

## NOTICE OF REGULAR MEETING AND AGENDA



**March 12, 2014**

**Educational Services Center  
395 South Pratt Parkway  
Longmont, Colorado 80501**

John Creighton, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

### **DISTRICT VISION STATEMENT**

*To be an exemplary school district  
which inspires and promotes high  
standards of learning and student  
well-being in partnership with  
parents, guardians and the  
community.*

### **DISTRICT MISSION STATEMENT**

*To educate each student in a safe  
learning environment so that they  
may develop to their highest  
potential and become contributing  
citizens.*

### **ESSENTIAL BOARD ROLES**

*Guide the superintendent  
Engage constituents  
Ensure alignment of resources  
Monitor effectiveness  
Model excellence*

### **BOARD MEMBERS**

*John Ahrens, Member  
John Creighton, President  
Debbie Lammers, Secretary  
Paula Peairs, Member  
Mike Schiers, Asst Secretary  
Joie Siegrist, Treasurer  
Bob Smith, Vice President*

#### **1. CALL TO ORDER:**

7:00 pm Regular Business Meeting

#### **2. ADDENDUMS/CHANGES TO THE AGENDA:**

#### **3. AUDIENCE PARTICIPATION:**

#### **4. BOARD RECOGNITIONS/PRESENTATIONS TO THE BOARD & BOARD COMMUNICATIONS/COMMENTS:**

1. 7<sup>th</sup> Grade Rocky Mountain StoryMakers Contest Winners-Rachel Foote and Emma Risdon from Westview Middle School

#### **5. SUPERINTENDENT'S REPORT:**

#### **6. REPORTS:**

1. Olde Columbine High School Student Advisory Council Report
2. District Enrollment Projections 2014-2018
3. Fall Athletics Report
4. 2008 Bond Activity Update

#### **7. CONSENT ITEMS:**

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the February 12, 2014 Regular Meeting; the February 19, 2014 Regular Study Session, and the February 26, 2014 Regular Televised Study Session
4. Approval: Second Reading, Adoption, Board Policy BGB – Policy Adoption
5. Approval: Approval of Contract Award-2014 Portable Classrooms
6. Approval: Approval of Contract Award-Mountain View Elementary Asbestos Abatement Project
7. Approval: Approval of Change Orders-Office Space Modularity Project

#### **8. ACTION ITEMS:**

1. Recommendation: Approval of Appointment of Executive Director of Assessment & Professional Development
2. Recommendation: Approval of Appointment of Director of Special Education

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3. Recommendation: Approval of Appointment of Preschool Coordinator
4. Recommendation: Adoption of Resolution Proclaiming National Library Week, April 13-19, 2014
5. Recommendation: Adoption of Resolution Approving the Sale of District Property
6. Recommendation: Approval of Intergovernmental Agreement Between SVVSD and City of Longmont for a Service Contract for Wide Area Network (10G) and Support
7. Recommendation: Approval of Contract for Mobile Device Management (MDM) Solution
8. Recommendation: Approval of Auditing Firm Selection
9. Recommendation: Approval of Race to the Top Purchase Over \$100,000

### **9. DISCUSSION ITEMS:**

1. First Reading, Introduction, Board Policy ADC – Tobacco-Free Schools
2. First Reading, Introduction, Board Policy IKF – Graduation Requirements
3. First Reading, Introduction, Board Regulation JRA/JRC-R – Student Records/Release of Information on Students
4. Executive Summary on Board Policy Manual Overhaul Project-Board Policy Sections A, B & C

### **10. ADJOURNMENT:**

**Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:**

- |                     |  |
|---------------------|--|
| Wednesday, March 19 | 5:00 pm Executive Session<br>6:00 – 8:00 pm Study Session held at<br>Timberline PK-8               |
| Wednesday, March 26 | 5:30 pm Executive Session<br>6:30 pm February Financials<br>7:00 – 9:00 pm Televised Study Session |
| Wednesday, April 9  | 7:00 pm Regular Meeting  |
| Wednesday, April 16 | 6:00 – 8:00 pm Study Session-Board Room  |

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Olde Columbine High School Report-High School Student Advisory Council

PURPOSE

To provide students the opportunity to practice leadership skills and report out on the successes of the Olde Columbine High School to the Board of Education.

BACKGROUND

The Student Advisory Committee is comprised of 3-4 high school students from each of our high schools that were chosen by teachers and administrators. The Student Advisory Committee was started by Don Haddad seven years ago so that students could give input to the superintendents about what students were feeling about the District.

## MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: District Enrollment Projections 2014-2018

### PURPOSE

To provide the Board of Education a report on enrollment projections for 2014-2018.

### BACKGROUND

The Planning Department and the Long Range Facility Planning Committee (LRFPC) have evaluated a wide variety of indicators and developed enrollment projections for 2014-2018. The basis for determining these projections is a cohort-survival statistical model developed by the Planning Department that analyzes the student progression ratios and migration on a grade-by-grade basis. As part of this analysis, the following are also evaluated: Monthly enrollment counts; the number of lots with final plat approval; the number of building permits issued and anticipated by the local municipalities; birth data; private, charter and home school enrollment; open enrollment in and out the District; the real estate market; changes in student yield; potential educational/programmatic changes; economic forecasts developed by other entities; and impacts from new schools and attendance boundary changes.

### PROJECTIONS

The tables below identify a number of the factors reviewed by the Planning Department and LRFPC which impact enrollment in the St. Vrain Valley School District. Based on this review, the Long Range Facility Planning Committee concurred that a gain in the area of 700 additional students was a likely outcome for 2014. Based on a potential gain of 710 students, enrollment for 2014 would reach 29,905 students, up from 29,195 in 2013. By 2018, based on the current trends and indicators, there is potential for a gain of over 3,400 students and an enrollment of over 32,600 at the mid-level estimate.

The Mid-Level projection has been the basis over many years for developing staffing and budgeting. The staffing process for 2014 is currently underway in coordination with the Human Resources and Finance Departments.

#### TRENDS THAT MAY HAVE A POSITIVE IMPACT ON OVERALL GROWTH:

- An upward trend in building permits: An increase in the issuance of building permits of 740 in 2013 to 886 projected for 2014, compared with 427 issued in 2010 and 429 in 2011. 2014 permits by community: Dacono 45; Erie 200; Firestone 75; Frederick 180; Longmont 298; Lyons 3; Mead 65; Weld 20.
- The addition of a fourth APEX program site in Frederick for 2014.
- Open Enrollment policy with increased opportunities for acceptance.
- Continuing trend of larger cohort coming to kindergarten than leaving 12<sup>th</sup> grade.
- Charters: Growth of approximately 100 students projected by the charter schools.
- Increasing number of development referrals to the District for future plats and site plans has been observed over the past several months.
- A net job growth in the St. Vrain Valley area of 615 jobs in 2013, the largest gain since 2005.
- State population growth projected to add 90,000 residents for 2014 according to Colorado Department of Local Affairs, State Demography Office. This includes the largest number since prior to 2005 from net migration (53,000).
- State-wide housing permits increasing from 28,500 new housing units in 2013 to 33,500 in 2014 (Colorado Leeds forecast-the largest number of new permits since 2005).
- Continuing decline in private school enrollment potentially impacting public school growth.
- Continuing trend in out-of-district students attending SVVSD with decline in SVVSD students attending other districts.

#### TRENDS THAT MAY DECREASE POTENTIAL GROWTH GAINS:

- Potential job loss in 2015 and beyond from local companies such as Amgen and Digital Globe. (Amgen proposing cutting 32% of Colorado employees, Digital Globe relocating headquarters to Westminster in 2015.)
- Charter enrollment growth showing smaller gains in recent years and at some schools at capacity.
- No new schools in the planning phases or slated for construction and opening in the next few years. Typically, the largest growth years are those with one or more new schools opening.

#### UNDETERMINED IMPACTS:

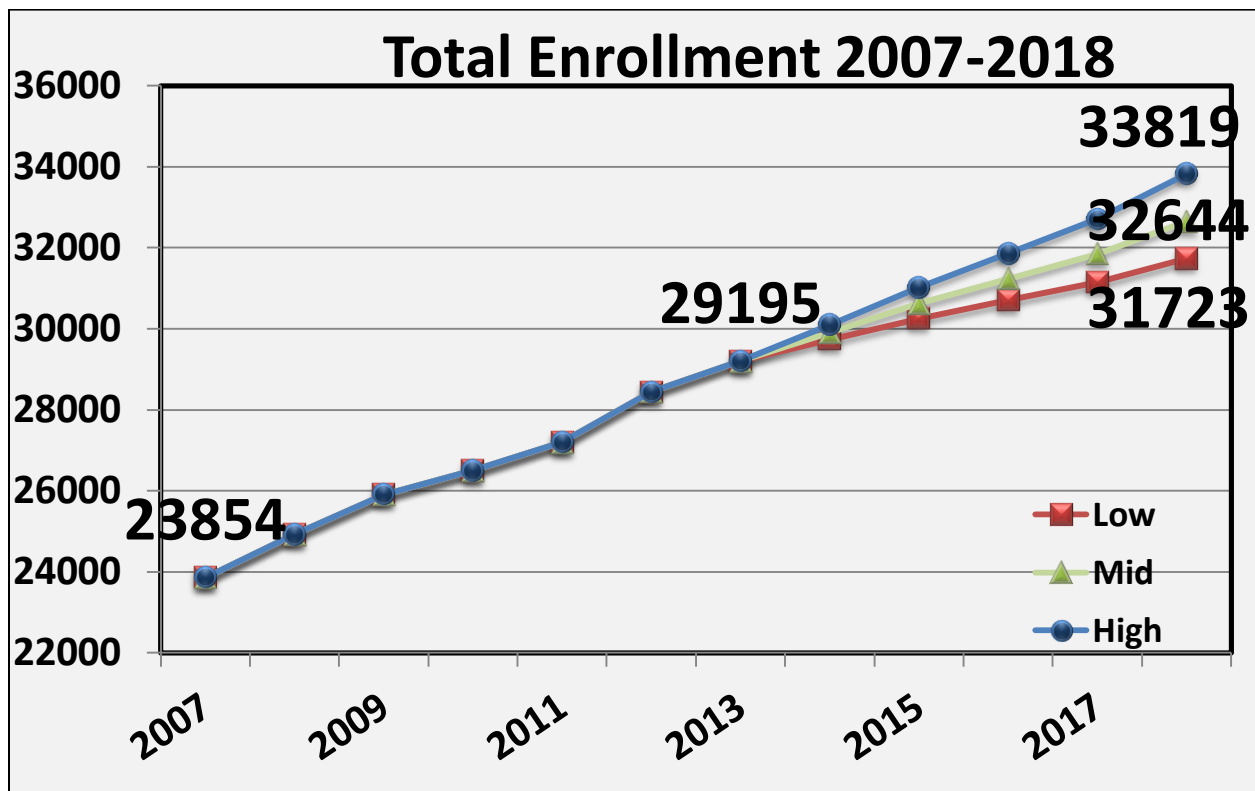
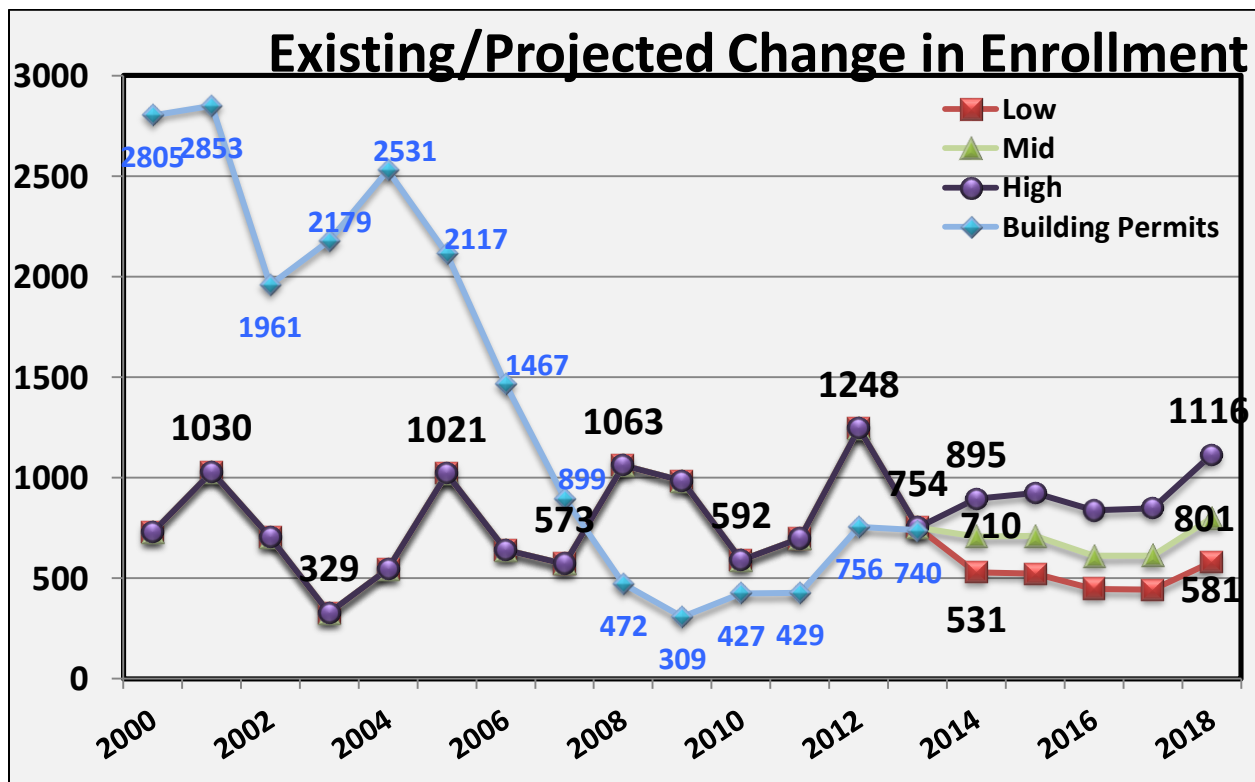
- The impact of changes to the configuration of Mountain View and Longs Peak.

#### ATTACHMENTS:

Included are the High-, Mid- and Low-level five-year projections. These projections include the headcount for all District schools, charters and alternative programs (which include Olde Columbine High, the Preschool Special Education, St. Vrain Global Online, and the APEX program).

<b>Factors</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Student Gain/loss by year	1021	642	573	1063	985	592	699	1248	754	
Non Charter gain/loss	546	410	527	580	561	319	282	1023	693	
Non Charter Percent of Growth	53%	64%	92%	55%	57%	54%	40%	82%	92%	
Charter gain/loss	475	232	46	483	424	273	417	225	61	
Charter Percent of Growth	47%	36%	8%	45%	43%	46%	60%	18%	8%	
Building Permits Issued	2117	1467	899	472	309	427	429	756	740	886
Potential yield of new housing	910	631	387	203	133	184	184	325	318	381
Job Gain/Loss	631	-191	48	-384	-819	336	-93	108	615	
Potential student gain/loss due to job gain/loss	81.4	-24.6	6.2	-49.5	-105.7	43.3	-12.0	13.9		
Kindergarten Enrollment	1797	1892	1990	2133	2208	2137	2275	2277	2334	2311
Senior Class (at HS) Previous year	1440	1438	1494	1564	1501	1679	1767	1710	1815	1896
Gain with Kinder - 12th grade Transition	357	454	496	569	707	458	508	567	519	415
Private School Gain/Loss	-165	44	49	-141	-192	-59	-39	-193		
St. Vrain attending other districts	1092	1172	1223	1307	1370	1487	1328	1221	1284	
Other District's attending St. Vrain	264	337	359	439	464	580	756	1046	1113	
<b>Net Out of District</b>	<b>-828</b>	<b>-835</b>	<b>-864</b>	<b>-868</b>	<b>-906</b>	<b>-907</b>	<b>-572</b>	<b>-175</b>	<b>-171</b>	

<b>New Schools/Expansions Green-New School, Blue-Reconfiguration, Red-School Closing</b>									
<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>Carbon Valley</b>	<b>CVA adds grade</b>	<b>CVA adds grade</b>	<b>Black Rock</b>	<b>Mead High</b>	<b>Mead High adds 11th</b>	<b>Mead High adds 12th</b>	<b>New Frederick High Opens</b>	<b>Thunder Vly K-8 Opens</b>	<b>New Apex site</b>
<b>Flagstaff</b>	<b>Flagstaff adds grade</b>	<b>Flagstaff adds grade</b>	<b>Blue Mountain</b>	<b>St. Vrain Montess. charter</b>	<b>Portables for pre #26 at Erie</b>	<b>Red Hawk (Erie)</b>	<b>Twin Peaks HS adds 11th</b>	<b>Timberline K-8 opens</b>	<b>Mtn View-5th move</b>
<b>Altona</b>		<b>Ute Creek Closes</b>	<b>Centennial</b>	<b>Expansion of Twin Peaks Charter</b>		<b>Twin Peaks Starts HS 9th-10th</b>	<b>Options/APEX @ 3 Sites</b>	<b>Fred. El. Closes</b>	
<b>Trail Ridge</b>		<b>Twin Peaks Exp.</b>	<b>Imagine Charter</b>	<b>Expansion of Flagstaff Charter</b>		<b>Aspen Ridge Charter K-5 in Erie</b>		<b>Spangler Closes</b>	
<b>New Erie High opens -Middle Stays</b>			<b>CVA begins HS</b>			<b>CVA Discontinue HS</b>		<b>Twin Peaks HS adds 12th</b>	
						<b>District On-Line Educ.</b>			
<b>Yearly Growth in Enrollment</b>									
<b>1021</b>	<b>642</b>	<b>573</b>	<b>1063</b>	<b>985</b>	<b>592</b>	<b>699</b>	<b>1248</b>	<b>754</b>	



