

## NOTICE OF REGULAR MEETING AND AGENDA



**October 9, 2013**

**Educational Services Center  
395 South Pratt Parkway  
Longmont, Colorado 80501**

John Creighton, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

### **DISTRICT VISION STATEMENT**

*To be an exemplary school district  
which inspires and promotes high  
standards of learning and student  
well-being in partnership with  
parents, guardians and the  
community.*

### **DISTRICT MISSION STATEMENT**

*To educate each student in a safe  
learning environment so that they  
may develop to their highest  
potential and become contributing  
citizens.*

### **ESSENTIAL BOARD ROLES**

*Guide the superintendent  
Engage constituents  
Ensure alignment of resources  
Monitor effectiveness  
Model excellence*

### **BOARD MEMBERS**

*John Creighton, President  
Debbie Lammers, Secretary  
Mike Schiers, Asst Secretary  
Rod Schmidt  
Joie Siegrist  
Bob Smith, Vice President  
Dori Van Lone, Treasurer*

#### **1. CALL TO ORDER:**

7:00 pm Regular Business Meeting

#### **2. ADDENDUMS/CHANGES TO THE AGENDA:**

#### **3. AUDIENCE PARTICIPATION:**

#### **4. BOARD RECOGNITIONS/PRESENTATIONS TO THE BOARD & BOARD COMMUNICATIONS/COMMENTS:**

1. Grassroots St. Vrain Video-Lisa Hainline

#### **5. SUPERINTENDENT'S REPORT:**

#### **6. REPORTS:**

1. First Quarter Gifts to Schools, 2013-2014 School Year
2. 2012-2013 Scholarship Recipients
3. Finance & Audit Committee Meeting Dates

#### **7. CONSENT ITEMS:**

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the September 11, 2013 Regular Meeting; September 15, 2013 Special Meeting; and the September 25, 2013 Regular Televised Study Session
4. Approval: First Reading, Adoption, New Board Exhibit EHC-E-3 – Responsible Use Guidelines for Technology, Access and Digital Communications (Non-Staff)
5. Approval: First Reading, Adoption, Board Exhibit EFC-E – Free and Reduced Meal Application
6. Approval: Approval of Construction Manager/General Contractor (CMGC)-CDC Innovation Center
7. Approval: Approval of Physical Activity Grant Application

#### **8. ACTION ITEMS:**

1. Recommendation: Adoption of Resolution Proclaiming National School Lunch Week, October 14-18, 2013
2. Recommendation: Approval of Accreditation Recommendations for District Schools
3. Recommendation: Adoption of Resolution Proclaiming Classified School Employees Week, October 7-13, 2013

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Bob Smith, Vice President  
Dori Van Lone, Treasurer*

4. Recommendation: Approval of Waiver from Liability Insurance Requirement for the Frederick High School Education Foundation
5. Recommendation: Approval of Waiver to Board Policy DLB-Retirement Plans
6. Recommendation: Adoption of Resolution Approving St. Vrain Community Montessori School 3-Year Charter Operating Contract
7. Recommendation: Adoption of Resolution Approving Grade Extension Application for St. Vrain Community Montessori School

### **9. DISCUSSION ITEMS:**

1. First Reading, Introduction, Board Regulation IKF-R – Graduation Requirements-Physical Education Waiver

### **10. ADJOURNMENT:**

**Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:**

Wednesday, October 16	6:00 – 8:00 pm Study Session held at Mead Middle School Library
Wednesday, October 23	6:30 – 7:00 pm Review of CAFR 7:00 – 9:00 pm Televised Study Session
Wednesday, November 13	6:30 pm 1 <sup>st</sup> Quarter Financials 7:00 pm Regular Meeting
Wednesday, November 20	1:00 – 5:00 pm Board Retreat held at ESC Board Room

## MEMORANDUM

DATE: October 9, 2013  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Public Gifts to Schools

PURPOSE

To provide the Board of Education with a list of public gifts given to the St. Vrain Valley School District for the first quarter of the 2013-2014 school year totaling \$81,695.08.

BACKGROUND

During the course of the year, the District receives many cash and gift donations for its programs. These gifts are accepted by the principal, the superintendent or the Board of Education according to Board Policy KH, Public Gifts to Schools. The attached listing delineates these gifts.

# St. Vrain Valley School District RE-1J

## 2013-14 PUBLIC GIFTS TO THE SCHOOLS

Reported between July 1, 2013 and September 30, 2013

DATE OF GIFT	DONOR	AMT/VALUE	LOC	PTO	PTO AMT	DESCRIPTION
8/1/2013	Legacy Elementary PTO	\$ 400.00	139	P	400	Cash donation to be used toward the purchase of planners for students at Legacy Elementary.
8/1/2013	Legacy Elementary PTO	900.00	139	P	900	Cash donation to be used for the Summer Enrichment Program at Legacy Elementary.
8/1/2013	Kelley Morgan	100.00	123			Donation of a Little Tykes kitchen and accessories to be used in the kindergarten classroom at Central Elementary.
8/2/2013	Arrow Office Products & Interiors	405.00				Donation of an executive mesh chair in support of the Classified Welcome Back event.
8/2/2013	Office Depot	100.00				Donation of a HP Officejet all-in-one printer, copier, scanner & fax in support of Classified Welcome Back event.
8/2/2013	Wells Fargo Bank	30.00				Donation of a gift card in support of the Classified Welcome Back event.
8/2/2013	Microsoft Matching Gifts Program	40.00	254			Cash donation to be used to support the PTO fundraiser at Altona Middle School.
8/7/2013	Elevations Credit Union	600.00				Donation of an iPad for support of the Classified Welcome Back event.
8/7/2013	Elevations Credit Union	4,174.48				Donation of Breakfast (\$2,740.48), snacks & beverages (\$834.00) and an iPad for New Teacher Orientation.
8/7/2013	Boulder County Healthy Kids	25.00				Donation of a Target gift card in support of the Classified Welcome Back event.
8/7/2013	Noodles & Company	1,200.00				Donation of lunch for the New Teacher Orientation participants.
8/9/2013	David & Sandy Wynja	225.00	123			Donation of hanging files and file folders for office and teaching staff at Central Elementary.
8/9/2013	Chick-Fil-A	374.50				Donation of chips, cookies and tea for lunch in support of the New Teacher Orientation.
8/9/2013	Delta Kappa Gamma	25.00				Donation of a Target gift card in support of the Classified Welcome Back event.
8/9/2013	Joyce Nelson	259.00	137			Donation of various office supplies to be used in classrooms at Rocky Mtn. Elementary School.
8/13/2013	Eagle Crest PTO	169.18	142	P	169	Donation of 95 Everyday Writers to be used for writing in the 5th Grade classes at Eagle Crest.
8/13/2013	Richard Moldt	90.00	147			Cash donation to be used at Blue Mountain Elementary School.
8/13/2013	North Shore Animal League	2,500.00	142			Cash donation to be used for education about shelter animals at Eagle Crest Elementary.
8/15/2013	Mike & Stella Cepries	100.00	137			Donation of toys for the PBS Store at Rocky Mountain Elementary School.
8/15/2013	Longmont Community Foundation	10,000.00	122			Cash donation to be used for a non-fiction book room at Burlington Elementary School.
8/19/2013	Niwot Elementary PTAC	1,023.00	131	P	1023	Cash donation to be used to provide para pay and benefits to support students at Niwot Elementary.
8/19/2013	Rachel Rees	200.00	254			Donation of a clarinet to be used by students in the Band Program at Altona Middle School.
8/20/2013	Blue Mountain Elementary School PTO	2,021.63	147	P	2022	Cash donation (\$5.00 each) to be given to each student for school supplies at Blue Mtn. Elementary.
8/20/2013	Blue Mountain Elementary School PTO	2,021.63	146	P	2022	Cash donation to be used for school supplies for each student at Blue Mtn. Elementary (\$5 each).
8/21/2013	Lori Clark	50.00	130			Donation of a box of minerals, rocks and gems to be used at Mtn. View Elementary.
8/21/2013	Jennifer Jackson	200.00	216			Donation of a flute to be used by students in the Band Program at Longs Peak Middle School.
8/21/2013	Tanya & Carl Gumeson	200.00	216			Donation of a trombone to be used by students in the Band Program at Longs Peak Middle School.
8/22/2013	Sara Clifton	500.00	216			Donation of a trumpet and music books to be used in the Band Program at Longs Peak Middle School.
8/22/2013	Kolby Sonner	100.00	216			Donation of a clarinet to be used by students in the Band Program at Longs Peak Middle School.
8/22/2013	ESRI	6,257.00				Donation of 134 multiple GIS books to be used to support students at the Innovation Center.
8/23/2013	Mead Mavericks Booster Club	153.90	305	P	154	Cash donation to be used for 30 copies of "Divergent" for the Young Adult Novels Class at Mead High School.
8/23/2013	The Community Foundation	700.00	139			Cash donation to be used for Special Education supplies at Legacy Elementary.
8/23/2013	Ruth Martin	12,700.00	143			Purchase of iPad Mini's for every student in Mrs. Wolfenbarger's class of 5th graders at Prairie Ridge Elementary.
8/23/2013	Eric & Sandy Hozempa	200.00	216			Donation of a trumpet to be used by students in the Band Program at Longs Peak Middle School.
8/25/2013	First United Methodist Church	441.00	534			Cash donation to be used for the purchase of educational materials for students at Timberline.
8/26/2013	Wayne & Pat Garrett	36.00	126			Donation of paper goods for snacks for teachers at Spark! Discovery Preschool.
8/26/2013	Eagle Crest PTO	2,584.30	142	P	2584	Cash donation to be used for the Eagle Crest Elementary Summer School Program.
8/26/2013	Eagle Crest PTO	4,650.00	142	P	4650	Cash donation to be used for each classroom teacher at Eagle Crest to purchase materials.
8/27/2013	IBM	20,799.92	126			Donation of 8 Young Explorer Units to be used in each of the 3 STEM Preschool classrooms.
8/28/2013	Jolynn DiGiallonardo	300.00	216			Donation of a drum set to be used by students in the Band Program at Longs Peak Middle School.
8/28/2013	Cheryl Layo	650.00	216			Donation of a trumpet to be used by students in the Band Program at Longs Peak Middle School.
8/28/2013	Holly & Bryan Reid	15.00	147			Cash donation to be used for the birthday book donation at Blue Mtn. Elementary.
8/29/2013	Brian Dennis McKean	600.00	534			Donation of a trombone to be used by students in the Band Program at Timberline.
8/30/2013	Trisha Harris	125.00	305			Donation of paper and post-it notes to be used by the office staff and for student needs at Mead High School.
9/3/2013	Amy Martien	25.00	216			Cash donation to be used in the Band Program at Longs Peak Middle School.
9/4/2013	Colleen Keller	10.00	130			Donation of six books for the library at Mtn. View Elementary.
9/5/2013	G&B Products	700.00				Donation of various electronic parts and hardware to be used by students in the Innovation Center.
9/5/2013	Wayne Garrett	65.62	126			Donation of bulk quantity of cups, napkins and plates for use in STEM Preschool classes at Spark!.

# St. Vrain Valley School District RE-1J

## 2013-14 PUBLIC GIFTS TO THE SCHOOLS Reported between July 1, 2013 and September 30, 2013

DATE OF GIFT	DONOR	AMT/VALUE	LOC	PTO	PTO AMT	DESCRIPTION
9/9/2013	Eagle Crest PTO	2,523.92	142	P	2524	Cash donation to be used for the purchase of "Leader in Me Books" for Eagle Crest Elementary.
9/13/2013	Meridian Wealth Management	50.00	142			Donation of four boxes of snacks for the health office and classrooms at Eagle Crest Elementary.
9/13/2013	Kathy Martin	75.00	142			Donation of a box of paperback books for use in the Literacy Room at Eagle Crest Elementary.
	<b>Total Gifts Reported 7/1/13 - 9/30/13</b>	<b>\$ 81,695.08</b>				
	<b>Parent Group Donations</b>	<b>\$ 16,447.56</b>				
	<b>Total Gifts Reported 10/1/13 - 12/31/13</b>	<b>\$ -</b>				
	<b>Parent Group Donations</b>	<b>\$ -</b>				
	<b>Total Gifts Reported 1/1/14 - 3/31/14</b>	<b>\$ -</b>				
	<b>Parent Group Donations</b>	<b>\$ -</b>				
	<b>Total Gifts Reported 4/1/14 - 6/30/14</b>	<b>\$ -</b>				
	<b>Parent Group Donations</b>	<b>\$ -</b>				
	<b>TOTAL GIFTS 2013-2014</b>	<b>\$ 81,695.08</b>				
	<b>TOTAL PARENT GROUP DONATIONS</b>	<b>\$ 16,447.56</b>				

# St. Vrain Valley School District RE-1J

2013-14 PUBLIC GIFTS TO THE SCHOOLS			
Reported between July 1, 2013 and September 30, 2013			
School	General Gifts	Parent Group Gifts	Total Gifts
Burlington	\$ 10,000.00	\$ -	\$ 10,000.00
Central	325.00	-	325.00
Columbine	-	-	-
Erie Elementary	-	-	-
Spark! Discovery Preschool	20,901.54	-	20,901.54
Hygiene	-	-	-
Lyons Elementary	-	-	-
Mead Elementary	-	-	-
Mountain View	60.00	-	60.00
Niwot Elementary	-	1,023.00	1,023.00
Spangler	-	-	-
Northridge	-	-	-
Loma Linda	-	-	-
Longmont Estates	-	-	-
Rocky Mountain	359.00	-	359.00
Indian Peaks	-	-	-
Legacy	700.00	1,300.00	2,000.00
Sanborn	-	-	-
Alpine	-	-	-
Eagle Crest	2,625.00	9,927.40	12,552.40
Prairie Ridge	12,700.00	-	12,700.00
Fall River	-	-	-
Black Rock	-	2,021.63	2,021.63
Blue Mountain	105.00	2,021.63	2,126.63
Centennial	-	-	-
Red Hawk	-	-	-
Sunset	-	-	-
Longs Peak	2,175.00	-	2,175.00
Heritage	-	-	-
Mead Middle	-	-	-
Westview	-	-	-
Coal Ridge	-	-	-
Trail Ridge	-	-	-
Erie Middle	-	-	-
Altona	240.00	-	240.00
Olde Columbine	-	-	-
Mead High	125.00	153.90	278.90
Niwot High	-	-	-
Skyline	-	-	-
Erie High	-	-	-
Longmont High	-	-	-
Silver Creek	-	-	-
Frederick High	-	-	-
CDC	-	-	-
Lyons Middle Senior	-	-	-
Timberline K-8	1,041.00	-	1,041.00
All Other Departments	13,890.98	-	13,890.98
	\$ 65,247.52	\$ 16,447.56	\$ 81,695.08

## MEMORANDUM

DATE: October 9, 2013  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: High School Scholarships Awarded Spring 2013

PURPOSE

To provide the Board of Education with information relative to the local high school scholarships awarded to 2012-2013 District graduates.

