

NOTICE OF REGULAR MEETING AND AGENDA



February 13, 2019

**Educational Services Center
395 South Pratt Parkway
Longmont, Colorado 80501**

Joie Siegrist, President, Board of Education

Dr. Don Haddad, Superintendent of Schools

DISTRICT VISION STATEMENT

To be an exemplary school district which inspires and promotes high standards of learning and student well-being in partnership with parents, guardians and the community.

DISTRICT MISSION STATEMENT

To educate each student in a safe learning environment so that they may develop to their highest potential and become contributing citizens.

ESSENTIAL BOARD ROLES

*Guide the superintendent
Engage constituents
Ensure alignment of resources
Monitor effectiveness
Model excellence*

BOARD MEMBERS

*John Ahrens, Secretary
Chico Garcia, Member
Dr. Richard Martyr, Member
Paula Peairs, Treasurer
Karen Ragland, Asst Secretary
Joie Siegrist, President
Robert J. Smith, Vice President*

1. CALL TO ORDER:

6:00 pm Regular Business Meeting

2. ADDENDUMS/CHANGES TO THE AGENDA:

3. AUDIENCE PARTICIPATION:

4. VISITORS:

1. High School Student Advisory Council – Student CASB Attendance
2. Silver Creek High School Student Project
3. Superintendent’s Excellence in Education Awards

5. SUPERINTENDENT REPORT:

6. REPORTS:

1. Skyline High School Student Advisory Feeder Report

7. CONSENT ITEMS:

1. Approval: Staff Terminations/Leaves
2. Approval: Staff Appointments
3. Approval: Approval of Minutes for the January 9, 2019 Regular Meeting, the January 16, 2019 Study Session, and the January 23, 2019 Regular Meeting
4. Approval: Approval of Recommendation to Hire Executive Director of Human Resources
5. Approval: Approval of Change Order 8 to Construction Manager/ General Contractor (CMGC) Contract for Innovation Center
6. Approval: Approval of Fee Adjustment to Architect Agreement for the Niwot High Renovation Project
7. Approval: Approval of Amendment to CMGC Contract for the Clover Basin HVAC Improvement Project
8. Approval: Approval of Selection & Contract Award for CMGC Contract for Main Street School Renovation Project
9. Approval: Approval of Selection & Contract Award to CMGC Contract for Longmont High School Addition & Renovation Project

8. ACTION ITEMS:

NOTICE OF REGULAR MEETING AND AGENDA



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**DISTRICT VISION
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9. DISCUSSION ITEMS:

1. Board Reports
2. Signing of Board Exhibit BC-E-1 – Code of Ethics for School Board Members

10. ADJOURNMENT:

Board of Education Meetings: Held at 395 South Pratt Parkway, Board Room, unless otherwise noted:

Wednesday, February 20	6:00 – 8:00 pm Study Session-Mead Middle
Wednesday, February 27	5:30 pm 2 nd Quarter Financials
	6:00 pm Regular Meeting

MEMORANDUM

DATE: February 13, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Skyline High School Feeder Report - High School Student Advisory Council

PURPOSE

To provide students the opportunity to practice leadership skills and report out on the successes of the Skyline High School feeder to the Board of Education.

BACKGROUND

The Student Advisory Council is comprised of 4-5 high school students from each of our high schools that were chosen by teachers and administrators. The Student Advisory Council was started by Dr. Haddad twelve years ago so that students could give input to the superintendents about what students were feeling about the District.