# Enrollment Projections 2014-2018

Mid-Level for Board of Education

<b>ELEMENTARY SCHOOLS</b>	<b>Est. Capacity</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2013 Capacity</b>	<b>2014</b>	<b>2014 Capacity</b>	<b>2015</b>	<b>2015 Capacity</b>	<b>2016</b>	<b>2016 Capacity</b>	<b>2017</b>	<b>2017 Capacity</b>	<b>2018</b>	<b>2018 Capacity</b>
<b>Alpine</b>	490	475	482	478	98%	470	96%	477	97%	483	99%	488	100%	500	102%
<i>Growth rate</i>			1.47%	-0.83%			-1.67%		1.49%		1.26%		1.04%		2.46%
<b>Black Rock</b>	637	602	664	715	112%	744	117%	760	119%	786	123%	800	126%	825	130%
<i>Growth rate</i>			10.30%	7.68%			4.06%		2.15%		3.42%		1.78%		3.13%
<b>Blue Mountain</b>	490	490	528	526		534	109%	533	109%	546	111%	558	114%	570	116%
<i>Growth rate</i>			7.76%	-0.38%			1.52%		-0.19%		2.44%		2.20%		2.15%
<b>Burlington</b>	490	414	401	372	76%	373	76%	380	78%	386	79%	391	80%	401	82%
<i>Growth rate</i>			-3.14%	-7.23%			0.27%		1.88%		1.58%		1.30%		2.56%
<b>Centennial</b>	490	519	542	565		590	120%	616	126%	630	129%	644	131%	662	135%
<i>Growth rate</i>			4.43%	4.24%			4.42%		4.41%		2.27%		2.22%		2.80%
<b>Central</b>	466	395	367	333	71%	338	73%	345	74%	349	75%	354	76%	364	78%
<i>Growth rate</i>			-7.09%	-9.26%			1.50%		2.07%		1.16%		1.43%		2.82%
<b>Columbine</b>	515	327	330	339	66%	333	65%	341	66%	341	66%	351	68%	366	71%
<i>Growth rate</i>			0.92%	2.73%			-1.77%		2.40%		0.00%		2.93%		4.27%
<b>Eagle Crest</b>	490	508	501	513	105%	516	105%	521	106%	533	109%	546	111%	563	115%
<i>Growth rate</i>			-1.38%	2.40%			0.58%		0.97%		2.30%		2.44%		3.11%
<b>Erie</b>	539	325	310	342	63%	342	63%	353	65%	369	68%	395	73%	425	79%
<i>Growth rate</i>			-4.62%	10.32%			0.00%		3.22%		4.53%		7.05%		7.59%
<b>Fall River</b>	515	450	485	533	103%	538	104%	544	106%	552	107%	549	107%	560	109%
<i>Growth rate</i>			7.78%	9.90%			0.94%		1.12%		1.47%		-0.54%		2.00%
<b>Hygiene</b>	423	376	360	309	73%	310	73%	310	73%	315	74%	317	75%	329	78%
<i>Growth rate</i>			-4.26%	-14.17%			0.32%		0.00%		1.61%		0.63%		3.79%
<b>Indian Peaks</b>	447	429	411	374	84%	381	85%	393	88%	402	90%	412	92%	429	96%
<i>Growth rate</i>			-4.2%	-9.00%			1.87%		3.15%		2.29%		2.49%		4.13%
<b>Legacy</b>	541	504	582	583	108%	612	113%	634	117%	654	121%	673	124%	694	128%
<i>Growth rate</i>			15.5%	0.17%			4.97%		3.59%		3.15%		2.91%		3.12%
<b>Longmont Estates</b>	470	421	418	428	91%	428	91%	428	91%	426	91%	430	91%	439	93%
<i>Growth rate</i>			-0.71%	2.39%			0.00%		0.00%		-0.47%		0.94%		2.09%
<b>Lyons</b>	294	282	321	308	105%	313	106%	318	108%	324	110%	329	112%	339	115%
<i>Growth rate</i>			13.83%	-4.05%			1.62%		1.60%		1.89%		1.54%		3.04%
<b>Mead</b>	470	456	451	477	101%	453	96%	467	99%	483	103%	501	107%	515	110%
<i>Growth rate</i>			-1.10%	5.76%			-5.03%		3.09%		3.43%		3.73%		2.79%
<b>Mt View (K-4 in 2014)</b>	376	340	386	389	103%	334	89%	340	90%	344	91%	348	93%	351	93%
<i>Growth rate</i>			13.53%	0.78%			-14.14%		1.80%		1.18%		1.16%		0.86%
<b>Niwot</b>	517	444	458	467	90%	466	90%	462	89%	469	91%	473	91%	479	93%
<i>Growth rate</i>			3.15%	1.97%			-0.21%		-0.86%		1.52%		0.85%		1.27%
<b>Northridge</b>	470	343	344	346	74%	365	78%	366	78%	378	80%	382	81%	387	82%
<i>Growth rate</i>			0.29%	0.58%			5.49%		0.27%		3.28%		1.06%		1.31%
<b>Prairie Ridge</b>	400	409	411	401	100%	425	106%	435	109%	453	113%	471	118%	479	120%
<i>Growth rate</i>			0.49%	-2.43%			5.99%		2.35%		4.14%		3.97%		1.70%
<b>Red Hawk</b>	650	436	557	649	100%	704	108%	745	115%	762	117%	778	120%	810	125%
<i>Growth rate</i>			27.75%	16.52%			8.47%		5.82%		2.28%		2.10%		4.11%
<b>Rocky Mt</b>	447	368	361	377	84%	380	85%	389	87%	395	88%	395	88%	400	89%
<i>Growth rate</i>			-1.9%	4.43%			0.80%		2.37%		1.54%		0.00%		1.27%
<b>Sanborn</b>	441	397	389	417	95%	433	98%	431	98%	430	98%	428	97%	434	98%
<i>Growth rate</i>			-2.02%	7.20%			3.84%		-0.46%		-0.23%		-0.47%		1.40%
<b>Thunder Valley K-5</b> <i>(Former Fred. El.)</i>	625	517	495	523		508	81%	515	82%	520	83%	526	84%	538	86%
			-4.26%	5.66%			-2.87%		1.38%		0.97%		1.15%		2.28%
<b>Timberline K-5</b> <i>(Former Spangler - Loma Linda)</i>	775	746	657	608		614	79%	613	79%	618	80%	629	81%	641	83%
			-11.93%	-7.46%			0.99%		-0.16%		0.82%		1.78%		1.91%
<b>SUB TOTAL</b>	<b>12468</b>	<b>10973</b>	<b>11211</b>	<b>11372</b>		<b>11504</b>	<b>92%</b>	<b>11716</b>	<b>94%</b>	<b>11948</b>	<b>96%</b>	<b>12168</b>	<b>98%</b>	<b>12500</b>	<b>100%</b>
<b>CHANGE</b>		<b>19</b>	<b>238</b>	<b>161</b>		<b>132</b>		<b>212</b>		<b>232</b>		<b>220</b>		<b>332</b>	
<i>Growth rate</i>			2.17%	1.44%		1.16%		1.84%		1.98%		1.84%		2.73%	



# Enrollment Projections 2014-2018

Mid-Level for Board of Education

<b>SECONDARY SCHOOLS</b>	<b>Est. Capacity</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2013 Capacity</b>	<b>2014</b>	<b>2014 Capacity</b>	<b>2015</b>	<b>2015 Capacity</b>	<b>2016</b>	<b>2016 Capacity</b>	<b>2017</b>	<b>2017 Capacity</b>	<b>2018</b>	<b>2018 Capacity</b>
<b>Altona Middle</b>	840	636	711	756	90%	778	93%	796	95%	800	95%	805	96%	815	97%
<i>Growth rate</i>			11.79%	6.33%			2.91%		2.31%		0.50%		0.63%		1.24%
<b>Coal Ridge Middle</b>	840	852	904	771	92%	732	87%	769	92%	784	93%	807	96%	835	99%
<i>Growth rate</i>			6.10%	-14.71%			-5.06%		5.05%		1.95%		2.93%		3.47%
<b>Erie Middle</b>	720	555	612	707	98%	778	108%	821	114%	846	118%	862	120%	882	123%
<i>Growth rate</i>	Expansion in 2013		10.27%	15.52%			10.04%		5.53%		3.05%		1.89%		2.32%
<b>Erie High</b>	896	756	758	775	86%	808	90%	862	96%	895	100%	938	105%	981	109%
<i>Growth rate</i>			0.26%	2.24%			4.26%		6.68%		3.83%		4.80%		4.58%
<b>Frederick High</b>	1100	834	962	977	89%	1016	92%	1044	95%	1075	98%	1104	100%	1142	104%
<i>Growth rate</i>	New Facility in 2012		15.35%	1.56%			3.99%		2.76%		2.97%		2.70%		3.44%
<b>Longmont High</b>	1450	1201	1192	1192	82%	1186	82%	1205	83%	1210	83%	1213	84%	1219	84%
<i>Growth rate</i>			-0.75%	0.00%			-0.50%		1.60%		0.41%		0.25%		0.49%
<b>Longs Peak Middle (5-8 in 2014)</b>	630	419	422	432	69%	483	77%	506	80%	521	83%	539	86%	566	90%
<i>Growth rate</i>			0.72%	2.37%			11.81%		4.76%		2.96%		3.45%		5.01%
<b>Lyons M/SH (6-12)</b>	563	440	404	405	72%	410	73%	416	74%	423	75%	426	76%	436	77%
<i>Growth rate</i>			-8.18%	0.25%			1.23%		1.46%		1.68%		0.71%		2.35%
<b>Mead Middle</b>	390	398	412	417	107%	423	108%	431	111%	446	114%	456	117%	469	120%
<i>Growth rate</i>			3.52%	1.21%			1.44%		1.89%		3.48%		2.24%		2.85%
<b>Mead High</b>	825	667	771	776		822	100%	863	105%	893	108%	913	111%	936	113%
<i>Growth rate</i>			15.59%	0.65%			5.93%		4.99%		3.48%		2.24%		2.52%
<b>Niwot High</b>	1325	1295	1301	1313	99%	1305	98%	1311	99%	1322	100%	1325	100%	1336	101%
<i>Growth rate</i>			0.46%	0.92%			-0.61%		0.46%		0.84%		0.23%		0.83%
<b>Silver Creek High</b>	1275	1036	1013	1129	89%	1166	91%	1181	93%	1189	93%	1193	94%	1213	95%
<i>Growth rate</i>			-2.22%	11.45%			3.28%		1.29%		0.68%		0.34%		1.68%
<b>Skyline High</b>	1456	1234	1318	1362	94%	1404	96%	1429	98%	1442	99%	1454	100%	1481	102%
<i>Growth rate</i>			6.81%	3.34%			3.08%		1.78%		0.91%		0.83%		1.86%
<b>Sunset Middle</b>	660	581	592	608	92%	618	94%	633	96%	639	97%	650	98%	663	100%
<i>Growth rate</i>			1.89%	2.70%			1.64%		2.43%		0.95%		1.72%		2.00%
<b>Thunder Valley 6-8</b> <i>(Former Fred. El. Portion of Coal Rdg)</i>	300			221		264	88%	282	94%	288	96%	296	99%	306	102%
							19.46%		6.82%		2.13%		2.78%		3.38%
<b>Timberline 6-8</b> <i>(Former Heritage)</i>	450	413	414	358		349	78%	349	78%	359	80%	366	81%	372	83%
			0.24%	-13.53%			-2.51%		0.00%		2.87%		1.95%		1.64%
<b>Trail Ridge Middle</b>	840	649	640	657	78%	657	78%	665	79%	678	81%	688	82%	700	83%
<i>Growth rate</i>			-1.39%	2.66%			0.00%		1.22%		1.95%		1.47%		1.74%
<b>Westview Middle</b>	720	619	658	727	101%	764	106%	769	107%	772	107%	774	108%	780	108%
<i>Growth rate</i>			6.30%	10.49%			5.09%		0.65%		0.39%		0.26%		0.78%
<b>SUB TOTAL</b>	<b>15280</b>	<b>12585</b>	<b>13084</b>	<b>13583</b>		<b>13963</b>	<b>91%</b>	<b>14332</b>	<b>94%</b>	<b>14582</b>	<b>95%</b>	<b>14809</b>	<b>97%</b>	<b>15132</b>	<b>99%</b>
<b>CHANGE</b>		216	499	499		380		369		250		227		323	
<i>Growth rate</i>			3.97%	3.81%		2.80%		2.64%		1.74%		1.56%		2.18%	

Enrollment Projections 2014-2018

Mid-Level for Board of Education

CHARTER SCHOOLS	Est. Capacity	2011	2012	2013	2013 Capacity	2014	2014 Capacity	2015	2015 Capacity	2016	2016 Capacity	2017	2017 Capacity	2018	2018 Capacity
Aspen Ridge Charter		178	203	262		315		320		330		340		360	
Growth rate			14.04%	29.06%			20.23%		1.59%		3.13%		3.03%		5.88%
Carbon Valley K-5		261	272	251		239		245		250		255		260	
Growth rate			4.21%	-7.72%			-4.78%		2.51%		2.04%		2.00%		1.96%
Carbon Valley Charter 6-8		45	49	41		48		45		40		50		55	
Growth rate			8.89%	-16.33%			17.07%		-6.25%		-11.11%		25.00%		10.00%
Flagstaff Charter K-5		605	605	620		612		620		620		625		630	
Growth rate			0.00%	2.48%			-1.29%		1.31%		0.00%		0.81%		0.80%
Flagstaff Charter 6-8		217	252	265		255		260		260		265		270	
Growth rate			16.13%	5.16%			-3.77%		1.96%		0.00%		1.92%		1.89%
Imagine Charter (K-5)		473	516	482		480		475		460		480		490	
Growth rate			9.09%	-6.59%			-0.41%		-1.04%		-3.16%		4.35%		2.08%
Imagine Charter (6-8)		148	156	142		142		130		140		150		150	
Growth rate			5.41%	-8.97%			0.00%		-8.45%		7.69%		7.14%		0.00%
St. Vrain Comm. Montessori K-8		131	152	174		196		242		250		260		270	
Growth rate			16.03%	14.47%			12.64%		23.47%		3.31%		4.00%		3.85%
Twin Peaks (K-5)		595	635	621		598		620		635		645		655	
Growth rate			6.72%	-2.20%			-3.70%		3.68%		2.42%		1.57%		1.55%
Twin Peaks (6-12)		342	380	423		502		550		620		660		700	
Growth rate			11.11%	11.32%			18.68%		9.56%		12.73%		6.45%		6.06%
SUB TOTAL		2995	3220	3281		3387		3507		3605		3730		3840	
CHANGE		417	225	61		106		120		98		125		110	
Growth rate			7.51%	1.89%		3.23%		3.54%		2.79%		3.47%		2.95%	
Elementary Projection		13216	13594	13782		13944	162	14238	294	14493	255	14773	280	15165	1383
Middle Projection		6050	6364	6687		6756	69	7172	416	7362	190	7538	176	7737	1050
High School Projection		7287	7557	7767		8154	387	8145	-9	8280	135	8396	116	8570	803
ALTERNATIVES		640	926	959		1051		1062		1094		1136		1172	
Mid-Level	2010	2011	2012	2013	2013 Capacity	2014	2014 Capacity	2015	2015 Capacity	2016	2016 Capacity	2017	2017 Capacity	2018	2018 Capacity
GRAND TOTAL	26494	27193	28441	29195		29905		30617		31229		31843		32644	
CHANGE		699	1248	754		710		712		612		614		801	
Growth rate		2.64%	4.59%	2.65%		2.43%		2.38%		2.00%		1.97%		2.52%	
District Growth W/O Charters		282	1023	693		604		592		514		489		691	
Alternative Programs 2013:	Global Online:	106	PR-Sped:	300		Old Col.:	105	Options:	540						
Possible FTE at 95.3						28499.5		29178.0		29761.2		30346.4		31109.7	
Possible FTE at 95.4						28529.4		29208.6		29792.5		30378.2		31142.4	
Possible FTE at 95.5						28559.3		29239.2		29823.7		30410.1		31175.0	

# Enrollment Projections 2014-2018

Low-Level for Board of Education

<b>CHARTER SCHOOLS</b>	<b>Est. Capacity</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2013 Capacity</b>	<b>2014</b>	<b>2014 Capacity</b>	<b>2015</b>	<b>2015 Capacity</b>	<b>2016</b>	<b>2016 Capacity</b>	<b>2017</b>	<b>2017 Capacity</b>	<b>2018</b>	<b>2018 Capacity</b>
Alpine	490	475	482	478	98%	467	95%	471	96%	475	97%	477	97%	486	99%
Growth rate			1.47%	-0.83%			-2.26%		0.88%		0.75%		0.52%		1.81%
Black Rock	637	602	664	715	112%	740	116%	751	118%	773	121%	782	123%	802	126%
Growth rate			10.30%	7.68%			3.43%		1.53%		2.90%		1.26%		2.47%
Blue Mountain	490	490	528	526		531	108%	527	107%	537	110%	546	111%	554	113%
Growth rate			7.76%	-0.38%			0.91%		-0.79%		1.92%		1.68%		1.50%
Burlington	490	414	401	372	76%	371	76%	375	77%	379	77%	382	78%	390	80%
Growth rate			-3.14%	-7.23%			-0.33%		1.26%		1.06%		0.78%		1.91%
Centennial	490	519	542	565		586	120%	609	124%	619	126%	630	129%	643	131%
Growth rate			4.43%	4.24%			3.80%		3.78%		1.76%		1.70%		2.14%
Central	466	395	367	333	71%	336	72%	341	73%	343	74%	346	74%	354	76%
Growth rate			-7.09%	-9.26%			0.89%		1.45%		0.65%		0.92%		2.17%
Columbine	515	327	330	339	66%	331	64%	337	65%	335	65%	343	67%	356	69%
Growth rate			0.92%	2.73%			-2.36%		1.78%		-0.51%		2.41%		3.61%
Eagle Crest	490	508	501	513	105%	513	105%	515	105%	524	107%	534	109%	547	112%
Growth rate			-1.38%	2.40%			-0.02%		0.36%		1.79%		1.92%		2.46%
Erie	539	325	310	342	63%	340	63%	349	65%	363	67%	386	72%	413	77%
Growth rate			-4.62%	10.32%			-0.60%		2.59%		4.00%		6.50%		6.91%
Fall River	515	450	485	533	103%	535	104%	537	104%	543	105%	537	104%	544	106%
Growth rate			7.78%	9.90%			0.33%		0.50%		0.96%		-1.05%		1.36%
Hygiene	423	376	360	309	73%	308	73%	306	72%	310	73%	310	73%	320	76%
Growth rate			-4.26%	-14.17%			-0.28%		-0.60%		1.10%		0.12%		3.13%
Indian Peaks	447	429	411	374	84%	379	85%	388	87%	395	88%	403	90%	417	93%
Growth rate			-4.2%	-9.00%			1.26%		2.53%		1.77%		1.97%		3.47%
Legacy	541	504	582	583	108%	608	112%	626	116%	643	119%	658	122%	674	125%
Growth rate			15.5%	0.17%			4.34%		2.97%		2.63%		2.38%		2.47%
Longmont Estates	470	421	418	428	91%	425	91%	423	90%	419	89%	421	89%	427	91%
Growth rate			-0.71%	2.39%			-0.60%		-0.60%		-0.97%		0.43%		1.45%
Lyons	294	282	321	308	105%	311	106%	314	107%	318	108%	322	109%	329	112%
Growth rate			13.83%	-4.05%			1.01%		0.98%		1.37%		1.03%		2.39%
Mead	470	456	451	477	101%	450	96%	461	98%	475	101%	490	104%	500	106%
Growth rate			-1.10%	5.76%			-5.60%		2.47%		2.90%		3.20%		2.14%
Mt View	376	340	386	389	103%	332	88%	336	89%	338	90%	340	91%	341	91%
Growth rate			13.53%	0.78%			-14.65%		1.18%		0.66%		0.65%		0.22%
Niwot	517	444	458	467	90%	463	90%	456	88%	461	89%	463	89%	465	90%
Growth rate			3.15%	1.97%			-0.81%		-1.46%		1.00%		0.34%		0.63%
Northridge	470	343	344	346	74%	363	77%	362	77%	372	79%	374	79%	376	80%
Growth rate			0.29%	0.58%			4.86%		-0.33%		2.76%		0.54%		0.67%
Prairie Ridge	400	409	411	401	100%	422	106%	430	107%	445	111%	461	115%	465	116%
Growth rate			0.49%	-2.43%			5.35%		1.74%		3.61%		3.44%		1.05%
Red Hawk	650	436	557	649	100%	700	108%	736	113%	749	115%	761	117%	787	121%
Growth rate			27.75%	16.52%			7.82%		5.19%		1.76%		1.58%		3.45%
Rocky Mt	447	368	361	377	84%	378	85%	384	86%	388	87%	386	86%	389	87%
Growth rate			-1.9%	4.43%			0.19%		1.75%		1.03%		-0.51%		0.62%
Sanborn	441	397	389	417	95%	430	98%	426	97%	423	96%	419	95%	422	96%
Growth rate			-2.02%	7.20%			3.21%		-1.06%		-0.74%		-0.97%		0.76%
Thunder Valley K-5 (Former Freder Elem)	625	517	495	523		505	81%	509	81%	511	82%	514	82%	523	84%
			-4.26%	5.66%			-3.45%		0.77%		0.46%		0.64%		1.63%
Timberline K-5 (Former Spangler- Loma Linda)	775	746	657	608		610	79%	606	78%	607	78%	615	79%	623	80%
			-11.93%	-7.46%			0.38%		-0.77%		0.31%		1.26%		1.26%
<b>SUB TOTAL</b>	<b>12468</b>	<b>10973</b>	<b>11211</b>	<b>11372</b>		<b>11435</b>	<b>92%</b>	<b>11575</b>	<b>93%</b>	<b>11745</b>	<b>94%</b>	<b>11900</b>	<b>95%</b>	<b>12148</b>	<b>97%</b>
<b>CHANGE</b>		<b>19</b>	<b>238</b>	<b>161</b>		<b>63</b>		<b>140</b>		<b>169</b>		<b>155</b>		<b>247</b>	
Growth rate			2.17%	1.44%		0.55%		1.23%		1.46%		1.32%		2.08%	