BACKGROUND

Annually, a list of local scholarships is sent to District high schools to be distributed to graduating seniors. The sponsors of these scholarships range from civic organizations and local businesses to families who have set up scholarships in memory of loved ones. These awards are substantial and the generosity of this community is commendable. Students were awarded a total of \$375,169 in local scholarships and awards. In addition, students were offered a total of \$12,308,293 in scholarships and awards from colleges and universities across the country.

## LOCAL SCHOLARSHIP WINNERS Class of 2013

### **American Legion Auxiliary Scholarship**

Jasmin Canales	Skyline High School	\$1,000
Samantha Macias	Skyline High School	\$1,000
Zoe Bruce	Silver Creek High School	\$ 500
Zachary Gomez-Rivera	Frederick High School	\$ 500
Christian Martinez	Frederick High School	\$ 500

### **American Legion Post 32 - Fred Elhardt World War II Scholarship**

Sierra Serrette	Silver Creek High School	\$1,000
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### **American Legion Post 32 – James G. Craig Scholarship**

Marissa Zuccaro	Mead High School	\$1,000
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### **American Legion Post 32 – James B. Clayton Vietnam Memorial Scholarship**

John Solomon Acton	Niwot High School	\$1,000
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### **Bill Hanson Scholarship**

Caleb Fiebig	Longmont High School	\$1,000
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### **Boulder County Track Scholarship**

Forrest Wetterstrom	Longmont High School	\$ 500
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### **Burg Simpson Scholarship**

Marissa Zuccaro	Mead High School	\$1,000
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### **Carbon Valley Recreation District**

Lucas Adams	Frederick High School	\$ 150
Emily Echelberger	Frederick High School	\$ 400
Alexander Faber	Frederick High School	\$ 400
Kaitlin Hoffmann	Frederick High School	\$ 150
Brianna Lussier	Frederick High School	\$ 150
Courtney Zimmerman	Frederick High School	\$ 250

### **City of Dacono**

Dalton Linkus	Erie High School	\$1,000
Stephanie Garcia	Frederick High School	\$ 500
Nathan Harrison	Frederick High School	\$ 500

### **Clark Scholarship**

Brisco Arechederra	Longmont High School	\$5,000
Tori Bolton	Longmont High School	\$5,000
Karyn Burry	Longmont High School	\$5,000
Kelcy Coleman	Longmont High School	\$5,000
Joshua DiGiallonardo	Longmont High School	\$5,000
Caleb Fiebig	Longmont High School	\$5,000
Zachary Kegel	Longmont High School	\$5,000
Emily LaPlante	Longmont High School	\$5,000
Elizabeth Morgan	Longmont High School	\$5,000
Laura Nestler	Longmont High School	\$5,000
Ashley Raykovitz	Longmont High School	\$5,000
Janette Rodriguez	Longmont High School	\$5,000
Elias Shelstad	Longmont High School	\$5,000
David Stone	Longmont High School	\$5,000



Tatiana Tabares	Longmont High School	\$5,000
Adam Wolford	Longmont High School	\$5,000
Ashley Wright	Longmont High School	\$5,000
<b>Colorado Art Education Association</b>		
Corrine Mares	Skyline High School	\$ 500
<b>Colorado Motor Carriers Association, Ray Smith Scholarship</b>		
Wesley Back	Mead High School	\$1,000
<b>Colorado Oil &amp; Gas</b>		
Marissa Zuccaro	Mead High School	\$1,000
<b>Colorado Women's Sports Fund Association Scholarship</b>		
Lindsey Harper	Mead High School	\$ 500
<b>Cundall Art Scholarship</b>		
Corrine Mares	Skyline High School	\$ 750
Gareth de Nobrega	Frederick High School	\$ 450
Breece Kelsey	Erie High School	\$ 450
Kaitlyn Jacobs	Longmont High School	\$ 450
Tatiana Tabares	Longmont High School	\$ 450
Joy Garrod	Frederick High School	\$ 450
<b>DAR S Dunn Scholarship</b>		
Stephanie Garcia	Frederick High School	\$ 600
<b>Edith Welker Myers Scholarship</b>		
Erika Aguirre	Silver Creek High School	\$1,000
Michael Brubaker	Silver Creek High School	\$1,000
Luis E. Cano	Lyons High School	\$1,000
Jessica Cruz	Silver Creek High School	\$1,000
Camille Dali	Frederick High School	\$1,000
Zachary Danduran	Lyons High School	\$1,000
Stephanie Garcia	Frederick High School	\$1,000
Chantal Gonzales	Olde Columbine High School	\$1,000
Clemente Guereca	Longmont High School	\$1,000
Ivonne Guerrero	Skyline High School	\$1,000
Breece Kelsey	Erie High School	\$1,000
Vanesa Mena	Frederick High School	\$1,000
Kaitlan Moore	Frederick High School	\$1,000
Cody Contreras	Olde Columbine High School	\$1,000
Claire Nibbe	Erie High School	\$1,000
Pamela Nunez	Skyline High School	\$1,000
Alyssia Renã	Olde Columbine High School	\$1,000
Jesse Reska	Frederick High School	\$1,000
Leonardo Rueda	Skyline High School	\$1,000
Angelita M. Wilson	Olde Columbine High School	\$1,000
Dulce Leyva	Skyline High School	\$1,000
Samantha Macias	Skyline High School	\$1,000
Jacob Alan Theiss	Skyline High School	\$1,000
Megan Wissman	Lyons High School	\$ 650
Madeline Butler	Niwot High School	\$ 500
Madison Meyer	Skyline High School	\$ 500
Silvana Berdiales	Silver Creek High School	\$ 500
Manah Taylor	Frederick High School	\$ 500
Brittney Pepitone	Frederick High School	\$ 500
Katelynn Campbell	Frederick High School	\$ 500
Nicholas Zumhofe	Silver Creek High School	\$ 500
Kelan Dick	Silver Creek High School	\$ 500

Ramon Ahumada	Frederick High School	\$ 500
Brittany King	Lyons High School	\$ 500
Kristopher Michael Vowell	Skyline High School	\$ 500
Janette Rodriguez	Longmont High School	\$ 500
Tessa Leigh Maclean	Erie High School	\$ 500
Elizabeth Morgan	Longmont High School	\$ 500
Kelcy Coleman	Longmont High School	\$ 500
Emily Echelberger	Frederick High School	\$ 500
Kristen Linroth	Niwot High School	\$ 500
Karisa Dreyer	Lyons High School	\$ 500
Luis Medina	Longmont High School	\$ 500
Jessica Renner	Mead High School	\$ 500
Emily Laplante	Longmont High School	\$ 500
Tatiana Janai Tabares	Longmont High School	\$ 500
Jasmine Huerta	Frederick High School	\$ 500
<b>Edna Layton Scholarships</b>		
Madeline Butler	Niwot High School	\$1,400
Morgan Goertz	Silver Creek High School	\$1,400
Samantha Grenier	Erie High School	\$1,400
Corrie Kriel	Skyline High School	\$1,400
Genevieve McIntire	Longmont High School	\$1,400
Kelsey Minor	Lyons High School	\$1,400
Laura Nestler	Longmont High School	\$1,400
Claire Nibbe	Erie High School	\$1,400
Samantha Roberts	Skyline High School	\$1,400
Janette Rodriguez	Longmont High School	\$1,400
Hannah Truesdale	Skyline High School	\$1,400
<b>Education Foundation for the St. Vrain Valley - Director's Scholarship</b>		
Stephanie Garcia	Frederick High School	\$1,000
<b>Education Foundation for the St. Vrain Valley – Donna Bower Educational Scholarship</b>		
Elizabeth Diaz-Ruiz	Skyline High School	\$1,000
<b>Education Foundation for the St. Vrain Valley - Scott Meade Art Scholarship</b>		
Anna McCabe	Longmont High School	\$ 500
<b>Education Foundation for the St. Vrain Valley - Julia Sage Stolte Memorial Scholarship</b>		
Samantha Macias	Skyline High School	\$1,000
<b>Education Foundation for the St. Vrain Valley - Michael Thomas Hoge Scholarship for Mathematics</b>		
Brisco Arechederra	Longmont High School	\$1,000
<b>Education Foundation for the St. Vrain Valley - Rhonda Herrman Community Involvement Scholarship</b>		
Jessica Calzolari	Mead High School	\$1,000
Kailee Cox	Silver Creek High School	\$1,000
<b>Elevations Credit Union M.R. Hellie Scholarship</b>		
Jasmine Huerta	Frederick High School	\$2,000
<b>Elk's Legacy Award</b>		
Stephanie Sparks	Niwot High School	\$4,000
<b>Elk's Lodge Foundation Scholarship</b>		
Heather Tams	Global Online Academy	\$ 500

<b>Encana Gas and Oil</b>		
Hannah Goddard	Erie High School	\$10,000
Jacob Sleeth	Frederick High School	\$1,000
<b>Erie Community Senior Citizens</b>		
Samantha Grenier	Erie High School	\$1,500
<b>Erie High School Booster Club</b>		
Samantha Grenier	Erie High School	\$1,000
Matthew Moore	Erie High School	\$1,000
<b>Erie High School Education Foundation</b>		
Ryan Romey	Erie High School	\$1,000
Samantha Grenier	Erie High School	\$1,500
Mitchell Vang	Erie High School	\$1,000
Connor Conilogue	Erie High School	\$ 500
Chandon Singh	Erie High School	\$1,000
<b>Erie Optimist Club</b>		
Chandon Singh	Erie High School	\$1,000
<b>Erie Rotary Club</b>		
Matthew Moore	Erie High School	\$1,000
Chandon Singh	Erie High School	\$1,000
<b>Frank Stenson Scholarship</b>		
Genevieve McIntire	Longmont High School	\$ 500
<b>Frederick High Alumni Scholarship</b>		
Stephanie Garcia	Frederick High School	\$1,000
Kaitlin Hoffmann	Frederick High School	\$1,000
Courtney Zimmerman	Frederick High School	\$1,000
<b>Frederick High Booster Club Scholarship</b>		
Shanelle Cox	Frederick High School	\$1,000
Emily Echelberger	Frederick High School	\$1,000
Stephanie Garcia	Frederick High School	\$1,000
<b>Frederick High School Education Foundation Scholarship</b>		
Stephanie Garcia	Frederick High School	\$ 500
Vanesa Mena	Frederick High School	\$ 500
<b>Frederick High School Music Foundation Scholarship</b>		
Sharon Parker	Frederick High School	\$ 500
Sara Thiesen	Frederick High School	\$ 500
<b>Frederick High School Staff Scholarship</b>		
Katarina Fuentez	Frederick High School	\$ 500
Sharon Parker	Frederick High School	\$ 500
Grace Lahrs	Frederick High School	\$ 500
Sharon Parker	Frederick High School	\$ 500
<b>Frederick Town Scholarship</b>		
Emily Echelberger	Frederick High School	\$1,000/year for 4 years
James Henry	Frederick High School	\$4,000
<b>Friends of Mario Portillo Scholarship</b>		
Makenzie Urban	Frederick High School	\$1,500
Lucas Adams	Frederick High School	\$1,500

