

**MINUTES
ST. VRAIN VALLEY SCHOOL DISTRICT RE-1J
BOARD OF EDUCATION
REGULAR MEETING**

OPENING OF MEETING

The Board of Education of the St. Vrain Valley School District met June 28, 2017 at the Educational Services Center Board Room, 395 South Pratt Parkway, Longmont, Colorado. The Regular Meeting was called to order by Board of Education President Robert J. Smith at 7:01 p.m.

ROLL CALL

Board Members Present:

John Ahrens, Member, Director District D
Debbie Lammers, Secretary, Director District B (arrived at 6:45 p.m.)
Paula Peairs, Treasurer, Director District F
Joie Siegrist, Vice President, Director District A
Amory Siscoe, Assistant Secretary, Director District G
Robert J. Smith, President, Director District C

Board Members Absent (Excused):

Dr. Richard Martyr, Member, Director District E

St. Vrain Valley School District Staff Present:

Karin Blough, Student Services Coordinator
Greg Fieth, Chief Financial Officer
Jackie Kapushion, Area 1 Assistant Superintendent
Brian Lamer, Assistant Superintendent of Operations
Dr. Diane Lauer, Assistant Superintendent of Priority Programs and Academic Support
Mark Mills, Area 2 Assistant Superintendent
Ella Padilla, Assistant Superintendent for Human Resources
Dina Perfetti-Deany, Area 3 Assistant Superintendent
Brandon Shaffer, Exec Dir of Govt & Legal Affairs/Community Outreach/P-TECH
Tony Whiteley, Executive Director of Budget

AMENDMENTS TO THE AGENDA (2.0)

The Agenda was accepted as presented.

AUDIENCE PARTICIPATION (3.0)

None

VISITORS (4.0)

None

REPORTS (5.0)

May Financials (5.1)

Greg Fieth reviewed the May Financials from the work session before the Board Meeting. Colorado Revised Statute (C.R.S.) 22-45-102(1)(b)(I-IV) requires the Board of Education to review the financial condition of the school district at least quarterly during the year. Greg reported no concerns in any of the various funds, and reminded everyone that the Financials are available on the District website.

CONSENT ITEMS (6.0)

Amory Siscoe moved to approve Consent Agenda Items 6.1 through 6.11. John Ahrens seconded.

1. Approval: First Reading, Adoption, Board Policies DAC* – Federal Fiscal Compliance (new); DH – Bonded Employees and Officers; DJ/DJA – Purchasing/Purchasing Authority; DJB – Purchasing Procedures (now DJCA*); DJB-R – Purchasing Procedures (now DJCA*-R); DJB* – Federal Procurement (new); DJB*-R – Federal Procurement (new); DJE – Procurement Procedures; DKC – Employee Expense Authorization/Reimbursement
2. Approval: First Reading, Adoption, Board Policies ADF – School Wellness; EF – Food Services; EFC – Free and Reduced-Price Food Services; and EFEA* – Nutritious Food Choices
3. Approval: Approval of Change Order for Main Street School South Parking Lot Replacement Project
4. Approval: Approval of Bus Purchases
5. Approval: Approval of Meal Price Increase for the 2017-18 SY
6. Approval: Approval of Recommendation to Appoint Deputy Superintendent for Student Achievement
7. Approval: Approval of Recommendation to Hire Assistant Principal/Athletic Director for Frederick High School
8. Approval: Approval of Waiver from Liability Insurance Requirement for the Frederick High School Education Foundation
9. Approval: Approval of Waiver from Liability Insurance Requirement for the Longmont High Education Foundation
10. Approval: Approval of Waiver from Liability Insurance Requirement for the Silver Creek High Education Foundation

11. Approval: Approval of Waiver from Liability Insurance Requirement for the Skyline High School Education Foundation

Ella Padilla introduced Jackie Kapushion who is appointed Deputy Superintendent for Student Services. Jackie accepted this appointment. Ella also announced that Leroy Lopez has been chosen for the new Assistant Principal/Athletic Director for Frederick High. Leroy was unable to attend the Board Meeting. Jackie thanked everyone for their support, and looks forward to beginning her new role in the District. Board members look forward to both Jackie and Leroy's future successes. Dr. Haddad commended Ella Padilla and the Human Resources team for a successful year of hiring highly qualified people.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

ACTION ITEMS (7.0)

Adoption of Superintendent's Budget, All Funds, for Fiscal Year 2018 (7.1)

Paula Peairs moved that the Board of Education adopt the Superintendent's Budget--All Funds, for Fiscal Year 2018, by the Appropriation Resolution presented. Joie Siegrist seconded.

Tony Whiteley reported that the Proposed Fiscal Year 2018 Budget was introduced to the Board of Education on May 24, 2017. On June 14, he presented a brief overview of the Proposed Fiscal Year 2018 Budget and answered questions from Board members, and then the Board conducted a Public Hearing. There were no members of the audience with any questions or concerns about the budget at that time. Board members commended the financial team for their thorough financial management of taxpayer dollars.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of Vendors Providing Purchased Services Over \$100,000 (7.2)

John Ahrens moved that the Board of Education approve a list of vendors who are anticipated to provide purchased services over \$100,000 during Fiscal Year 2018. Paula Peairs seconded.

Greg Fieth reported that this information is presented in an effort to streamline the District's policy requirement that the Board approve all vendors to whom the District pays over \$100,000 in a single fiscal year, per Board Policy DJ/DJA—Purchasing/Purchasing Authority. This is specifically to address vendors who provide services that

are not competitively bid, competitive bids that are extended into a new fiscal year, or FY18 newly-awarded contracts.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of Vendors Providing Purchased Goods Over \$100,000 (7.3)

Joie Siegrist moved that the Board of Education approve a list of vendors who are anticipated to provide purchased goods over \$100,000 during Fiscal Year 2018. John Ahrens seconded.

Greg Fieth reported that this information is presented in an effort to streamline the District's policy requirement that the Board approve all vendors to whom the District pays over \$100,000 in a single fiscal year, per Board Policy DJ/DJA—Purchasing/Purchasing Authority. This is specifically to address vendors who provide goods that are not competitively bid, competitive bids that are extended into a new fiscal year, or FY18 newly-awarded contracts.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of Intergovernmental Agreement Between Boulder County Housing & Human Services and SVVSD (7.4)

Joie Siegrist moved that the Board of Education approve the Intergovernmental Agreement (IGA) between St. Vrain Valley School District (SVVSD) and Boulder County Housing and Human Services for the 2017-2018 school year. Amory Siscoe seconded.

Diane Lauer reported that the purpose of this project is to reduce truancy by providing evidence-based early intervention services with SVVSD elementary schools. Goals of the project include improved student attendance, improved academic performance, and a long-term reduction in Truancy Petition filings within SVVSD. Diane introduced Students Services Coordinator Karin Blough who gave a presentation on the background of the grant to secure Boulder County funding. Diane thanked Karin, Brandon Shaffer, and Bryan Krause for their leadership in this endeavor.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of IDEA Narratives (7.5)

Amory Siscoe moved that the Board of Education approve Narratives that provide guidance and approval on expenditures associated with IDEA funding to support the provision of special education services to students attending St. Vrain Valley School District. Paula Peairs seconded.

Diane Lauer reported that, every three years, school districts are required to write narratives to be approved by the Board of Education and submitted to the Colorado Department of Education (CDE). The narratives describe to the CDE how the District will utilize the IDEA funds to support special education services for students with disabilities ages three through twenty-one attending St. Vrain Valley School District. She listed the required projects that must be supported in order to access funding through IDEA.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of Amendment to Construction Manager/General Contractor (CMGC) Contract for Innovation Center Project (7.6)

John Ahrens moved that the Board of Education approve the Phase I Amendment for \$8,000,000 which includes a 10% contingency with FCI Constructors, Inc., for Construction Manager/General Contractor (CMGC) services for the Innovation Center Project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy. Paula Peairs seconded.