# Enrollment Projections 2014-2018

Low-Level for Board of Education

<b>SECONDARY SCHOOLS</b>	<b>Est. Capacity</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2013 Capacity</b>	<b>2014</b>	<b>2014 Capacity</b>	<b>2015</b>	<b>2015 Capacity</b>	<b>2016</b>	<b>2016 Capacity</b>	<b>2017</b>	<b>2017 Capacity</b>	<b>2018</b>	<b>2018 Capacity</b>
Altona Middle	840	636	711	756	90%	773	92%	786	94%	786	94%	787	94%	792	94%
Growth rate			11.79%	6.33%			2.29%		1.70%		-0.01%		0.11%		0.60%
Coal Ridge Middle	840	852	904	771	92%	728	87%	760	90%	771	92%	789	94%	811	97%
Growth rate			6.10%	-14.71%			-5.63%		4.42%		1.43%		2.41%		2.81%
Erie Middle	720	555	612	707	98%	773	107%	811	113%	832	116%	843	117%	857	119%
Growth rate	Expansion in 2013		10.27%	15.52%			9.38%		4.89%		2.52%		1.37%		1.67%
Erie High	896	756	758	775	86%	803	90%	852	95%	880	98%	917	102%	953	106%
Growth rate			0.26%	2.24%			3.63%		6.04%		3.30%		4.27%		3.92%
Frederick High	1100	834	962	977	89%	1010	92%	1031	94%	1057	96%	1080	98%	1110	101%
Growth rate	New Facility in 2012		15.35%	1.56%			3.37%		2.14%		2.45%		2.18%		2.79%
Longmont High	1450	1201	1192	1192	82%	1179	81%	1191	82%	1189	82%	1186	82%	1185	82%
Growth rate			-0.75%	0.00%			-1.10%		0.99%		-0.09%		-0.26%		-0.14%
Longs Peak Middle	630	419	422	432	69%	480	76%	500	79%	512	81%	527	84%	550	87%
Growth rate			0.72%	2.37%			11.13%		4.13%		2.44%		2.93%		4.34%
Lyons M/SH (6-12)	563	440	404	405	72%	408	72%	411	73%	416	74%	417	74%	424	75%
Growth rate			-8.18%	0.25%			0.63%		0.85%		1.17%		0.20%		1.70%
Mead Middle	364	398	412	417	115%	420	116%	426	117%	438	120%	446	123%	456	125%
Growth rate			3.52%	1.21%			0.83%		1.28%		2.96%		1.72%		2.20%
Mead High	825	667	771	776		817	99%	853	103%	878	106%	893	108%	910	110%
Growth rate			15.59%	0.65%			5.29%		4.35%		2.95%		1.72%		1.87%
Niwot High	1325	1295	1301	1313	99%	1297	98%	1295	98%	1300	98%	1296	98%	1298	98%
Growth rate			0.46%	0.92%			-1.21%		-0.15%		0.33%		-0.28%		0.19%
Silver Creek High	1275	1036	1013	1129	89%	1159	91%	1167	92%	1169	92%	1167	92%	1179	92%
Growth rate			-2.22%	11.45%			2.66%		0.68%		0.17%		-0.17%		1.03%
Skyline High	1456	1234	1318	1362	94%	1396	96%	1412	97%	1417	97%	1422	98%	1439	99%
Growth rate			6.81%	3.34%			2.47%		1.17%		0.40%		0.32%		1.21%
Sunset Middle	660	581	592	608	92%	614	93%	625	95%	628	95%	636	96%	644	98%
Growth rate			1.89%	2.70%			1.03%		1.81%		0.44%		1.20%		1.35%
Thunder Valley 6-8 (Former Fred. El. Portion of Coal Rdg)	300			221		262	87%	279	93%	283	94%	289	96%	297	99%
							18.74%		6.17%		1.61%		2.26%		2.72%
Timberline 6-8 (Former Heritage)	450	413	414	358		347	77%	345	77%	353	78%	358	80%	362	80%
			0.24%	-13.53%			-3.10%		-0.60%		2.34%		1.43%		1.00%
Trail Ridge Middle	840	649	640	657	78%	653	78%	657	78%	666	79%	673	80%	680	81%
Growth rate			-1.39%	2.66%			-0.60%		0.61%		1.44%		0.96%		1.10%
Westview Middle	720	619	658	727	101%	759	105%	760	106%	759	105%	757	105%	758	105%
Growth rate			6.30%	10.49%			4.46%		0.05%		-0.12%		-0.25%		0.14%
<b>SUB TOTAL</b>	<b>15254</b>	<b>12585</b>	<b>13084</b>	<b>13583</b>		<b>13879</b>	<b>91%</b>	<b>14160</b>	<b>93%</b>	<b>14334</b>	<b>94%</b>	<b>14483</b>	<b>95%</b>	<b>14705</b>	<b>96%</b>
<b>CHANGE</b>		216	499	499		296		281		174		149		222	
Growth rate			3.97%	3.81%		2.18%		2.02%		1.23%		1.04%		1.53%	

Enrollment Projections 2014-2018

Low-Level for Board of Education

<u>CHARTER SCHOOLS</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u> <u>Capacity</u>	<u>2014</u>	<u>2014</u> <u>Capacity</u>	<u>2015</u>	<u>2015</u> <u>Capacity</u>	<u>2016</u>	<u>2016</u> <u>Capacity</u>	<u>2017</u>	<u>2017</u> <u>Capacity</u>	<u>2018</u>	<u>2018</u> <u>Capacity</u>
Aspen Ridge Charter	178	203	262		313		316		324		333		350	
Growth rate		14.04%	29.06%			19.51%		0.97%		2.60%		2.51%		5.21%
Carbon Valley K-5	261	272	251		238		242		246		249		253	
Growth rate		4.21%	-7.72%			-5.35%		1.89%		1.52%		1.48%		1.31%
Carbon Valley Charter 6-8	45	49	41		48		44		39		49		53	
Growth rate		8.89%	-16.33%			16.37%		-6.82%		-11.56%		24.36%		9.30%
Flagstaff Charter K-5	605	605	620		608		613		609		611		612	
Growth rate		0.00%	2.48%			-1.88%		0.70%		-0.51%		0.29%		0.16%
Flagstaff Charter 6-8	217	252	265		253		257		256		259		262	
Growth rate		16.13%	5.16%			-4.35%		1.35%		-0.51%		1.40%		1.24%
Imagine Charter (K-5)	473	516	482		477		469		452		469		476	
Growth rate		9.09%	-6.59%			-1.01%		-1.64%		-3.65%		3.82%		1.44%
Imagine Charter (6-8)	148	156	142		141		128		138		147		146	
Growth rate		5.41%	-8.97%			-0.60%		-9.00%		7.15%		6.60%		-0.63%
St. Vrain Comm. Montessori	131	152	174		195		239		246		254		262	
Growth rate		16.03%	14.47%			11.97%		22.72%		2.78%		3.47%		3.19%
Twin Peaks (K-5)	595	635	621		594		613		624		631		637	
Growth rate		6.72%	-2.20%			-4.28%		3.05%		1.90%		1.06%		0.91%
Twin Peaks (6-12)	342	380	423		499		543		609		645		680	
Growth rate		11.11%	11.32%			17.96%		8.90%		12.16%		5.91%		5.39%
SUB TOTAL	0	2995	3220	3281	3367		3465		3544		3648		3732	
CHANGE		417	225	61	86		98		79		104		84	
Growth rate			7.51%	1.89%	2.61%		2.92%		2.27%		2.94%		2.30%	
Elementary Projection	13216	13594	13782		13860	78	14067	207	14247	179	14448	201	14737	955
Middle Projection	6050	6364	6687		6915	228	7086	171	7237	151	7373	136	7519	832
High School Projection	7287	7557	7767		7905	138	8047	142	8139	92	8211	72	8328	561
ALTERNATIVES	640	926	959		1045		1049		1075		1111		1139	
Low-Level	2010	2011	2012	2013	2014	2014	2015	2015	2016	2016	2017	2017	2018	2018
GRAND TOTAL	26494	27193	28441	29195	29726		30250		30698		31142		31723	
CHANGE		699	1248	754	531		524		449		444		581	
Growth rate		2.64%	4.59%	2.65%	1.82%		1.76%		1.48%		1.45%		1.87%	
District Growth W/O Charters		282	1023	693	445		426		370		340		497	
Alternative Programs 2013:	Global Online:	105	PR-Sped:	298	Old Col.:	104	Options:	537						
Possible FTE at 95.3					28328.5		28827.9		29255.3		29678.8		30232.4	
Possible FTE at 95.4					28358.2		28858.1		29286.0		29709.9		30264.2	
Possible FTE at 95.5					28387.9		28888.4		29316.7		29741.0		30295.9	

# Enrollment Projections 2014-2018

High-Level Draft for Board of Education

<b>CHARTER SCHOOLS</b>	<b>Est. Capacity</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2013 Capacity</b>	<b>2014</b>	<b>2014 Capacity</b>	<b>2015</b>	<b>2015 Capacity</b>	<b>2016</b>	<b>2016 Capacity</b>	<b>2017</b>	<b>2017 Capacity</b>	<b>2018</b>	<b>2018 Capacity</b>
Alpine	490	475	482	478	98%	473	97%	483	99%	493	101%	501	102%	518	106%
Growth rate			1.47%	-0.83%			-1.06%		2.18%		1.96%		1.73%		3.36%
Black Rock	637	602	664	715	112%	749	118%	770	121%	802	126%	822	129%	855	134%
Growth rate			10.30%	7.68%			4.70%		2.84%		4.14%		2.48%		4.03%
Blue Mountain	490	490	528	526		537	110%	540	110%	557	114%	573	117%	591	121%
Growth rate			7.76%	-0.38%			2.15%		0.49%		3.15%		2.90%		3.05%
Burlington	490	414	401	372	76%	375	77%	385	79%	394	80%	402	82%	415	85%
Growth rate			-3.14%	-7.23%			0.89%		2.57%		2.28%		1.99%		3.46%
Centennial	490	519	542	565		594	121%	624	127%	643	131%	661	135%	686	140%
Growth rate			4.43%	4.24%			5.07%		5.11%		2.98%		2.92%		3.70%
Central	466	395	367	333	71%	340	73%	349	75%	356	76%	364	78%	377	81%
Growth rate			-7.09%	-9.26%			2.13%		2.76%		1.86%		2.13%		3.73%
Columbine	515	327	330	339	66%	335	65%	345	67%	348	68%	360	70%	379	74%
Growth rate			0.92%	2.73%			-1.16%		3.09%		0.69%		3.64%		5.19%
Eagle Crest	490	508	501	513	105%	519	106%	528	108%	544	111%	561	114%	583	119%
Growth rate			-1.38%	2.40%			1.21%		1.65%		3.01%		3.14%		4.02%
Erie	539	325	310	342	63%	344	64%	358	66%	376	70%	406	75%	440	82%
Growth rate			-4.62%	10.32%			0.62%		3.91%		5.25%		7.78%		8.54%
Fall River	515	450	485	533	103%	541	105%	551	107%	563	109%	564	109%	580	113%
Growth rate			7.78%	9.90%			1.56%		1.80%		2.17%		0.14%		2.90%
Hygiene	423	376	360	309	73%	312	74%	314	74%	321	76%	326	77%	341	81%
Growth rate			-4.26%	-14.17%			0.95%		0.68%		2.32%		1.33%		4.70%
Indian Peaks	447	429	411	374	84%	383	86%	398	89%	410	92%	423	95%	444	99%
Growth rate			-4.2%	-9.00%			2.50%		3.85%		3.00%		3.19%		5.04%
Legacy	541	504	582	583	108%	616	114%	642	119%	667	123%	691	128%	719	133%
Growth rate			15.5%	0.17%			5.63%		4.29%		3.87%		3.61%		4.02%
Longmont Estates	470	421	418	428	91%	431	92%	434	92%	435	92%	442	94%	455	97%
Growth rate			-0.71%	2.39%			0.62%		0.68%		0.22%		1.63%		2.99%
Lyons	294	282	321	308	105%	315	107%	322	110%	330	112%	338	115%	351	119%
Growth rate			13.83%	-4.05%			2.25%		2.28%		2.59%		2.24%		3.94%
Mead	470	456	451	477	101%	456	97%	473	101%	493	105%	515	109%	534	114%
Growth rate			-1.10%	5.76%			-4.44%		3.79%		4.14%		4.44%		3.70%
Mt View	376	340	386	389	103%	336	89%	344	92%	351	93%	357	95%	364	97%
Growth rate			13.53%	0.78%			-13.61%		2.48%		1.88%		1.86%		1.75%
Niwot	517	444	458	467	90%	469	91%	468	91%	478	93%	486	94%	496	96%
Growth rate			3.15%	1.97%			0.40%		-0.19%		2.22%		1.55%		2.16%
Northridge	470	343	344	346	74%	367	78%	371	79%	386	82%	392	83%	401	85%
Growth rate			0.29%	0.58%			6.15%		0.95%		3.99%		1.75%		2.20%
Prairie Ridge	400	409	411	401	100%	428	107%	441	110%	462	116%	484	121%	496	124%
Growth rate			0.49%	-2.43%			6.64%		3.04%		4.86%		4.69%		2.59%
Red Hawk	650	436	557	649	100%	708	109%	755	116%	777	120%	799	123%	839	129%
Growth rate			27.75%	16.52%			9.15%		6.54%		2.99%		2.80%		5.03%
Rocky Mt	447	368	361	377	84%	382	86%	394	88%	403	90%	406	91%	414	93%
Growth rate			-1.9%	4.43%			1.42%		3.06%		2.24%		0.69%		2.15%
Sanborn	441	397	389	417	95%	436	99%	437	99%	439	99%	440	100%	450	102%
Growth rate			-2.02%	7.20%			4.48%		0.21%		0.46%		0.22%		2.29%
Thunder Valley K-5	625	517	495	523		511	82%	522	83%	530	85%	540	86%	557	89%
			-4.26%	5.66%			-2.27%		2.06%		1.67%		1.85%		3.18%
Timberline K-5	775	746	657	608		618	80%	621	80%	630	81%	646	83%	664	86%
			-11.93%	-7.46%			1.61%		0.51%		1.51%		2.48%		2.80%
<b>SUB TOTAL</b>	<b>12468</b>	<b>10973</b>	<b>11211</b>	<b>11372</b>		<b>11575</b>	<b>93%</b>	<b>11868</b>	<b>95%</b>	<b>12187</b>	<b>98%</b>	<b>12497</b>	<b>100%</b>	<b>12950</b>	<b>104%</b>
<b>CHANGE</b>		<b>19</b>	<b>238</b>	<b>161</b>		<b>203</b>		<b>293</b>		<b>319</b>		<b>310</b>		<b>453</b>	
Growth rate			2.17%	1.44%		1.79%		2.53%		2.68%		2.54%		3.63%	