<b>Gene McCain Scholarship</b>		
Clint Hirschfeld	Lyons High School	\$ 500
<b>Gold Star Award</b>		
Kayce Johnson	Lyons High School	\$ 500
Kailee Cox	Silver Creek High School	\$ 500
McKenna Howard	Niwot High School	\$ 500
<b>Gordon Cramer Scholarship</b>		
Madeline Rae Peterson	Longmont High School	\$ 500
Drew Magee	Longmont High School	\$ 500
<b>Guadalupe Charitable Trust</b>		
Elizabeth Gomez	Skyline High School	\$6,000
Samantha Macias	Skyline High School	\$6,000
Jessica Morales Tavera	Skyline High School	\$4,000
Zenia Quintana	Skyline High School	\$6,000
Ana Soto Garcia	Skyline High School	\$4,000
<b>Henry Braly Scholarship</b>		
Jakob Vargas	Frederick High School	\$1,000
<b>Hispanic Education Foundation</b>		
Hannah Goodard	Erie High School	\$ 500
Camille Dali	Frederick High School	\$ 500
Katarina Fuentes	Frederick High School	\$ 500
Stephanie Garcia	Frederick High School	\$ 500
Jasmine Huerta	Frederick High School	\$ 500
Christian Martinez	Frederick High School	\$ 500
Cassidy McClure	Frederick High School	\$ 500
Vanessa Mena	Frederick High School	\$ 500
Mariah Taylor	Frederick High School	\$ 500
Jakob Vargas	Frederick High School	\$ 500
Gabriella Fallon	Longmont High School	\$ 500
Emily LaPlante	Longmont High School	\$ 500
Janette Rodriguez	Longmont High School	\$ 500
Chris Scanlon	Longmont High School	\$ 500
Tatiana Tabares	Longmont High School	\$ 500
Luis Cano	Lyons High School	\$ 500
Rebecca Weglarz	Lyons High School	\$ 500
Megan Wissman	Lyons High School	\$ 500
Deyanira Enriquez	Niwot High School	\$ 500
Kristen Linroth	Niwot High School	\$ 500
Cody Contreras	Olde Columbine High School	\$ 500
Erika Aquirre	Silver Creek High School	\$ 500
Michael Brubaker	Silver Creek High School	\$ 500
Kailee Cox	Silver Creek High School	\$ 500
Itzel Flores	Skyline High School	\$ 500
Anna Gutierrez	Skyline High School	\$ 500
Dulce Levva	Skyline High School	\$ 500
Pamela Nunez	Skyline High School	\$ 500
Zenia Quintana	Skyline High School	\$ 500
<b>Hispanic Education Foundation - Mendez Scholarship</b>		
Ashley Raykovitz	Longmont High School	\$1,500
<b>Hispanic Education Foundation – Rodriguez Scholarship</b>		
Angelita Wilson	Olde Columbine High School	\$1,000

**Hispanic Education Foundation – SVVSD Administrator Scholarship**

Silvana Berdiales	Silver Creek High School	\$1,000
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**Horatio Alger Colorado Scholarship**

Manuel Gonzales	Skyline High School	\$5,000
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**James Elmer & Laura Dreier Newton Scholarship**

Katelyn Shields	Mead High School	\$1,000
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**Joel Mack Memorial**

Brian Grubb	Lyons High School	\$ 500
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**Junior Colorado Arabian Horse Judging**

Piper Zeier	Erie High School	\$1,250
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**King GMC Scholarship**

Cassidy McClure	Frederick High School	\$ 500
Sarah Steed	Skyline High School	\$ 500

**Kiwanis Club of Longmont Foundation**

Tatiana Tabares	Longmont High School	\$1,500
Stephanie Garcia	Frederick High School	\$1,500

**LaVerne Johnson Scholarship Fund**

Brian Grubb	Lyons High School	\$ 500
Brittany King	Lyons High School	\$ 500

**Leaders & Achievers Comcast Scholarship**

Ashley Wright	Longmont High School	\$1,000
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**Leoma Hunter Scholarship**

Cassidy McClure	Frederick High School	\$1,000
Wesley Back	Mead High School	\$1,000

**Longmont Community Foundation – Catherine C. Owens Scholarship**

Kasey McKrola	Mead High School	\$1,000
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**Longmont Community Foundation – Dr. Jack and Margaret Beynon Memorial Scholarship**

Joshua Wise	Frederick High School	\$3,119
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**Longmont Community Foundation – Madeline Marie Molzahn Sherrod Scholarship**

Stephanie Garcia	Frederick High School	\$1,500/year up to 4 years
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**Longmont Community Foundation – Phillip McClelland Scholarship**

Stephanie Garcia	Frederick High School	\$1,000
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**Longmont Community Foundation – St. Vrain Valley Community Service Award**

Jessica Calzolari	Mead High School	\$ 500
Jocelyn Beausire	Niwot High School	\$ 500
McKenna Howard	Niwot High School	\$ 500
Gillian Hyde	Niwot High School	\$ 500
Keeli Mallory	Niwot High School	\$ 500
Zenia Quintana	Skyline High School	\$ 500

**Longmont Conservation District Scholarship**

Emily Echelberger	Frederick High School	\$2,000
Samantha Cassidy	Olde Columbine High School	\$2,000

**Longmont Elk's Lodge**

Hannah Goddard	Erie High School	\$ 500
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<b>Longmont Elk's Lodge #1055 Scholarship</b>		
Alyxandra Staiano	Mead High School	\$ 500
<b>Longmont High School Booster Club</b>		
Tessa Christopher	Longmont High School	\$ 500
Marcus Johnson	Longmont High School	\$ 500
<b>Longmont High School Music Booster Club Scholarship</b>		
Samuel Cozad	Longmont High School	\$ 500
David DiSalvo	Longmont High School	\$ 500
Jeremy Edwards	Longmont High School	\$ 500
<b>Longmont Symphony Orchestra - Ray Parnaby Scholarship</b>		
Jessica Masson	Skyline High School	\$1,000
<b>Longmont Symphony Orchestra – Gary Dicks Memorial Performance Scholarship</b>		
Fiona Patterson	Longmont High School	\$1,000
<b>Lyons Chamber of Commerce Scholarship</b>		
Zachary Tucker	Lyons High School	\$1,000
<b>Lyons Community Foundation Scholarship</b>		
Emily Puzo	Lyons High School	\$1,000
Zachary Tucker	Lyons High School	\$1,000
<b>Lyons Lions Club</b>		
Brittany King	Lyons High School	\$1,000
Megan Wissman	Lyons High School	\$1,000
<b>Margaret Olson Memorial Scholarship</b>		
Katelyn Shields	Global Online Academy Mead High School	\$ 500
<b>Mario Portillo Scholarship</b>		
Joshua Wise	Frederick High School	\$ 200
<b>Marsha Nixon Soukup Scholarship</b>		
Sarah Frank	Niwot High School	\$1,000
<b>Mary Ann Burger Hakonson Memorial Scholarship</b>		
Elizabeth Morgan	Longmont High School	\$ 500
<b>Mary Lou Martinez Memorial Scholarship</b>		
Samantha Macias	Skyline High School	\$1,000
<b>Mead High School Angels Scholarship</b>		
Megan Andrews	Mead High School	\$ 250
Tyler Norris	Mead High School	\$ 250
Tyrus Norris	Mead High School	\$ 250
Daisy Rodriguez	Mead High School	\$ 250
<b>Mead High School Booster Club</b>		
Jessica Calzolari	Mead High School	\$ 500
<b>Mead High School Boosters Outstanding Volunteer Service Award</b>		
Allison Pelzel	Mead High School	\$ 500
<b>Mead High School Female Scholar Athlete</b>		
Kasey McKrola	Mead High School	\$ 500

<b>Mead High School Male Scholar Athlete</b>		
Marco Clark	Mead High School	\$ 500
<b>Mead Rotary Foundation</b>		
Tyrus Norris	Mead High School	\$ 200
Katelyn Shields	Mead High School	\$1,500
<b>Mead Town Hall Scholarship</b>		
Brittany Glassburn	Global Online Academy	\$ 750
<b>Metcalf-Epple Memorial Scholarship</b>		
Ashley Raykovitz	Longmont High School	\$ 500
<b>Nancy L. Nixon Foundation</b>		
Gracy Lahrs	Frederick High School	\$1,000
Cassidy McClure	Frederick High School	\$1,000
Emily Echelberger	Frederick High School	\$1,000
Stephanie Garcia	Frederick High School	\$1,000
Kristen Linroth	Niwot High School	\$1,000
Madeline Butler	Niwot High School	\$1,000
Michael Brubaker	Silver Creek High School	\$1,000
Marissa Zuccaro	Mead High School	\$1,000
Hanna Goodard	Erie High School	\$1,000
Elizabeth Diaz	Skyline High School	\$1,000
<b>Niwot High School Education Foundation Directors Scholarship</b>		
Deyanira Enriquez	Niwot High School	\$1,000
<b>Niwot National Honor Society</b>		
Jocelyn Beausire	Niwot High School	\$1,000
<b>Niwot Rotary Club</b>		
Alexann Riddle	Niwot High School	\$ 500
Keeli Mallory	Niwot High School	\$ 500
<b>Pascoff Family Scholarship</b>		
Lucas Adams	Frederick High School	\$1,000
Ramon Ahumada	Frederick High School	\$1,000
Shanelle Cox	Frederick High School	\$1,000
Kaitlin Hoffmann	Frederick High School	\$1,000
Jakob Vargas	Frederick High School	\$1,000
<b>Premiers Members Credit Union Scholarship</b>		
Emily Echelberger	Frederick High School	\$1,000
<b>Poudre Valley REA Scholarship</b>		
Jessica Calzolari	Mead High School	\$2,000
<b>Ray Hickman Memorial Scholarship</b>		
Janette Rodriguez	Longmont High School	\$ 500
<b>Ronny Evezich Memorial Scholarship</b>		
Makenzie Urban	Frederick High School	\$ 200
<b>Ruth Schrichte Memorial Scholarship</b>		
Michaela Ervin	Erie High School	\$ 500
<b>SAL Squad #32 Scholarship</b>		
Britney Glassburn	Global Online Academy	\$1,000

**Sharpe Magnie Scholarship**

Jacob Kutz	Frederick High School	\$ 500
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**Skyline High School Education Foundation**

Joseph Deleon	Skyline High School	\$1,000
James Henry	Skyline High School	\$1,000
Appechya Karki	Skyline High School	\$1,000
Samantha Macias	Skyline High School	\$1,000
Savanah McNeill	Skyline High School	\$1,000
Zenia Quintana	Skyline High School	\$ 500
Krystal Ruvalcaba	Skyline High School	\$ 500

**Skyline High School Education Foundation – Beatriz & Maria Cintora Silva**

Dulce Leyva	Skyline High School	\$1,500
Pamela Nunez Bueno	Skyline High School	\$ 500

**Slick Hayley Award**

Lillian Hansis	Longmont High School	\$1,000
Nicholas Trammell	Skyline High School	\$ 500

**St. Vrain Community Service Award (Longmont Community Foundation, Times-Call, WalMart, Mile High Banks – Sponsors)**

Jocelyn Beausire	Niwot High School	\$ 500
Jessica Calzolari	Mead High School	\$ 500
McKenna Howard	Niwot High School	\$1,000
Gillian Hyde	Niwot High School	\$ 500
Keeli Mallory	Niwot High School	\$ 500
Zenia Quintana	Skyline High School	\$ 500

**St. Vrain Valley Retired Employees Association Scholarship**

Michael Brubaker	Silver Creek High School	\$ 500
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**Stromquist Lifelong Learning Scholarship**

Shelby Heni-Josh	Adult Education	\$ 500
Souleymane Kabore	Adult Education	\$ 500
Guang Zhang	Adult Education	\$ 500
Wilda Rivas	Adult Education	\$ 500
Yuris Robles	Adult Education	\$2,000

**Third Avenue Eyecare Scholarship**

Samantha Sim	Niwot High School	\$ 500
Karyn Burry	Longmont High School	\$ 500

**Tom Nelson Memorial Golf**

Jack Adolfson	Silver Creek High School	\$1,000
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**Town of Firestone Excellence in Academics Scholarship**

Sharon Parker	Frederick High School	\$1,000
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**Town of Firestone Safe Built Scholarship**

Stephen Pratt	Erie High School	\$1,000
Cassidy McClure	Frederick High School	\$1,000/year for 4 years

**Town of Lyons Spirit of Community Award**

Jared Burton	Lyons High School	\$ 50
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**Town of Mead Continuing Education Scholarship**

Lindsey Harper	Mead High School	\$1,000
Julie Shuler	Mead High School	\$1,500



<b>Tri-Town Lions Club</b>		
Emily Echelberger	Frederick High School	\$1,000
Stephanie Garcia	Frederick High School	\$1,000
<b>Twin Peaks Rotary Scholarship</b>		
Michael Brubaker	Silver Creek High School	\$2,000
<b>Twin Peaks Rotary – Martha Clevenger Scholarship</b>		
Stephanie Garcia	Frederick High School	\$2,000
<b>United Power Book Scholarship</b>		
Emily Echelberger	Frederick High School	\$ 500
Alyxandra Staiano	Mead High School	\$ 500
<b>United Power Scholarship</b>		
Sharon Parker	Frederick High School	\$1,000
Sarah Szakas	Niwot High School	\$1,000
<b>United Power Tri-State G &amp; T Scholarship</b>		
Marissa Zuccaro	Mead High School	\$ 500
<b>Valley Bank &amp; Trust</b>		
Stephanie Garcia	Frederick High School	\$4,000
<b>Young Farmer Educational Scholarship</b>		
Kelcy Coleman	Longmont High School	\$4,000
<b>Zadel Realty Scholarship</b>		
Brynn Burnham	Frederick High School	\$ 500

## MEMORANDUM

DATE: October 9, 2013  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Finance and Audit Committee Meeting Dates

PURPOSE

To provide the Board of Education with a schedule of meeting dates for the Finance and Audit Committee during the 2013-2014 school year.

BACKGROUND

According to Board Policy DIE-R, Finance and Audit Committee Charter, the Committee is required to meet at least monthly, or more frequently as circumstances dictate, to review the District's financial performance and budgeting process.

At their September 23, 2013 meeting, Committee members agreed to the attached list of dates for the 2013-2014 school year. This is a change from last year when the meetings were held bi-monthly. Even though the number of meeting dates will be reduced, all of the obligations and responsibilities of the Committee will still be met.

MEETING DATES	AGENDA ITEMS
September 23, 2013	<ul style="list-style-type: none"> <li>-Emergency Response Update (Rick Ring)</li> <li>-Internal Auditor Report</li> <li>-Other Business (Calendar/Officers)</li> </ul>
October 21, 2013	<ul style="list-style-type: none"> <li>-Auditor's Report of CAFR and Report to Governance (BOE to review on October 23)</li> <li>-Amendment 66 Speaker</li> <li>-Internal Auditor Report</li> </ul>
November 11, 2013	<ul style="list-style-type: none"> <li>-Internal Auditor Report</li> <li>-Budget Development Calendar</li> <li>-Mill Levy Certification</li> <li>-First Quarter Financials (BOE to review on November 13)</li> </ul>
December 9, 2013	<ul style="list-style-type: none"> <li>-Rob Berry (Athletics &amp; Fine Arts)</li> <li>-Internal Auditor Report</li> <li>-October Count Update</li> </ul>
January 13, 2014	<ul style="list-style-type: none"> <li>-John Poynton (Communications)</li> <li>-Internal Auditor Report</li> <li>-FY14 Amended Budget Projections</li> <li>-Second Quarter Financials (BOE to review on January 22)</li> </ul>
February 24, 2014	<ul style="list-style-type: none"> <li>-Scott Toillion (Planning)</li> <li>-Internal Auditor Report</li> <li>-Set Schedule for FY14 Audit</li> <li>-January Financials (BOE to review on February 26)</li> </ul>
March 24, 2014	<ul style="list-style-type: none"> <li>-Review FY15 Preliminary Budgets</li> <li>-Internal Auditor Report</li> <li>-February Financials (BOE to review on March 26)</li> </ul>
April 14, 2014	<ul style="list-style-type: none"> <li>-CDE Findings</li> <li>-2013 Audit Findings/Report to Governance Status</li> <li>-Internal Auditor Report</li> <li>-FY15 Budget Update</li> <li>-March Financials (BOE to review on April 23)</li> </ul>
May 12, 2014	<ul style="list-style-type: none"> <li>-Preliminary Audit Discussion</li> <li>-Review FY15 Preliminary Budgets</li> <li>-Committee Member Terms</li> <li>-FAC Report to Board of Education (May 21, 2014)</li> <li>-Internal Auditor Report</li> <li>-April Financials (BOE to review on May 28)</li> </ul>
June 9, 2014	<ul style="list-style-type: none"> <li>-Plan FY15 Calendar</li> <li>-Final Review of Proposed Budget (if needed)</li> <li>-Internal Auditor Report</li> <li>-May Financials (BOE to review on June 25)</li> </ul>

## Staff Terminations/Leaves of Absence

Effective	Name	Position/Location	FMLA	Non-FMLA Medical	Personal	Extended	Resigned	Retired	Comments
<b>Administrative/Professional/Technical</b>									
9/20/2013	Kruise, Desiree	Executive Admin Assistant, Area 1					X		
11/1/2013	Gutman, Janet	Director, SE/Early Childhood / Student Services						X	
<b>Licensed</b>									
8/28/2013	Endres, Nicole	Teacher/Niwot High	X						
10/31/2013	Hansen, Jana	Kindergarten Teacher/Timberline K-8						X	14 Years
10/11/2013	Hobert, Kimberly	4th Grade Teacher/Mountain View Elementary					X		
10/1/2013	Jones, Lonnie	PE Teacher/Skyline High						X	
8/28/2013	Kear, Amy	Social Worker/Lincoln School					X		
9/20/2013	Keil, Jenifer	Science Teacher/Skyline High					X		
9/17/2013	Kerbel, Angela	Counselor/Eagle Crest Elementary	X						
9/17/2013	Nix, Danielle	Teacher/Alpine Elementary					X		
8/30/2013	O'Donohue, Tracey	Teacher/Hygiene Elementary	X						
9/10/2013	Petersen, Lisa	Teacher/Centennial Elementary	X		X				
9/6/2013	Ray, Michelle	Special Ed Teacher/Thunder Valley K-8					X		
9/5/2013	Rojas, Rosalinda	Teacher/Indian Peaks Elementary	X						
<b>Classified</b>									
9/4/2013	Anderson, Hope	Child Care Director, Mountain View Elementary					X		
10/7/2013	Angel, Erin	Para, SE / Silver Creek High					X		
9/24/2013	Blunn, Julie	Health Clerk/Erie Middle					X		
5/23/2013	Bruce, Donna	Nutrition Service Worker/Eagle Crest Elementary					X		
9/9/2013	Campbell, Colleen	Secretary/Centennial Elementary	X						
9/11/2013	Cooley, Carla	Lab Technician/Timberline K-8	X						
8/28/2013	Corbin, Robin	Nutrition Service Worker/Eagle Crest Elementary					X		
5/24/2013	Domsic, Kristine	Community Liaison/Student Services					X		
9/11/2013	Ertle, Carly	Child Care Director/Community Schools	X						
9/13/2013	Freeman, Erika	Nutrition Service Worker/Eagle Crest Elementary					X		
9/6/2013	Fullmer, SueAnn	Para, SE / Niwot High					X		
9/30/2013	Garcia, Julie	Instructional Para/Indian Peaks Elementary					X		
9/18/2013	Glover, Donna	NS Worker/Longs Peak Middle					X		
9/24/2013	Gordon, Jessica	Para, SE / Coal Ridge Middle					X		
11/1/2013	Harder, Caitlin	Para, Instructional / Red Hawk Elementary							
9/24/2013	Hogan, Anita	Technician/Human Resources					X		

## 7.1

## 7.1

[illegible]

October 09, 2013  
Staff Appointments

7.2

HIRE DATE	Name	Position	Location	New Position	Replacement
	<b>ADMINISTRATIVE/PROFESSIONAL/TECHNICAL</b>				
	<b>LICENSED</b>				
9/16/2013	Bryant, Shannon	Special Ed Teacher	Silver Creek High	X	
9/23/2013	Coleman, Shelley	Language Arts Teacher	Thunder Valley K-8	X	
9/11/2013	Kochar, David	Social Studies Teacher	Silver Creek High	X	
9/24/2013	Lennert, Elizabeth	Kindergarten Teacher	Alpine Elementary		X
9/19/2013	Marshall, Tracie	Special Ed Teacher	Niwot Elementary		X
9/23/2013	Mathews, Frances	Math/Science Teacher	Thunder Valley K-8	X	
9/11/2013	Mozingo, Emily	Foreign Language Teacher	Silver Creek High	X	
9/30/2013	Reitsma, Mark	Science Teacher	Skyline High		X
9/19/2013	Shockency, Kathleen	Language Arts Teacher	Longs Peak Middle	X	
9/9/2013	Summers, Chris	Business Teacher	Frederick High		X
9/12/2013	Uzzalino-Del Grosso, Lorraine	Social Studies Teacher	Trail Ridge Middle	X	
9/9/2013	Velasquez, Amy	Language Arts Teacher	Erie Middle	X	
	<b>CLASSIFIED</b>				
9/9/2013	Bain, Andrea	Special Ed Para	Thunder Valley K-8	X	
9/16/2013	Baker, Laura	Nutrition Services Worker	Lyons Middle/Senior		X
9/16/2013	Cordero, Iris	Nutrition Services Worker	Rocky Mountain Elementary		X
9/23/2013	Erb, Summer	Behavior Coach	Lincoln School		X
9/27/2013	Folsom Faulkner, Julie	Instructional Para	Mountain View Elementary	X	
9/9/2013	Garcia, Moraima	Instructional Para	Columbine Elementary		X
9/9/2013	Gordon, Jessica	Special Ed Para	Coal Ridge Middle		X
8/22/2013	Hall, William	Bus Driver	Transportation		X
9/12/2013	Harley, Margaret	Special Ed Para	Niwot Elementary	X	
9/10/2013	Kinnear, Devon	Special Ed Bus Assistant	Transportation	X	
9/10/2013	Kovalsky, Alisa	Instructional Para	Eagle Crest Elementary	X	
9/13/2013	Labadie, Cheryl	Enrichment Coordinator	Thunder Valley K-8	X	
9/9/2013	Lewis-Swing, Carrie	Child Care Group Leader	Longmont Estates Elementary		X
9/12/2013	MacDonald Weiss, Nicole	Preschool Para	Red Hawk Elementary		X
9/30/2013	Martinez, Monica	Instructional Para	Timberline K-8	X	
9/16/2013	Rios, Pascuala	Nutrition Services Worker	Rocky Mountain Elementary		X
9/23/2013	Royse, Jessica	Special Ed Para	Altona Middle		X
9/11/2013	Vela, Crystal	Enrichment Coordinator	Sanborn Elementary	X	
9/23/2013	Wiley, Lydia	Child Care Group Leader	Centennial Elementary	X	
9/25/2013	Zamudio, Linda	Special Ed Para	Trail Ridge Middle	X	

MEMORANDUM

DATE: October 9, 2013  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Approval of Board of Education Meeting Minutes

RECOMMENDATION

That the Board of Education approve the minutes from the September Regular and Special Meetings.

BACKGROUND

The Board will be asked to approve the minutes for the September 11, 2013 Regular Meeting, the September 15, 2013 Special Meeting, and the September 25, 2013 Regular Televised Study Session.

## MEMORANDUM

DATE: October 9, 2013

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: First Reading, Adoption, New Board Exhibit EHC-E-3 – Responsible Use Guidelines for Technology, Access and Digital Communications (Non-Staff)

RECOMMENDATION

That the Board of Education approve proposed revisions to New Board Exhibit EHC-E-3 – Responsible Use Guidelines for Technology, Access and Digital Communications (Non-Staff).

BACKGROUND

Revisions to this form are necessary due to the need for more consistent tracking of non-staff technology and digital communications requests, in order to be in alignment with current processes in the new Infinite Visions Human Resources/Payroll System.

Board Policy BGD states that Exhibits do not need formal Board approval, but this new Exhibit is being presented as a courtesy to the Board.



**RESPONSIBLE USE GUIDELINES FOR TECHNOLOGY,  
ACCESS AND DIGITAL COMMUNICATIONS (NON-STAFF)****St. Vrain Valley School District RE-1J**

**Legal Name:** \_\_\_\_\_  
First Name Middle Name Last Name

**Birthdate:** \_\_\_\_\_ **Social Security Number:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
Address City State Zip Code

**Non-Staff Assignment: Building** \_\_\_\_\_ **Position** \_\_\_\_\_

**Account Start Date** \_\_\_\_\_ **Account Termination Date** \_\_\_\_\_

**Name Change From:** \_\_\_\_\_  
Previous Name – as it is on email address – If applicable

**Account Access Requested (Please check all that apply)**

- ☐ Active Directory – Email & Network ☐ Citrix ☐ Infinite Campus ☐ Phone Systems  
☐ Enrich ☐ Alpine Achievement

This form must be signed and dated by the non-staff person, supervisor and a Human Resources administrator before it will be considered. By signing this application it is your responsibility to read and abide by the terms and conditions of Board Regulations EHC-R and all revisions.

\_\_\_\_\_  
Applicant Signature Date

\_\_\_\_\_  
Supervisor Signature Date

\_\_\_\_\_  
Human Resources Signature Date

Approved

## MEMORANDUM

DATE: October 9, 2013  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Approval of Free and Reduced Meal Application

RECOMMENDATION

That the Board of Education approve the 2013-2014 USDA Free and Reduced Meal Application.

BACKGROUND

In cooperation with the state and federal government, the school district shall participate actively in the school meals programs. The District believes in the nutritional and educational value of school meals and intends to serve such meals when practical from the standpoint of facilities and available trained personnel.

The administration shall establish regulations which conform with state and federal (or other) requirements regarding participation in programs for free and reduced priced meals and supplementary food. Such regulations shall be presented to the Board from time to time for its approval.

Dear Parent/Guardian:

Children need healthy meals to learn. **St Vrain Valley Schools** offers healthy meals every school day. Breakfast costs **\$1.25 for elementary** and **\$1.50 for secondary students**. Lunch costs **\$2.50 for elementary** and **\$2.75 for secondary students**. Your children may qualify for free meals or for reduced price meals. The reduced price for breakfast is **"no charge"**. Reduced lunches are **"no charge"** for **grades K-2** and **\$.40 for grades 3-12**.

\*Students in all grades that qualify for reduced price meals will receive breakfast at no charge. Students in preschool through 2<sup>nd</sup> grade who qualify for reduced meals will also receive lunch at no charge.\*

Complete one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application to: SV Nutrition Services, 2929 Clover Basin Drive, Longmont, CO 80503.**

Income Chart			
Household Size	Yearly	Monthly	Weekly
1	\$21,257	\$1,772	\$409
2	\$28,694	\$2,392	\$552
3	\$36,131	\$3,011	\$695
4	\$43,568	\$3,631	\$838
5	\$51,005	\$4,251	\$981
6	\$58,442	\$4,871	\$1,124
7	\$65,879	\$5,490	\$1,267
8	\$73,316	\$6,110	\$1,410
For each additional family member add:	\$7,437	\$620	\$144

Here are answers to questions you may have about applying:

- Who can receive free or reduced price meals?** Children in households receiving Supplemental Nutrition Assistance Program (SNAP) benefits and children in households that participate in The Food Distribution Program on Indian Reservations (FDPRI) are eligible for free meals regardless of your income. If one case number is provided on the application, free meal benefits will apply to all students listed on the application. Also, your children can receive free or reduced price meals if your household income is within the limits on the Federal Income Chart.
- Can foster children receive free meals?** Yes, foster children who are under the legal responsibility of a foster care agency or court are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. For a household that has foster and non-foster children the foster child may be listed on the application as a member of the foster family, as this may help other children in the household to qualify for benefits. If the foster family is not eligible for free meals it does not prevent the foster child from receiving free meal benefits.
- Can homeless, runaway, and migrant children receive free meals?** If you have not already received notification that your child (ren) qualifies for free meals, complete the meal application and indicate the child's status: homeless, runaway, or migrant. In addition call **Homeless & Migrant Liaison at (303) 682-7262** to see if your child (ren) qualifies.
- Should I fill out an application if I received a letter this school year saying my children are approved for free meals?** Please carefully read the letter you received, and follow the instructions. Call your child's school if you have questions.
- My child's application was approved last year. Do I need to fill out another one?** Yes. Your child's application is good only for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- I receive WIC. Can my child (ren) receive free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
- Will the information I give be checked?** Yes, and we may ask you to send written proof of the information you give.
- If I don't qualify now, may I apply again later?** Yes. You may apply at any time during the school year if your household size increases, income decreases or if you start receiving SNAP or FDPRI. If you lose your job, your children may be able to receive free or reduced price meals if the household income drops below the income limit.
- What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **[name, address, phone number]**.
- May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child (ren) do not have to be a US citizen to qualify for free or reduced price meals.
- Whom should I include as members of my household?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children who live with you. If you live with other people who are economically independent (for example, people whom you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
- What if my income is not always the same?** List the amount that you normally receive. For example, if you normally receive \$1000 each month, but you missed some work last month and only received \$900, put down that you receive \$1000 per month. If you normally receive overtime pay, include it, but do not include it if you work overtime only sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- We are in the military; do we include our housing allowance as income?** If you receive an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
- My spouse is deployed to a combat zone. Is his/her combat pay counted as income?** No, if the combat pay is received in addition to his/her basic pay because of his/her deployment and it was not received before he/she was deployed, combat pay is not counted as income. Contact your school for more information.
- My family needs more help. Are there other programs for which we might apply?** To find out how to apply for other assistance benefits, contact your local assistance office.

If you have other questions or need help, call **[303-702-7793]**.

Sincerely,

**Shelly Allen, Director of Nutrition Services**  
**(303)682-7255**

**Use of Information Statement:** The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPRI) case number or other FDPRI identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

**Non-discrimination Statement:** This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

## INSTRUCTIONS FOR APPLYING

**If your household receives benefits from SNAP (Supplemental Nutrition Assistance Program) or the Food distribution program on Indian reservations (FDPIR)], follow these instructions:**

**Part 1:** List all school age students in the household. Enter date of birth and grade.

**Part 2:** Skip this part

**Part 3:** Enter Supplemental **SNAP** or Indian Reservation FDPIR number and the name of the household member receiving the benefit.

**Part 4:** Skip this part.

**Part 5:** Skip this part

**Part 6:** Include the last 4 digits of the social security number or check the box stating you do not have a social security.

**Part 7:** Answer this question.

**Part 8:** Adult household member must sign.

**Information Release: Optional opportunity to have your meal status information released to other school departments to assist in waiving of school district/program fees.**

**IF NO ONE IN YOUR HOUSEHOLD GETS [State SNAP] OR [FDPIR] BENEFITS AND IF ANY CHILD IN YOUR HOUSEHOLD IS HOMELESS, A MIGRANT OR RUNAWAY, FOLLOW THESE INSTRUCTIONS: CONTACT YOUR SCHOOL MIGRANT OR HOMELESS OFFICE AT 303-682-7262.**

**Part 1:** List all school age students in the household. Enter date of birth and grade.

**Part 2:** Answer this question.

**Part 3-6:** Skip this part.

**Part 7:** Please provide contact information.

**Part 8:** Adult household member must sign.

**Information Release: Optional opportunity to have your meal status information released to other school departments to assist in waiving of school district/program fees.**

**IF YOU ARE APPLYING FOR A FOSTER CHILD, FOLLOW THESE INSTRUCTIONS:**

**If children (ren) in the household are foster children:**

**Part 1:** List all foster children in the household. Enter date of birth and grade. **Check the box indicating the child is a foster child.**

**Part 2:** Skip this part.

**Part 3:** Skip this part.

**Part 4:** Skip this part.

**Part 5:** Skip this part.

**Part 6:** The last 4 digits of the social security number.

**Part 7:** Please provide contact information.

**Part 8:** Adult household member must sign.

**Information Release: Optional opportunity to have your meal status information released to other school departments to assist in waiving of school district/program fees.**

**ALL OTHER HOUSEHOLDS, INCLUDING WIC HOUSEHOLDS, FOLLOW THESE INSTRUCTIONS:**

**Part 1:** List all students in household, grade and date of birth. For all students listed, if **NO INCOME**, you must check the no income box."

**Part 2:** Skip this part.

**Part 3:** Skip this part.

**Part 4:**

- **Box 1–Name:** List all household members with income.

**Box 2 –Gross Income and How Often It Was Received:** For each household member, list each type of income received for the month. You must tell us how often the money is received—weekly, every two weeks, twice a month or monthly. For earnings, be sure to list the **gross income**, not the take-home pay from the previous, current or next month. Gross income is the amount earned *before* taxes and other deductions. You should be able to find it on your pay stub or your boss can tell you. For other income, list the amount each person got for the month from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits. Under *All Other Income*, list Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income. Do not include income from SNAP, FDPIR, WIC, Federal education benefits and foster payments received by the family from the placing agency. For **ONLY** the self-employed, under *Earnings from Work*, report income after expenses. This is for your business, farm, or rental property. Do not include income from SNAP, FDPIR, WIC or Federal education net income. **Part 5:** Answer the questions.

**Part 6:** Include the last 4 digits of the social security number or check the box stating you do not have a social security.

**Part 7:** Answer this question.

**Part 8:** Adult household member must sign.

**Information Release: Optional opportunity to have your meal status information released to other school departments to assist in waiving of school district/program fees.**

### Income to Report

#### Earnings from Work

Wages/salaries/tips  
Strike benefits  
Unemployment  
Compensation  
Worker's  
compensation  
Net income from

#### Welfare/Child Support/Alimony

Public assistance  
payments  
Welfare payments  
Alimony  
Child support payments

#### Pensions/Retirement/Social Security

Pensions  
Supplemental  
Security Income  
Retirement income  
Veteran's payments  
Social Security

### Other Income

Disability benefits  
Cash withdrawn from savings  
Interest/Dividends  
Income from Estates/Trusts/  
Investments  
Regular contributions from  
People not living in the  
household  
Net royalties/annuities/  
net rental income  
Any other income

# St. Vrain Valley School District 2013-2014 Application for Free or Reduced-Price School Meals

(This form may be used only if participating in the federal Child Nutrition Programs). COMPLETE ONE APPLICATION PER HOUSEHOLD. USE **BLACK** INK. PRINT NEATLY.

## LIST ALL STUDENTS ATTENDING ST VRain VALLEY SCHOOL DISTRICT

Foster Child	Student Number	First Name	MI	Last Name	Birth Date				Grade	No Income
					M	M	D	Y		
<input type="checkbox"/>										<input type="checkbox"/>
<input type="checkbox"/>										<input type="checkbox"/>
<input type="checkbox"/>										<input type="checkbox"/>
<input type="checkbox"/>										<input type="checkbox"/>
<input type="checkbox"/>										<input type="checkbox"/>

If any of the students you are applying for are **HOMELESS, MIGRANT, OR A RUNAWAY**, check the appropriate box below and call the St Vrain Liaison 303-682-7262.

Homeless ☐  
Migrant ☐ Runaway ☐

3 Supplemental Nutrition Assistance Program (SNAP) / Food Distribution Program on Indian Reservations (FDPIR)  
Provide the name and case number for the person who receives benefits. (Enter name and number and skip to part 7)

Name: \_\_\_\_\_ Case Number: \_\_\_\_\_

## 4 ALL OTHER HOUSEHOLD MEMBERS

List all current gross income and check how often it is received.  
Indicate Pay period by filling in the appropriate pay period M = Monthly, 2M = Twice a Month, W = Weekly, 2W = Every 2 Weeks

### LIST ALL HOUSEHOLD MEMBERS NOT LISTED ABOVE AND STUDENTS WITH INCOME

CHECK BOX IF NO INCOME	Earnings from Work Before Deductions: Job 1	Fill in Circle How Often ?	Welfare Payments, Child Support/Alimony	Fill in Circle How Often ?	Pay from Pensions, Retirement / Social Security	Fill in Circle How Often ?	Job 2 or Any Other Income	Fill in Circle How Often ?
<input type="checkbox"/>	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M
<input type="checkbox"/>	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M
<input type="checkbox"/>	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M
<input type="checkbox"/>	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M
<input type="checkbox"/>	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M
<input type="checkbox"/>	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M	\$ _____	<input type="radio"/> M   2W <input type="radio"/> W   2M

5 TOTAL HOUSEHOLD MEMBERS. Add the Names listed in Parts 1 & 4 (DO NOT add students twice)

6 \*Adult Household Member Social Security # (Last 4 Digits Only)  
Mark this box if not required or if you do not have a Social Security Number ☐

7 Address \_\_\_\_\_ Apt. # or Lot # \_\_\_\_\_ City \_\_\_\_\_, CO \_\_\_\_\_ Zip \_\_\_\_\_  
Daytime Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Email Address \_\_\_\_\_

8 CERTIFICATION: I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will get Federal Funds based on the information I give. I understand that the school officials may verify (check) the information. I understand that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted.  
**ADULT HOUSEHOLD MEMBER MUST SIGN BELOW** **PRINT YOUR NAME IN THE BOXES BELOW**  
X \_\_\_\_\_ Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_

(OPTIONAL) Information Release Form: Parents/Guardians have the option of sharing the student eligibility status from this application with St. Vrain Valley School District for the purpose of waiving School/District and Program Fees that your child(ren) might otherwise be required to pay. Whether you sign this section or not, it will not affect the eligibility of your child(ren) for free or reduced price meals. Parents may take their notification letter to school to waive school fees if they choose not to complete this section.  
1. Yes, please share my students eligibility status with only the programs I have checked below if the school/department request it. (These programs will not share the info with anyone else.):  
☐ Transportation Fees ☐ Technology Fees ☐ Textbook Fees ☐ Athletic Fees  
OR 2. ☐ No, do not share application information with any programs.  
**YOU MUST SIGN FOR THIS INFORMATION TO BE RELEASED.** I certify that I am the parent/legal guardian of the Child(ren) for whom the application is being made  
Date \_\_\_\_\_

Return to the school office/cafeteria or mail to the Nutrition Service Department 2929 Clover Basin, Longmont, CO 80503

Estimado padre de familia/tutor:

Los niños necesitan comidas saludables para aprender. **Las escuelas de St Vrain Valley ofrecen comidas saludables todos los días. Cobros por desayuno \$1,25 para primaria y \$1,50 para estudiantes de secundaria. Almuerzo cuesta \$2,50 para primaria y \$2,75 para estudiantes de secundaria.** Sus hijos pueden calificar para comidas gratis o a precio reducido. Con el reducido el desayuno es **"gratuito"**. Las comidas reducidas son "sin cargo" para los grados **K-2** y **\$.40** para los grados **3-12**.

\*Los estudiantes de todos los grados que califican para obtener comidas a precio reducido recibirán el desayuno sin costo alguno. Los estudiantes en preescolar hasta 2º grado que califican para comidas a precio reducido también recibirán almuerzo sin costo alguno.\*

Complete una Solicitud de comidas escolares gratuitas y a precio reducido para todos los estudiantes en su hogar. No podemos aprobar una solicitud incompleta, así que asegúrese de proporcionar toda la información requerida. **Devuelva la solicitud completa a: SV Nutrition Services, 2929 Clover Basin Drive, Longmont, CO 80503.**

*A continuación se incluyen las respuestas a las preguntas que puede tener acerca de la solicitud:*

Tabla de ingresos			
Número de persona en el hogar	Anualmente	Mensualmente	Semanalmente
1	\$21,257	\$1,772	\$409
2	\$28,694	\$2,392	\$552
3	\$36,131	\$3,011	\$695
4	\$43,568	\$3,631	\$838
5	\$51,005	\$4,251	\$981
6	\$58,442	\$4,871	\$1,124
7	\$65,879	\$5,490	\$1,267
8	\$73,316	\$6,110	\$1,410
Por cada miembro adicional de la familia añadida:	\$7,437	\$620	\$144

- ¿Quién puede recibir comidas gratis o a precio reducido?** Los niños en hogares que reciben beneficios del Programa de Asistencia de Nutrición Suplementaria (Supplemental Nutrition Assistance Program, SNAP) y los niños en hogares que participan en el Programa de Distribución de Alimentos en Reservaciones Indígenas (The Food Distribution Program on Indian Reservations, FDIPIR) son elegibles para recibir comidas gratis, sin importar sus ingresos. Si se proporciona un número de caso en la solicitud, los beneficios de comidas gratuitas aplicarán a todos los estudiantes indicados en la solicitud. Además, sus hijos pueden recibir comidas gratis o a precio reducido si el ingreso del hogar está dentro de los límites de la Tabla Federal de Ingresos.
- ¿Pueden los niños en acogida temporal recibir comidas gratis?** Sí, los niños en acogida temporal que están bajo la responsabilidad legal de un tribunal o una agencia de acogida son elegibles para recibir comidas gratuitas. Cualquier niño en acogida temporal en el hogar es elegible para recibir comidas gratis, sin importar sus ingresos. Para una familia que tiene niños en acogida temporal y otros que no lo son, los niños en acogida temporal pueden incluirse en la solicitud como miembros de la familia de acogida, ya que esto puede ayudar a que los otros niños en el hogar califiquen para los beneficios. Si la familia de acogida no es elegible para recibir comidas gratis, esto no impide que el niño en acogida temporal reciba los beneficios de comida gratuita.
- ¿Pueden los niños sin hogar, fugitivos e inmigrantes recibir comidas gratis?** Si no ha recibido notificación de que su niño o niños califican para recibir comidas gratis, complete la solicitud de alimentos e indique la situación del niño: sin hogar, fugitivo o inmigrante. Además, llame a **[Homeless & Migrant Liaison at (303)682-7262]** para confirmar si su hijo o hijos califican.
- ¿Debo llenar una solicitud si recibí una carta este año escolar indicando que mis hijos fueron aprobados para recibir comidas gratis?** Lea atentamente la carta que recibió y siga las instrucciones. Llame a la escuela de su hijo si tiene alguna pregunta.
- La solicitud de mi hijo se aprobó el año pasado. ¿Debo llenar otra?** Sí. La solicitud de su hijo es válida únicamente para ese año escolar y para los primeros días de este año escolar. Debe enviar una nueva solicitud, a menos que la escuela le haya indicado que su hijo es elegible para el nuevo año escolar.
- Recibo el Programa Especial de Nutrición Suplementaria para Mujeres, Bebés y Niños (Special Supplemental Nutrition Program for Women, Infants and Children, WIC). ¿Puede mi hijo recibir comidas gratis?** Los niños en hogares que participan en WIC pueden ser elegibles para recibir comidas gratis o a precio reducido. Llene una solicitud.
- ¿Revisarán la información que proporciono?** Sí y es posible que le solicitemos evidencia por escrito de la información suministrada.
- Si no califico ahora, ¿puedo volver a presentar una solicitud después?** Sí. Puede presentar su solicitud en cualquier momento durante el año escolar si aumenta la cantidad de miembros de su hogar, disminuyen los ingresos o si comienza a recibir SNAP o FDIPIR. Si pierde su trabajo, sus hijos podrán recibir comidas gratis o a precio reducido si el ingreso familiar disminuye por debajo del límite de ingresos.
- ¿Qué pasa si no estoy de acuerdo con la decisión de la escuela con respecto a mi solicitud?** Debe hablar con los funcionarios escolares. También puede solicitar una audiencia al llamar o escribir a: **[Shelly Allen, 2929 Clover Basin Drive, Longmont CO 80503 (303)682-7255]**.
- ¿Puedo presentar una solicitud si alguno de los miembros de mi hogar no es ciudadano de EE.UU.?** Sí. Usted y sus hijos no tienen que ser ciudadanos de EE.UU. para calificar para recibir comidas gratis o a precio reducido.
- ¿A quienes debo incluir como miembros de mi familia?** Debe incluir a todas las personas que viven en su hogar, parientes o no (como abuelos, otros parientes o amigos) que comparten ingresos y gastos. Debe incluirse usted y a todos los hijos que viven con usted. Si vive con otras personas que son económicamente independientes (por ejemplo: personas a las que no mantiene, que no comparten sus ingresos con usted o sus hijos y que pagan una parte prorrateada de los gastos), no los incluya.
- ¿Qué sucede si mi ingreso no es siempre el mismo?** Indique la cantidad que recibe regularmente. Por ejemplo, si normalmente recibe \$1000 mensuales, pero se ausentó del trabajo el mes pasado y solo recibió \$900, anote que recibe \$1000 al mes. Si por lo general recibe pago por horas extra, inclúyalas; sin embargo, si solo trabaja horas adicionales algunas veces, no las incluya. Si pierde su trabajo o le reducen las horas de trabajo o el salario, use su ingreso actual.
- Formamos parte del Ejército, ¿debemos incluir nuestro subsidio para vivienda como ingreso?** Si recibe un subsidio para vivienda fuera de una base militar, debe incluirse como ingreso. Sin embargo, si su vivienda es parte de la Iniciativa de Privatización de Vivienda para Militares (Military Housing Privatization Initiative), no incluya el subsidio para vivienda como ingreso.
- Mi cónyuge se desplazó a una zona de combate. ¿Su pago por combate cuenta como ingreso?** No; si el pago por combate se recibe adicional al salario básico debido a su despliegue y no lo recibía antes, entonces no se cuenta como ingreso. Comuníquese con la escuela para obtener más información.
- Mi familia necesita más ayuda. ¿Hay otros programas en los que pueda presentar solicitud?** Para obtener información sobre cómo solicitar otros beneficios de ayuda, comuníquese con su oficina de asistencia legal.

Si tiene otras preguntas o necesita ayuda, llame al **[303-702-7793]**.

Atentamente,

Shelly Allen, Director of Nutrition Services  
(303) 682-7255

**Declaración de uso de la información:** La Ley Nacional de Almuerzo Escolar Richard B. Russell [Richard B. Russell National School Lunch Act] requiere la información que se incluye en esta solicitud. No está obligado a proporcionar la información, pero si no lo hace, no podemos autorizar que su hijo reciba comidas gratis o a precio reducido. Debe incluir los últimos cuatro dígitos del número de seguro social del miembro adulto del hogar que firma la solicitud. Los últimos cuatro dígitos del número de seguro social no son necesarios cuando presenta la solicitud para un niño en acogida temporal, si indica el número de caso del Programa de Asistencia de Nutrición Suplementaria (Supplemental Nutrition Assistance Program, SNAP), el programa de Asistencia Temporal para Familias Necesitadas (Temporary Assistance for Needy Families, TANF), el Programa de Distribución de Alimentos en Reservaciones Indígenas (Food Distribution Program on Indian Reservations, FDIPIR) u otro identificador FDIPIR para el niño, o bien cuando indica que el miembro adulto del hogar que firma la solicitud no tiene número de seguro social. Usaremos su información para determinar si su hijo es elegible para recibir comidas gratuitas o a precio reducido, así como para la administración y el cumplimiento de los programas de desayuno y almuerzo. PODRIAMOS compartir su información de elegibilidad con programas de educación, salud y nutrición para ayudarles a evaluar, financiar o determinar los beneficios para sus programas, con auditores para revisiones de los programas y con funcionarios de cumplimiento de la ley para ayudarles a investigar violaciones de los reglamentos del programa.

**Declaración de no discriminación: esto explica qué hacer si cree que se le ha tratado injustamente.** De acuerdo con la ley federal y con las normas del Departamento de Agricultura de EE.UU., esta institución tiene prohibida la discriminación por raza, color, origen nacional, sexo, edad o discapacidad. Para presentar una queja por discriminación, escriba a: USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 o llame gratis al (866) 632-9992 (voz). Las personas con problemas de audición o discapacidad para hablar pueden comunicarse con el USDA por medio del Servicio Federal de Retransmisión al (800) 877-8339 o al (800) 845-6136 (español). El USDA es un proveedor y empleador que ofrece igualdad de oportunidades.

# INSTRUCCIONES PARA LA APLICACIÓN

**Si su familia recibe beneficios de SNAP (Programa de Asistencia de Nutrición Suplementaria) o el programa de Distribución de Alimentos en Reservas Indígenas (FDPIR) siga estas instrucciones:**

**Parte 1:** lista de todos los estudiantes de edad escolar en el hogar. Escriba la fecha de nacimiento y grado

**Parte 2:** sáltese esta parte

**Parte 3:** Ingrese número de SNAP Suplementario o FDPIR de Reserva de Indígenas y el nombre del miembro del hogar, recibiendo el beneficio.

**Parte 4:** Sáltese esta parte.

**Parte 5:** Sáltese esta parte.

**Parte 6:** Los últimos 4 dígitos del número del Seguro Social no son necesarios.

**Parte 7:** Respuesta a esta pregunta.

**Parte 8:** Miembro adulto del hogar tiene que firmar.

**Revelar información: Opción de compartir la información con otros departamentos de la escuela para que se les dispense del pago de las cuotas.**

**Si nadie en su hogar obtiene beneficios (de SNAP) o beneficios (de FDPIR) y si cualquier niño en su hogar es DESANPARADOS, INMIGRANTE o HUYO DE CASA, siga estas instrucciones: Comuníquese con su escuela a la oficina de Inmigrante o Sin Hogar al (303) 682-7262.**

**Parte 1:** Lista de todos los estudiantes de edad escolar en el hogar. Anotar la fecha de nacimiento y grado.

**Parte 2:** Respuesta a esta pregunta.

**Parte 3-6:** Omitir esta parte.

**Parte 7:** Proporcione información de contacto.

**Parte 8:** Miembro adulto del hogar tiene que firmar.

**Divulgación de información: Opción de compartir la información con otros departamentos de la escuela para que se les dispense del pago de las cuotas.**

**SI USTED ESTÁ SOLICITANDO ES PARA UN NIÑO DE CUIDADOS DE CRIANZA, SIGA ESTAS INSTRUCCIONES:**

Si los niños en el hogar son los niños de crianza:

**Parte 1:** Lista de todos los niños de crianza en el hogar. Anotar la fecha de nacimiento y grado. Marque la casilla que indica al niño es hijo de crianza.

**Parte 2:** Sáltese esta parte.

**Parte 3:** Sáltese esta parte.

**Parte 4:** Sáltese esta parte.

**Parte 5:** Sáltese esta parte.

**Parte 6:** Los últimos 4 dígitos del número de seguridad social no son necesarios.

**Parte 7:** Proporcione información de contacto.

**Parte 8:** Miembro adulto del hogar tiene que firmar.

**Revelar información: Opción de compartir la información con otros departamentos de la escuela para que se les dispense del pago de las cuotas.**

**TODOS LOS OTROS HOGARES, INCLUYENDO HOGARES DE WIC, SIGUEN ESTAS INSTRUCCIONES:**

**Parte 1:** Lista de todos los estudiantes en el hogar, grado y fecha de nacimiento. Para todos los estudiantes en la lista, si **NO TIENE** ingresos, favor de marcar la el casilla de no ingresos

**Parte 2:** Sáltese esta parte.

**Parte 3:** Sáltese esta parte.

**Parte 4:** Nombres 1- Lista de los miembros del hogar con ingresos y sin ingresos. Cuadro 2- Ingreso bruto y cómo a menudo fue recibido: para cada miembro del hogar, cada tipo de ingreso recibido de cada mes. Debe indicarnos cómo a menudo el dinero es recibido por semana, cada dos semanas, dos veces un mes o mensualmente. No olvide indicar los ingresos brutos, no lo que se lleva a casa o no el ingreso de los previos, actuales o el mes que viene. Ingreso bruto es la cantidad ganada antes de impuestos y otras deducciones. Usted debe ser capaz de encontrar en su talón de pago o su jefe le puede decirle. Para otros ingresos, escriba la cantidad que cada persona recibió para el mes de bienestar, manutención, pensión, pensiones, jubilación, Seguro Social, seguridad de ingreso suplementario (SSI), beneficios del veterano (VA) y beneficios por discapacidad. En todos los demás ingresos, lista de compensación del trabajador, beneficios de desempleo o de huelga, las contribuciones regulares de personas que no viven en su hogar y cualquier otro ingreso. No se incluye el ingreso de SNAP, FDPIR, WIC, beneficios federales de educación y crianza pagos recibidos por la familia de la Agencia de colocación. Si trabaja por si mismo, en los ingresos del trabajo, informe ingresos después de los gastos. Esto es para su negocio, finca o propiedad de alquiler. No se incluye el ingreso de SNAP, FDPIR, WIC o Federal educación netos.

**Parte 5:** Respuesta a esta pregunta

**Parte 6:** Escriba los últimos 4 dígitos del número del Seguro Social de la persona adulta del hogar que vaya a firmar la solicitud, o bien marque la casilla si dicha persona no tiene uno.

