fuera de una base militar, debe incluirse como ingreso. Sin embargo, si su vivienda es parte de la Iniciativa de Privatización de Vivienda para Militares (Military Housing Privatization Initiative), no incluya el subsidio para vivienda como ingreso.
- Mi cónyuge se desplazó a una zona de combate. ¿Su pago por combate cuenta como ingreso?** No; si el pago por combate se recibe adicional al salario básico debido a su despliegue y no lo recibía antes, entonces no se cuenta como ingreso. Comuníquese con la escuela para obtener más información.
- Mi familia necesita más ayuda. ¿Hay otros programas en los que pueda presentar solicitud?** Para obtener información sobre cómo solicitar otros beneficios de ayuda, comuníquese con su oficina de asistencia legal.

Si tiene otras preguntas o necesita ayuda, llame al **Sandra Melara (303)-702-7793 o Shelly Allen (303) 682-7255**.

Atentamente,

**Shelly Allen, Director of Nutrition Services
(303) 682-7255**

Declaración de uso de la información: La Ley Nacional de Almuerzo Escolar Richard B. Russell [Richard B. Russell National School Lunch Act] requiere la información que se incluye en esta solicitud. No está obligado a proporcionar la información, pero si no lo hace, no podemos autorizar que su hijo reciba comidas gratis o a precio reducido. Debe incluir los últimos cuatro dígitos del número de seguro social del miembro adulto del hogar que firma la solicitud. Los últimos cuatro dígitos del número de seguro social no son necesarios cuando presenta la solicitud para un niño en acogida temporal, si indica el número de caso del Programa de Asistencia de Nutrición Suplementaria (Supplemental Nutrition Assistance Program, SNAP), el programa de Asistencia Temporal para Familias Necesitadas (Temporary Assistance for Needy Families, TANF), el Programa de Distribución de Alimentos en Reservas Indígenas (Food Distribution Program on Indian Reservations, FDIPIR) u otro identificador FDIPIR para el niño, o bien cuando indica que el miembro adulto del hogar que firma la solicitud no tiene número de seguro social. Usaremos su información para determinar si su hijo es elegible para recibir comidas gratuitas o a precio reducido, así como para la administración y el cumplimiento de los programas de desayuno y almuerzo. PODRIAMOS compartir su información de elegibilidad con programas de educación, salud y nutrición para ayudarles a evaluar, financiar o determinar los beneficios para sus programas, con auditores para revisiones de los programas y con funcionarios de cumplimiento de la ley para ayudarles a investigar violaciones de los reglamentos del programa.

Declaración de no discriminación: esto explica qué hacer si cree que se le ha tratado injustamente. De acuerdo con la ley federal y con las normas del Departamento de Agricultura de EE.UU., esta institución tiene prohibida la discriminación por raza, color, origen nacional, sexo, edad o discapacidad. Para presentar una queja por discriminación, escriba a: USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 o llame gratis al (866) 632-9992 (voz). Las personas con problemas de audición o discapacidad para hablar pueden comunicarse con el USDA por medio del Servicio Federal de Retransmisión al (800) 877-8339 o al (800) 845-6136 (español). El USDA es un proveedor y empleador que ofrece igualdad de oportunidades.

INSTRUCCIONES PARA LA APLICACIÓN

Si su familia recibe beneficios de SNAP (Programa de Asistencia de Nutrición Suplementaria) o el programa de Distribución de Alimentos en Reservas Indígenas (FDPIR) siga estas instrucciones:

Parte 1: lista de todos los estudiantes de edad escolar en el hogar. Escriba la fecha de nacimiento y grado

Parte 2: sáltese esta parte

Parte 3: Ingrese número de SNAP Suplementario o FDPIR de Reserva de Indígenas y el nombre del miembro del hogar, recibiendo el beneficio.

Parte 4: Sáltese esta parte.

Parte 5: Sáltese esta parte.

Parte 6: Los últimos 4 dígitos del número del Seguro Social no son necesarios.

Parte 7: Respuesta a esta pregunta.

Parte 8: Miembro adulto del hogar tiene que firmar.

Revelar información: Opción de compartir la información con otros departamentos de la escuela para que se les dispense del pago de las cuotas.

Si nadie en su hogar obtiene beneficios (de SNAP) o beneficios (de FDPIR) y si cualquier niño en su hogar es DESANPARADOS, INMIGRANTE o HUYO DE CASA, siga estas instrucciones: Comuníquese con su escuela a la oficina de Inmigrante o Sin Hogar al (303) 682-7262.

Parte 1: Lista de todos los estudiantes de edad escolar en el hogar. Anotar la fecha de nacimiento y grado.

Parte 2: Respuesta a esta pregunta.

Parte 3-6: Omitir esta parte.

Parte 7: Proporcione información de contacto.

Parte 8: Miembro adulto del hogar tiene que firmar.

Divulgación de información: Opción de compartir la información con otros departamentos de la escuela para que se les dispense del pago de las cuotas.

SI USTED ESTÁ SOLICITANDO ES PARA UN NIÑO DE CUIDADOS DE CRIANZA, SIGA ESTAS INSTRUCCIONES:

Si los niños en el hogar son los niños de crianza:

Parte 1: Lista de todos los niños de crianza en el hogar. Anotar la fecha de nacimiento y grado. Marque la casilla que indica al niño es hijo de crianza.

Parte 2: Sáltese esta parte.

Parte 3: Sáltese esta parte.

Parte 4: Sáltese esta parte.

Parte 5: Sáltese esta parte.