February 13, 2019
Terminations Leaves of Absence

EFFECTIVE	NAME	POSITION/LOCATION	FMLA	NON-FMLA MEDICAL	PERSONAL	EXTENDED	RESIGNED	RETIRED	COMMENTS
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL								
1/7/2019	Buck, Darrin Frank	Assistant Principal / Coal Ridge MS	X						
12/11/2018	McNeill, Kirsten	Principal / Grand View ES	X						
	LICENSED								
2/19/2019	Adams, Mandy	Teacher, Art / Eagle Crest ES	X						
2/4/2019	Bouchard, Jean	Speech/Language Pathologist					X		
1/7/2019	Brohm, Kristen	Instructional Program Consultant / Innovation Center	X						
1/15/2019	Carter, Amber	Teacher, Preschool / Spark Discovery PS		X					
1/29/2019	Contreras, Cristina	Psychologist / Student Services					X		
1/7/2019	Cooper, Katie	Teacher, Art / Burlington ES	X						
5/24/2019	Crawford, Connie	Teacher, Special Education / Blue Mountain ES					X		
12/18/2018	Frank, Desirae	Teacher, ESL / Timberline PK-8		X		X			
2/25/2019	Fujimoto, Kyle	Teacher, Math / Skyline HS	X						
12/11/2018	Gates, Brenda	Teacher, Kindergarten / Soaring Heights PK-8		X					
5/24/2019	Kegler, Steven	Teacher, Math / Skyline HS						X	20 years
2/21/2019	King, Patricia	Teacher, Language Arts / Altona MS	X						
1/10/2019	Malson, Kathryn	Teacher, Grade 2 / Burlington ES	X						
1/17/2019	Martinez, Veronica	Psychologist / Student Services			X				
12/10/2018	Opal, Matthew	Teacher, Language Arts / Silver Creek HS	X						
12/19/2018	Thornton, Kristen	Permanent Substitute / Human Resources					X		
2/28/2019	Tozlowski, Jessica	Teacher, Special Education / Thunder Valley K-8					X		
12/14/2018	Vaught, Erica	Teacher, Special Education / Frederick HS	X			X			
1/10/2019	Wolfsberger, Janelle	Teacher, Grade 4 / Burlington ES	X						
	CLASSIFIED								
1/2/2019	Alvarez, Perla	Custodian / Auxiliary Services							Job Abandonment
3/15/2019	Benson, Greg	Custodian / Hygiene ES						X	6.50 years
12/20/2018	Bounds, Avery	Media Technician / Niwot ES					X		
2/15/2019	Cantu, Amanda	Secretary - Department / Student Services					X		
12/17/2018	Cherry, Tina	Bus Driver / Transportation		X					
2/19/2019	Clark, Deborah	Educational Interpreter / Student Services		X					
12/17/2018	Copeland, Christopher	Group Leader, Child Care / Central ES					X		
12/20/2018	Ellis, Sheila	Paraeducator, Preschool / Burlington ES					X		
1/25/2019	Fowler, Bailey	Paraeducator, Instructional / Black Rock ES					X		
12/20/2018	Frank, Lisa	Paraeducator, Non-Instructional/ Silver Creek HS					X		

*Will work a 110 Day Contract for 2019-2020

February 13, 2019
Terminations Leaves of Absence

EFFECTIVE	NAME	POSITION/LOCATION	FMLA	NON-FMLA MEDICAL	PERSONAL	EXTENDED	RESIGNED	RETIRED	COMMENTS
1/24/2019	Glaza, Ronelle	Paraeducator, SSN/Autism / Soaring Heights PK-8					X		
1/18/2019	Graves, Molly	Custodian / Legacy ES					X		
1/28/2019	Hackett, Martha	Paraeducator, Special Education / Erie MS		X					
12/20/2018	Horsch, Mary	Paraeducator, Special Education / Burlington ES					X		
1/7/2019	Johnson, Nancy	Paraeducator, Instructional / Niwot ES		X					
1/22/2019	Laganosky, Christine	Nutrition Services Worker / Coal Ridge MS		X					
1/7/2019	Lopez, Debbie	Paraeducator, Preschool / Northridge ES		X					
1/18/2019	Lopez, Debbie	Paraeducator, Preschool / Northridge ES					X		Medical Resignation
1/7/2019	Lugo, Tammy	Bus Assistant - SPED / Transportation					X		Medical Resignation
1/10/2019	Malson, John	Bus Driver / Transportation	X						
2/1/2019	Martinez, David	Custodian - Head / Rocky Mountain ES						X	7.50 years
1/16/2019	Meyer, Mikaela	Custodian / Soaring Heights PK-8		X					
1/31/2019	Meyer, Mikaela	Custodian / Soaring Heights PK-8					X		Medical Resignation
12/19/2018	Miller, Sydney	Paraeducator, Special Education / Prairie Ridge ES					X		
1/25/2019	Miltersen, Kelly	Paraeducator, Preschool / Grand View ES					X		
1/25/2019	Montes, Mary	Custodian / Erie ES					X		
1/7/2019	Morgan, Kristen	Behavior Coach / Student Services					X		
2/1/2019	Neal, Laura	Clerk - Attendance / Lyons ES					X		
12/21/2018	Owens, Autumn	Bus Driver / Transportation					X		
12/13/2018	Palmer, Lori	Group Leader, Child Care / Fall River ES		X					
1/14/2019	Parrs, Shari	Paraeducator, Preschool / Erie ES		X					
1/31/2019	Pickering, Sara	Paraeducator, Special Education / Skyline HS		X					
1/30/2019	Ramirez, Debie	Custodian / Main Street	X						
1/16/2019	Reno, Cheryl	Paraeducator, Special Education / Mead HS			X				
2/28/2019	Reser, Lita	Bus Driver / Transportation						X	18.50 years
1/25/2019	Sandoval, BreAnn	Paraeducator, Preschool / Spark Discovery Preschool					X		
12/20/2018	Sarno, Bethany	Paraeducator, Special Education / Lyons M/S		X					
2/20/2019	Soule, Sally	Director, Child Care / Blue Mountain ES			X				
1/7/2019	Stockwell, Christine	Paraeducator, Special Education / Mountain View ES		X					
2/6/2019	Walker, Samantha	Paraeducator, SSN/Autism / Prairie Ridge ES					X		
1/25/2019	West, Leah	Health Clerk / Mountain View ES					X		