# Enrollment Projections 2014-2018

High-Level Draft for Board of Education

<b>SECONDARY SCHOOLS</b>	<b>Est. Capacity</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2013 Capacity</b>	<b>2014</b>	<b>2014 Capacity</b>	<b>2015</b>	<b>2015 Capacity</b>	<b>2016</b>	<b>2016 Capacity</b>	<b>2017</b>	<b>2017 Capacity</b>	<b>2018</b>	<b>2018 Capacity</b>
Altona Middle	840	636	711	756	90%	783	93%	806	96%	816	97%	827	98%	844	101%
Growth rate			11.79%	6.33%			3.55%		3.01%		1.20%		1.32%		2.13%
Coal Ridge Middle	840	852	904	771	92%	737	88%	779	93%	800	95%	829	99%	865	103%
Growth rate			6.10%	-14.71%			-4.47%		5.76%		2.66%		3.64%		4.38%
Erie Middle	720	555	612	707	98%	783	109%	832	116%	863	120%	885	123%	914	127%
Growth rate	Expansion in 2013		10.27%	15.52%			10.72%		6.24%		3.76%		2.59%		3.22%
Erie High	896	756	758	775	86%	813	91%	873	97%	913	102%	963	108%	1016	113%
Growth rate			0.26%	2.24%			4.90%		7.40%		4.55%		5.52%		5.50%
Frederick High	1100	834	962	977	89%	1022	93%	1058	96%	1097	100%	1134	103%	1183	108%
Growth rate	New Facility in 2012		15.35%	1.56%			4.64%		3.45%		3.68%		3.40%		4.35%
Longmont High	1450	1201	1192	1192	82%	1193	82%	1221	84%	1234	85%	1246	86%	1263	87%
Growth rate			-0.75%	0.00%			0.11%		2.29%		1.11%		0.94%		1.38%
Longs Peak Middle	630	419	422	432	69%	486	77%	513	81%	531	84%	554	88%	586	93%
Growth rate			0.72%	2.37%			12.50%		5.47%		3.68%		4.16%		5.93%
Lyons M/SH (6-12)	563	440	404	405	72%	413	73%	421	75%	431	77%	438	78%	452	80%
Growth rate			-8.18%	0.25%			1.86%		2.15%		2.39%		1.40%		3.24%
Mead Middle	364	398	412	417	115%	426	117%	437	120%	455	125%	468	129%	486	133%
Growth rate			3.52%	1.21%			2.07%		2.58%		4.20%		2.94%		3.75%
Mead High	825	667	771	776		827	100%	874	106%	911	110%	938	114%	970	118%
Growth rate			15.59%	0.65%			6.58%		5.70%		4.19%		2.94%		3.42%
Niwot High	1325	1295	1301	1313	99%	1313	99%	1328	100%	1348	102%	1361	103%	1384	104%
Growth rate			0.46%	0.92%			0.01%		1.14%		1.54%		0.91%		1.71%
Silver Creek High	1275	1036	1013	1129	89%	1173	92%	1196	94%	1213	95%	1225	96%	1257	99%
Growth rate			-2.22%	11.45%			3.92%		1.97%		1.37%		1.03%		2.57%
Skyline High	1456	1234	1318	1362	94%	1413	97%	1448	99%	1471	101%	1493	103%	1534	105%
Growth rate			6.81%	3.34%			3.72%		2.47%		1.61%		1.52%		2.75%
Sunset Middle	660	581	592	608	92%	622	94%	641	97%	652	99%	668	101%	687	104%
Growth rate			1.89%	2.70%			2.27%		3.12%		1.65%		2.42%		2.89%
Thunder Valley 6-8 (Former Fred. El. Portion of Coal Rdg)	300			221		266	89%	286	95%	294	98%	304	101%	317	106%
							20.20%		7.54%		2.83%		3.48%		4.28%
Timberline 6-8 (Former Heritage)	450	413	414	358		351	78%	354	79%	366	81%	376	84%	385	86%
			0.24%	-13.53%			-1.91%		0.68%		3.58%		2.65%		2.53%
Trail Ridge Middle	840	649	640	657	78%	661	79%	674	80%	692	82%	707	84%	725	86%
Growth rate			-1.39%	2.66%			0.62%		1.90%		2.66%		2.17%		2.64%
Westview Middle	720	619	658	727	101%	769	107%	779	108%	787	109%	795	110%	808	112%
Growth rate			6.30%	10.49%			5.74%		1.33%		1.08%		0.95%		1.66%
<b>SUB TOTAL</b>	<b>15254</b>	<b>12585</b>	<b>13084</b>	<b>13583</b>		<b>14050</b>	<b>92%</b>	<b>14518</b>	<b>95%</b>	<b>14874</b>	<b>98%</b>	<b>15209</b>	<b>100%</b>	<b>15677</b>	<b>103%</b>
<b>CHANGE</b>		216	499	499		467		469		355		335		468	
Growth rate			3.97%	3.81%		3.43%		3.34%		2.45%		2.25%		3.08%	

# Enrollment Projections 2014-2018

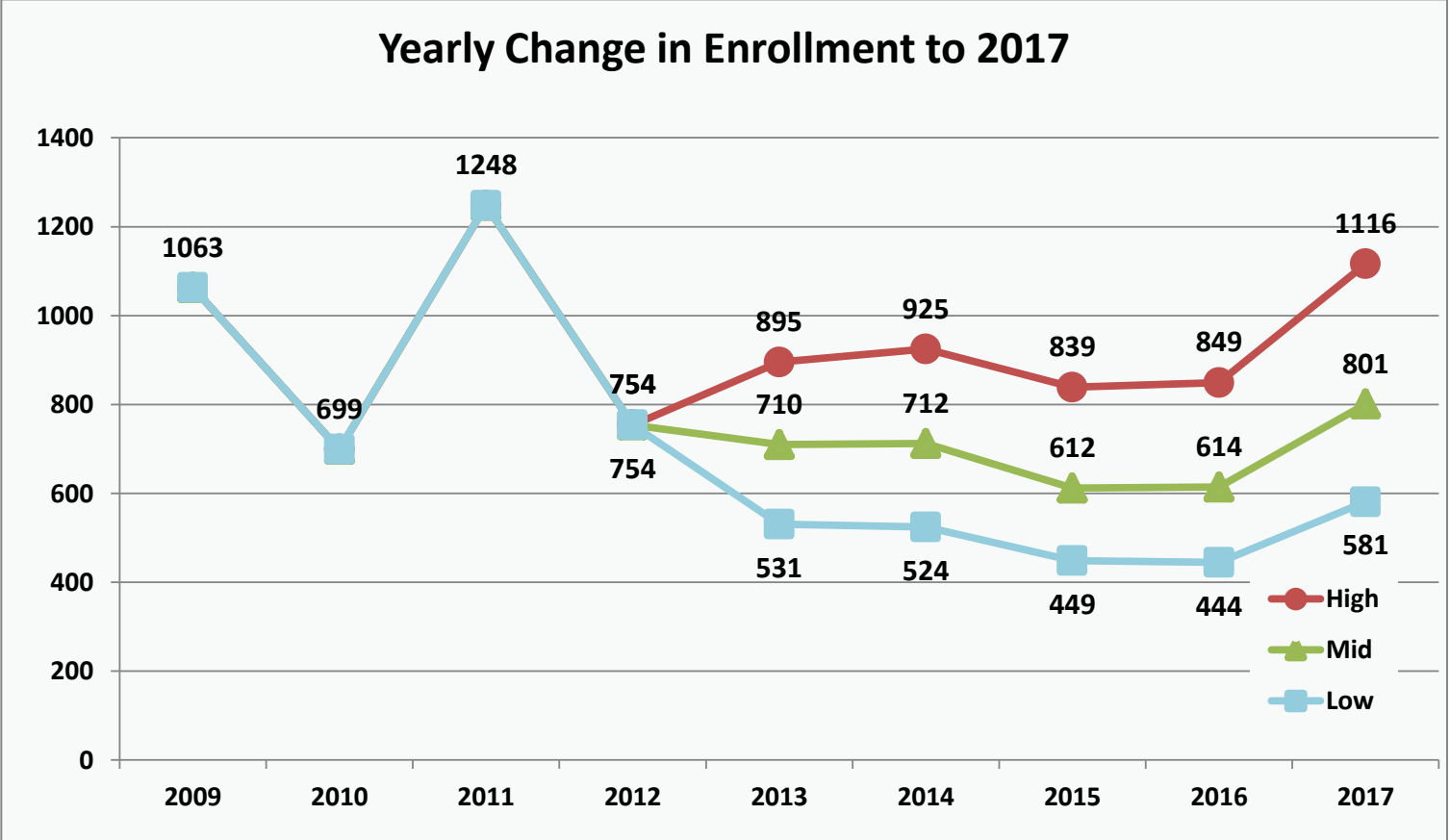
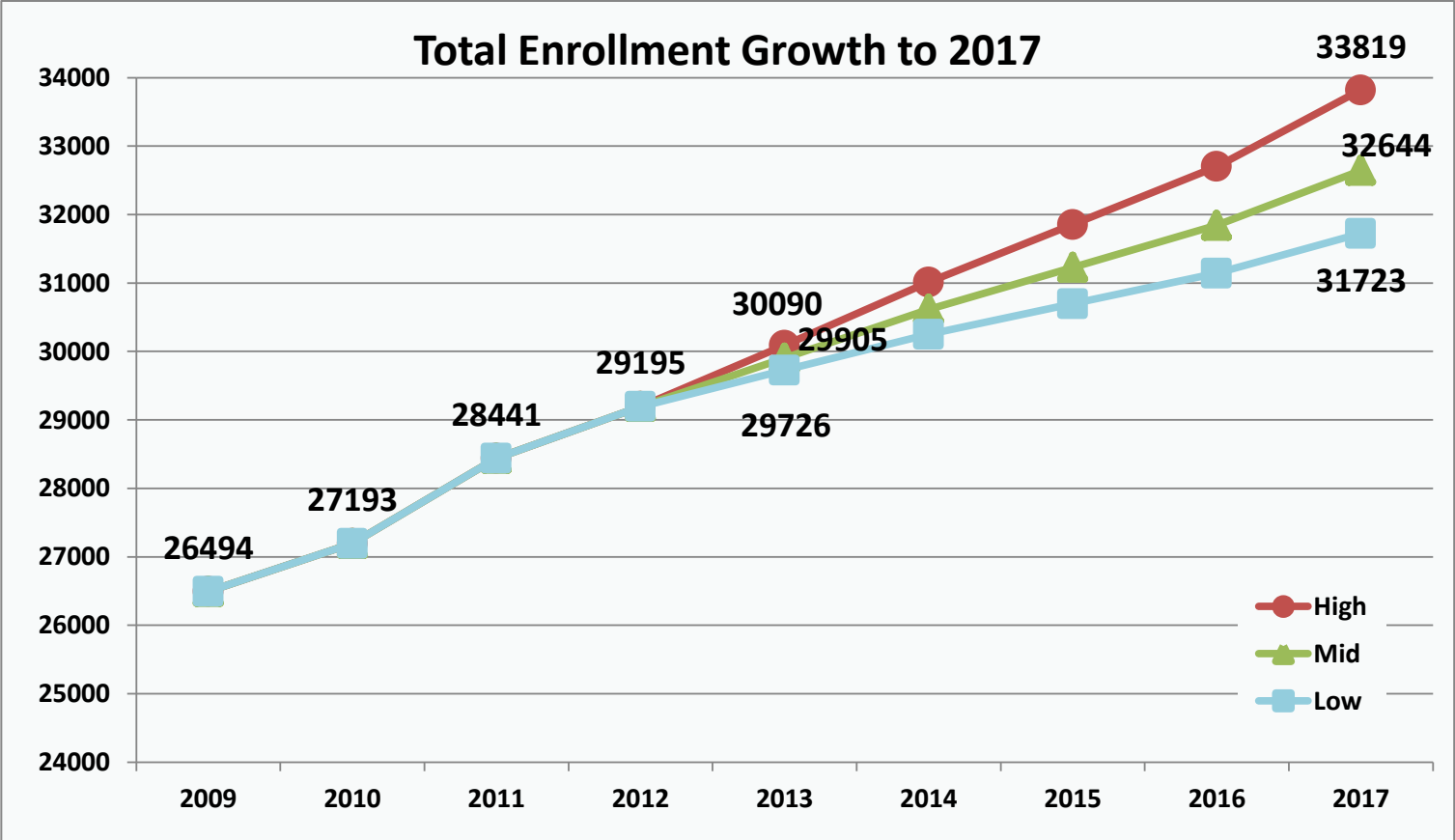
High-Level Draft for Board of Education

<u>CHARTER SCHOOLS</u>	<u>Est. Capacity</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Capacity</u>	<u>2014</u>	<u>2014 Capacity</u>	<u>2015</u>	<u>2015 Capacity</u>	<u>2016</u>	<u>2016 Capacity</u>	<u>2017</u>	<u>2017 Capacity</u>	<u>2018</u>	<u>2018 Capacity</u>
Aspen Ridge Charter		178	203	262		317		324		337		349		373	
Growth rate			14.04%	29.06%			20.97%		2.27%		3.84%		3.74%		6.81%
Carbon Valley K-5		261	272	251		240		248		255		262		269	
Growth rate			4.21%	-7.72%			-4.19%		3.20%		2.75%		2.70%		2.85%
Carbon Valley Charter 6-8		45	49	41		48		46		41		51		57	
Growth rate			8.89%	-16.33%			17.80%		-5.62%		-10.50%		25.86%		10.96%
Flagstaff Charter K-5		605	605	620		616		628		632		642		653	
Growth rate			0.00%	2.48%			-0.68%		1.99%		0.69%		1.50%		1.68%
Flagstaff Charter 6-8		217	252	265		257		263		265		272		280	
Growth rate			16.13%	5.16%			-3.18%		2.65%		0.69%		2.62%		2.78%
Imagine Charter (K-5)		473	516	482		483		481		469		493		508	
Growth rate			9.09%	-6.59%			0.20%		-0.37%		-2.49%		5.06%		2.98%
Imagine Charter (6-8)		148	156	142		143		132		143		154		155	
Growth rate			5.41%	-8.97%			0.62%		-7.83%		8.44%		7.88%		0.88%
St. Vrain Comm. Montessori		131	152	174		197		245		255		267		280	
Growth rate			16.03%	14.47%			13.34%		24.30%		4.02%		4.71%		4.76%
Twin Peaks (K-5)		595	635	621		602		628		648		662		679	
Growth rate			6.72%	-2.20%			-3.11%		4.38%		3.13%		2.27%		2.44%
Twin Peaks (6-12)		342	380	423		505		557		632		678		725	
Growth rate			11.11%	11.32%			19.41%		10.30%		13.51%		7.18%		6.99%
SUB TOTAL	0	2995	3220	3281		3408		3553		3677		3831		3978	
CHANGE		417	225	61		127		145		125		154		148	
Growth rate			7.51%	1.89%		3.87%		4.24%		3.50%		4.18%		3.85%	
Elementary Projection		13216	13594	13782		14030	248	14423	393	14783	360	15172	389	15711	1929
Middle Projection		6050	6364	6687		7000	313	7266	266	7509	244	7742	232	8016	1329
High School Projection		7287	7557	7767		8002	235	8250	248	8445	195	8622	177	8878	1111
ALTERNATIVES		640	926	959		1058		1076		1116		1167		1214	
High-Level	2010	2011	2012	2013	2013 Capacity	2014	2014 Capacity	2015	2015 Capacity	2016	2016 Capacity	2017	2017 Capacity	2018	2018 Capacity
GRAND TOTAL	26494	27193	28441	29195		30090		31015		31854		32703		33819	
CHANGE		699	1248	754		895		925		839		849		1116	
Growth rate		2.64%	4.59%	2.65%		3.07%		3.07%		2.70%		2.67%		3.41%	
District Growth W/O Charters		282	1023	693		768		780		714		696		969	
Alternative Programs 2013:	Global Online:	107	PR-Sped:	302	Old Col.:	106	Options:	543							
Possible FTE at 95.3						28676.2		29557.3		30356.5		31165.7		32229.7	
Possible FTE at 95.4						28706.3		29588.3		30388.3		31198.4		32263.5	
Possible FTE at 95.5						28736.3		29619.3		30420.2		31231.1		32297.3	

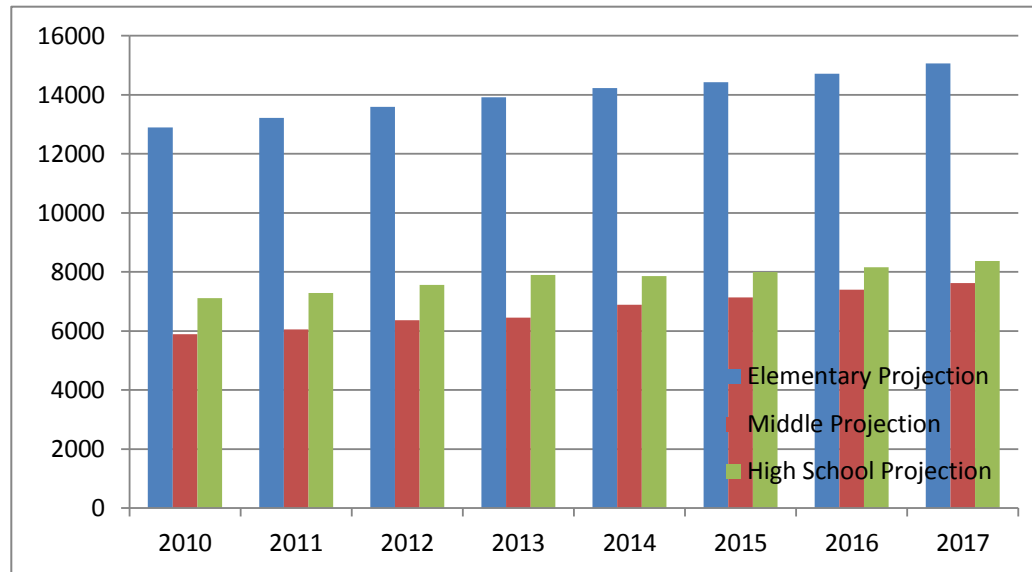


Enrollment Projections for St. Vrain Valley School District 2013-2017

		2009	2010	2011	2012	2013	2014	2015	2016	2017
Total Enrollment	Low					29726	30250	30698	31142	31723
	Mid	26494	27193	28441	29195	29905	30617	31229	31843	32644
	High					30090	31015	31854	32703	33819
		2009	2010	2011	2012	2013	2014	2015	2016	2017
Enrollment Growth	Low					531	524	449	444	581
	Mid	1063	699	1248	754	710	712	612	614	801
	High					895	925	839	849	1116



	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Elementary Projection	12900	13216	13594	13913	14221	14428	14708	15060
Middle Projection	5889	6050	6364	6447	6890	7133	7402	7626
High School Projection	7112	7287	7557	7899	7862	8002	8159	8365



## MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Fall Athletics Report

### PURPOSE

To provide the Board of Education with an update on Athletics/Fine Arts in the District.

### BACKGROUND

Rob Berry, Director of Athletics, Fine Arts, PE and Health, will be present to provide a verbal report and answer questions.

## MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: 2008 Bond Activity Update

PURPOSE

To provide the Board of Education with a report of the 2008 Building Bond activities.

BACKGROUND

The Bond team continues to work achieving the objectives identified in the 2008 program. As identified, staff is working or has completed the objectives in 40 of our 52 facilities.

