

Agenda

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the superintendent, in consultation with the president of the Board, shall prepare an agenda outlining the matters to be brought to Board attention at meetings.

The Board shall follow the order of business set by the agenda unless the order is altered or new items are added in accordance with this policy. At regular and special meetings, the Board may add to or take action on matters not appearing on the posted agenda if the item is reasonably related to the subject matter on the posted agenda or if an exigency exists. Amending the agenda of a regular meeting requires a majority vote of Board members present. All Board members must be present and cast a unanimous vote to amend the agenda of a special meeting.

Consent grouping

A consent grouping on the agenda shall be used for those items that usually do not require discussion or explanation as to the reason for Board action. Any Board member may request the withdrawal of any item under the consent grouping for independent consideration.

Agenda format

The order of business at regular meetings shall be as follows:

1. Call to order/pledge to the flag/roll call
2. Addendums/changes to the agenda
3. Board recognitions/presentations to the Board/Board communications/comments
4. Audience participation (non-agenda items)
5. Superintendent's report
6. Reports
 - a. Lay advisory committees
 - b. Financial review
 - c. Student enrollment and performance reviews
 - d. Departmental updates
 - e. Program reviews/new program proposals
 - f. Legislative updates
7. Consent items
 - a. Approval of minutes
 - b. Staff terminations/leaves of absence
 - c. Staff appointments

8. Action items
9. Discussion items
10. Adjournment

Adopted: February 28, 1968
Revised: October 10, 1979
Revised: June 8, 1994
Revised: October 25, 1995
Revised: January 13, 1999
Revised: January 26, 2000
Revised: October 22, 2003
Revised: March 23, 2005
Revised: March 10, 2010
Revised: October 28, 2015
Revised: August 25, 2021

LEGAL REFS.: C.R.S. 22-32-108 (4) (board meetings)
C.R.S. 22-32-108 (7)(a) (a board member who participates electronically in conformance with the board's policy on electronic meeting participation is considered "present")
C.R.S. 24-6-402 (2)(c) (notice of meeting "shall include specific agenda information where possible")

CROSS REFS.: BE, School Board Meetings
BEC, Executive Sessions/Open Meetings
BEDA, Notification of School Board Meetings
BEDH, Public Participation at School Board Meetings

St. Vrain Valley School District RE-1J, Longmont, Colorado