*Will work a 110 Day Contract for 2019-2020

February 13, 2019
Staff Appointments

HIRE DATE	NAME	POSITION	LOCATION	NEW POSITION	REPLACEMENT
	ADMINISTRATIVE/PROFESSIONAL/TECHNICAL				
1/28/2019	Fukai, Todd	Executive Director - Human Resources	Human Resources	X	
1/7/2019	Hoehn, Toni	Digital Curriculum/Assessment Support Specialist	District Technology Services	X	
1/16/2019	Money, Joanna	Specialist - RTTT	Innovation Center	X	
	LICENSED				
2/4/2019	Boffa, Sarah	Speech Language Pathologist	Student Services	X	
1/10/2019	Chen, Yinfeng	Teacher, Orchestra	Niwot HS		X
1/9/2019	Cone, Spencer	Teacher, Language Arts	Niwot HS		X
1/7/2019	Jones, Margarete	Teacher, Mathematics	Longmont HS		X
1/7/2019	Kim, Elaine	Audiologist	Student Services	X	
1/7/2019	Larsen, Julie	Teacher, Mathematics	Silver Creek HS		X
1/29/2019	Latchaw, Jacob	Teacher, Language Arts	Skyline HS		X
1/7/2019	Lee, Catrina	Teacher, Language Arts	Olde Columbine HS		X
1/7/2019	McClure, Laura	Teacher, Preschool	Eagle Crest ES		X
1/22/2019	Stevens, Bart	Teacher, Special Education	Mead HS		X
12/20/2018	Suchomel, Chelsea	Teacher, Grade 2	Soaring Heights PK-8		X
	CLASSIFIED				
12/26/2018	Alvarez, Perla	Custodian	Auxiliary Services	X	
1/11/2019	Arroyo Rodriguez, Elizabeth	Paraeducator, Non-Instructional	Silver Creek HS		X
1/10/2019	Bogges, Natalie	Paraeducator, Instructional	Hygiene ES	X	
1/22/2019	Buser, Kariann	Interpreter for the Deaf	Student Services		X
1/7/2019	Campana, Lisa	Health Clerk	Longs Peak MS		X
1/23/2019	Carpenter, Heather	Campus Supervisor	Soaring Heights PK-8		X
1/7/2019	Chavez, Shannon	Paraeducator, Instructional	Grand View ES		X
1/22/2019	Chen, Andrea	Media Technician	Niwot ES		X
1/14/2019	Corr, Neian	Paraeducator, Instructional	Central ES	X	
1/22/2019	Dodson, Raynell	Paraeducator, SSN/Autism/Special Education	Thunder Valley K-8		X
1/7/2019	Esposito, Nia	Group Leader, Child Care	Alpine ES	X	
12/19/2018	Filchenko, Paige	Lab Technician	Red Hawk ES		X
1/28/2019	Finleon, Robert	Technician - HVAC	Operations and Maintenance		X
1/7/2019	Gazlay, Emily	APEX - Instructor	APEX Homeschool Program		X
1/22/2019	Kirk, Melvin	Custodian	Auxiliary Services	X	
11/30/2018	Littlefield, Mariah	Bus Driver	Transportation	X	
1/7/2019	Lucero, Audrey	Technician, Accounting	Finance		X
2/4/2019	Mendell, Veronica	Technical Support Analyst	District Technology	X	
12/18/2019	Mikesell, Laura	Paraeducator, Preschool	Spark Discovery PS		X
1/7/2019	Miller, Michael	Custodian	Auxiliary Services	X	