The original 2008 Bond program was funded at \$189 million. Additional scope was added to the Bond projects through the following funding sources:

- **Capital Reserve Funds:** \$5.3m. To relieve the State funding shortages in 2012 and 2013, the Bond program absorbed typical Capital Reserve projects effectively lowering the District CAP funding by \$3.5M over those two years. The additional scopes included asphalt repair, roofing, boiler replacements, fire alarm replacements, etc.
- **Interest dollars:** \$2.1m. Creating better learning spaces, in 2009 the Bond team began installing projector and sound systems in every classroom.
- **BEST Grants:** \$2.4m. With varying success the Bond team has submitted yearly for matching Best Grant funding from the State of Colorado. The additional funding supported improvements to Thunder Valley K-8, Longmont High and Mountain View Elementary projects.
- **Cash-in-lieu:** \$1.1m. This funding supported the bond program by adding street and traffic lights, parking lots and street improvements to our facilities.

- **Insurance funds:** \$1.9m. This funding included additional scope to repair damages from the recent flooding, building damages and mold mitigation.
- **General Fund/Mill-Levy:** \$1.4m. Increased funding supported preschools in facilities not covered by the Bond program. Those facilities included portions of Spark!, Burlington Elementary, Mountain View Elementary and Hygiene Elementary.

Present value of the Bond program with the additional scope increases from the sources mentioned is \$204 million. The team has open encumbrances over \$7 million and spent \$172 million to date.

#### Success:

The continued delivery of the planned Bond program is a great success. However, the following partial list identifies items delivered beyond the original plan:

- Installation of projector systems and sound in every classroom. \$2.1m
- Support of the Capital Reserve program. \$3.5m
- Rebuilding of Erie Middle School. \$15.5m
- Rebuilding of Mountain View Elementary. \$3.7m
- Building of Timberline K-8. \$15.2m
- Rebuilding of Longmont High. \$3.4m
- Miscellaneous projects throughout the District. \$3.2m

#### Bond-Funded Projects to Complete Summer 2014:

Silver Creek High School – The Silver Creek project continues with repairs to the tennis courts, construction of a career center, deferred maintenance items to include water infiltration repairs, minor HVAC upgrades and fire alarm replacement. Budget: \$1.8m

Mead Elementary School – Exterior building repairs will be the focus of the 2008 Bond program for Mead Elementary. In addition, the intercom will be replaced as well as classroom IT improvements, wiring and an IT main distribution room addition. Budget: \$1.2m

Mead Middle School – Mead Middle will have an improved security entrance in the fall of 2014. In addition to the security improvements, the building will be provided with a new intercom system, classroom IT enhancements, a new main IT room, miscellaneous flooring and an enlarged cafeteria. Budget: \$2.8m

Mountain View Elementary School - Beginning in April, Mountain View will undergo major changes. By Spring of 2015 the entire west wing will be demolished and rebuilt with four preschool classrooms, one after-school program classroom and four kinder/general classrooms. Additional changes will include a new library, administration

area designed to improve security, new windows and a complete technology-to-the classroom upgrade. Budget: \$6.0m

Sanborn Elementary – Sanborn will undergo a major HVAC upgrade replacing the majority of the heating and air-conditioning system. A new IT main distribution room will be built. Classrooms will be updated to embrace the latest District classroom upgrades along with miscellaneous repairs such as carpeting and flooring, data cabling, a new chiller, etc. Budget: \$1.6m

Central Elementary – We will be rebuilding the wiring and main distribution rooms for the IT system at the school. Classrooms will be outfitted with new intercoms, projectors and wireless sound enhancements. The 1949 windows at the school will be replaced along with ADA upgrades and a remodel of the basement bathrooms constructed prior to World War II. Budget: \$1.3m

Projects to be completed by the Bond Team in the summer of 2014 through the additional dollars added to the Bond program include:

Longs Peak 5<sup>th</sup> Grade preparations – To accommodate the new 5<sup>th</sup> grade infusion into Longs Peak Middle School, we will be making minor changes to the building and playground areas to assist staff and students in that effort. Some of the changes include hallway doors, fencing and a new play area to the north of the school. Budget: \$200,000

Erie High School Tennis, Track and Field Repairs – Due to flood damages from September of 2013, the tennis courts and track area are both being repaired. Because of the large amount of mud that penetrated the football field that system is being replaced. Budget: \$400,000

Erie High School Drainage Repairs – Repairs will be made to Erie High plaza, foundation and basement areas to repair damage from rain waters and expansive soils. Budget: \$850,000

Everly Montgomery Field Replacement – The Everly Montgomery Football Field turf is being replaced. Budget: \$450,000

Skyline Tennis Courts - The tennis courts at Skyline High are being replaced with post tension concrete courts designed for this type of soil conditions. Budget: 350,000

Westview Middle Chiller – The Westview chiller, part of the air conditioning system, has reached well beyond its useful life and is being replaced during the summer of 2014. Budget: \$290,000

Hygiene Elementary Playground – A new preschool playground will be built at Hygiene this summer. Budget: \$250,000

Burlington Elementary Playground and Carpet - A new preschool playground will be built at Burlington this summer. Budget: \$250,000

Completed 2008 Bond Projects:

Alpine Elementary School:

Improvements for summer 2012 included technology, classroom sound and video upgrades. **Project is complete.**

Altona Middle School:

Security improvements to the front entry were scheduled for construction during the summer of 2013. **Project is complete.**

Black Rock Elementary School:

The project was completed on schedule for fall opening 2009. **Project is complete.**

Burlington Elementary School:

Phase 1 of this project included major remodel and was completed in the fall 2012. Phase 2 was scheduled for the summer of 2013. **Project is complete.**

Career Development Center:

Phase 1, scheduled for 2013, included security improvements to the entrance and restructuring of classroom space. **Project is complete.**

Central Elementary School:

Phases 1 and 2 of the roofing replacement at Central Elementary are complete. **Project is complete.**

Coal Ridge Middle School:

In the summer of 2011 the Bond team installed a bi-directional amplification system in the school to enhance two-way communications for emergency responders. **Project is complete.** Security improvements to the front entry were scheduled for construction during the summer of 2013. **Project is complete.**

Columbine Elementary School:

Scheduled roofing was completed over the summer of 2011. **Project is complete.**

Eagle Crest Elementary School:

The team installed an overhead projector system as a trial in the summer of 2009. **Project is complete.**

Erie Elementary School:

The project team completed the Bond renovations planned for Erie Elementary over the summer of 2011. **Project is complete.**

Erie Middle School:

Phase 1 of the Erie Middle School reconstruction project was completed in July 2012. The overall project was completed by August 2013. **Project is complete.**

Erie High School:

Phase 1 of the Erie High School reconstruction project was completed including repairing some of the damaged walkways at the site. Phase 2 of the Bond was completed in August of 2013 with improvements to the security of the main entry. **Project is complete.**

Frederick Elementary School:

Scheduled roofing was completed summer 2011. This project was completed and converted to a preschool in the summer of 2013. **Project is complete.**

Frederick High School (High School #8):

Klipp/Hutton Architects completed the design effort for the new high school in Frederick as planned in January of 2010. The project was bid in April 2010 and construction started in May 2010. In June of 2012, the existing Frederick High School was moved into the new building facilitating an August 2012 opening. **Project is complete.**

Hygiene Elementary School:

Phase 1 of this project was complete in 2009. Phase 2, the addition of a new stage addition and additional building renovation work, was completed in 2010. Final parking lot and parent drop-off restructuring was completed over the summer of 2011. **Project is complete.**

Indian Peaks Elementary School:

Scheduled roofing was completed summer 2011. **Project is complete.** Phase 2 is scheduled to begin in 2015.

Loma Linda Elementary School:

Floor finishes in the gym and cafeteria along with playground improvements were made during the summer of 2010. **Project is complete.**

Longmont Estates Elementary:

Preschool playground improvements were made in the summer of 2010. Phase 2 of the Bond effort for interior remodel and deferred maintenance items were completed in May of 2011. Roofing was completed in June 2011 with major construction completed summer of 2012. **Project is complete.**

Longmont High School:

The 2009 phase of this project was focused on roofing components identified in the Bond program. The four-classroom infill is complete along with fire sprinkler systems, IT upgrades, library renovations, addition to the south face of the gym for flex use, a new softball field, new gym floor, new corridor/classroom flooring and lighting in the



south wing, and south entrance improvements including a new canopy and concrete plaza, new multipurpose field, and parking to the north of the school. Phase 2 of the remodel effort that included a complete remodel of the auditorium area began over the summer of 2011 and continued through April of 2012. **Project is complete.**

Longs Peak Middle School:

Phase 1 of this project was completed in the summer of 2009 and included major roofing repairs and environmental work. Phase 2 was completed in 2010 and included removal of existing carpet over ACT floor tiles, removal of ACT floor tiles, replacement of carpet, intercom, additional IT wiring, ADA hardware, and other deferred maintenance items. Phase 3, completed over the summer of 2011, included renovation of the main entry and some additional repairs to the heating system. **Project is complete.**

Lyons Elementary School:

The Lyons Elementary team has completed the Bond program for this facility. **Project is complete.**

Lyons Middle/Senior High School:

Phase 1 and 2 completed over the last two years included roofing, converting the existing weight room into the new band room, new weight room addition, interior daylighting in the remodeled choir room, renovations to the science rooms, front entry security upgrades, mechanical/electrical upgrades, new fire hydrant installations, and IT upgrades. Summer of 2012 the main entry was completed creating a secure main entrance to the facility. Summer of 2013 the sewer from the athletic field house was replaced. **Project is complete.**

Mead Elementary School:

Scheduled roofing was completed summer 2011. Parking lot repairs were completed in 2012. **Project is complete.** Exterior repairs to the building are planned for the summer of 2014.

Mead High School:

Security improvements to the front entry was scheduled for construction during the summer of 2013. **Project is complete.**

Mountain View Elementary School:

Phase 1 roofing and boiler replacements was scheduled for the summer of 2013. **Project is complete.**

Niwot Elementary School:

Activities completed in 2009 and 2010 included exterior wall repair, asbestos removal and carpeting, utility installation for the fire sprinkler system, and numerous remodeling efforts. The final phase of this project was completed over the summer with flush valve replacements and a new asphalt play area fixing both a deteriorated hard surface play area and drainage around the school. **Project is complete.**

Niwot High School:

The roofing and asbestos abatement were completed in August of 2009. Additional environmental issues were addressed over spring break 2010 with overall completion during the summer of 2010. Future work was investigated to repair significant field drainage issues throughout the campus with a main effort focused on the football and track areas of the facility. **Project is complete.**

Northridge Elementary School:

Phase 2 of the 2008 Bond program is designed and includes preschool playground improvements, interior remodeling, and deferred maintenance items. Roofing was completed over the summer of 2011 with major construction completed summer of 2012. **Project is complete.**

Red Hawk Elementary School (Elementary #26):

The team opened Red Hawk Elementary School as planned for the fall of 2011. Final punch list and warranty is underway. **Project is complete.**

Rocky Mountain Elementary School:

Scheduled roofing was completed summer 2011. **Project is complete.** Phase 2 of the Bond program is scheduled for 2015.

Silver Creek High School:

Major parking restructuring was completed during the summer of 2011. A new security entry was added to the school in 2012. **Project is complete.** Phase 2 of the Bond effort will begin in 2014.

Skyline High School:

Main building remodeling work is complete at the school. Additional work was completed over the summer 2011 that included bathroom, art and music room remodeling as well as improvements to the bus loop on the west side of the facility. **Project is complete.**

Sunset Middle School:

Main improvements project of the facility is complete. Additional work was completed late spring of 2011 that improved landscape irrigation by improving the pumping system that captures irrigation water from the existing irrigation canal north of the school. **Project is complete.**

Thunder Valley K-8 (former Frederick High School Building):

Construction to convert the former Frederick High School building into a kindergarten through 8<sup>th</sup> grade facility is underway. Construction began in June of 2012 and is on track to be complete in August of 2013. **Project is complete.**

Timberline PK-8 School (Heritage Middle School / Loma Linda Elementary School)

**Project is complete.**

Trail Ridge Middle School:

Improvements completed summer 2012 included security entrance improvements, STEM classroom remodeling and technology infrastructure. **Project is complete.**

Westview Middle School:

Scheduled roofing was completed during the summer of 2009. Construction over the summer 2011 included heaving concrete repairs, new carpeting, technology upgrades and improvements to safety at the school. Major repairs to the heating and air conditioning systems took place during the summer of 2012. **Project is complete.**

**March 12, 2014**  
**Terminations/Leaves of Absence**

7.1

EFFECTIVE	NAME	POSITION/LOCATION	FMLA	NON-FMLA	PERSONAL	EXTENDED	RESIGNED	RETIRED	COMMENTS
	<b>ADMINISTRATIVE/PROFESSIONAL/TECHNICAL</b>								
6/30/2014	Whittington, Jacalyn	Executive Director / Student Services						X	*7 years
	<b>LICENSED</b>								
3/7/2014	Alvarado, Alex	Social Studies / Olde Columbine HS						X	24 years
5/23/2014	Bannon, Jillian	Psychologist / Student Services						X	3 Years
5/23/2014	Boeke, Brandt	Language Arts Teacher / Longmont HS						X	13 Years
12/19/2014	Carroll, Cathleen	Teacher/Sanborn ES	X						
5/23/2014	Gemm, Scarlet	SE Teacher / Longmont HS					X		
5/23/2014	Hanks, Jan	Science Teacher/Olde Columbine HS						X	*35 Years
2/1/2014	Jiron, Carly	Teacher/Longmont HS	X		X				
5/23/2014	Knaus, Mike	PE / Longmont HS						X	30 Years
5/23/2014	Leiding, Scott	Media Consultant / Erie HS						X	*22 Years
5/23/2014	Levenduski, Barbara	PE / Hygiene ES					X		24 Years
2/6/2014	Malik, Stacey	Teacher/Sunset MS	X		X				
5/24/2013	McMillan, Wendy	Kindergarten Teacher/Burlington ES					X		
2/19/2014	Mearing, Jennifer	Teacher/Mountain View ES	X						
1/8/2014	Renwick, Cynthia	Teacher/Lyons MS	X						
1/14/2014	Stetson, Holli	Teacher/Longmont HS	X						
2/11/2014	Trujillo, Gina	BTL/Legacy ES	X						
2/28/2014	Ward, Marcy	2nd Grade Teacher, Alpine ES					X		
1/11/2014	Wickett, Nicole	Teacher/Thunder Valley K-8	X						
	<b>CLASSIFIED</b>								
2/28/2014	Arritola, Vicente	Custodian/Longmont HS					X		
2/27/2014	Beachey, Bethany	Group Leader / Mountain View ES					X		
2/24/2014	Biskup, Sarah	Behavior Coach / Lincoln School					X		
2/7/2014	Borszich, Dena	Tutor / CDC					X		
2/7/2014	Coloroso, Nicholas	Special Ed Para/Timberline K-8							Administrative Recommendation
2/4/2014	Criswell, Meridith	Instructor/APEX		X					
3/7/2014	Enge, Phyllis	Instructional Paraeducator/Mtn. View ES					X		
1/29/2014	Fisketjon, Crystal	Director, CC / Group Leader, CC					X		Declined Position - Never started
3/3/2014	Garcia, Leticia	Group Leader / Red Hawk ES					X		
2/14/2014	Johnson, Theresa	Clerk, Attendance / Red Hawk ES					X		
2/28/2014	Judy, Debra	Head Custodian/Trail Ridge MS						X	25.5 Years
2/7/2014	Kimes, Eddie	Fleet Mechanic IV / Transportation					X		
2/28/2014	Kuhn, Patricia	Dispatcher/Transportation						X	21.5 Years
2/11/2014	Larimer, Deborah	NS Worker / Burlington ES					X		
1/11/2014	Martinez, David	Custodian/Custodial	X						

## 7.1

### Terminations/Leaves of Absence

[illegible]

March 12, 2014  
Staff Appointments

7.2

HIRE DATE	NAME	POSITION	LOCATION	NEW POSITION	REPLACEMENT
	<b>ADMINISTRATIVE/PROFESSIONAL/TECHNICAL</b>				
	<b>LICENSED</b>				
4/7/2014	Raedeke, Scott	Science	Skyline HS (STEM)	X	
	<b>CLASSIFIED</b>				
2/27/2014	Antonucci, Alejandrina	Clerk, Attendance	Red Hawk ES		X
2/25/2014	Bagg, Sara	Paraeducator, SE	Timberline K-8	X	
3/10/2014	Bossert, Rebecca	Behavior Coach	Lincoln School	X	
3/3/2014	Burgos, Lucila	Group Leader	Longmont Estates ES	X	
2/11/2014	Cameron, Raymond	Fleet Mechanic III	Transportation		X
2/18/2014	Christian, Jennifer	Bus Driver	Transportation		X
2/18/2014	Chrysler, Melody	NS Worker	Burlington ES	X	
2/11/2014	Delzenaro, Christina	Paraeducator, Instructional	Hygiene ES	X	
2/24/2014	Garber, Nathan	Fleet Mechanic III	Transportation		X
3/1/2014	Goldman, Melanie	Technician, Media	Blue Mtn. ES		X
3/3/2014	Hancock, Lisa	Paraeducator	Skyline HS	X	
2/18/2014	Keyes, Carol	NS Worker	Burlington ES	X	
2/18/2014	Petty, Tonya	Technician, Accounting	Financial Services		X
2/3/2014	Pies, Michael	Group Leader	Central ES	X	
2/26/2014	Ratliff, Amy	Paraeducator, SE	Student Services		X
2/18/2014	Rios, Rebecca	NS Worker	Black Rock ES	X	
2/6/2014	Schrader, Jamie	Paraeducator, SE	Student Services		X
2/3/2014	Smith, Taylor	Group Leader	Central ES	X	
2/10/2014	West, La'Mar	Bus Assistant, SE	Transportation		X
2/18/2014	Wong, David	Bus Driver	Transportation		X

MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Approval of Board of Education Meeting Minutes

RECOMMENDATION

That the Board of Education approve the minutes from the February Regular Meetings.

BACKGROUND

The Board will be asked to approve the minutes of the February 12, 2014 Regular Meeting; the February 19, 2014 Regular Study Session; and the February 26, 2014 Regular Televised Study Session.

## MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Second Reading, Adoption, Board Policy BGB – Policy Adoption

RECOMMENDATION

That the Board of Education approve revisions to Board Policy BGB – Policy Adoption.

BACKGROUND

The Board of Education of the St. Vrain Valley School District (SVVSD) approved a contract with the Colorado Association of School Boards (CASB) on November 13, 2013 to work on the Board Policy Manual Overhaul Project. This Project will have CASB representatives review each of the current District policies and identify areas where policy is lacking or needs improvement, with the assistance of the District.