Parte 6: Los últimos 4 dígitos del número de seguridad social no son necesarios.

Parte 7: Proporcione información de contacto.

Parte 8: Miembro adulto del hogar tiene que firmar.

Revelar información: Opción de compartir la información con otros departamentos de la escuela para que se les dispense del pago de las cuotas.

TODOS LOS OTROS HOGARES, INCLUYENDO HOGARES DE WIC, SIGUEN ESTAS INSTRUCCIONES:

Parte 1: Lista de todos los estudiantes en el hogar, grado y fecha de nacimiento. Para todos los estudiantes en la lista, si **NO TIENE** ingresos, favor de marcar la el casilla de no ingresos

Parte 2: Sáltese esta parte.

Parte 3: Sáltese esta parte.

Parte 4: Nombres 1- Lista de los miembros del hogar con ingresos y sin ingresos. Cuadro 2- Ingreso bruto y cómo a menudo fue recibido: para cada miembro del hogar, cada tipo de ingreso recibido de cada mes. Debe indicarnos cómo a menudo el dinero es recibido por semana, cada dos semanas, dos veces un mes o mensualmente. No olvide indicar los ingresos brutos, no lo que se lleva a casa o no el ingreso de los previos, actuales o el mes que viene. Ingreso bruto es la cantidad ganada antes de impuestos y otras deducciones. Usted debe ser capaz de encontrar en su talón de pago o su jefe le puede decirle. Para otros ingresos, escriba la cantidad que cada persona recibió para el mes de bienestar, manutención, pensión, pensiones, jubilación, Seguro Social, seguridad de ingreso suplementario (SSI), beneficios del veterano (VA) y beneficios por discapacidad. En todos los demás ingresos, lista de compensación del trabajador, beneficios de desempleo o de huelga, las contribuciones regulares de personas que no viven en su hogar y cualquier otro ingreso. No se incluye el ingreso de SNAP, FDPIR, WIC, beneficios federales de educación y crianza pagos recibidos por la familia de la Agencia de colocación. Si trabaja por si mismo, en los ingresos del trabajo, informe ingresos después de los gastos. Esto es para su negocio, finca o propiedad de alquiler. No se incluye el ingreso de SNAP, FDPIR, WIC o Federal educación netos.

Parte 5: Respuesta a esta pregunta

Parte 6: Escriba los últimos 4 dígitos del número del Seguro Social de la persona adulta del hogar que vaya a firmar la solicitud, o bien marque la casilla si dicha persona no tiene uno.

Parte 7: Respuesta a esta pregunta.

Parte 8: Miembro adulto del hogar tiene que firmar.

Revelar información: Opción de compartir la información con otros departamentos de la escuela para que se les dispense del pago de las cuotas.

INGRESOS A REPORTAR:

Ingresos del trabajo

Pagos/salario/propinas

Beneficios de huelga

Subsidio de desempleo

Compensación a los

Trabajadores

Ingresos netos de la propiedad de negocios o agrícola

Subsidio del estado

(welfare)/manutención de menores/pensión alimenticia (alimony)

Subsidios de asistencia pública

Subsidios del estado (welfare)

Pensión alimenticia (alimony)

Manutención de menores

Pensiones/jubilación/Seguro Social

Pensiones

Seguridad de Ingreso

Suplementario

Ingresos de jubilación

Pagos a veteranos

Seguro Social

Otros ingresos:

Beneficios por discapacidad

Dinero retirado de ahorros

Intereses/dividendos

Rendimientos de patrimonio/

herencias/inversiones

Contribuciones regulares de personas que no vivan en el hogar

Derechos de

propiedad/anualidades

Renta neta de alquileres

Cualquier otro ingreso

1 INCLUIR TODAS LOS ESTUDIANTES QUE ASISTEN A LAS ESCUELAS DEL ST VRAIN VALLEY

Nino en hogar sustituto	Número de estudiante	Nombre	MI	Apellido	Fecha de Nacimiento			Grado	No tiene Ingresos
					M	D	A		
☐									☐
☐									☐
☐									☐
☐									☐
☐									☐

2 Si alguno de los menores en la solicitud **NO TIENE HOGAR, ES INMIGRANTE O HUYO DE CASA**, seleccione la casilla apropiada y llame a la Escolar del Condado de St Vrain de Enlace en 303-682-7262.

Sin hogar ☐ Inmigrante ☐ Huyo de casa ☐

3 Suplemento de Asistencia Nutricional del Programa (SNAP) / Alimentos de Distribución en Reservas Indígenas (FPIR) Proporcionar el nombre y número de caso para la persona que recibe los beneficios. (Escriba el nombre y número y pase a la parte 7)

Nombre: _____ Número del caso: _____

4 Todos los demás miembros del hogar **Lista de todos los ingresos brutos actuales y comprobar la frecuencia con que se recibe.**
Período de pago indican, rellenando el periodo de pago correspondiente M = Mensual, 2M = dos veces al mes, W = Semanal, 2W = Cada 2 semanas

LISTA DE TODOS LOS MIEMBROS DEL HOGAR QUE NO FIGURAN ARRIBA Y ESTUDIANTES CON INGRESOS	MARQUE LA CASILLA SI NO HAY INGRESO	Ganancias del trabajo Antes de las deducciones: Job 1		Rellene Circulo ¿Con qué frecuencia?		Los pagos de bienestar, Pensión Alimenticia del Nino		Rellene Circulo ¿Con qué frecuencia?		Pago de pensiones, Jubilación / Seguro Social		Rellene Circulo ¿Con qué frecuencia?		Trabajo 2 o Cualquiera Ingresos		Rellene Circulo ¿Con qué frecuencia?			
		\$		M	2W	W	2M	\$		M	2W	W	2M	\$		M	2W	W	2M
	☐	\$						\$						\$					
	☐	\$						\$						\$					
	☐	\$						\$						\$					
	☐	\$						\$						\$					
	☐	\$						\$						\$					
	☐	\$						\$						\$					