**Parte 7:** Respuesta a esta pregunta.

**Parte 8:** Miembro adulto del hogar tiene que firmar.

**Revelar información: Opción de compartir la información con otros departamentos de la escuela para que se les dispense del pago de las cuotas.**

## INGRESOS A REPORTAR:

Ingresos del trabajo

Pagos/salario/propinas

Beneficios de huelga

Subsidio de desempleo

Compensación a los

Trabajadores

Ingresos netos de la propiedad de negocios o agrícola

Subsidio del estado

(*welfare*)/manutención de menores/pensión alimenticia (*alimony*)

Subsidios de asistencia pública

Subsidios del estado (*welfare*)

Pensión alimenticia (*alimony*)

Manutención de menores

Pensiones/jubilación/Seguro Social

Pensiones

Seguridad de Ingreso

Suplementario

Ingresos de jubilación

Pagos a veteranos

Seguro Social

Otros ingresos:

Beneficios por discapacidad

Dinero retirado de ahorros

Intereses/dividendos

Rendimientos de patrimonio/

herencias/inversiones

Contribuciones regulares de personas que no vivan en el hogar

Derechos de

propiedad/anualidades

Renta neta de alquileres

Cualquier otro ingreso



**1**

**INCLUIR TODAS LOS ESTUDIANTES QUE ASISTEN A LAS ESCUELAS DEL ST VRAIN VALLEY**

Nino en hogar sustituto	Número de estudiante	Nombre	MI	Apellido	Fecha de Nacimiento			Grado	No tiene Ingresos
					M	D	A		
<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>									<input type="checkbox"/>
<input type="checkbox"/>									<input type="checkbox"/>

**2**

Si alguno de los menores en la solicitud **NO TIENE HOGAR, ES INMIGRANTE O HUYO DE CASA**, seleccione la casilla apropiada y llame a la Escolar del Condado de St Vrain de Enlace en 303-682-7262.

Sin hogar ☐

Inmigrante ☐ Huyo de casa ☐

**3**

Suplemento de Asistencia Nutricional del Programa (SNAP) / Alimentos de Distribución en Reservas Indígenas (FPIR) Proporcionar el nombre y número de caso para la persona que recibe los beneficios. (Escriba el nombre y número y pase a la parte 7)

Nombre: \_\_\_\_\_ Número del caso: \_\_\_\_\_

**4**

**Todos los demás miembros del hogar**

Lista de todos los ingresos brutos actuales y comprobar la frecuencia con que se recibe.

Período de pago indican, rellenando el periodo de pago correspondiente M = Mensual, 2M = dos veces al mes, W = Semanal, 2W = Cada 2 semanas

**LISTA DE TODOS LOS MIEMBROS DEL HOGAR QUE NO FIGURAN ARRIBA Y ESTUDIANTES CON INGRESOS**

MARQUE LA CASILLA SI NO HAY INGRESO

Ganancias del trabajo Antes de las deducciones: Job 1

Rellene Circulo ¿Con qué frecuencia?

Los pagos de bienestar, Rellene Circulo Pensión Alimenticia del Nino

Pago de pensiones, Jubilación / Seguro Social

Rellene Circulo ¿Con qué frecuencia?

Trabajo 2 o Cualquiera Ingresos

Rellene Circulo ¿Con qué frecuencia?

	MARQUE LA CASILLA SI NO HAY INGRESO	Ganancias del trabajo Antes de las deducciones: Job 1	Rellene Circulo ¿Con qué frecuencia?	Los pagos de bienestar, Rellene Circulo Pensión Alimenticia del Nino	Pago de pensiones, Jubilación / Seguro Social	Rellene Circulo ¿Con qué frecuencia?	Trabajo 2 o Cualquiera Ingresos	Rellene Circulo ¿Con qué frecuencia?
	<input type="checkbox"/>	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M
	<input type="checkbox"/>	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M
	<input type="checkbox"/>	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M	\$	<input type="radio"/> M   <input type="radio"/> 2W   <input type="radio"/> W   <input type="radio"/> 2M
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**5**

**TOTAL DE MIEMBROS DEL HOGAR.**

Agregue los nombres que figuran en las partes 1 y 4 (No agregue a los estudiantes dos veces)

**6**

\*Miembro adulto de la familia con Seguro Social (Ultimos 4 dígitos)

Marque esta casilla si no es necesario o si usted no tiene un Número de Seguro Social ☐

**7**

Dirección

Apt. # O Lote

Ciudad

, CO

Código Postal

**8**

CERTIFICACIÓN: Certifico (prometo) que toda la información y que todos los ingresos en esta solicitud son verdaderos. Entiendo que la escuela recibirá fondos Federales basado en la información que doy. Entiendo que los funcionarios escolares pueden verificar (revisar) la información. Entiendo que si deliberadamente proveo información falsa, mis niños podrían perder los beneficios de comidas y yo podría ser procesado.

Miembro Adulto De La Familia Debe Firma Aqui

Nombre Aqui

X \_\_\_\_\_ Fecha de hoy \_\_\_\_/\_\_\_\_/\_\_\_\_

Opcional Forma para Revelar Información: Los Padres/Representantes tienen la opción de revelar el estado de elegibilidad de sus hijos contenido en esta solicitud a las Escuelas del St Vrain con el propósito de ser exonerados del pago de las cuotas de la Escolar/Distrito y del Programa. Los padres pueden llevar la carta de notificación a la escuela para ser exonerados del pago de las cuotas de la escuela si ellos deciden no completar esta forma.

1. Si, por favor comparta mi condición de elegibilidad de los estudiantes sólo con los programas que están marcados a continuación si la escuela / departamento lo solicite. (Estos programas no compartirá la información con nadie más.):

☐ Los honorarios transporte ☐ Los honorarios tecnología ☐ Los honorarios de libro de texto ☐ Los honorarios de atletismo

O 2. ☐ No, no comparten información de la solicitud con todos los programas.

X \_\_\_\_\_ Fecha \_\_\_\_\_

DEBE FIRMAR ESTA APLICACION PARA QUE LA INFORMACION SEA REVELADA. Yo certifico que you soy el padre/madre/representate legal del/los Nino(s) para los cuales esta solicitud fue hecha.

Devuelva esta solicitud a la Escuela o envíela por correo/tráigala personalmente a Nutrition Services Office 2929 Clover Basin Drive, Longmont, Colorado 80503



## MEMORANDUM

DATE: October 9, 2013

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of the Construction Manager/General Contractor (CMGC)  
for Career Development Center Innovation Center Project

RECOMMENDATION

That the Board of Education authorize the administration to enter into contract negotiations with FCI Constructors, Inc., for Construction Manager/General Contractor (CMGC) services for the Career Development Center Innovation Center Project for a contract amount not-to-exceed \$115,000 which includes a 5% contingency. Further, that the Board authorize Rick Ring, Chief Operations Officer, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

The CMGC review committee received and reviewed responses to RFQ 2008-007 "Construction Manager/General Contractor for Remodels/Additions." FCI Constructors, Inc., was selected as the most qualified for the project.

The project will provide a new Innovation Center that will be housed within the Career Development Center building.

Funding is available in the General Fund.

## MEMORANDUM

DATE: October 9, 2013  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Approval of Physical Activity Grant Application

RECOMMENDATION

That the Board of Education authorize the Department of Learning Services to apply for, and accept if approved, a \$1,578,544 Physical Activity Grant through the Colorado Health Foundation.

BACKGROUND

The Colorado Health Foundation believes that if kids attend a “healthy school” where they are served healthy meals, have opportunities for physical activity and access to basic health care, then they are better able to learn and maintain healthy habits into adulthood. Providing students with opportunities to participate in moderate to vigorous physical activity (MVPA) is one component of an overall healthy school, and facilitates improvement in health and fitness as well as academic achievement. The Foundation invites school districts to submit applications to increase the number of students who engage in MVPA.

The Physical Activity Grant will facilitate increased MVPA by funding (1) implementation of the 100 Mile Club before school at all elementary and K-8 schools (2) professional development for all classroom teachers regarding physical activity breaks in the classroom as well as a variety of classroom equipment and resources such as juggling scarves, fitness hotspots, bean bags, and resources on “brain breaks”, and (3) recess carts with equipment such as balls, jump ropes, hula hoops, etc., that will give students more choices in the way they can be physically active during recess. Additionally, students can record their activity into WELNET, the fitness data evaluation system purchased with funds from the Physical Education Improvement Grant that SVVSD received in 2011.

Rob Berry, Director of Athletics, Fine Arts, Physical Education and Health; Paige Jennings, Physical Education Grant Coordinator; and Shelly Allen, Director of Nutrition Services, will be present to answer questions.

## MEMORANDUM

DATE: October 9, 2013

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Proclaiming National School Lunch Program Week, October 14-18, 2013

### RECOMMENDATION

That the Board of Education adopt a Resolution proclaiming October 14 - 18, 2013 as National School Lunch Program Week.

### BACKGROUND

Each year, there are more than 500 billion school lunches served nationwide via the National School Lunch Program. In recognition of the positive changes St. Vrain Valley Schools has made to its own school lunch program, we will celebrate National School Lunch Week (NSLW) from October 14-18. The 2013 theme, "School Lunch – What's Cooking?" will include menus that promote the benefits of healthy school lunches.

Serving more than 31 million children every school day, the federally-funded National School Lunch Program (NSLP) provides nutritionally balanced, healthy meals. The program, which has been serving the nation's children for over 60 years, requires school meals to meet the USDA's new nutrition standards by:

- Ensuring students are offered both fruits and vegetables every day of the week;
- Substantially increasing offerings of whole grain-rich foods;
- Offering only fat-free or low-fat milk varieties;
- Limiting calories based on the age of children being served to ensure proper portion size; and
- Increasing the focus on reducing the amounts of saturated fat, trans fats, and sodium.

### STRATEGIC PLAN CORRELATION

Focus Area – Well Being

Category – Learning Environment

## **RESOLUTION**

### **NATIONAL SCHOOL LUNCH PROGRAM WEEK**

**WHEREAS**, the National School Lunch Program has served our nation admirably for 60 years through advanced practices and nutrition education; and

**WHEREAS**, the National School Lunch Program is dedicated to the health and well-being of our nation's children, and

**WHEREAS**, the National School Lunch Program has been joined through the years by many other excellent child-feeding programs; and there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs.

**NOW, THEREFORE, BE IT RESOLVED**, that the St. Vrain Valley School District Board of Education does hereby proclaim the week of October 14-18, 2013 as *NATIONAL SCHOOL LUNCH PROGRAM WEEK*, and encourages all residents to become aware and concerned about their children's and their own nutrition habits, in hope of achieving a more healthful citizenry for today and the future.

**ADOPTED AND APPROVED** on October 9, 2013.

**ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J**

By \_\_\_\_\_  
John Creighton, President, Board of Education

## MEMORANDUM

DATE: October 9, 2013

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Accreditation Recommendations for District Schools

### RECOMMENDATION

That the Board of Education approves the accreditation recommendations for schools within the St. Vrain Valley School District.

### BACKGROUND

The District Accountability/Accreditation Committee is made up of parents and community members from director districts, an elementary principal, a secondary principal, a teacher, and a charter school representative. Tori Teague also works with the Committee as a liaison from the District. The Committee met on September 10, 2013 to review the performance of the District's schools. As a result of the meeting, the Committee recommends accreditation status for schools.

The Committee follows the guidelines of SB 09-163 to recommend accreditation levels for schools. The Committee uses Colorado Department of Education's (CDE) School Performance Framework for accreditation levels of schools. The framework considers the following data areas to recommend the District's school accreditation levels: Academic Achievement, Academic Growth, Academic Growth Gaps, and Postsecondary and Workforce Readiness. One District school, Olde Columbine High School, is a CDE-approved alternative campus and uses different assessment data for the framework calculations. APEX Home School Enrichment Program is a nontraditional school and does not have the same state assessment data as other schools.

The Committee recommends District Learning Services' personnel meet with schools that are accredited with an improvement, priority improvement, or turnaround plan. At those meetings, schools are asked to answer questions about their current performance, plans to improve that performance, for any additional data that the school might have collected, and what support needs to be provided by the District. The Committee also may request to meet with schools and/or District Learning Services to discuss school improvement plans.

**Accreditation Levels:** (Based upon Percent of Framework Points)

<b>Level</b>	<b>Elem/Middle Cut Pts.</b>	<b>High Sch. Cut Pts.</b>
Accredited with Distinction	at or above 80%	at or above 80%
Accredited	59% - below 80%	60% - below 80%
Accredited with Improvement Plan	47% - below 59%	47% - below 60%
Accredited with Priority Improvement Plan	37% - below 47%	33% - below 47%
Accredited with Turnaround Plan	below 37%	below 33%
Not Accredited		

**Recommendation**

As a result of the above process, the following recommendations are made.