Throughout this Project, policies will be reviewed and revised by section, but it is highly recommended that the entire Manual be approved by resolution of the Board once all sections are completed. In light of that expectation, it was suggested by CASB personnel that the District's current Board Policy BGB – Policy Adoption be amended to include the possibility of the Board approving the Manual in its entirety by resolution.

This Board policy was first reviewed at the February 12, 2014 Regular Board Meeting.



## **Policy Adoption**

Adoption of new policies or the revision or repeal of existing policies is solely the responsibility of the Board of Education.

The Board shall adhere to the following procedure in considering and adopting policy proposals to ensure that they are well examined before final adoption.

1. First reading—the proposal shall be introduced as a first reading.
2. Second reading—the proposal shall be presented for a second reading and discussion with possible adoption by majority vote of the Board.
3. Third reading—the proposal could be presented for a third reading, discussion and final vote.

During many policy reviews, it is necessary to make minor revisions such as job title changes or the inclusion of additional citations. As such revisions do not change the basic meaning of the policy; the procedure described above is cumbersome and unnecessary. In an effort to streamline the adoption procedure for the policies that fall within this minor revision category, the steps below will apply:

1. Proposed revisions will be reviewed by a minimum of 2 board members to ensure they are minor.
2. If deemed minor, it will be recommended that the proposed policy revisions be adopted as a consent agenda item.
3. Policy revisions mandated by changes in law shall not require a second reading and may be adopted upon majority vote of the Board.

Presidents of organizations representing certificated personnel shall be consulted and notified of all proposed additions, deletions and changes in Board policy affecting certificated personnel.

During discussion of a policy proposal, the views of the public and staff shall be considered. Amendments may be proposed by Board members during the policy revision process. Such amendments shall not require that the policy go through an additional reading except when the Board determines that the amendments need further study and that an additional reading would be desirable.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions. However, the above procedure is required before the policy shall be considered permanent.

In addition, the Board shall establish procedures to waive policies to facilitate attainment of school-level goals.

### **Policy revision and review**

In an effort to keep its written policies up-to-date, the Board shall review its policies on a continuous basis.

The Superintendent shall be responsible for calling to the Board's attention all policies that are out of date or, for other reasons, appear to need revision. Policy revision shall be accomplished in the same manner as policy adoption, except that revisions mandated by changes in law shall not require a second reading and may be adopted upon final vote at the first meeting.

Additionally, from time-to-time the Board may undertake a process to review and revise all of the policies in its manual. At the Board's discretion, it may utilize an outside facilitator to conduct a review and revision process. Such process shall be in accordance with a schedule developed by the Board and the outside facilitator, if applicable. The process shall include opportunities for staff, parent and community involvement. In addition, any changes to policy that affect the benefits, rights, responsibilities or expectations of students or staff shall be provided in writing to the affected group with sufficient time to make any necessary arrangements prior to the effective date of the change. Once the review and revision process is complete, the Board may choose to adopt the revised policy manual in its entirety by approval of a resolution. In this event, the above policy adoption process, including any readings, shall not apply.

Adopted February 28, 1968

Revised July 23, 1969

Revised December 15, 1975

Revised to conform with practice February 8, 1984

Revised to conform with practice June 8, 1994

Revised October 22, 1997

Revised June 11, 2003

Revised October 12, 2011

LEGAL REF.: 1 CCR 301-1, Rules 2202-R-3.04 (5)(i)

CONTRACT REF.: SVVEA Agreement, Article 2–General Provisions, Section 2.1;  
Article 31–Association Rights, Section 31.3–School Board, sub-  
section 31.3.1

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract Award – 2014 Portable Classrooms Bid #2014-038

RECOMMENDATION

That the Board of Education approve the contract award for the 2014 Portable Classrooms Bid #2014-038 to Aries Building Systems, LLC, for an amount not-to-exceed \$270,963 which includes the base bid for three units and a 10% contingency, and further authorize Rick Ring, Chief Operations Officer, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education Policy FEH, Supervision of Construction.

BACKGROUND

Funding for the 2014 Portable Classrooms Bid is included in the 2015 Capital Reserve budget.

Bid documents were distributed on January 30, 2014 and bids were received and opened on February 27, 2014 with the following base bid results.

**2014 Portable Classrooms – 3 Units**

Aries Building Systems	Pacific Mobile Structures	ModSpace	Mobilease Modular Space	American Portable Buildings	Palomar Modular Buildings	Satellite Shelters, LLC
\$246,330	\$258,555	\$260,010	\$296,940	\$321,957	\$338,988	Non - Responsive

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract Award – Mountain View Asbestos Abatement Bid #2014-047

**RECOMMENDATION**

That the Board of Education approve the contract award for the Mountain View Asbestos Abatement Bid #2014-047 to Hudspeth & Associates, Inc., for an amount not-to-exceed \$241,450 which includes the base bid and a 10% contingency, and further authorize Rick Ring, Chief Operations Officer, to sign contract documents and initiate scope changes up to the approved amounts in accordance with Board of Education Policy FEH, Supervision of Construction.

**BACKGROUND**

Qualified asbestos abatement contractors were identified from responses to RFQ 2009-011 and RFQ 2010-008 “Asbestos Abatement Contractors.” The Mountain View Asbestos Abatement Project is funded by the Best Grant and the 2008 Bond.

Bid documents were distributed on February 17, 2014 and bids were received and opened on March 4, 2014 with the following base bid results.

**Mountain View Asbestos Abatement Bid 2014-047**

Hudspeth & Associates, Inc.	LVI Environmental Services, Inc.	Colorado Hazard Control, LLC	Environmental Demolition, Inc.	Mac-Bestos, Inc.
\$219,500	\$262,416	\$289,840	\$324,500	\$333,910

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Orders – Office Space Modularity Project

RECOMMENDATION

That the Board of Education approve Change Orders #1, 2, and 3 to the contract with Satellite Shelters, Inc., for \$29,787 and a 10% project contingency for a total not-to-exceed \$375,046 contracted amount for the Office Space Modularity Project. Further, that the Board authorize Rick Ring, Chief Operations Officer, to sign change order documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

The contract award to Satellite Shelters, Inc., of \$311,164 for two new modular offices at the ESC and LSC was approved at the December 11, 2013 Board of Education meeting. However, modifications were made to the units and aluminum ramps and stairs were added to the project contract.

Change Order #1 for \$3,766 added economizers to meet code requirements. Change Order #2 modifies the ESC unit with two additional windows for \$1,000. Change Order #3 includes installation of aluminum ramps and stairs to both units for an additional \$25,021. The contingency reserve will address additional unforeseen issues.

Funds are available in the 2014 Capital Reserve budget.

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Appointment of Executive Director of Assessment and Professional Development

### RECOMMENDATION

That the Board of Education approve the appointment of Dr. Diane Lauer as Executive Director of Assessment and Professional Development, effective July 1, 2014.

### BACKGROUND

Dr. Lauer graduated from University of Illinois with a Bachelors in Liberal Arts and also received a Bachelors from the College of Santa Fe in Secondary Education and Multicultural Studies. She then went on to receive her Masters at the University of Northern Colorado in Educational Leadership and Policy Studies, as well as her Doctorate in Educational Leadership and Policy Studies.

Currently, Dr. Lauer is employed with Thompson School District as the Executive Director of Instruction. Prior to that, she served in Thompson as Director of Instruction, Director of Instructional Coaches, Principal, Assistant Principal and as a Language Arts teacher. She has served as the Colorado State Director for National Forum to Accelerate Middle Grades Reform, Board Member and Past President for Colorado Association for Middle Level Education, and State Coordinator for Colorado Trailblazer "Schools to Watch".

### SALARY

Annual salary will be according to schedule.

## MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Approval of Appointment of Director of Special Education

RECOMMENDATION

That the Board of Education approve the appointment of Ms. Jean Rice as Director of Special Education, effective July 1, 2014.

BACKGROUND

Ms. Rice graduated from Colorado State University with a Bachelors of Science in Political Science, a Masters in Special Education and is currently working on her Doctorate in Educational Leadership and anticipates a graduation date of September 2014.

She is currently employed in District 11, Colorado Springs as a Teacher Coach. Her main responsibility is assisting novice Special Education teachers with classroom instructions, implementing and administering policies and procedures, and making sure teachers are in compliance with IEP regulations. Prior to this, she served as Special Education Teacher in District 11 as well as Manitou Springs School District. Also, Ms. Rice enjoys educating future teachers in the area of Special Education at Regis University.

SALARY

Annual salary will be according to schedule.

## MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Approval of Appointment of Preschool Coordinator

RECOMMENDATION

That the Board of Education approve the appointment of Ms. Shela Blankinship as Preschool Coordinator, effective July 1, 2014.

BACKGROUND

Ms. Blankinship graduated with a Bachelors in Elementary Education from Arizona State University and a Masters in Educational Leadership from the University of Denver. She also has a certification in Buell Early Childhood Leadership from the University of Denver.

She is currently employed as the Assistant Principal at Butler Elementary in Fort Lupton, Colorado. Prior to this, she served as Director of Early Childhood Learning in Fort Lupton and Director of Preschool at Limon Elementary in Limon, Colorado. In addition to administrative duties, Ms. Blankinship enjoys teaching college courses in Early Childhood Education at Aims Community College and Morgan Community College.

SALARY

Annual salary will be according to schedule.



## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming National Library Week, April 13-19, 2014

RECOMMENDATION

That the Board of Education proclaim April 13-19, 2014 as National Library Week.

BACKGROUND

In the mid-1950's, research showed that Americans were spending less on books and more on radios, televisions and musical instruments. Concerned that Americans were reading less, the American Library Association (ALA) and the American Book Publishers formed a nonprofit citizen's organization called the National Book Committee in 1954. The Committee's goals ranged from "encouraging people to read in their increasing leisure time" to "improving incomes and health" and "developing strong and happy family life."

In 1957, the Committee believed that once people were motivated to read, they would support and use libraries. With the cooperation of ALA, and with the help from the Advertising Council, the first National Library Week was observed in 1958 with the theme "Wake Up and Read!".

School Library Media Month is a follow-up to this program and encourages the District to celebrate the contributions of our nation's libraries and librarians and to promote library use and support. All types of libraries – school, public, academic, and special – participate.

The goals of the campaign are to:

1. Increase public awareness of the significant contributions made by school library media staff through school library media programs to further the academic achievement and lifelong learning of our students;
2. Strengthen a belief in the value of school library media programs and school library media staff; and
3. Position school librarianship as a desirable career opportunity.

STRATEGIC PLAN CORRELATION

Focus Area – Student Achievement  
Category/Objective – All

**Proclamation  
National Library Week  
April 13-19, 2014**

**WHEREAS,** National Library Week is a national observance sponsored by the American Library Association and libraries across the country; and

**WHEREAS,** St. Vrain Valley Schools joins in celebrating the importance of school library media centers and the contributions of our libraries and librarians; and

**WHEREAS,** school library media centers will also join the American Association of School Librarians in celebrating the month of April as "School Library Media Month"; and

**WHEREAS,** during this week throughout the month, the library media centers will offer activities to highlight the various services they offer to students and staff ranging from storytelling, information to help improve reading skills, and how to use the internet; and

**WHEREAS,** the theme is "You Belong @ Your Library" with emphasis to increase public awareness and support of the school libraries and their librarians for the key role they play in our students' lives;

**NOW, THEREFORE,** as a representative of the St. Vrain Valley Schools Board of Education, I do hereby proclaim April 13-19, 2014, as "NATIONAL LIBRARY WEEK" in St. Vrain Schools, and call upon all members of this great District to join me in supporting the aims and goals and heightening the awareness of the importance of our school libraries.

**BOARD OF EDUCATION**

John Ahrens  
John Creighton  
Debbie Lammers  
Paula Peairs  
Mike Schiers  
Joie Siegrist  
Bob Smith

**SUPERINTENDENT OF SCHOOLS**

Dr. Don Haddad

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Authorizing the Sale of Leyner Cottonwood Ditch Shares

RECOMMENDATION

That the Board of Education adopt a resolution approving the sale of six (6) shares of the Leyner Cottonwood Ditch Water, and authorize the President and Secretary of the Board of Education to sign the Resolution, and further authorize Rick Ring, Chief Operations Officer, to sign all other necessary sale documents.

BACKGROUND

District property known as 'Leyner Cottonwood Ditch Shares' is water that is not utilized by the District for Erie, as there are no means to get water to our school sites in that area. We are required to pay the assessment on these shares every year of \$100.00. The District has received an offer from a current shareholder, Jennifer Elky, of \$2,000 per share totaling \$12,000. Current market value of said shares is \$2,100 per District legal counsel. Rick Ring, Chief Operations Officer, will sign all documents regarding the sale upon approval by the Board of Education.

**A RESOLUTION OF THE BOARD OF EDUCATION OF ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J  
AUTHORIZING THE SALE OF WATER RIGHTS.**

**WHEREAS**, the St. Vrain Valley School District RE-1J (the “**District**”) is a school district and political subdivision of the State of Colorado, organized and existing pursuant to Title 22 of the Colorado Revised Statutes; and

**WHEREAS**, Section 22-32-110(1)(e), C.R.S., specifically authorizes the Board of Education to “sell and convey district property which may not be needed within the foreseeable future for any purpose authorized by law, upon such terms and conditions as it may approve;” and

**WHEREAS**, the District has been approached by an entity desiring to purchase six (6) shares of the District’s water rights in the Leyner-Cottonwood Consolidated Ditch Company; and

**WHEREAS**, it is in the interests of public education and the public welfare to sell the District’s water rights in the Leyner-Cottonwood Consolidated Ditch Company in order to meet the growing demands for education within the District; and

**WHEREAS**, the District’s Board of Education has determined that the District’s water rights in the Leyner-Cottonwood Consolidated Ditch Company are not needed within the foreseeable future for any purpose authorized by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J THAT:**

1. The President and Secretary of the Board of Education of the District, and in their individual or collective absence, the Vice President and Assistant Secretary of the Board of Education of the District, are hereby authorized to execute on behalf of the District, and to affix the seal of the District to, one or more agreements for the sale of the District's interest in six (6) shares of water rights in the Leyner-Cottonwood Consolidated Ditch Company, which the District has held, pursuant to Certificate Number 419, since May 2, 1964. The execution of the final instruments by the officers so authorized shall be conclusive evidence of the approval of the District of such instruments in accordance with the terms thereof.
2. The President and Secretary and other agents or employees of the District, namely, the District Superintendent, shall, and they are hereby authorized and directed to, take all actions necessary or appropriate to effectuate the provisions of this Resolution, including the execution of all required closing documents.
3. Should any part or provision of this Resolution be adjudged unenforceable or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, it being the intention that the various provisions hereof are severable.
4. All acts, orders, resolutions (or parts thereof) of the District that are inconsistent or in conflict with this Resolution are hereby repealed but only to the extent of such inconsistency or conflict.
5. The provisions of this Resolution shall take effect immediately.

**ADOPTED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2014

**ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J**

\_\_\_\_\_  
President, Board of Education

(SEAL)

\_\_\_\_\_  
Secretary, Board of Education

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Intergovernmental Agreement between St. Vrain Valley School District and the City of Longmont for a Service Contract for Wide Area Network (10G) and Support

RECOMMENDATION

That the Board of Education approve the Intergovernmental Agreement (IGA) between the St. Vrain Valley School District and the City of Longmont for a Service Contract for Wide Area Network (WAN) (10G) and Support, and further authorize the Board President to sign the IGA document.

BACKGROUND

This IGA is a result of Request for Proposal (RFP) 2014-017 for a Wide Area Network (10G) and Support on November 13, 2013. Five (5) responses were received on December 11, 2013. Responses were evaluated and the top two (2) respondents were selected to participate in a presentation and interview process. As a result of this process, the City of Longmont provided the most advantageous solution to the District. The cost to the District for the five-year agreement period will be approximately \$1,348,200.00 based on an annual cost of \$269,640.00. The District will realize an annual cost savings of approximately \$95,000.00 each year and approximately \$477,000.00 for the contract term as a result of this award.

The District has been utilizing one (1) Gigabit WAN service since 2006 for all in-town schools/sites. The IGA with the City of Longmont will result in a high-speed ten (10) Gigabit network that is upgradeable to forty (40) Gigabit if needed in the future. This upgrade is in preparation to support the bandwidth needs of more than 20,000 Learning Technology Plan iPads.

This Intergovernmental Agreement has been reviewed by the District's legal counsel and is attached for your review.

## CITY OF LONGMONT, COLORADO

### SERVICES CONTRACT

PROPOSAL # 2014-017

THIS CONTRACT, made at the City of Longmont, Colorado, by and between the **St. Vrain Valley School District RE-1J** (District), whose address is 395 South Pratt Parkway, Longmont, Colorado, 80501 and **City of Longmont, Colorado** (City), whose address is 1100 S. Sherman Street, Longmont, Colorado, 80501.

#### 1 RECITALS:

- 1.1 The District desires to use the services of the City for the purposes of providing a Wide Area Network (10G) and Support.
- 1.2 The City has agreed to provide the services outlined in the City's Proposal, upon the terms and conditions set forth in this Contract.

#### 2 STATION OF WORK: The City shall provide and furnish at its own proper cost and expense all materials, machinery, equipment, tools, superintendence, labor, insurance and other accessories and services necessary to provide services in strict accordance with the conditions and prices stated in the Contract and other documents; the City shall do everything required by the Contract.

#### 3 TIME OF COMMENCEMENT, SUBSTANTIVE COMPLETION, AND CONTRACT RENEWAL: The services to be provided under this Contract shall commence on July 1, 2014, and shall continue for a five (5) year period unless terminated as otherwise provided herein. Upon mutual agreement, the District reserves the right to renew for one (1) additional five (5) year under the same terms, conditions and specifications contingent upon budget approval.

#### 4 PRICE: The District will pay the City for the performance of this Contract an annual amount of Two Hundred Sixty Nine Thousand, Six Hundred and Forty Dollars (\$269,640.00) in monthly increments of Twenty Two Thousand, Four Hundred and Seventy Dollars (\$22,470.00) for 10G service to the twenty-nine (29) locations, as listed in the District's Request for Proposal, per the City's Proposal. Monthly payments are due to the City no later than the 1<sup>st</sup> of each month.

#### 5 FINANCIAL OBLIGATIONS OF THE PARTIES: This Contract does not create a multiple fiscal year direct or indirect debt or other financial obligation. Each request for service shall incur a concurrent debt for that request only. All financial obligations of both parties under this Contract are contingent upon appropriation, budgeting, and availability of specific funds to discharge such obligations.

