



ST. VRAIN VALLEY SCHOOLS
academic excellence by design

**World Languages
Adoption Committee
Parent Application**

Name: _____

Address: _____

Email: _____

Phone number: _____

Do you have children attending St. Vrain Valley Schools? _____ If so, list the schools they attend

DIRECTIONS: Send completed applications via email to stephenscartr_sherri@svvsd.org or via mail to:
Sherri Stephens-Carter
World Languages Facilitator - LSC
395 South Pratt Parkway
Longmont, CO 80501

DEADLINE: All applications must be received by the end of the school day on **Friday, November 1**. All applicants will be notified of their application status by Tuesday, November 5.

QUESTIONS: Call (303) 682-7388 or email stephenscartr_sherri@svvsd.org

COMMITTEE COMMITMENT

This is a two-year obligation. The majority of meetings will take place after the end of the school day or during summer break

Task for Textbook Adoption

- Standards Review and write course expectations
- Establish Selection Criteria
- Materials Review
- Publisher Presentations
- Pilot Selection
- Pilot Training (*pilot teachers only summer 2014*)
- Meet to review progress and alignment with unit plans by grade level (*pilot teachers only 2014-15*)
- Evaluation of Pilot (*2014-15*)
- Help write and present adoption recommendation report to Board of Education (*2014-15*)
- Plan district-wide professional development for implementation (*2014-15*)

Meeting Dates for 2013-14

| Date | Time & Location | Task |
|----------------------------------|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Tuesday, October 29 | 4:00-6:30pm Evergreen Room | Introductions, overview of process, review of standards, expectations for levels. This meeting is optional for parents |
| Thursday, November 7 | 4:00-6:30pm Timberline North | Complete expectations for levels if needed, review criteria, determine evaluation process and set up times to review |
| Between November 7 and January 6 | various To Be Announced | Complete evaluation for materials each person committed to |
| Wednesday, January 8 | 4:00-6:30 Evergreen | Review initial evaluation data, narrow choices |
| Thursday, January 23 | 9:00-3:00? Evergreen | Publisher Presentations |
| Wednesday, March 5 | 4:00-6:30 Evergreen | Review publisher presentations and public review input |
| Wednesday, March 12 | 4:00-6:30 Evergreen | Final selection of pilot programs |
| Tuesday, May 27 | 9:00-4:00 Evergreen | Pilot teacher training and planning. Optional for administrators |
| Wednesday, May 28 | 9:00-4:00 Evergreen | Pilot teacher training and planning. Optional for administrators |

I understand that my full participation is required in the activities listed above for the 2013-2014 and 2014-2015 school years. I understand that meetings will be scheduled and communicated to all members. I commit to attending all scheduled meetings. If I have to miss a meeting, I understand that it is my responsibility to contact the facilitator to make sure I have the information and materials that I need. Meeting dates are listed below. If I have to miss more than one of the scheduled meeting days, I understand that it is my responsibility to contact the facilitator to make sure I have the information and materials that I need.

Signature _____ Date _____

I am interested in this committee because:
