

**MINUTES  
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J  
BOARD OF EDUCATION  
REGULAR TELEVISED STUDY SESSION**

**OPENING OF MEETING**

The Board of Education of the St. Vrain Valley School District met January 23, 2013 at the Educational Services Center, 395 South Pratt Parkway, Longmont, Colorado. The meeting was called to order by Board of Education President John Creighton at 7:03 p.m.

**ROLL CALL**

**Board Members Present:**

John Creighton, President, Director District E  
Debbie Lammers, Secretary, Director District B  
Mike Schiers, Assistant Secretary, Director District G  
Joie Siegrist, Director District A  
Bob Smith, Vice President, Director District C  
Dori Van Lone, Treasurer, Director District D

**Board Members Absent (Excused):**

Rod Schmidt, Director District F

**St. Vrain Valley School District Staff Present:**

David Burnison, Assistant Superintendent for Human Resources  
Stacy Davis, Security and Emergency Manager  
Greg Fieth, Budget Director  
Dr. Don Haddad, Superintendent of Schools  
Mark Mills, Area 2 Assistant Superintendent  
Rick Olsen, Principal of Longmont High School  
Regina Renaldi, Assistant Superintendent for Priority Schools  
Rick Ring, Chief Operations Officer  
Terry Schueler, Chief Financial Officer  
Connie Syferd, Assistant Superintendent for Student Achievement  
Amy Weed, Area 1 Assistant Superintendent

**AMENDMENTS TO THE AGENDA**

The Agenda was accepted as presented.

**Topics Discussed:**

- Longmont High Feeder Report by High School Advisory Council students-Mark Mills and Rick Olsen introduced students Kaitlyn Wilkins, Drew Magee, Lane Olsen, and Alex Cunningham.
- Longmont High School Medical and Bioscience Academy-Rick Olsen; LHS AP Biology Instructor Chris Chou; LHS Counselor LR Powers; LHS Biology Instructor Jackie Bilan; and LHS Parent/Advisor Dr. Jane Wolford.
- Safety Initiative Update-Stacy Davis.
- 2<sup>nd</sup> Quarter Financials-Greg Fieth/Terry Schueler.

No action was taken for any of the above discussion topics.

## **AUDIENCE PARTICIPATION**

None

## **ACTION ITEMS (4.0)**

### **Approval of Amended FY13 Budget (4.1)**

Dori Van Lone moved that the Board of Education adopt the amended Fiscal Year 2013 budget as presented. Bob Smith seconded.

The FY 2013 Superintendent's Proposed Budget was introduced at the May 23, 2012 Board Meeting, including questions and discussion. On June 13, 2012, the Proposed Budget was available to the public for questions. On June 27, 2012, the Board adopted the FY 2013 Superintendent's Budget. Since that date, there have been some revisions and new information; therefore, the revised Amended Budget was presented. Greg Fieth and Terry Schueler advised the Board on the revisions to the budget.

The motion carried by unanimous roll call vote: [John Creighton, yes; Debbie Lammers, yes; Mike Schiers, yes; Rod Schmidt, absent; Joie Siegrist, yes; Bob Smith, yes; Dori Van Lone, yes].

### **Approval of Establishment of Fund 65: Self-Insurance Fund, and Accompanying Fund Transfers (4.2)**

Dori Van Lone moved that the Board of Education approve the establishment of Fund 65 (Self-Insurance Fund) and the transfer of health and dental funds accumulated in the General Fund to the Self-Insurance Fund. Joie Siegrist seconded.

Terry Schueler reported that District administration, at the request of the Board of Education, has been investigating, planning, and implementing the conversion of the District's health and dental benefits from an insured model plan to a partially self-funded plan. The dental benefit has been self-funded since Fiscal Year 2010, and the health benefit (under the Cigna plan) went self-funded as of January 1, 2013. The Kaiser

insurance option is not self-funded and the accounting for that plan would remain in the General Fund.

District administration is recommending that monies received and accumulated from the sources below be transferred from the General Fund to the Self-Insurance Fund (approximate dollar amounts are provided - accurate numbers will be calculated and used for the transfer). These monies are attributable to the United, Cigna and MetLife plan histories, and the results of successful negotiations by District administration on behalf of the District's employees.

United Minimum Loss Ratio Rebate – September 2011	(\$ 358,000)
Cigna one month premium reduction – September 2011	(\$ 835,000)
Dental Incurred But Not Reported (IBNR) Trust	(\$ 93,000)
Dental Fund Balance – as of June 30, 2012	(\$2,286,000)
Total	(\$3,572,000)

Colorado Insurance Law requires that self-insured employers maintain sufficient funds to pay off incurred but not reported claims. The District's benefit consultant has recommended a fund balance of a minimum of three months of IBNR for fund balance. The District has received an estimate from Cigna that three months of IBNR would be approximately \$2,433,000 and the dental IBNR is an additional \$93,000, bringing the minimum fund balance total to \$2,526,000. District administration's recommendation is in excess of the minimum amount, and should ensure that the District's move to self-funded insurance is successful.

The motion carried by unanimous roll call vote: [John Creighton, yes; Debbie Lammers, yes; Mike Schiers, yes; Rod Schmidt, absent; Joie Siegrist, yes; Bob Smith, yes; Dori Van Lone, yes].

### **ADJOURNMENT**

Bob Smith moved to adjourn the meeting. Dori Van Lone seconded. The meeting was adjourned by unanimous acclamation at 8:40 p.m.

Respectfully submitted,

Debbie Lammers, Secretary of the Board of Education

Barb Steege, Secretary to the Board of Education

Read and approved or corrected and approved on February 13, 2013.