

**Administrative Unit Program Plan
Year Two: 2013 - 2014**

Request: State funds for identification and programming of gifted students

**Name of
Administrative
Unit:**

**# of Schools in
AU:**

**Gifted Education
Contact Name:**

**Gifted Education
Contact Address:**

**Gifted Education
Contact Phone:**

Contact Fax

**Gifted Education
Contact Email:**

Print Name of the Superintendent or Designee

Signature of Superintendent or Designee

Date

Mail the cover page with signature to:

Jacquelin Medina, Director
Colorado Department of Education
1560 Broadway, Suite 1175
Denver, CO 80202-1799
(303) 866-6652
(303) 866-6767 fax
medina_j@cde.state.co.us

Application is due by e-mail on April 30, 2013 to:
Tara Rolfe, rolfe_t@cde.state.co.us

AU's Name: _____

2013-2014 Proposed Budget

Section I: Provide details as to how funds will be used to support strategies for student performance or program improvements (refer to 2012-16 program plan goals, student achievement targets and/or UIP program addendum action plan)

| Typical/Eligible Expenditures of State Gifted and Talented Education Funds | Suggested/Detailed Chart of Accounts Codes | A. State Gifted Education Funds | B. Provide details as to how funds will be used to: 1) sustain and align with ongoing gifted programming(e.g., Director, identification testing, extended learning options); and/or 2) support strategies for improving student performance or program elements (Refer to the 12-16 program plan goals, students achievement targets and/or UIP action plan) | C. Administrative Unit's Contributing Funds ** | |
|--|--|------------------------------------|---|---|-------------------------------------|
| | | | | AU's Resources | Other (e.g. Federal or local grant) |
| I. Licensed, endorsed personnel working with gifted students | P=Program O=Object G=Grant | | | | |
| Salary | P: 0070, O: 0110, G: 3150 | | | | |
| Substitute Teachers | P: 0070, O: 0120, G: 3150 | | | | |
| Additional Earnings/Stipends | P: 0070, O: 0150, G: 3150 | | | | |
| Benefits | P: 0070, O: 0200, G: 3150 | | | | |
| Sub-total of I. | | | | | |
| II. Professional Development for educators of gifted students | | | | | |
| Consultant Fees | P: 2212, O: 0320, G: 3150 | | | | |
| Contracted Services | P: 2212, O: 0320, G: 3150 | | | | |
| Workshop Fees: Travel, Registration and Entrance | P: 2212, O: 0580, G: 3150 | | | | |
| Substitute Teachers | P: 2212, O: 0120, G: 3150 | | | | |
| Additional Earnings/Stipends | P: 2212, O: 0150, G: 3150 | | | | |
| Printing | P: 2540, O: 0550, G: 3150 | | | | |
| Other: | O: 0390, G: 3150 | | | | |
| Sub-total of II. | | | | | |
| III. Activities associated with instruction for gifted students | | | | | |
| Contracted Services | P: 0070, O: 0320, G: 3150 | | | | |
| Additional Earnings/Stipends | P: 0070, O: 0150, G: 3150 | | | | |
| Fees for Content Extensions | P: 0070, O: 0320, G: 3150 | | | | |
| Field Trips: Contracted | P: 0070, O: 0513, G: 3150 | | | | |
| Field Trips: If District Provided Transportation | P: 0070, O: 0851, G: 3150 | | | | |

| | | | | | |
|---|----------------------------|--|--|--|--|
| Transportation - Rental of Buses | P: 0070 & O: 0444, G: 3150 | | | | |
| Printing | P: 0070, O: 0550, G: 3150 | | | | |
| Other: | P: 0070, O: 0390, G: 3150 | | | | |
| Sub-total of III. | | | | | |
| IV. Instructional Materials | | | | | |
| Supplies & Materials | P: 0070, O: 0610, G: 3150 | | | | |
| Sub-total of IV. | | | | | |
| V. *Instructional Equipment | | | | | |
| Non-Capital Equipment (not a Fixed asset) | P: 0070, O: 0735, G: 31050 | | | | |
| Equipment which is a Fixed Asset | P: 0070, O: 0735, G: 31050 | | | | |
| Attach completed equipment sheet to plan | | | | | |
| Sub-total of V. | | | | | |
| Total: | | | | | |

** *Contributing funds* means local resources that support gifted education. AUs/districts must provide evidence of supporting programs receiving state funds.

**Administrative Unit Application for Gifted Student Education Funds
Year Two: 2013-2014 – DUE April 30, 2013**

Name of Administrative Unit and Region: _____

Section II: If a multiple district AU distributes funds directly to constituent districts, submit the budget pages from individual districts attached to the AU budget describing the use of flow-through funds; or retain copies in the AU office for monitoring and desk reviews.

Section III: Contact Information

In the table below, provide contact information for Gifted Education resource people that the primary contact person wishes to include on the AU's contact list and a mailing list for announcements and memos. (Add lines to the table if needed.) Type NA in the first box if not applicable.

| G-Ed Contact Person/s | Title | E-Mail Address | Mailing Address/Phone # |
|--|--------------|-----------------------|--------------------------------|
| | | | |
| | | | |
| <input type="checkbox"/> Section IV: Double click the box to the left and chose "checked" in the default section if your administrative unit will be submitting revisions to the AU's early access addendum. Attach the revised addendum. | | | |
| <input type="checkbox"/> Section V: Double click the box to the left and chose "checked" in the default section if the administrative unit will be developing and submitting an early access addendum by January 1, 2014 for student funding in the 2013-2014 school year. | | | |
| <input type="checkbox"/> Section VI: Double click the box to the left and chose "checked" in the default section if the administrative unit will be attaching revised advanced learning plans, handbooks or other artifacts of choice to this application. Name of artifacts: | | | |

VII. Submission Directions

The administrative unit's annual budget application is due April 30, 2013.

- ✿ In an e-mail, send the completed program plan document with budget page and other documents as attachments to Tara Rolfe.
- ✿ Use the administrative unit's name in the subject line of the e-mail.
- ✿ Label attached document files according to the following examples, starting with the name of the administrative unit:

File Name Examples:

DouglasCounty_BudgetReq_13-14
 DouglasCounty_ALP_13-14
 DouglasCounty_EarlyAccess_revised_2013
 DouglasCounty_ParentHandbook_2013

E-mail the annual budget application to: Tara Rolfe, Program Assistant II,
rolfe_t@cde.state.co.us

- ✿ Mail the cover page with the signature of the superintendent or designee. Multiple district administrative units: use the multiple-superintendent signature page.

CDE Mailing Address:

Colorado Department of Education
Office of Gifted Education
1560 Broadway, Suite 1175
Denver, Colorado 80202

CDE Contact Persons:

Jacquelin Medina, Director,
Gifted Education
Colorado Department of
Education
Office of Gifted Education
1560 Broadway, Suite 1175
Denver, CO 80202
Phone: (303) 866-6652
Fax: (303) 866-6767

Wendy Leader
Twice Exceptional Education

Tara Rolfe, Program
Assistant II

Gifted Education Regional Consultants (GERCs) are also available for
assistance in writing the annual request.

<http://www.cde.state.co.us/gt/contactus.htm>



*Gifted students' learning and growth
ensured by needed provisions and advocacy*