**Accredited with Distinction (Performance Plan)**

Altona Middle	Lyons Middle/Senior
Aspen Ridge Preparatory	Mead Middle
Blue Mountain Elementary	Niwot Elementary
Eagle Crest Elementary	Red Hawk Elementary
Erie Elementary	St. Vrain Community Montessori
Erie Middle	Twin Peaks Charter
Flagstaff Academy	Westview Middle

**Accredited with Performance Plan**

Alpine Elementary	Longmont High
Black Rock Elementary	Longs Peak Middle
Burlington Elementary	Mead Elementary
Carbon Valley Academy	Mead High
Central Elementary	Mountain View Elementary
Erie High	Niwot High
Fall River Elementary	Prairie Ridge Elementary
Frederick High	Sanborn Elementary
Hygiene Elementary	Silver Creek High
Imagine Charter	Spark! Discovery Preschool
Legacy Elementary	Sunset Middle
Longmont Estates	Timberline PK-8
Lyons Elementary	Trail Ridge Middle

**Accredited with Improvement Plan**

Centennial Elementary  
Coal Ridge Middle  
Columbine Elementary  
Indian Peaks Elementary

Rocky Mountain Elementary  
Skyline High  
Thunder Valley K-8

**Accredited with Priority Improvement Plan**

Northridge Elementary

**Nontraditional Schools****Accredited with Performance Plan**

Apex Home School Enrichment Program

**Accredited with Priority Improvement Plan**

St. Vrain Online Global Academy

**Alternative School****Accredited with Improvement Plan**

Olde Columbine High School

## MEMORANDUM

DATE: October 9, 2013  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Adoption of Resolution Proclaiming Classified School Employees Week, October 7-13, 2013

### RECOMMENDATION

That the Board of Education approve a Resolution proclaiming October 7-13, 2013 as "Classified School Employees Week".

### BACKGROUND

Proclaiming this date as Classified School Employees Week will be helping to promote public awareness of the importance of classified employees in the public school system.

As much as any other group of employees, classified school employees are a valued and integral part of the school system and their work is vital to the success of children.

### STRATEGIC PLAN CORRELATION

Focus Area – Well Being  
Category/Objective – Working Environment



**RESOLUTION**  
**CLASSIFIED SCHOOL EMPLOYEES WEEK**  
**October 7-13, 2013**

WHEREAS, classified school employees are an essential part of the St. Vrain Valley School District's educational system; and

WHEREAS, classified employees are dedicated to assisting in the provisions of safe schools for the students of this District; and

WHEREAS, the classified employees of our school district perform the daily cleaning, maintenance and delivery of school property, safely transport students, prepare and serve nourishing meals, maintain records and reports, provide maintenance and support in the field of technology, assist in classrooms and school playgrounds, and perform a variety of other tasks on behalf of our students; and

WHEREAS, we recognize the important role of classified school employees and the invaluable services they provide to students;

NOW, THEREFORE, BE IT RESOLVED, that the St. Vrain Valley School District Board of Education proclaims October 7-13, 2013 as **CLASSIFIED SCHOOL EMPLOYEES WEEK** in the school district and urges all parents, students, and staff to join in saluting these dedicated men and women.

**BOARD OF EDUCATION**

John Creighton  
Debbie Lammers  
Mike Schiers  
Rod Schmidt  
Joie Siegrist  
Bob Smith  
Dori Van Lone

**SUPERINTENDENT OF SCHOOLS**

Don Haddad, Ed.D

## MEMORANDUM

DATE: October 9, 2013

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Waiver from Liability Insurance Requirement for the Frederick High School Education Foundation

RECOMMENDATION

That the Board of Education allow an exception to the Organizational Options for Parent Organizations Policy KBE-R, and thereby approve a waiver for the general liability insurance requirement for the Frederick High School Education Foundation.

BACKGROUND

Board Policy KBE, Relations with Parent Organizations, states, "District insurance does not cover parent organizations organized as non-profit corporations. Furthermore, the District is not liable or responsible for loss of their property or money, or the decisions made by the non-profit corporation, its board, or its officers. The non-profit corporation is encouraged to investigate and purchase appropriate officer's liability insurance, property insurance, and crime insurance (fidelity bond), in addition to the general liability insurance required by the District."

The Frederick High School Education Foundation appealed for a waiver from Policy KBE-R due to the fact that they do not use District facilities except for their meetings. These waivers are consistent with past practices and have been reviewed by the District's legal counsel. Our attorney has reviewed and agreed with the waiver as presented.

The administration recommends approval of this exception.

**AGREEMENT FOR WAIVER FROM INSURANCE REQUIREMENT  
IN BOARD POLICY KBE-R**

It is mutually agreed by the ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J (hereinafter referred to as "District") and **Frederick High School Education Foundation**, a 501(c)(3) non-profit corporation, (hereinafter referred to as "Foundation"), that the general liability insurance requirement stated in District Board Policy KBE-R (Organizational Options for Parent Organizations (POs)) is waived, subject to the following limitations:

1. Foundation use of District facilities will be limited to Foundation Board meetings, not to exceed 20 persons.
2. Foundation use of District facilities will be limited to the Frederick High School IMC (library) or, in the event of a scheduling conflict, an alternative area recommended by the District Facility Scheduler.
3. Foundation use shall be scheduled in advance of the meeting with the District Facility Scheduler (303-652-6310) in accordance with Board Policy/Regulation KF, KF-R and KF-E (Fee Schedule for Community Use of School Facilities).
4. The term of this Agreement shall be for the one-year period from October 9, 2013 to June 30, 2014.
5. Nothing in this insurance requirement waiver should be construed as a waiver of any other section(s) of Board Policy/Regulation KBE/KBE-R.
6. Nothing in this Agreement shall be construed as a waiver by the District of any rights, immunities, privileges, monetary limitations to judgments, or defenses provided to the District by the Colorado Governmental Immunity Act, Sec. 24-10-101 et seq., C.R.S., as from time-to-time amended, or otherwise available to the School District, its officers, agents, volunteers, or employees.
7. Venue for any and all legal action arising out of this Agreement shall lie in the District Court in and for the County of Boulder, State of Colorado, and this Agreement shall be governed by the laws of Colorado.
8. The mutual promises herein shall be good and sufficient consideration for this Agreement although there are no actual funds exchanged between the District and Foundation.

This Agreement becomes effective on this \_\_\_\_ day of \_\_\_\_\_, 2013, and for the terms set forth above.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Foundation President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Foundation Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education Secretary

## MEMORANDUM

DATE: October 9, 2013  
TO: Board of Education  
FROM: Dr. Don Haddad, Superintendent of Schools  
SUBJECT: Approval of Waiver from Policy DLB, Retirement Plans

RECOMMENDATION

That the Board of Education allow an exception to Board Policy DLB, Retirement Plans. This exception would enable Taylor Pruss, a District employee, to withdraw money from his AXA retirement account before he is eligible to retire.

BACKGROUND

Board Policy DLB-R, Retirement Plans, states, "Hardship withdrawals will be permitted in accordance with IRS guidelines and subject to the restrictions in the plan documents, but will trigger the cessation of contributions. Once a participant ceases contributing to a SVVSD 403(b) or 457(b) plan for any reason, he or she may not resume contributions to that plan."

Taylor Pruss appealed for a waiver from Board Policy DLB-R due to the fact that he is purchasing a home and wants to use money in his AXA account toward the down payment. Current Board Policy only allows withdrawals from the retirement account under very limited circumstances as defined in the plan documents. This is due to the fact that the District is offering these plans as a pre-tax benefit to help employees plan for a successful retirement. It was not set up as a pre-tax benefit to allow employees to save money for other purposes and delay paying taxes. The approved hardship reasons in existing policy allow for withdrawals for reasons such as unexpected medical expenses or to avoid home foreclosures.

## MEMORANDUM

DATE: October 9, 2013

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adoption of Resolution Approving St. Vrain Community Montessori School  
3-Year Charter Operating Contract

RECOMMENDATION

That the Board of Education adopt a Resolution approving renewal of the operating contract for the St. Vrain Community Montessori School for a term of three years, extending through the 2015-2016 school year.

BACKGROUND

On January 11, 2012, the Board of Education approved the 10-year charter renewal application of the St. Vrain Community Montessori School, and on August 14, 2013 the Board re-approved the renewal by Resolution in order to meet state statute requirements.

The Colorado Department of Education has now requested that the Board also rule by Resolution on the 3-year operating contract that the Board previously approved on June 26, 2013.

## **RESOLUTION**

### **APPROVING ST. VRAIN COMMUNITY MONTESSORI SCHOOL OPERATING CONTRACT**

**WHEREAS**, in June, 2013, the St. Vrain Valley School District RE-1J (District) and the St. Vrain Community Montessori School (School) successfully negotiated a mutually agreeable operating contract (Contract);

**WHEREAS**, the Contract contains all required information and has been reviewed by District staff in accordance with State Statute and Board policies;

**WHEREAS**, the Board has thoroughly considered the Contract, staff review and recommendation, and additional materials submitted by the School;

**WHEREAS**, the Board previously reviewed and approved the Contract of St. Vrain Community Montessori School on June 26, 2013;

**NOW, THEREFORE, THIS BOARD APPROVES THE ST. VRAIN COMMUNITY MONTESSORI SCHOOL'S OPERATING CONTRACT FOR A PERIOD OF THREE YEARS, ENDING ON JUNE 30, 2016, IN ACCORDANCE WITH THE REQUIREMENTS OF THE APPLICATION RENEWAL APPROVED ON JANUARY 11, 2012.**

**APPROVED AND ADOPTED BY THE BOARD OF EDUCATION OF THE ST. VRAIN VALLEY SCHOOL DISTRICT ON OCTOBER 9, 2013.**

---

John Creighton, President

**ATTEST:**

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Secretary

## MEMORANDUM

DATE: October 9, 2013

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Adopt Resolution to Approve Grade Extension Application for St. Vrain Community Montessori School

RECOMMENDATION

That the Board of Education adopt a Resolution to authorize St. Vrain Community Montessori School (SVCMS) to serve grades PK-8 in accordance with the terms of the current Charter Renewal Term of ten years, which presently extends through June 2022.

BACKGROUND

On July 30, 2013, the SVCMS submitted a grade extension application to the District in order to become a PK-8 school. SVCMS intends to open the middle school in the fall of 2014 in order to serve 7<sup>th</sup> grade students, and 8<sup>th</sup> grade will be added in the fall of 2015.

The Board will be provided with copies of the application. District staff, as well as representatives of SVCMS, will be available at the meeting for discussion and to respond to questions.

## **RESOLUTION**

### **APPROVING GRADE EXTENSION APPLICATION FOR ST. VRAIN COMMUNITY MONTESSORI SCHOOL**

**WHEREAS**, on July 30, 2013, the St. Vrain Community Montessori School (SVCMS) provided the St. Vrain Valley School District RE-1J (District) with a charter school grade extension application for an extension of its grades served to include middle school;

**WHEREAS**, SVCMS intends to open the middle school in the fall of 2014 in order to serve 7th grade students, and 8th grade will be added in the fall of 2015;

**WHEREAS**, the Application contains all required information and has been reviewed by District staff in accordance with State Statute and Board policies;

**WHEREAS**, the Board has thoroughly considered the Application, staff review and recommendation, and additional materials submitted by the SVCMS;

**NOW, THEREFORE, THIS BOARD APPROVES THE ST. VRAIN COMMUNITY MONTESSORI SCHOOL GRADE EXTENSION APPLICATION TO SERVE STUDENTS IN GRADES PK-8.**

**APPROVED AND ADOPTED BY THE BOARD OF EDUCATION OF THE ST. VRAIN VALLEY SCHOOL DISTRICT ON OCTOBER 9, 2013.**

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John Creighton, President

**ATTEST:**

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Secretary



## MEMORANDUM

DATE: October 9, 2013

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: First Reading, Introduction, Board Policy IKF-R – Graduation Requirements – PE Waiver

### PURPOSE

For the Board of Education to review the proposed revisions to Board Policy IKF-R – Graduation Requirements – PE Waiver.

### BACKGROUND

Revisions to this policy are necessary due to alignment with current practice, procedure, and applicable statutes and have been reviewed by District administration.

### STRATEGIC PLAN CORRELATION

Focus Area – All  
Category – All

## Graduation Requirements-Physical Education Waiver

The St. Vrain Valley School District provides the opportunity for a student to waive up to 1.0 physical education credit. All students must complete two (2) physical education credits to graduate.

Students who maintain full-time student status during all four years of high school and meet all other graduation requirements may waive an initial .5 physical education credit by successfully completing the following criteria:

- \_\_\_\_ Two (2) St. Vrain Valley School District athletic programs at the varsity or junior varsity level (two different sports; same sport two seasons); or
- \_\_\_\_ 72 hours during one semester of an appropriate, pre-approved, structured, and supervised activity outside of the school district.

Students with an advanced course schedule, including enrollment in multiple academically rigorous courses, may also request an initial .5 physical education credit waiver when combined with one of the above criteria.

Students may waive an additional .5 physical education credit for a total of one (1) physical education credit in this same manner.

The activities to waive physical education credit may be met during any of a student's four years of high school.

A student may not waive physical education credit if they have failed any courses and/or are in the process of credit recovery to meet graduation standards.

Students must submit a written request for a waiver to their counselor beginning in January of their junior year.

Schools will provide information regarding the physical education waiver to students and parents annually to allow time for planning.

Once the physical education waiver requirements have been met, the student will submit the application, time log, and written assessment to the building principal (including all required signatures) for verification and approval.

Whether or not a student has received a physical education waiver, they are still required to successfully complete 24.5 credits in order to earn their high school diploma.

The physical education waiver application may be acquired in the counseling offices of every high school's counseling office.

Adopted May 11, 2011

St. Vrain Valley School District RE-1J, Longmont, Colorado