Brian Lamer reported that the CMGC review committee received and reviewed responses to RFQ 2016-059 for Construction Manager/General Contractor services. FCI Constructors, Inc., was selected as the most qualified for the project. The project includes a new 50,000 sq. ft. school to support innovation programs throughout the District. The overall project will cost \$19M, and is funded under the 2016 Bond program. Brian reported that the process of obtaining water and sewer taps from the City of Longmont started in September 2016, and it is his hope that it will be approved by October 2017.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Adoption of Resolution and Oath for the Appointment of Designated Election Official (7.7)

Paula Peairs moved that the Board of Education adopt a resolution appointing Greg Fieth as designated election official for the coordinated election to be held November 7, 2017, and further authorize Greg Fieth, on behalf of the Board, to enter into an

Intergovernmental Agreement with the respective county officials for assistance in conducting the election. Amory Siscoe seconded.

Board President Bob Smith reported that the Uniform Election Code requires that the Designated Election Official be formally appointed by the Board of Education when a “coordinated election” is facilitated between the responsible parties for the election. Greg Fieth is willing to accept this responsibility and had previously signed an “Oath of Designated Election Official” form swearing to perform the duties of Designated Election Official according to law.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Approval of the Official Notice of Intent for SVVSD to Participate in the November 7, 2017 Coordinated Election (7.8)

Joie Siegrist moved that the Board of Education approve the Official Notice of Intent for the St. Vrain Valley School District to participate in the Coordinated Election on November 7, 2017. Amory Siscoe seconded.

Greg Fieth reported that the Board of Education of the St. Vrain Valley School District in the Counties of Boulder, Larimer and Weld, and the City and County of Broomfield, State of Colorado, shall conduct its regular biennial school election on November 7, 2017, as provided by state law will participate in the election coordinated by the County Clerk and Recorder of said counties. The St. Vrain Valley School District shall contract with the County Clerk and Recorder of said counties for the administration of the regular biennial school election and enter into an intergovernmental agreement with said counties for this purpose. Those County Clerk and Recorders shall serve as the coordinated election officials for the November 7, 2017 coordinated election.

The Board of Education designates Greg Fieth to serve as the school-designated election official for the 2017 regular biennial school election. The school-designated election official shall perform election duties on behalf of the Board of Education, including but not limited to accepting and verifying candidate packets as well as rendering all interpretations and making all initial decisions as to controversies or other matters arising in the conduct of the regular biennial school election to the extent that each of these responsibilities is consistent with the intergovernmental agreements from each county.

A call for nominations for school directors to be elected at the regular biennial school election shall be published by the St. Vrain Valley School District between August 9, 2017 and August 24, 2017. Director Districts B (Niwot), D (Erie), and F (Mead) are open Board seats for this election.

The Board of Education directs the school designated election official to forward this notice of intent to participate in the November 7, 2017 to the coordinated election officials by July 28, 2017, the deadline established in state law.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Adoption of Supplemental Budget for Fiscal Year 2017 (7.9)

Paula Peairs moved that the Board of Education adopt the Superintendent's Supplemental Budget for the 2017 Fiscal Year. John Ahrens seconded.

Tony Whiteley reported that, as the 2016-2017 fiscal year draws to a close, the District's financial services staff prepare an overall estimation of year-end results in an attempt to ensure that the District is in compliance with statute regarding budgets, appropriations and use of beginning fund balances for the current year.

Colorado Revised Statute 22-44-110(5) allows the Board of Education to adopt a supplemental budget subsequent to January 31 to appropriate money received for a specific purpose. Additional revenues were received by the District and are being appropriated for each fund for the fiscal year beginning July 1, 2016 and extending through June 30, 2017.

The motion carried by unanimous roll call vote: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

DISCUSSION ITEMS (8.0)

None

ADJOURNMENT (9.0)

Amory Siscoe moved to adjourn the meeting at 8:05 p.m. John Ahrens seconded.

The motion carried by unanimous acclamation: [John Ahrens, yes; Debbie Lammers, yes; Dr. Richard Martyr, absent; Paula Peairs, yes; Joie Siegrist, yes; Amory Siscoe, yes; Bob Smith, yes].

Respectfully submitted,

Debbie Lammers, Secretary of the Board of Education

Barb Steege, Secretary to the Board of Education

Read and approved or corrected and approved on August 9, 2017.