

**August 2014 functions  
which may include three or more  
members of the  
Board of Education**

**August 7, 2014  
8:00 to 10:30 am  
Welcome Back Event for Classified Staff  
Longmont High School  
1040 Sunset Street  
Longmont, CO 80501**

**August 11, 18, and 25, 2014  
Board Policy Overhaul Project  
Board Policy Section G  
(index of exact policies attached)  
Board Policy Review Committee  
Educational Services Center  
HR Conference Room  
12:30 – 2:30 pm  
395 South Pratt Parkway  
Longmont, CO 80501**

**DISTRICT VISION STATEMENT**

*To be an exemplary school district which inspires and promotes high standards of learning and student well being in partnership with parents, guardians and the community.*

**DISTRICT MISSION STATEMENT**

*To educate each student in a safe learning environment so that they may develop to their highest potential and become contributing citizens.*

## SECTION G: PERSONNEL

Section G of the NEPN/NSBA classification system contains policies, regulations, and exhibits on all school employees except for the superintendent (policies on the school chief are located in Section C, General Administration). The category is divided into three main divisions: GB has policies applying to all school employees or to general personnel matters; GC refers to instructional and administrative staff; and GD refers to support or classified staff.

<b>GBA</b>	Open Hiring/Equal Employment Opportunity
<b>GBAA</b>	Sexual Discrimination and Harassment
<b>GBEA-1</b>	Staff Ethics/Conflict of Interest
<b>GBEA-2</b>	Staff Ethics/Conflict of Interest (Certificated Personnel)
<b>GBEA-E</b>	Staff Ethics/Conflict of Interest
<b>GBEB</b>	Staff Code of Conduct (And Responsibilities)
<b>GBEBA</b>	Staff Dress Code
<b>GBEBC</b>	Gifts to and Solicitations by Staff
<b>GBEC</b>	Drug-Free Workplace (Drug and Alcohol Use by Staff Members)
<b>GBEC-E</b>	Employee Acknowledgement Form - Drug-Free Workplace Policy Statement
<b>GBEF</b>	Weapons in the Workplace
<b>GBG</b>	Liability of School Personnel/Staff Protection
<b>GBGA</b>	Staff Health (and Physical and Mental Health Examination Requirements)
<b>GBGA-R</b>	Staff Health (Staff Members with HIV/AIDS/Communicable Diseases)
<b>GBGAB</b>	First Aid Training
<b>GBGB</b>	Staff Personal Security and Safety
<b>GBGC</b>	Staff Benefits
<b>GBGD</b>	Workers' Compensation
<b>GBGE</b>	Staff Maternity/Paternity/Parental Leave
<b>GBGI</b>	Staff Military Leave
<b>GBGJ</b>	Staff Bereavement/Extended/Personal Leave
<b>GBGK</b>	Staff Civic Duty Leave
<b>GBJ</b>	Personnel Records and Files
<b>GBJA</b>	Disclosure of Information to Prospective Employers
<b>GBK</b>	Staff Concerns/Complaints/Grievances
<b>GBK-E</b>	Grievance Form
<b>GBL</b>	Staff Schedules and Calendars
<b>GBM</b>	Staff Assignments and Transfers
<b>GBQA</b>	Staff Reduction in Force
<b>GCA</b>	Professional Staff Positions
<b>GCAB</b>	Administrative Staff Positions
<b>GCB</b>	Professional Staff Contracts/Compensation/Salary Schedules
<b>GCB-E-1</b>	Teaching Contract
<b>GCB-E-2</b>	Administrative Contract
<b>GCB-E-3</b>	Non-Licensed Administrative Contract
<b>GCBC</b>	Professional Staff Supplementary Pay Plans/Overtime
<b>GCCA</b>	Instructional Staff Annual Leave
<b>GCCB</b>	Administrative Staff Sick Leave
<b>GCE/GCF</b>	Professional Staff Recruiting/Hiring
<b>GCE-GCF-R</b>	Professional Staff Hiring
<b>GCG/GCGA</b>	Part-Time and Substitute Professional Staff Employment/Qualifications of Substitute Staff
<b>GCI</b>	Professional Staff Development
<b>GCOA</b>	Evaluation of Instructional Staff
<b>GCOC</b>	Evaluation of Administrative Staff
<b>GCQC/GCQD</b>	Resignation of Instructional Staff/Administrative Staff
<b>GCQF</b>	Discipline, Suspension and Dismissal of Professional Staff (and Contract Nonrenewal)
<b>GCRD</b>	Tutoring for Pay
<b>GCS</b>	Professional Research and Publishing
<b>GCS-R</b>	Procedures and Standards for Conducting Research
<b>GCS-E</b>	Application for Conducting Research

<b>GDA</b>	Support Staff Positions
<b>GDB</b>	Support Staff Compensation/Salary Schedules
<b>GDBC</b>	Support Staff Supplementary Pay/Overtime
<b>GDCA</b>	Support Staff Sick Leave
<b>GDE/GDF</b>	Support Staff Recruiting/Hiring
<b>GDE/GDF-R</b>	Support Staff Recruiting/Hiring
<b>GDG</b>	Part-Time and Substitute Support Staff Employment
<b>GDLA</b>	Support Staff Emergency Closure
<b>GDO</b>	Evaluation of Support Staff
<b>GDQB</b>	Resignation of Support Staff
<b>GDQD</b>	Discipline, Suspension and Dismissal of Support Staff