5 TOTAL DE MIEMBROS DEL HOGAR. Agregue los nombres que figuran en las partes 1 y 4 (No agregue a los estudiantes dos veces)

6 *Miembro adulto de la familia con Seguro Social (Ultimos 4 dígitos)

Marque esta casilla si no es necesario o si usted no tiene un Número de Seguro Social ☐

7 Dirección Apt. # O Lote Ciudad Código Postal

8 Teléfono durante el día Teléfono de la casa Dirección de correo electrónico

9 CERTIFICACIÓN: Certifico (prometo) que toda la información y que todos los ingresos en esta solicitud son verdaderos. Entiendo que la escuela recibirá fondos Federales basado en la información que doy. Entiendo que los funcionarios escolares pueden verificar (revisar) la información. Entiendo que si deliberadamente proveo información falsa, mis niños podrían perder los beneficios de comidas y yo podría ser procesado.

10 Miembro Adulto De La Familia Debe Firma Aquí Nombre Aquí Fecha de hoy

Opcional Forma para Revelar Información: Los Padres/Representantes tienen la opción de revelar el estado de elegibilidad de sus hijos contenido en esta solicitud a las Escuelas del St Vrain con el propósito de ser exonerados del pago de las cuotas de la Escolar/Distrito y del Programa. Los padres pueden llevar la carta de notificación a la escuela para ser exonerados del pago de las cuotas de la escuela si ellos deciden no completar esta forma.

1. Si, por favor comparta mi condición de elegibilidad de los estudiantes sólo con los programas que están marcados a continuación si la escuela / departamento lo solicite. (Estos programas no compartirá la información con nadie más.):

☐ Los honorarios transporte ☐ Los honorarios tecnología ☐ Los honorarios de libro de texto ☐ Los honorarios de atletismo

2. ☐ No, no comparten información de la solicitud con todos los programas.

DEBE FIRMAR ESTA APLICACION PARA QUE LA INFORMACION SEA REVELADA. Yo certifico que you soy el padre/madre/representate legal del/los Nino(s) para los cuales esta solicitud fue hecha.

Fecha

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Fee Adjustment to Owner/Architect Agreement–Sanborn Renovation Project

RECOMMENDATION

That the Board of Education authorize a fee adjustment to the Owner/Architect contract with Cunningham Group for the Sanborn Renovation project for an additional \$10,000 creating a maximum contract value not-to-exceed \$142,000, and further authorize Brian Lamer, Assistant Superintendent of Operations, to sign appropriate documents.

BACKGROUND

In the December 11, 2013 Board of Education meeting, a contract not-to-exceed \$132,000 was approved for the initial scope of work to develop the Sanborn Elementary renovation design. The fee adjustment is needed for additional structural, mechanical, and electrical design scope. The additional funds are available in the 2008 Bond program.

MEMORANDUM

DATE: October 8, 2014
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Welker Scholarship Fund Compliance

RECOMMENDATION

That the Board of Education approve the manner of compliance the St. Vrain Valley Schools adhere to for Welker Scholarship Funds.

BACKGROUND

The St. Vrain Valley Schools comply with written rules and procedures to distribute Welker Scholarships to its students. All funds are used in non-sectarian schools in the State of Colorado, and funds pending to be dispersed are held in a restricted account and not comingled with other accounts of the District, as per Board Policy JM – Student Awards, Honors and Scholarships and JM-R – Student Awards, Honors and Scholarships.

Student Awards, Honors and Scholarships

Welker Scholarship Fund

The District shall establish a fund known as the Welker Scholarship Fund to provide assistance to worthy students in securing post-secondary college or business education.

The District shall provide for the annual selection of recipients for Welker Scholarships.

Welker Scholarships to be awarded during a forthcoming school year shall be based on a report of funds to be available as given to the school district on or about January 1 of each year by the Guaranty Bank, Longmont, Colorado, and trustees of the Welker Scholarship Fund.

Payments of Welker Scholarship funds shall be made by the District directly to the schools and/or colleges being attended by the scholarship recipients.

The following limitations provided by the will of Edith Welker Myers shall apply to Welker Scholarship funds.

1. The beneficiary shall use the funds to attend a nonsectarian Colorado institution.
2. The beneficiary shall need and require financial assistance.

Priority for awarding Welker Scholarships shall be given to applications from current graduates of district high schools needing assistance to pay tuition and fees.

Procedures shall be developed by the Superintendent to provide for the selection of persons to be beneficiaries of the Welker Scholarship Fund.