#### 6 CONTRACT DEFINED: This Contract incorporates, herein by reference, the terms and conditions of the following documents. If there is a conflict among the documents, their terms and conditions shall prevail in the following order:

- 6.1 Change Orders
- 6.2 Services Contract
- 6.3 District's Request for Proposals
- 6.4 City's Proposal

#### 7 SERVICE OF NOTICES: All required notices shall be deemed to have been validly given if delivered in person or by first class mail to the City at the following addresses:

If to City:  
CITY OF LONGMONT  
Longmont Power & Communications  
1100 S. Sherman Street

If to District:  
ST VRAIN VALLEY SCHOOL DISTRICT  
Purchasing Department  
2929 Clover Basin Drive



Longmont, CO 80501  
Attn: Director of LPC

Longmont, CO 80503  
Attn: Purchasing Manager

The District's representative/liaison during the performance of this Contract shall be Steve Borecky, Manager of Information Technology, whose telephone number is 303-702-7714.

The City's representative/liaison during the performance of this Contract shall be LPC Operations Manager whose telephone number is 303-651-8381.

- 8 COMPLIANCE WITH THE LAW: This Contract shall be governed and construed in accordance with the laws of the State of Colorado. Venue and jurisdiction for any court action filed regarding this Contract shall be in either Boulder County Colorado or the United States District Court for Colorado. The City will perform all obligations under this Contract in strict compliance with all federal, state, and municipal laws, rules, statutes, charter provisions, ordinances, applicable to the performance under this Contract.
- 9 LIABILITY: Each party assumes responsibility for the actions and/or omissions of its agents and its employees in the performance or failure to perform under this Contract, and further, each party, to the extent authorized by law, agrees to hold harmless the other for such actions or omissions of its own employees and/or agents. It is agreed that such liability for actions and omissions of agents and employees is not intended to waive any defenses or immunities or increase the amounts set forth in the Colorado Governmental Immunity Act, now existing, or as may be amended. By agreeing to this provision, the City and the District do not waive or intend to waive, as to any person not a party to this Contract the limitations on liability which are provided to the City and District under the Colorado Governmental Immunity Act § 24-10-101 et seq., C.R.S.
- 10 INSURANCE: The City will procure and maintain in full force and effect such insurance or self-insurance that will insure its obligations and liabilities under this Contract, including workers' compensation, automobile liability and general liability.
- 11 STATUS OF CONTRACTOR: The City shall perform all work under this Contract as an independent contractor and not as an agent or employee of the District. The City will not be supervised by any employee or official of the District nor will the City exercise supervision over any employee or official of the District. The City shall not represent that City is an employee or agent of the District in any capacity. The City shall supply all personnel, buildings, equipment and materials at City's expense. **The City is not entitled to City Workers' Compensation benefits and is obligated to pay federal and state income tax on money earned pursuant to this Contract.**
- 12 PROVISIONS CONSTRUED AS TO FAIR MEANING: The provisions of this Contract shall be construed as to their fair meaning, not for or against any party based upon any attributes to such party of the source of the language in question.
- 13 HEADINGS FOR CONVENIENCE: All headings, captions and titles are for convenience and reference only and of no meaning in the interpretation or effect of this Contract.
- 14 NO IMPLIED REPRESENTATIONS: No representations, agreements, covenants, warranties, or certifications, express or implied, shall exist as between the parties, except as specifically set forth in this Contract.
- 15 NO THIRD PARTY BENEFICIARIES: None of the terms or conditions in this Contract shall give or allow any claim, benefit, or right of action by any third person not a party hereto. Any person other than the District or the City receiving services or benefits under this Contract shall be only an incidental beneficiary.
- 16 WAIVER: No waiver of any breach or default under this Contract shall be a waiver of any other or subsequent breach or default.
- 17 TERMINATION: Either party may terminate this Contract by giving the other party one hundred twenty (120) days written notice of such termination. The City will then be paid for satisfactory work up to the date of termination. Either party may terminate this Contract with or without cause.



18 TRANSFERENCE AND AMENDMENTS: The City may not transfer this Contract to a third party nor in any way amend this Contract without prior written consent of the District.

19 CHANGE ORDERS: The District reserves the right to request changes in the services provided by the City ("Scope of Services"), including alterations, reductions therein or additions thereto. Upon receipt by the City of the District's notification of a contemplated change, the City shall, in writing: (1) provide a detailed estimate for the increase or decrease in cost due to the contemplated change, (2) notify the District of any estimated change in the completion date, and (3) advise the District if the contemplated change shall affect the City's ability to meet the completion dates or schedules of this Contract. The parties agree to negotiate in good faith changes in the Scope of Services that may occur.

If the District so instructs in writing, the City shall suspend work on that portion of the Scope of Services affected by a contemplated change, pending the District's decision to proceed with the change. If the District elects to make the change, the District shall initiate a Change Order and the City shall not commence work on any such change until such written amendment is signed by the City and approved and executed by the District's representative and Purchasing Manager.

Change Orders that are consistent with the original purposes and intent of this Contract may be approved in writing on behalf of the City by the Director of Longmont Power and Communications.

20 CITY EQUIPMENT ON DISTRICT'S PROPERTY: The City will maintain ownership of certain equipment listed herein which will be located on District property and will be used to provide the Services to the District. The District shall not move, alter, disable, or otherwise change equipment without prior approval to the City.

21 LATERAL MAINTENANCE AND LOCATES: Subject to the terms, conditions, and disclaimers herein, the City will provide the District with lateral maintenance and applicable locates as part of this Contract. This will include any and all fiber and conduit used to provide service to the District for the term of this Contract, including any renewal options. Costs associated with damage to any lateral caused by activities of the District, including their contractors or subcontractors, will be borne by the District.

The District discloses that it has purchased the rights, titles and ownership interests in and to 20 of the 24 fiber optic strands contained within the conduit for each of the District's laterals, but does not control or own the conduit in which such strands are located. District acknowledges and agrees that the City's obligation to maintain the District's laterals is subject to obtaining permission from the conduit owner for any maintenance or repair that does not involve an immediate threat to public health, safety and welfare caused by the interruption of service to the District.

Prior to commencing any non-emergency work, the City shall notify and require approval from the owner of the conduit and the District's Manager of Information Technology of any maintenance to be performed at any lateral location(s) owned by the District. District approval shall not be unduly withheld and will be provided within five (5) working days from the date of request.



John Creighton, President

The foregoing instrument was acknowledged before me by, as \_\_\_\_\_  
of the St Vrain Valley School District, a Colorado political subdivision, on behalf of the division, this \_\_\_\_\_  
day of \_\_\_\_\_, 2014.

My Commission expires \_\_\_\_\_.

5

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Contract for Mobile Device Management (MDM) Solution

RECOMMENDATION

That the Board of Education approve a contract with Absolute Software, Inc., for a Mobile Device Management (MDM) Solution and further authorize Greg Fieth, Chief Financial Officer, to sign all necessary documents.

BACKGROUND

The Purchasing Department and District Technology Services (DTS) issued Request for Proposal (RFP) 2014-006 for a Mobile Device Management Solution on October 8, 2013. Fourteen (14) responses were received on October 29, 2013. Responses were evaluated and the top three (3) firms were selected to participate in a presentation and interview process. As a result of this process, Absolute Software, Inc., provided the most advantageous solution to the District. The cost to the District for the five-year agreement period will be approximately \$399,450.00 based on first year costs of \$199,725.00 for client software and \$49,931.25 each year for annual support and on-going maintenance years two through five. This software will provide the management of over 20,000 iPads throughout the District. The management includes: inventory, application deployment, passcode management, and management policies.

## MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Approval of Auditing Firm

RECOMMENDATION

That the Board of Education approve a one-year contract for auditing services with RubinBrown., LLP, for FY 2013–2014 with the option of four one-year renewals, and further authorize Greg Fieth, Chief Financial Officer, to sign all necessary documents.

BACKGROUND

An RFP for Professional Auditing Services was sent out on January 15, 2014, and seven CPA firms responded. District staff narrowed that selection to the following three firms:

RubinBrown LLP  
McGladrey LLP  
Clifton Larson Allen

Representatives from the District Finance and Audit Committee, the Board of Education, and District staff reviewed the RFP's and looked at the responses for prior government and school audit experience, cost, and what was in the best interest of the District. The three firms indicated above were invited to give individual presentations to this group on February 27, 2014. From this process, RubinBrown was selected to continue as our auditing firm.

The amount of the audit will be \$78,000.

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Race to the Top Single Source Purchases Totaling Over \$100,000

RECOMMENDATION

That the Board of Education approve the use of Race to the Top–District funds to purchase Laser and 3D Printers and a Laser Engraving System from a single source provider, High Country Technology Consultants, for a total amount of \$105,241.00.

BACKGROUND

A component of the Race to the Top – District grant program is the implementation of STEM at all elementary and middle schools in the Skyline feeder. The grant plan includes the addition of STEM focused purchases of supplies and state of the art equipment for STEM integration and projects at the 11 schools and at the Innovation Center. We are requesting approval to purchase 7 Desktop 3D printers (one for each elementary school), 2 Desktop 3-D printers (one for each middle school) and 1 uPrint 3D Printer for Skyline High School, as well as a 3D printer and laser engraver for the Innovation Center for a total cost of \$105,241.00.

Regina Renaldi, Assistant Superintendent of Area 3 and Priority Programs, will be available for questions.



NA Western Sales Division  
9480 Utica Ave. Suite 605  
Rancho Cucamonga, CA 91730  
P: 909.941.8200  
F 909.941.8614

January 21, 2014

Travis O'Hair  
Innovation Center  
1200 South Sunset  
Longmont, CO 80501  
720-494-3969

Dear Mr. O'Hair:

Stratasys is the sole proprietor of the design and technology of the uPrint SE 3D & SST 1200es Printer Lines and the only manufacturer using durable ABS plus Plastic build material.

All Stratasys equipment is designed & manufactured at the Stratasys corporate facility in Eden Prairie, Minnesota. This product is sold and serviced only by authorized companies. High Country Technology Consultants is the only authorized Reseller to offer special Educational pricing and is the sole Educational Reseller of the uPrint SE & SST 1200es printer/product lines for the state of Colorado.

Please contact High Country Technology Consultants at 970-351-0005 to obtain pricing and system information. Purchase orders should all be made out directly to:

High Country Technology Consultants (HCTC)  
PO Box 336222  
Greeley, CO 80633  
970-351-0005

Thank you very much for your interest in the Stratasys 3D Printer Product Line. If you have any questions please contact HCTC or myself at (909) 941-8200.

Sincerely,

Craig Perry  
Director of Sales  
Stratasys, Inc.  
9480 Utica Ave., Suite 605  
Rancho Cucamonga, CA 91730



Epilog Laser  
16371 Table Mountain Parkway  
Golden, CO 80403-1826

Toll Free 888.437.4564  
P 303.277.1188  
F 303.277.9669  
[www.epiloglaser.com](http://www.epiloglaser.com)

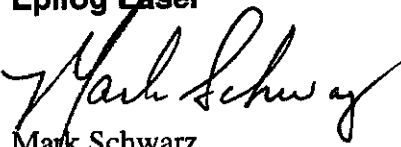
January 16, 2014

Travis O'Hair  
The Innovation Center  
St. Vrain Valley Schools  
1200 South Sunset  
Longmont, Co 80501

Travis,

Epilog Laser is the leading manufacturer of CO2 laser systems, specializing in engraving, cutting, and marking applications. Epilog has authorized High Country Technology Consultants, of Greeley, CO., as an exclusive distributor for the education marketplace in the state of Colorado for K through 12.

Thank you,  
**Epilog Laser**

  
Mark Schwarz  
National Sales Manager



## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: First Reading, Introduction, Board Policy ADC – Tobacco-Free Schools

### PURPOSE

For the Board of Education to review changes to Board Policy ADC – Tobacco-Free Schools.

### BACKGROUND

Revisions to this policy are necessary due to alignment with CASB policies, current practice, procedure, and applicable statutes and have been reviewed by District administration.

### STRATEGIC PLAN CORRELATION

Focus Area – Well Being

## Tobacco-Free Schools

~~In order to promote a safe and healthy environment for students and staff, the St. Vrain Valley School District Board of Education, in compliance with federal and state laws, prohibits the use of tobacco products on district property.~~

~~This policy is a result of the documented dangers of tobacco products combined with the school district's educational role in the community.~~

~~As an educational organization, the district will provide both effective educational programs and a positive example to students concerning the use of tobacco.~~

~~In order~~ To promote the general health, welfare and well-being of students and staff, smoking, chewing or any other use of any tobacco products by staff, students and members of the public ~~shall be banned from~~ is prohibited on all school property.

Possession of any tobacco product by students is also prohibited on school property.

For purposes of this policy, the following definitions ~~shall~~ apply:

1. "School property" ~~shall~~ means all property owned, leased, rented or otherwise used or contracted for by a school including but not limited to the following:

a. All indoor facilities and interior portions of any building or other structure used for children under the age of 18 for instruction, educational or library services, routine health care, daycare or early childhood development services, as well as for administration, support services, maintenance or storage. The term does not apply to buildings used primarily as residences, i.e., teacherages.

b. All school grounds over which the school exercises control including areas surrounding any building, playgrounds, athletic fields, recreation areas and parking areas.

c. All vehicles used by the district for transporting students, staff, visitors or other persons.

d. At all school sanctioned activities or events.

2. "Tobacco product" ~~shall include~~ means:

a. Any product that contains nicotine or tobacco or is derived from tobacco and is intended to be ingested or inhaled by or applied to the skin of an individual, including but not limited to cigarettes, cigars, pipe tobacco, snuff, and chewing tobacco; ~~and all other kinds and forms of tobacco prepared in such manner as to be suitable for chewing, smoking or both. "Tobacco" shall include cloves or any other product utilized for smoking.~~

- b. Any electronic device that can be used to deliver nicotine to the person inhaling from the device, including but not limited to an electronic cigarette, cigar, cigarillo or pipe.
  - c. "Tobacco product" does not include any product that has been approved by the appropriate federal agency as a tobacco use cessation product.
3. "Use" means s lighting, chewing, ~~inhaling~~ smoking, ~~ingesting, or application of or displaying~~ any tobacco product.

Signs shall be posted in prominent places on all school property to notify the public that smoking or other use of tobacco products is prohibited in accordance with state law and Board policy. This policy will be published in all employee and student handbooks, posted on bulletin boards and announced in staff meetings.

Employees found to be in violation of this policy shall be subject to appropriate disciplinary action.

Any member of the general public considered by the superintendent or designee to be in violation of this policy ~~shall~~ will be instructed to leave school district property.

Disciplinary measures for students who violate this policy will include in-house detention, revocation of privileges and exclusion from extracurricular activities. Repeated violations may result in suspension from school. In accordance with state law, no student will be expelled solely for tobacco use.

Adopted February 8, 1984  
Revised February 10, 1988  
Revised August 10, 1994  
Revised April 9, 2003  
Reviewed June 30, 2010

LEGAL REFS.: 20 U.S.C. 7181 et seq. (Pro-Children Act of 2001 contained in No Child Left Behind Act of 2001 prohibits smoking in any indoor facility used to provide educational services to children.)  
C.R.S. 18-13-121 (furnishing tobacco products to minors)  
C.R.S. 22-32-109 (1)(bb) (policy required prohibiting use of tobacco products on school grounds)  
C.R.S. 22-32-109.1 (2)–(a)–(I)(H) (policy required as part of safe schools plan)  
C.R.S. 25-14-103–(1)(f),(3).5 (tobacco use prohibited on school property)  
C.R.S. 25-14-301 (Teen Tobacco Use Prevention Act)  
6 CCR 1010-6, Rule 5-306  
~~City of Longmont, Ordinance No. 0-85-81 (Regulating Smoking in Public Places)~~

CROSS REFS.: IHAMA, Teaching About Drugs, Alcohol and Tobacco

~~JCCG, Tobacco Use by Students~~

KFA, Public Conduct on District Property

St. Vrain Valley School District RE-1J, Longmont, Colorado

## MEMORANDUM

DATE: March 12, 2014  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: First Reading, Introduction, Board Policy IKF – Graduation Requirements

PURPOSE

For the Board of Education to review the proposed revisions to Board Policy IKF – Graduation Requirements.

BACKGROUND

Revisions to this policy are necessary due to alignment with current practice, procedure, and applicable statutes and have been reviewed by District administration.

STRATEGIC PLAN CORRELATION

Focus Area – All  
Category – All

## Graduation Requirements

Currently, a total of 23.5 credits shall be earned in grades 9 through 12 including completion of subject area requirements for graduation from a District high school. Effective for the graduating class of 2011, a total of 24.5 credits will be required. (Please see specific content area requirements.) Students must be enrolled full-time each of their years in high school as defined by each school schedule. One unit of credit will be equal to a minimum of 120 hours of clock instruction.

Sixteen quarters of attendance beyond the 8<sup>th</sup> grade also shall be required unless the student qualifies for early graduation.

Course credit shall be granted on the following basis:

- |   |                 |
|---|-----------------|
| 1. Satisfactory completion of nine-week courses<br>in schools using a quarter system: | .25 credit hour |
| 2. Satisfactory completion of 18-week courses*:                                       | .5 credit hour  |
| 3. Satisfactory completion of 36-week courses*:                                       | 1 credit hour   |

\*Students in schools using block schedules where students take a maximum of four courses during a term may earn these credits in half the time indicated.

Schools may designate specialized courses such as Driver's Education and student aide to carry .25 credit.

Courses are listed below in the sequence and at the grade level they should be offered. Changes in sequence or grade level must be approved by the Assistant Superintendent of Learning Services.

Of the 23.5 required credits, 8 shall be elective and 15.5 shall be distributed as follows:

Subject	Credits	Grade	Distribution
English	4	9	9 <sup>th</sup> Grade English
		10	10 <sup>th</sup> Grade English
		11	11 <sup>th</sup> Grade English (to include American Literature)
		12	Elective English course(s)
Social Studies	3	9 or 10	World Studies (History and Geography)
		10 or 11	United States History
		11 or 12	United States and Colorado Government

Subject	Credits	Grade	Distribution
Mathematics	3	9 10	Appropriate Entry-Level Course Appropriate Course (Preparatory Math/Pre-Algebra is a course at the 9th and occasionally the 10th grade level for students needing more work prior to entering high school math courses. This course carries elective credit only and may not be used to fulfill mathematics graduation requirements except when a student is placed in specialized programming.)
		11	Appropriate Course
Science	2*	9-12	Appropriate Lab-based Course *Effective for the graduating class of 2011 this Science credit requirement will increase to 3.
Physical education	2	9-12	
Practical arts	.5	9-12	
Fine arts	.5	9-12	
Health	.5	9	Teen Challenges/Healthy Choices
General Electives	8	9-12	

A cumulative total of no more than two credit hours for satisfactory completion of approved, on-line, independent study, correspondence and/or senior alternative make-up courses may be accepted in meeting these requirements.