MEMORANDUM

DATE: February 13, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Approval of Board of Education Meeting Minutes

RECOMMENDATION

That the Board of Education approve the minutes from the January Board Meetings.

BACKGROUND

The Board will be asked to approve the minutes from the January 9, 2019 Regular Meeting, the January 16, 2019 Study Session, and the January 23, 2019 Regular Meeting.

MEMORANDUM

DATE: February 13, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Recommendation to Hire Executive Director of Human Resources

RECOMMENDATION

That the Board of Education approve the recommendation to hire Mr. Todd Fukai as Executive Director of Human Resources, effective January 28, 2019.

BACKGROUND

Mr. Fukai graduated from the University of Northern Colorado with a Bachelor of Arts in Elementary Education with a Colorado Teacher Licensure. He continued his education at the University of Colorado at Denver, where he earned his Master of Arts in Administrative Leadership and Policy Studies and his Colorado Principal Licensure.

For the past three years, Mr. Fukai has served as the Assistant Superintendent of Human Resources for the Cherry Creek School District where he collaborated with district-level and building level leaders, and led and supervised a department of approximately 40 employees. Prior to that, Mr. Fukai served as a Human Resources Director in the Cherry Creek School District from 2007 to 2016. Mr. Fukai has also held the position of Principal, Assistant Principal, and Teacher in both the Cherry Creek School District and Jefferson County School District. He has served in a variety of voluntary positions that have helped shape education policy and practices state-wide. Mr. Fukai has been a part of legislative council for the Colorado Association of School Executives and has also served as President of the Colorado Association of School Personnel Administrators. Additionally, Mr. Fukai has served nationally as the President of the American Association for Employment in Education, which focuses on the supply and demand of teachers.

SALARY

Annual salary will be according to schedule.

MEMORANDUM

DATE: February 13, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Change Order 8 to Construction Manager/General Contractor (CMGC) Contract for Innovation Center

RECOMMENDATION

That the Board of Education approve Change Order 8 for \$304,493.39 to the Construction Manager/General Contractor (CMGC) contract with FCI Constructors, Inc., for the Innovation Center Project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

The present contract with FCI Constructors is \$18,658,567.30. Change order 8 for \$304,493.39 will bring the total contract value to \$18,963,060.69.

This Change Order to the project includes automation of the camera system, sound system changes, added power in the woodshop, and additional technology upgrades to complete the building.

This project is funded under the 2016 and 2008 Bond programs. This item is being brought forth to comply with Board policy FEH stating any items over \$99,999 must have Board approval.

MEMORANDUM

DATE: February 13, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Fee Adjustment to Architect Agreement for the Niwot High Renovation Project

RECOMMENDATION

That the Board of Education approve a fee adjustment of \$141,854 for a total contract amount of \$1,185,000, with Anderson Mason Dale Architects PC for the design of the Niwot High Renovation Project, and further authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents.

BACKGROUND

On June 13, 2018, the Board approved a total contract value of \$1,043,146.

The contract increase includes architectural fees covering the engineering and design to address structural issues realized during construction, revisions to the fire alarm design, low voltage and technology as-built documentation, and additional construction administration services.

Funding for the contract increase is available in the 2016 Bond program. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: February 13, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Amendment to Construction Manager/General Contractor (CMGC) Contract for the Clover Basin HVAC Improvement Project

RECOMMENDATION

That the Board of Education approve the Amendment to the Construction Manager/General Contractor (CMGC) contract with FCI Constructors, Inc., for \$686,632 for the Clover Basin HVAC Improvement Project. Further, that the Board authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents and initiate scope changes in accordance with Board of Education policy.