Adopted January 28, 1970

Revised January 17, 1977

Revised August 8, 1984

Revised May 25, 2005

Revised September 24, 2014

Student Awards, Honors and Scholarships

Welker Scholarship Fund

1. The Executive Director of Secondary Education or designee on or before March 1 of each year will notify each senior high school principal and counselor in the District as to the amount of Welker Scholarship funds to be available for the forthcoming school year.
2. The principal will post a notice and through other means such as school papers and school bulletins notify all students as to the availability of these funds and the procedures for making application.
3. School counselors will solicit and process all applications for Welker Scholarships.
4. Applications for Welker Scholarships will be due in the counselors' offices on or before April 15 of each year.
5. School counselors on or before May 1 of each year will process all applications, make an appropriate recommendation as indicated on the application form and forward all applications for Welker Scholarships to the Executive Director of Secondary Education or designee.
6. The Executive Director of Secondary Education or designee will appoint and convene a screening committee consisting of licensed district personnel and community members to screen and recommend those students who are to be recipients of the Welker Scholarships according to the applications and funds available. The screening committee's recommendations will be due on before May 15 of each year.
7. The Executive Director of Secondary Education or designee on or before May 15 of each year will notify the Superintendent, the appropriate principals and the recipients as to the awarding of Welker Scholarship funds.
8. The Executive Director of Secondary Education or designee will make arrangements with the Financial Services department for payment of Welker Scholarship funds to the designated schools.

Approved February 17, 1970

Revised January 17, 1977

Revised August 8, 1984

Revised May 25, 2005

St. Vrain Valley School District RE-1J, Longmont, Colorado

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution for Approval/Denial of Additional Grade Levels
at Aspen Ridge Preparatory School

RECOMMENDATION

That the Board of Education adopt a Resolution to authorize the Aspen Ridge Preparatory School to serve grades K-8 in accordance with the terms of the current Charter Renewal Term of ten years, which presently extends through June 30, 2024.

BACKGROUND

On July 30, 2014, the Aspen Ridge Preparatory School submitted a grade extension application to the District in order to become a K-8 school with a private preschool which will not have District oversight. In order to comply with statute, the Board must act on the application prior to October 30, 2014.

District staff, as well as representatives of Aspen Ridge Preparatory School, will be available at the meeting for discussion and to respond to questions.

**RESOLUTION
APPROVING GRADE EXTENSION APPLICATION FOR
ASPEN RIDGE PREPARATORY SCHOOL**

WHEREAS, on July 30, 2014, the Aspen Ridge Preparatory School provided the St. Vrain Valley School District RE-1J (District) with a charter school grade extension application for an extension of its grades served to include middle school;

WHEREAS, Aspen Ridge Preparatory School intends to open the middle school in the fall of 2014 in order to serve 6th, 7th, and 8th grade students.

WHEREAS, the Application contains all required information and has been reviewed by District staff in accordance with State Statute and Board policies;

WHEREAS, the Board has thoroughly considered the Application, staff review and recommendation, and additional materials submitted by the Aspen Ridge Preparatory School.

NOW, THEREFORE, THIS BOARD APPROVES THE ASPEN RIDGE PREPARATORY SCHOOL GRADE EXTENSION APPLICATION TO SERVE STUDENTS IN GRADES K-8.

APPROVED AND ADOPTED BY THE BOARD OF EDUCATION OF THE ST. VRAIN VALLEY SCHOOL DISTRICT ON OCTOBER 8, 2014.

Robert J. Smith, President

ATTEST:

Secretary

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Colorado Charter Schools Program (CCSP) Expansion Grant for Aspen Ridge Preparatory School

RECOMMENDATION

That the Board of Education approve the Intent to Submit Form from Aspen Ridge Preparatory School for the Colorado Charter Schools Program (CCSP) Expansion Grant.

BACKGROUND

As the CCSP grants are federally funded, a Local Education Authority (LEA) must agree to serve as fiscal agent for the Colorado Charter Schools Program Expansion Grant. The Aspen Ridge Preparatory School has listed the District as their designated fiscal agent for such purposes; therefore, the Administration and Board of Education are required to sign the CCSP grant application from Aspen Ridge Preparatory School. This is due to be received by the Colorado Department of Education Competitive Grants Unit by Wednesday, October 15, 2014.

**COLORADO CHARTER SCHOOLS PROGRAM START-UP GRANT
2014-15 APPLICATION**

PART IA: COVER PAGE *(Complete and attach as the first page of proposal)*

Name of Charter School: Aspen Ridge Preparatory School

Amount Requested for 2014-2015: \$185,000

Number of students for 2014-2015: 279.7 FTE (K-5)

Type of Eligible Applicant: New Charter School ☐ One-Time, Significant Expansion ☒

Mailing Address (Street, City, State, Zip): 705 Austin Avenue, Erie Colorado 80516

District Code:

School Code:

DUNS #*:

School Grant Contact Person, Title

(May not be a member of a EMO or Collaborative):

Gina Dattilo, CFO,

Telephone: 720-242-6225

Email: gdattilo@aspenridgeprepschool.org

Signature:

Gina Dattilo

Authorizer (LEA) Information

Authorizer: St. Vrain Valley School District

Mailing Address (Street, City, State, Zip):

Authorizer Grant Contact Person, Title (Authorized Representative):

Telephone:

Email:

Signature:

Authorizer Superintendent/Executive Director:

Signature:

Authorizer Board President:

Signature:

Authorizer Fiscal Manager *(Please note: Charter schools within a district must list the District Fiscal Contact. Institute Charter Schools must list the CSI Fiscal Contact.)*

Fiscal Manager:

Telephone:

Fax:

Email:

Signature:

Required Information:					
Year School Started / Will Start: August 2015			Year Charter Expires / Will Expire: June 30, 2024		
Previous Colorado Charter Schools Program Grant Funding Level			School accreditation level from School Performance Framework (if already operating a school(s))		
Year FY11 _____ Amount \$195,000 N/A: ☐			Performance ☒ Improvement ☐		
Year FY12 _____ Amount \$195,000			Priority Improvement ☐ Turnaround ☐		
Year FY13 _____ Amount \$195,000			N/A ☐		
Percentage of Students Qualifying for Free or Reduced Lunch (Indicate if Actual or Approximate):					3.4% approx
Percentage of Students with an Individualized Education Plan (Indicate if Actual or Approximate):					3.8% approx
October 1 Count or Projected Enrollment					
2013-14	Pre-K:	K-12 Total: 236.8	Grades K- 5: 236.8	Grades 6-8: 0	Grades 9-12: 0
2014-15	Pre-K:	K-12 Total: 279.6	Grades K-5: 279.6	Grades 6-8: 0	Grades 9-12: 0
2015-16	Pre-K:	K-12 Total: 384.28	Grades K-5: 353.28	Grades 6-8: 31	Grades 9-12: 0
2016-17	Pre-K:	K-12 Total: 450.28	Grades K-5: 374.28	Grades 6-8: 76	Grades 9-12: 0
2017-18	Pre-K:	K-12 Total: 516.28	Grades K-5: 388.28	Grades 6-8: 128	Grades 9-12: 0
Federal Program Funds the Charter School Will Be Applying For (Check with your school district to understand how these funds may be or are available to your charter school)					
☐ Title I, Part A: Improving the Academic Achievement of the Disadvantaged ☐ Title II, Part A: Preparing, Training and Recruiting High Quality Teachers and Principals ☐ Title II, Part D: Enhancing Education Through Technology ☐ Title III, Part A: Language Instruction for Limited English Proficient and Immigrant Students ☐ Title IV, Part A: Safe & Drug-free Schools and Communities ☐ Title V, Part A: Innovative Education Programs ☐ Title VI, Part B: Rural and Low-Income School Programs (for eligible districts)					
Amount Requested (All 3 years should be completed).					
Year 1 (Start-Up):		\$185,000			
Year 2 (Implementation):		\$185,000			
Year 3 (Implementation):		\$185,000			

*Per 2CFR Chapter I Part 25 and the Office of Management and Budget guidance on FFATA subaward and Executive Compensation Reporting issued on August 27, 2010, subawards can only be made to entities with DUNS numbers. To be eligible for award, entities must register for and/or provide their DUNS number to the Colorado Department of Education as part of their application. Entities may register or request their current DUNS number by visiting <http://fedgov.dnb.com/webform> or by calling 866-705-5711.

Please note: If grant is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting the application.

Part IB: Certification and Assurance Form

Colorado Charter Schools Program Start-Up Grant

The Board President and Board-Appointed Authorized Representative must sign below to indicate their approval of the contents of the application, and the receipt of program funds.

On (date) , the Board of (Charter School) hereby applies for and, if awarded, accepts the federal program funds requested in this application. In consideration of the receipt of these grant funds, the Board agrees that the General Assurances form for all federal funds and the terms therein are specifically incorporated by reference in this application. The Board also certifies that all program and pertinent administrative requirements will be met. These include the Education Department General Administrative Regulations (EDGAR), the Office of Management and Budget Accounting Circulars, and the Department of Education's General Education Provisions Act (GEPA) requirement. In addition, the Board certifies that the charter school is in compliance with the requirements of the federal Children's Internet Protection Act (CIPA), and that no policy of the local educational agency prevents or otherwise denies participation in constitutionally protected prayer in public schools.

Charter School / Authorizer partnerships that accept funding through the Colorado Charter Schools Program Grant agree to the following certifications:

- The Applicant Grant Contact (Authorized Representative) possesses the legal authority to apply for this grant. If the Grant Contact is not the Chair of the governing body (due to conflict of interest), a resolution or motion has been adopted by the applicant's governing body directing and authorizing the Grant Contact the delegated responsibility to act on their behalf to submit this application, including all understanding and assurances of certifications contained herein, to execute the grant, if approved, to comply with certifications, budget, and fiscal requirements, and act as the governing body's authorized official for the grant program. The Grant Contact has no conflict of interest with any party (employee, contractor, vendor, etc.) that has a financial interest in the grant award.
- Recipients will, for the life of the grant, participate in all federal, state, and authorizer data reporting and evaluation activities expected of all publicly-funded schools, unless exempt through waiver; and will participate in those activities outlined in the Participation, Evaluation & Reporting section of the CCSP Start-Up Grant RFP, including participation in Schools of Choice Office annual evaluations, studies and surveys, submission of Annual Financial Reports a Final Grant Report and supporting documentation.
- Recipients will ensure that at least one person from the charter school will subscribe to and be responsible to communication from the CDE Charter Schools Email Listserv for the life of the charter.
- Recipients operate (or will operate, if not yet open) a charter school in compliance with all state and federal laws and that does not discriminate based on race, gender, national origin, color, disability, or age.