No course credit shall be granted for less than a "D-" grade in a course.

A student shall not be scheduled for graduation at the end of any regular school year in which they need more credits than normally may be earned in one year (seven to eight depending on the type of schedule).

A student shall not be scheduled for graduation at the end of any semester in which they need more credits than normally may be earned in a semester (three and one-half to four depending on the type of schedule).

Students transferring into the District in twelfth grade may have credits earned in our District certified to the school of prior attendance for graduation.

Credit for satisfactory completion of home study or non-accredited private school hours may be accepted in accordance with Board policy in meeting these graduation requirements.

Individual cases of hardship may be handled on merit by the building principal.

Special education program requirements for graduation shall be determined by the building staffing team.

### **Credit from Other Institutions and Home-based Programs**

All students entering from outside the District must meet the District graduation requirements. The principal shall determine whether credit toward graduation requirements shall be granted for courses taken outside the District. Students, who are currently enrolled in the District and wish to obtain credit from outside institutions, or through “on-line” programs, must have prior approval from the principal.

The District shall accept the transcripts from a home-based educational program. In order to determine whether the courses and grades earned are consistent with District requirements and District academic standards, the District shall require submission of the student’s work or other proof of academic performance for each course for which credit toward graduation is sought. In addition, the District may administer testing to the student to verify the accuracy of the student’s transcripts. The District may reject any transcripts that cannot be verified through such testing.

### **Definitions:**

Graduation – when a student has met requirements and discontinued school attendance. Note: Following graduation, a student is no longer eligible to enroll in District courses including postsecondary option courses.

In order to graduate, a student will have:

1. Met or exceeded minimum Board requirements,
2. Completed the senior year (earlier departure is possible by obtaining permission for early graduation), and
3. Received a final transcript with a graduation date indicated.

Graduation Exercises (Commencement) – the ceremony celebrating graduation, held annually in the spring. Attendance at commencement is not required for a student to graduate and receive a diploma.

Transcript – the only official document which is maintained by the school district after graduation therefore, the only official documentation of graduation.

Diploma – an unofficial certificate issued at commencement signifying graduation.



Adopted February 28, 1968  
Revised April 10, 1985  
Revised September 9, 1992  
Revised February 9, 1994  
Revised January 24, 2001  
Revised May 22, 2002  
Revised June 9, 2004  
Revised September 14, 2005  
Revised May 23, 2007  
Revised March 12, 2008

LEGAL REFS.: C.R.S. 22-33-104.5 (home-based education law)  
C.R.S. 22-1-104 (teaching history, culture and civil government)  
C.R.S. 22-32-132 (Discretion to award diploma to honorably  
discharged veterans)

CROSS REFS.: IHCD, Postsecondary Options/Concurrent Enrollment  
IHDB, Adult High School/GED Programs  
IKFA, Early Graduation  
JGA, Assignment of New Students to Classes and Grade Levels  
IKFB, Graduation Exercises

St. Vrain Valley School District RE-1J, Longmont, Colorado

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: First Reading, Introduction, Board Regulation JRA/JRC-R –  
Student Records/Release of Information on Students

PURPOSE

For the Board of Education to review changes to Board Regulation JRA/JRC-R – Student Records/Release of Information on Students.

BACKGROUND

Revisions to this policy are necessary due to alignment with current practice, procedure, and applicable statutes and have been reviewed by District administration.

STRATEGIC PLAN CORRELATION

Focus Area – Well Being

## **Student Records/Release of Information on Students**

(Notification to Parents/Guardians and Students of Rights  
Concerning Student Education Records)

The Family Educational Rights and Privacy Act ("FERPA") and Colorado law afford parents/guardians and students over 18 years of age (eligible students) certain rights with respect to the student's education records, as follows:

### **1. The right to inspect and review the student's education records within three (3) days of the District receiving a request for access.**

A parent/guardian or eligible student making such a request must submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal, upon receipt of the written request, will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected. The student's records shall be examined in the presence of the principal or designee.

During inspection and review of student education records by a parent/guardian or eligible student and when requested by them, the principal shall provide personnel necessary to give explanations and interpretations of the records.

The original record itself shall not be taken from the school building. However, upon request, one copy of the record shall be provided within a reasonable time to the parent/guardian or eligible student at a cost of no more than ~~\$4.00~~ \$2.00 per document for Immunization Records, Transcripts, Birth Certificate, Report Cards or Health Records, or no more than \$10.00 per request for complete Cumulative Folder or IEP. There will be a \$6.00 charge per Education/Graduation Verification. There will be a transaction fee of \$4.00 associated with each request when paying with credit card.

### **2. The right to request the amendment of the student's education record that the parent/guardian or eligible student believes are inaccurate, misleading or otherwise violates the privacy rights of the student.**

A parent/guardian or eligible student may ask the District to amend a record they believe is inaccurate, misleading or otherwise violates the privacy rights of the student by writing to the school principal (or appropriate school official) clearly identifying the part of the record they want changed and specifying why it is inaccurate, misleading or otherwise violates the privacy rights of the student. The request to amend a student's education record must be made in writing within ten (10) school days of the date the records were first examined.

The hearing shall be held in accordance with the following:

- a. The hearing will be held within 15 school days after receipt of the request. Notice of the date, place and time of the hearing will be forwarded to the parent/guardian or eligible student by certified mail.

- b. The hearing will be conducted by a principal or higher administrative official as designated in writing by the Superintendent or designee. The official conducting the hearing shall not be the principal who made the initial decision nor shall it be anyone with a direct interest in the outcome of the hearing.
- c. Parents/guardians or the eligible student shall be afforded a full and fair opportunity to present evidence relevant to the issues raised and may be assisted or represented by individuals of their choice at their own expense, including an attorney.
- d. The official designated above shall make a decision in writing within 10 school days following the conclusion of the hearing and shall notify the parent/guardian or eligible student of that decision by certified mail.
- e. The decision of the official shall be based upon the evidence presented at the hearing and shall include a summary of the evidence and the reason for the decision.
- f. The decision shall include a statement informing the parents/guardians or eligible student of their right to place in the student records a statement commenting upon the information in the records and/or setting forth any reason for disagreement. Any explanation placed in the records shall be maintained by the District. If the student record is disclosed by the school to any other party, the explanation also shall be disclosed to that party.

If the principal or higher administrative official, after consulting with any other person(s) having relevant information, decides not to amend the record as requested, the principal will notify the parent/guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

**3. The right to consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA and state law authorize disclosure without consent.**

**3.1 With Consent**

Whenever the District is required by law or policy to seek written consent prior to disclosing personally identifiable information regarding a student, the notice provided to the parent/guardian or eligible student shall contain the following:

- a. the specific records to be disclosed;
- b. the specific reasons for such disclosure;
- c. the specific identity of any person, agency or organization requesting such information and the intended uses of the information;
- d. the method or manner by which the records will be disclosed; and
- e. the right to review or receive a copy of the records to be disclosed.

The parent/guardian's or eligible student's consent shall only be valid for the specific instance for which it was given. Consent for a student to participate in any course, school activity, special education program or in any other school program shall not constitute the specific written consent required by this regulation.

All signed consent forms shall be retained by the school district.

### **3.2 Without Consent**

Disclosure of personally identifiable information can be made without consent to the following:

a. A school official within the District, who has a specific legitimate educational interest in the education record of the personally identifiable information contained therein. A school official has legitimate educational interest if disclosure to the official is:

- (1) Necessary for that official to perform appropriate tasks that are specified in his or her position description or by a contract agreement;
- (2) Used within the context of official District business and not for purposes extraneous to the official's areas of responsibility;
- (3) Relevant to the accomplishment of some task or to a determination about the student; and
- (4) Consistent with the purposes for which the data are maintained.

A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board of Education; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, consultant or health care provider); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

b. Officials of another school, school system, or postsecondary institution that have requested the records and in which the student seeks or intends to enroll. In this case, disciplinary information may be included. The District will provide the parent/guardian or eligible student with a copy of the record if so requested.

c. In connection with a student's application for or receipt of financial aid.

d. A criminal justice agency investigating a criminal matter concerning a student enrolled or who will enroll in the school district when necessary to effectively serve the student prior to trial. Such information shall only include disciplinary and attendance information and shall only be shared upon certification by the criminal justice agency that the information will not be disclosed to any other party, except as specifically authorized or required by law, without the prior written consent of the student's parent/guardian or the eligible student.

- e. Educational testing and research organizations for the purpose of administering student aid programs or improving instruction or predictive tests as long as confidentiality is maintained and such organizations are required to destroy records after they no longer are needed.
- f. Accrediting institutions to carry out accrediting functions.
- g. In emergency situations to appropriate persons if the information is necessary to protect the health and safety of the student or others.
- h. Anyone if required by a court or subpoena. The District will make reasonable efforts to notify the parent/guardian or eligible student prior to complying with the subpoena or court order. The District will not provide such notice if the subpoena is issued by a federal grand jury or any other law enforcement purpose where the court has ordered non-disclosure of the existence or contents of the subpoena or information furnished.
- i. A court presiding over a legal action initiated by the school district where the education records are relevant, or initiated by a parent/guardian or eligible student where the records are relevant for the school district's defense.
- j. Parents/guardians of students over 18 years of age that is dependent for federal income tax purposes.

The school district may disclose group scholastic achievement data from which the individual cannot be identified without written consent of the parent/guardian or eligible student.

**4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

The name and address of the office that administers FERPA is:

Family Policy Compliance Office, U.S. Department of Education  
400 Maryland Avenue, SW, Washington, DC 20202-4605

**5. The right to refuse to permit the designation of any or all of the categories of directory information.**

The District is permitted by law to disclose directory information without written consent of the parent/guardian or eligible student. Directory information means information contained in a student's education record that would not generally be considered harmful or an invasion of privacy if disclosed. The parent/guardian or eligible student has the right to refuse to permit the designation of any or all of the categories of directory information if such refusal is received in writing in the office of the principal of the school where the student is in attendance no later than September 7 or the following Monday if September 7 is a Saturday or Sunday.

Directory information which may be released may include the student's name, e-mail address, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, grade level, degrees, honors and awards received, the most recent and previous education agency and awards received, the most recent and previous education agency or institution attended by the student and other similar information. Student telephone numbers and addresses will not be disclosed pursuant to this section.

**6. The right to request that information not be provided to military recruiting officers.**

Names, addresses and home telephone numbers as well as directory information of secondary school students will be released to military recruiting officers within 90 days of the request unless a student submits a written request that such information not be released.

Approved September 9, 1998

Revised February 9, 2005

Revised February 22, 2006

Revised June 11, 2008

Revised and Recoded February 8, 2012

St. Vrain Valley School District RE-1J, Longmont, Colorado

## MEMORANDUM

DATE: March 12, 2014

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Executive Summary on Board Policy Manual Overhaul Project-Board Policy Sections A-Foundations and Basic Commitments, B-Board Governance and Operations, and C-General School Administration

PURPOSE

For the Board of Education to hear a summary report on the progress of the Board Policy Manual Overhaul Project for Board Policy Sections A-Foundations and Basic Commitments, B-Board Governance and Operations, and C-General School Administration.

BACKGROUND

The Board of Education of the St. Vrain Valley School District (SVVSD) approved a contract with the Colorado Association of School Boards (CASB) on November 13, 2013 to work on the Board Policy Manual Overhaul Project. This project will have CASB representatives review each of the current District policies and identify areas where policy is lacking or needs improvement. Following receipt of monthly CASB recommended policy revisions, additions or deletions, a Policy Review Committee will meet with administration policy owners to review each policy and finalize policy revisions, additions or deletions.

CASB recommendations will be provided and Committee/policy owner review will be carried out according to an agreed-upon timeline. The first workshop was conducted on Friday, January 31, with CASB, a Committee of three Board members and the Secretary to the Board of Education. The Board approved a permanent Policy Review Committee of three Board members at the February 12, 2014 Regular Meeting. Regular Policy Review Committee meetings will be publicly posted. Other Board members are welcome to attend meetings at their discretion.

As the sections of the policy manual are completed, a Committee Board member will report on the progress of the project and announce the next sections to be reviewed. Indexes for Board Policy Sections A, B, and C are attached.



The Policy Review Committee will meet weekly. The public is welcome to attend those meetings and can call or email the Board of Education Secretary for meeting dates and times at [steege\\_barb@svvsd.org](mailto:steege_barb@svvsd.org) or 303-682-7292.

## **SECTION A: FOUNDATIONS AND BASIC COMMITMENTS**

Section A of the NEPN/NSBA classification system contains policies, regulations, and exhibits on the district's legal role in providing public education and the basic principles underlying school board governance. These policies provide a setting for all of the school board's other policies and regulations.

<b>AA</b>	School District Legal Status
<b>AA-E</b>	School District Legal Status - Legal Description
<b>AC</b>	Nondiscrimination/Equal Opportunity
<b>AC-R</b>	Nondiscrimination/Equal Opportunity (Complaint and Compliance Process)
<b>AC-E-1</b>	Nondiscrimination/Equal Opportunity
<b>AC-E-2</b>	Nondiscrimination/Equal Opportunity (Complaint Form)
<b>ACE</b>	Nondiscrimination on the Basis of Disability
<b>ACE-E-1</b>	Nondiscrimination on the Basis of Disability
<b>ACE-E-2</b>	Nondiscrimination on the Basis of Disability (Grievance Form)
<b>AD</b>	Educational Philosophy/School District Mission
<b>AD-1</b>	School District Goals and Objectives
<b>ADC</b>	Tobacco-Free Schools
<b>ADD</b>	Safe Schools
<b>ADD-R</b>	District Safety/Security Committees
<b>ADF</b>	School Wellness
<b>AE</b>	Accountability/Commitment to Accomplishment
<b>AE-R-1</b>	District Accountability/Accreditation Committee (By-Laws)
<b>AE-R-2</b>	School Accountability Committees
<b>AEC</b>	Annual Report to the Public
<b>AED</b>	Accreditation

## SECTION B: SCHOOL BOARD GOVERNANCE AND OPERATIONS

Section B of the NEPN/NSBA classification system contains policies, regulations, and exhibits on the school board -- how it is appointed or elected; how it is organized; how it conducts meetings, and how the board operates. This section includes bylaws and policies establishing the board's internal operating procedures.

<b>BB</b>	School Board Legal Status
<b>BBA</b>	Board Powers and Responsibilities
<b>BBAA</b>	Board Member Authority and Responsibilities
<b>BBBB</b>	Board Member Oath of Office
<b>BBBC/BBBB</b>	Board Member Resignation/Removal from Office
<b>BBBE</b>	Unexpired Term Fulfillment/Vacancies
<b>BBBG</b>	Board Elections
<b>BBBG-E</b>	Director District Legal Descriptions
<b>BC</b>	School Board Member Conduct
<b>BC-R</b>	School Board Member Disclosure
<b>BCA</b>	Code of Ethics for Board of Education Members
<b>BCA-E-1</b>	Code of Ethics for School Board Members
<b>BCA-E-2</b>	Board Member Code of Ethics
<b>BCAA</b>	Gifting, Awards, Honorariums and Sponsorships
<b>BCAA-E</b>	Gifting, Awards, Honorariums and Sponsorships Guidelines
<b>BCB</b>	Board Member Conflict of Interest
<b>BDA</b>	Board Organizational Meeting
<b>BDB</b>	Board Officers
<b>BDC</b>	Appointment of Secretary to the Board of Education
<b>BDF</b>	Advisory Committees
<b>BDFA</b>	District Personnel Performance Evaluation Council
<b>BDFB</b>	Vocational Program Advisory Committees
<b>BDFC</b>	St. Vrain Valley Early Childhood Council
<b>BDFD</b>	District Drug Abuse Education and Prevention Advisory Council (Safe and Drug Free Schools Advisory Board)
<b>BDG -1</b>	School Attorney/Legal Services
<b>BDG-2</b>	Legal Claims and Charges
<b>BE/BEA/BEB</b>	School Board Meetings/Regular Meetings/Special Meetings
<b>BEC</b>	Executive Sessions/Open Meetings
<b>BEC-E</b>	Minutes of an Executive Session of the Board of Education of the St. Vrain Valley School District
<b>BEDA</b>	Notification of Board Meetings
<b>BEDB</b>	Agenda
<b>BEDB-R</b>	Agenda
<b>BEDC</b>	Quorum
<b>BEDD</b>	Rules of Order
<b>BEDF</b>	Voting Method
<b>BEDG</b>	Minutes
<b>BEDH</b>	Public Participation at Board Meetings
<b>BEDJ</b>	Broadcasting/Taping of Board Meetings
<b>BF</b>	School Board Work Sessions and Retreats
<b>BG</b>	School Board Policy Process
<b>BGA</b>	Policy Development System
<b>BGB</b>	Policy Adoption
<b>BGD</b>	Regulations, Exhibits and Procedures
<b>BGE</b>	Policy Communication
<b>BGF</b>	Suspension/Repeal of Policy

<b>BHC</b>	Communications with Staff
<b>BIBA</b>	Board Member Travel, Conventions, Workshops and Other Expenses
<b>BIBA-R</b>	Board Member Travel, Conventions, Workshops and Other Expenses
<b>BIE</b>	Board Member Insurance/Liability
<b>BK</b>	School Board Memberships

## SECTION C: GENERAL SCHOOL ADMINISTRATION

Section C of the NEPN/NSBA classification system contains policies, regulations, and exhibits on school management, administrative organization, and school building and department administration -- including the administrative aspect of special programs and system wide reforms such as school- or site-based management. It also houses personnel policies on the superintendent, senior administrators (management team), and school principals. All phases of policy implementation -- procedures or regulations -- are properly located in this section.

<b>CA</b>	Administration Goals/Priority Objectives
<b>CBA/CBC</b>	Qualifications, Powers and Responsibilities of Superintendent (Job Description)
<b>CBB</b>	Recruitment of Superintendent
<b>CBD</b>	Superintendent's Contract
<b>CBF</b>	Superintendent's Conduct
<b>CC</b>	Administrative Organization
<b>CCA</b>	St. Vrain Organizational Chart
<b>CCB</b>	Line and Staff Relations
<b>CE</b>	Administrative Councils, Cabinets and Committees
<b>CFBA</b>	Evaluation of Evaluators
<b>CH</b>	Policy Implementation
<b>CHC</b>	Regulations Communication
<b>CHCA</b>	Handbooks and Directives
<b>CHD</b>	Administration in the Absence of Policy
<b>CI</b>	Temporary Administrative Assignments
<b>CK</b>	Administrative Consultants