BACKGROUND

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. FCI Constructors, Inc., was selected as the most qualified for the project based on their experience within the District and their level of performance delivering previous projects at the Clover Basin Educational Support Center.

The project includes the replacement of the RTU and the addition of hot water heating to serve the second floor District Technology Services area, new duct work, and acoustical ceiling replacement.

The project is funded under the Capital Reserve Fund account. This item is being brought forth to comply with Board policy FEH stating any items over \$99,999 must have Board approval.

MEMORANDUM

DATE: February 13, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Selection & Contract Award for Construction Manager/General Contractor (CMGC) Contract for Main Street School Renovation Project

RECOMMENDATION

That the Board of Education approve the selection and contract award to Golden Triangle Construction, Inc., for Construction Manager/General Contractor (CMGC) services for \$542,000 for the Main Street School Renovation Project. This partial award approval is to allow early procurement of equipment to maintain the project schedule, with construction beginning during the summer of 2019. Further, authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents up to the approved amount referenced above.

BACKGROUND

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. Golden Triangle Construction, Inc. (GTC), was selected as the most qualified for the project based on their experience.

The current project includes a complete upgrade of the building HVAC system to provide air conditioning throughout the building, relocation of the main building entrance to an accessible entrance on the South side of the building, and miscellaneous building and site upgrades and renovations. The estimated total project cost is \$8,245,000.

Funding for the project is available in the 2016 Bond program and partial BEST Grant reimbursement. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: February 13, 2019

TO: Board of Education

FROM: Dr. Don Haddad, Superintendent of Schools

SUBJECT: Approval of Selection & Contract Award to Construction Manager/General Contractor (CMGC) Contract for Longmont High School Addition & Renovation Project

RECOMMENDATION

That the Board of Education approve the selection and contract award to Fransen Pittman Construction Co, Inc., for Construction Manager/General Contractor (CMGC) services for \$9,950,000 for the Longmont High School Addition & Renovation Project, and further authorize Brian Lamer, Assistant Superintendent of Operations, to sign contract documents up to the approved amount referenced above.

BACKGROUND

The CMGC review committee reviewed responses to RFQ 2017-027 for Construction Manager/General Contractor services. Fransen Pittman Construction Co, Inc., was selected as the most qualified for the projects based on their experience.

The current project includes a new secure entrance addition, as well as building preservation items including upgraded and expanded counseling offices, upgraded HVAC controls, and a new exterior for the 2-story building.

Funding for the projects is available in the 2016 Bond program. This item is being brought forth to comply with Board policy FEG stating any items over \$100,000 must have Board approval.

MEMORANDUM

DATE: February 13, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Board Reports

PURPOSE

To provide the Board of Education with the opportunity to share recognitions.

BACKGROUND

Board members will have the opportunity to share recognitions, commendations of staff/ students, committee reports and events they have attended.

MEMORANDUM

DATE: February 13, 2019
TO: Board of Education
FROM: Dr. Don Haddad, Superintendent of Schools
SUBJECT: Board Member Code of Ethics Policy Signing

PURPOSE

For the newly appointed member of the Board of Education to sign the District's Code of Ethics policy.

BACKGROUND

Board Policy BC – School Board Member Conduct, states that “Public office is a trust created by the confidence that the public places in the integrity of its public officers. To preserve this confidence, it is the desire of the Board to operate under the highest ethical standards.”

Board Policy BC-E-2, Board Member Code of Ethics, states that “According to the Colorado Revised Statute 24-18-105, the following ethical principles for school board members are intended as guides to conduct and do not constitute violations as such of the public trust of office...” It further states the following:

1. A board member "should not acquire or hold an interest in any business or undertaking which he has reason to believe may be directly and substantially affected to its economic benefit by official action to be taken by an agency over which the member has substantive authority."
2. A board member "should not, within six months following the termination of his office, obtain employment in which he will take direct advantage, unavailable to others, of matters with which he was directly involved during his term of [office]. These matters include rules, other than rules of general application, which the member actively helped to formulate, and applications, claims or contested cases in the consideration of which the member was an active participant."

3. A board member "should not perform an official act directly and substantially affecting a business or other undertaking to its economic detriment when the member has a substantial financial interest in a competing firm or undertaking."