- Recipients will be aware of and comply with all provisions of the ESEA, including, but not limited to, provisions on Title V, part B, subpart 1, Title IX, the Boy Scouts of America Equal Access Act, Armed Forces Recruiter Access to Students and Student Recruiting Information, the Unsafe School Choice Option, the Family Educational Rights and Privacy Act (FERPA), Privacy of Assessment Results, and School Prayer [P.L. 107-110].
- Recipients will be aware of and comply with federal laws including, but not limited to, the Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA, as amended), part B of the Individuals with Disabilities Education Act (IDEA), Division D, Title III of the Consolidated Appropriations Act 2010, and Parts 74-77, 79-82, 84-86, and 97-99 of the Education Department General Administrative Regulations (EDGAR).
- Recipients will be aware of and comply with all provisions of U.S. Department of Education's Charter Schools Program Nonregulatory Guidance (January 2014), which includes specifications on use and structure of a lottery for enrollment if the charter school is oversubscribed, as well as guidelines on eligibility, use of grant funds, and administrative and fiscal responsibilities.
- The Applicant has provided the school's Authorizer with "adequate and timely notice" of this grant application.
- Recipients and their Authorizer shall ensure that a student's records, and, if applicable, a student's individualized education program (IEP) as defined in section 602(11) of the Individuals with Disabilities Act, are transferred to a charter school upon the transfer of the student to that charter school, and to another public school upon the transfer of the student from a charter school to that public school, in accordance with applicable law (P.L. 107-110, section 5208).
- Authorizer recipients ensure that the charter school will receive funds through programs administered by the U.S. Department of Education under which funds are allocated on a formula basis. Each charter school will receive funds for which it is eligible.
- Recipients and their Authorizer will be aware of and comply with ESEA, Title V, Part B [20 USC 7221c. Section 5204, (e)(4)(B)], which states, "A local educational agency may not deduct funds for administrative fees or expenses from a subgrant awarded to an eligible applicant, unless the applicant enters voluntarily into a mutual agreed upon arrangement for administrative services with the relevant local educational agency. Absent such approval, the local educational agency shall distribute all subgrant funds to the eligible applicant without delay."
- Recipients will ensure that the awarded grant funds will be spent or encumbered by June 30 of each grant year, unless extenuating circumstances warrant an extension request. Recipients understand that any such extension request must be made by the Authorizer on their behalf no later than June 1 of the respective grant year.
- Recipients shall maintain accounting records and procedures that ensure proper disbursement of, and accounting for, Federal funds, including evidence pertaining to costs incurred, with the provision that the records shall be kept available by the grantee during the grant period and thereafter for five full years from the date of final payment. CDE must be permitted to audit, review, and inspect the grantee's activities, books, documents, papers and other records relating to the expenditures of grant proceeds. The recipient further agrees to comply with all federal and state audit requirements and ensures that arrangements have been made to finance mandatory audits.
- Recipients shall ensure that none of the funds authorized under the ESEA, including funds received under this grant program, shall be used (1) to develop or distribute materials, or operate programs or courses of instruction directed at youth, that are designed to promote or

encourage sexual activity, whether homosexual or heterosexual; (2) to distribute or to aid in the distribution by any organization of legally obscene materials to minors on school grounds; (3) to provide sex education or HIV-prevention education in schools unless that instruction is age appropriate and includes the health benefits of abstinence; or (4) to operate a program of contraceptive distribution in schools. (P.L. 107-110, section 9526).

- Recipients are required to keep and maintain all equipment purchased with grant funds in accordance with federal law and regulation. Should the charter school close, the Authorizer agrees to notify the Schools of Choice Office at CDE of the reason for closure and agrees to notify the Schools of Choice Office regarding the disposition of assets purchased under this grant.
- Recipients will ensure that they will budget for and comply with the required CSSI visit.
- Recipients will submit a revised budget narrative and budget workbook to the Schools of Choice Office staff within 30 days of notification of a grant award; budget changes must meet the approval of CDE Schools of Choice Office staff before any grant funds will be released.
- Recipients will use an independent auditor for annual financial audits that is different than their Authorizer's auditor.
- Recipients understand that if any findings of misuse of grant funds are discovered project funds must be returned to CDE, and that CDE may terminate a grant award upon 30 days' notice if it deems that the recipient is not fulfilling the funded program as specified in the approved grant application.
- Recipients understand that the CDE will own all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the works and documents created and paid for under this grant program.
- Recipients are aware that U.S. Department of Education regulations prohibit a person from participating in an administrative decision regarding a project if (a) the decision is likely to benefit that person or his or her immediate family member; and (b) the person is a public official or has a family or business relationship with the sub-grantee, and have adopted by their governing body policies regarding apparent or actual conflicts of interest consistent with this federal regulation. Further, the recipients certify they will avoid apparent and actual conflicts of interest when administering grants and entering into contracts for equipment and services.
- Recipients certify that they have an approved charter application (if applying in Tier I) or a signed charter contract (if applying in Tier II).
- Recipients certify that a high degree of autonomy is built into its charter contract, and that they have sought all the appropriate automatic and other waivers to support the level of autonomy negotiated in their charter contract.
- Recipients certify that their charter contract allows the opportunity for the school to purchase services via a third party.
- Recipients will ensure the governing body completes Board Training Module certification prior to the end of the first year of funding, or risk delayed or suspended grant funds.
- Recipients shall ensure that all teachers are highly qualified pursuant to the requirements of the Federal ESEA.
- Recipients shall ensure that students enrolled in the charter school will be taught the United States Constitution on September 17th, Constitution Day.
- Recipients using an Educational Service Provider (ESP) certify that the ESP will not influence on or exercise control over expenditure of federal funds, and that the ESP agreement with the

charter school governing board will be provided to the CDE Schools of Choice Office before grant funds are released.

Funded projects will be required to maintain appropriate fiscal and program records. Fiscal audits of funds under this program are to be conducted by the recipient agencies annually as a part of their regular audit. Auditors should be aware of the Federal audit requirements contained in the Single Audit Act of 1984.

IF ANY FINDINGS OF MISUSE OF FUNDS ARE DISCOVERED, PROJECT FUNDS MUST BE RETURNED TO THE COLORADO DEPARTMENT OF EDUCATION. The Colorado Department of Education may terminate a grant award upon thirty (30) days' notice if it is deemed by CDE that the applicant is not fulfilling the requirements of the funded program as specified in the approved project application, or if the program is generating less than satisfactory results.

Name of School District Superintendent or
Charter School Institute Executive Director

Signature of School District Superintendent or
Charter School Institute Executive Director

Name of School District Board of Education
President or Charter School Institute Board
President

Signature of School District Board of Education
President or Charter School Institute Board
President

Name of School District or CSI Authorized
Representative

Signature of School District or CSI Authorized
Representative

Gina Dattilo, CEO
Name of Charter School Contact
Person/Administrator

Gina Dattilo
Signature of Charter School Contact
Person/Administrator

The governing body of the charter school applicant has authorized the filing of this application and the undersigned representative has been duly authorized to file this application and act as the authorized representative of the applicant in connection with this application.

I do hereby certify that all facts, figures, and representations made in this application are true and are correct and are consistent with the Statement of certifications. Furthermore, all applicable statutes, regulations, and procedures for program and fiscal control and for records maintenance will be implemented to ensure proper accountability of funds distributed for this project. All records necessary to substantiate these items will be available for review by state and federal monitoring staff. All progress reports and the final report requested through this grant program will be filed on time. I

further certify that all disbursements: will be obligated after the grant has been awarded and the revised budget (if applicable) is approved and prior to the termination date; have not been previously reported; and were not used for matching funds on this or any special project.

Name (Printed)
Charter School Board President

Gina Dattilo, CFO

Name (Printed)
Charter School Authorized Representative

Signature
Charter School Board President

Gina Dattilo, CFO

Signature
Charter School Authorized Representative

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming National School Lunch Program Week, October 13-17, 2014

RECOMMENDATION

That the Board of Education adopt the attached resolution proclaiming October 13 - 17, 2014 as National School Lunch Week.

BACKGROUND

Each year, there are more than 500 billion school lunches served nationwide via the National School Lunch Program. In recognition of the positive changes St. Vrain Valley Schools has made to its own school lunch program, St. Vrain Valley Schools will celebrate National School Lunch Week (NSLW) from October 13th-17th. The 2014 theme, "Get in the Game with School Lunch" will include menus that promote the benefits of healthy school lunches, an art contest, and bicycle/helmet prizes.

Serving more than 3.5 million children yearly in St. Vrain cafeterias, the federally funded National School Lunch Program (NSLP) provides nutritionally balanced, healthy meals. The program, which has been serving the nation's children for over 60 years, requires school meals to meet the USDA's new nutrition standards by:

- Ensuring students are offered both fruits and vegetables every day of the week;
- Substantially increasing offerings of whole grain-rich foods;
- Offering only fat-free or low-fat milk varieties;
- Limiting calories based on the age of children being served to ensure proper portion size; and
- Increasing the focus on reducing the amounts of saturated fat, trans fats, and sodium.

STRATEGIC PLAN CORRELATION

Focus Area – Well Being

Category – Learning Environment

**NATIONAL SCHOOL LUNCH PROGRAM WEEK
RESOLUTION**

WHEREAS, the National School Lunch Program has served our nation admirably for 60 years through advanced practices and nutrition education; and

WHEREAS, the National School Lunch Program is dedicated to the health and well-being of our nation's children, and

WHEREAS, the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs.

NOW, THEREFORE, BE IT RESOLVED, that the St. Vrain Valley School District Board of Education does hereby proclaim the week of October 13-17, 2014 as *NATIONAL SCHOOL LUNCH WEEK* and encourages all residents to become aware and concerned about their children's and their own nutrition habits, in hope of achieving a more healthful citizenry for today and the future.

ADOPTED AND APPROVED on October 8, 2014.

ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J

By _____
Robert J. Smith, President, Board of Education

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Accreditation Recommendations for District Schools

RECOMMENDATION

That the Board of Education approve the accreditation recommendations for schools within the St. Vrain Valley School District.

BACKGROUND

The District Accountability/Accreditation Committee is made up of parents and community members, an elementary principal, a secondary principal, and a teacher. Tori Teague and Diane Lauer work with the Committee as liaisons from the District. The Committee met on September 9, 2014, to review the performance of the District's schools. As a result of the meeting, the Committee recommends the following accreditation status for schools.

The Committee follows the guidelines of SB 09-163 to recommend accreditation levels for schools and uses Colorado Department of Education's (CDE) School Performance Frameworks to identify accreditation levels of schools. The framework considers the following data areas to determine school accreditation levels: Academic Achievement, Academic Growth, Academic Growth Gaps, and Postsecondary and Workforce Readiness. Two District schools, Olde Columbine High School and St. Vrain Online Global Academy are CDE-approved alternative campuses and use different assessment data for the framework calculations. APEX Home School Enrichment Program is a nontraditional school and does not have the same state assessment data as other schools.

The Committee recommends District Learning Services' personnel meet with schools that are accredited with an improvement, priority improvement, or turnaround plan. At those meetings, schools are asked to answer questions about their current performance, plans to improve that performance, for any additional data that the school might have collected, and what support needs to be provided by the District. The Committee also may request to meet with schools and/or District Learning Services to discuss school improvement plans.

Accreditation Levels: (Based upon Percent of Framework Points)

Level	Elem/Middle Cut Pts.	High Sch. Cut Pts.
Accredited with Distinction	at or above 80%	at or above 80%
Accredited	59% - below 80%	60% - below 80%
Accredited with Improvement Plan	47% - below 59%	47% - below 60%
Accredited with Priority Improvement Plan	37% - below 47%	33% - below 47%
Accredited with Turnaround Plan	below 37%	below 33%
Not Accredited		

Recommendation

As a result of the above process, the following recommendations are made:

Accredited with Distinction (Performance Plan)

Altona Middle	Flagstaff Charter Academy
Aspen Ridge Preparatory	Lyons Middle/Senior
Black Rock Elementary	Mead Middle
Blue Mountain Elementary	Niwot Elementary
Central Elementary	Niwot High School
Eagle Crest Elementary	Westview Middle
Erie Elementary	

Accredited with Performance Plan

Alpine Elementary	Lyons Elementary
Burlington Elementary	Mead Elementary
Carbon Valley Academy	Mead High
Centennial Elementary	Prairie Ridge Elementary
Erie High	Red Hawk Elementary
Erie Middle	Rocky Mountain Elementary
Fall River Elementary	Sanborn Elementary
Frederick High	Silver Creek High
Hygiene Elementary	Skyline High
Imagine Charter	St. Vrain Community Montessori
Legacy Elementary	Spark! Discovery Preschool
Longmont High	Sunset Middle
Longs Peak Middle	Twin Peaks Charter

Accredited with Improvement Plan

Coal Ridge Middle	Thunder Valley K-8
Indian Peaks Elementary	Trail Ridge Middle
Mountain View Elementary	

Accredited with Priority Improvement Plan

Northridge Elementary

Submitted to CDE for Request to Reconsider

Columbine Elementary
Longmont Estates Elementary
Timberline PK-8

Alternative Schools

Accredited with Performance

St. Vrain Online Global Academy

Accredited with Priority Improvement

Olde Columbine High School

Nontraditional Schools

Accredited with Performance Plan

Apex Home School Enrichment Program

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming Classified School Employees Week, October 18-24, 2014

RECOMMENDATION

That the Board of Education approve a Resolution proclaiming October 18-24, 2014 as "Classified School Employees Week".

BACKGROUND

Proclaiming this date as Classified School Employees Week will be helping to promote public awareness of the importance of classified employees in the public school system.

As much as any other group of employees, classified school employees are a valued and integral part of the school system and their work is vital to the success of children.

STRATEGIC PLAN CORRELATION

Focus Area – Well Being
Category/Objective – Working Environment

RESOLUTION
CLASSIFIED SCHOOL EMPLOYEES WEEK
October 18-24, 2014

WHEREAS, classified school employees are an essential part of the St. Vrain Valley School District's educational system; and

WHEREAS, classified employees are dedicated to assisting in the provisions of safe schools for the students of this District; and

WHEREAS, the classified employees of our school district perform the daily cleaning, maintenance and delivery of school property, safely transport students, prepare and serve nourishing meals, maintain records and reports, provide maintenance and support in the field of technology, assist in classrooms and school playgrounds, and perform a variety of other tasks on behalf of our students; and

WHEREAS, we recognize the important role of classified school employees and the invaluable services they provide to students;

NOW, THEREFORE, BE IT RESOLVED, that the St. Vrain Valley School District Board of Education proclaims October 18-24, 2014 as **CLASSIFIED SCHOOL EMPLOYEES WEEK** in the school district and urges all parents, students, and staff to join in saluting these dedicated men and women.

BOARD OF EDUCATION

John Ahrens
John Creighton
Debbie Lammers
Paula Peairs
Mike Schiers
Joie Siegrist
Bob Smith

SUPERINTENDENT OF SCHOOLS

Don Haddad, Ed.D

MEMORANDUM

DATE: October 8, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Establishment of Fund 21: Nutrition Services Fund

RECOMMENDATION

That the Board of Education formally approve the establishment of Fund 21 (Nutrition Services Fund) in accordance with state law and the approved FY15 Budget.

BACKGROUND

Effective July 1, 2014, the Colorado Department of Education Chart of Accounts requires the Nutrition Services Fund change from an Enterprise Fund (Fund 51) to a Special Revenue Fund (Fund 21). Staff prepared and submitted the FY15 Budget reflecting this change. Legal counsel has recommended the Board take separate action reflecting this change to create a clear audit trail.

The following information is from the Colorado Department of Education's website:

"On May 9, 2014, the Financial Policies and Procedures (FPP) Committee approved the following recommendation: In order to align the compliance, accounting, and reporting of the federal grant program that is the food service fund, the required basis of accounting to be used by the food service fund shall be the modified accrual basis of accounting, and such fund shall be isolated as a special revenue fund effective for the fiscal year beginning July 1, 2014 and beyond.

Therefore, effective with the FY14-15 reporting, the food service fund must be reported as a special revenue fund, as fund 21. In addition, the current fund 51 will be unusable for data pipeline reporting beginning with FY14-15. The food service fund (fund 21) will continue to be required for entities that are considered to be a School Food Authority (SFA) by the department, and such fund shall not be used by non-SFAs."

The FY15 quarterly and monthly financial reports will reflect this accounting change. Terry Schueler will be available at the meeting to address questions, if any.

MEMORANDUM

DATE: October 8, 2014
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Purchase of Network Servers for Security Cameras

RECOMMENDATION

That the Board of Education approve the purchase of network servers, software, and accessories for security cameras from Dell Marketing LP for an amount not-to-exceed \$111,348 and further authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education Policy FEH, Supervision of Construction.

BACKGROUND

Dell Marketing LP is the District authorized provider for servers and server components. The network servers will provide network connection for security cameras installed at Thunder Valley K-8, Timberline PK-8, Longs Peak Middle, and Erie Middle.

Funding for the project is included in the 2015 Capital Reserve budget.